

# APPLICATION

PLANNING & ZONING  
PO BOX 488  
WOODSTOCK VT  
802-457-7515

All applicants must be the owner, the owners' attorney, or authorized agent of the owner of property described herein.  
A person holding a binding agreement to purchase property may sign application by providing written proof of such agreement.  
If an agent or attorney will represent or speak on owner's behalf, owner must complete the reverse side of this application

## Please Print:

**OWNER(S)** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **E.mail:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **ST:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Signature(s):** \_\_\_\_\_

**CO-APPLICANT(S)** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **E.mail:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Signature(s):** \_\_\_\_\_ **Interest in Property if not owner** \_\_\_\_\_

**Parcel Number:** \_\_\_\_\_ **Map #** \_\_\_\_\_ **Block #** \_\_\_\_\_ **Lot #** \_\_\_\_\_

**House Number:** \_\_\_\_\_ **Road or Street Name:** \_\_\_\_\_

**Zoning District:** \_\_\_\_\_ **Overlay District:** \_\_\_\_\_

**Describe What You Are Applying For: (include additional square footage, if applicable):**

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**For Zoning Office to Complete:**

Type of Review Required / Public Hearing Date:

Administrative  Design Review Board: \_\_\_\_\_  VDRB: \_\_\_\_\_

Certificate Of Occupancy  Planning Commission: \_\_\_\_\_  TDRB: \_\_\_\_\_

So. Woodstock Design Review: \_\_\_\_\_  CC: \_\_\_\_\_

Date Received: \_\_\_\_\_ Review Fee: \_\_\_\_\_ Application #: \_\_\_\_\_

Date Complete: \_\_\_\_\_ Itemized Fee: \_\_\_\_\_ ( \_\_\_\_\_ )

By: \_\_\_\_\_ TOTAL Fee: \_\_\_\_\_ PAID: cash  check  # \_\_\_\_\_

For more information on the application process, go to: [www.townofwoodstock.org](http://www.townofwoodstock.org)

**Please Print:**

## AGENT AUTHORIZATION

I, \_\_\_\_\_ owner of property located at \_\_\_\_\_  
in the town of Woodstock, Vermont, hereby designate as my agent:

Name of Agent: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address of Agent: \_\_\_\_\_ City/St/Zip \_\_\_\_\_

for the purpose of procuring local permit(s) needed to carry out the proposal described in this application. Representations made by the above named agent may be accepted as though made by me personally, and I understand that I may be bound by any official decision made on the basis of such representation.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### SCHEDULE OF FEES

#### REVIEW FEES:

- Administrative \$ 25.00
- Planning Commission (PC) \$100.00
- Village Dev. Review \$100.00
- Town Dev. Review \$100.00
- Design Review /VDRB \$100.00
- Design Review Minor \$ 50.00
- RECORDING FEE :** \$ 10.00

#### ITEMIZED FEES:

##### RESIDENTIAL:

- NEW Construction 1<sup>st</sup> 1000 sq. ft. \$ 50.00
- Plus: \$0.15 per sq. ft. over 1<sup>st</sup> 1,000 sq. ft. per square foot \$ .15
- Plus, if Multi-Family per unit created \$ 50.00
- Addition and/or Conversion to Living Space per square foot \$ .15
- Accessory Structures/decks/porches per square foot \$ .10

##### COMMERCIAL / INDUSTRIAL:

- Construction, Addition, or Conversion to Commercial \$ 50.00
- Plus: \$ 0.20 per sq. ft. per square foot \$ .20
- Conversion to Hotel / Inn / Guest Home / B&B per guest room \$100.00
- Signs per square foot \$ 2.00

##### MISCELLANEOUS:

- Subdivision per new lot created \$ 200.00
- Lot Line Adjustment \$100.00
- Home Occupation \$ 50.00
- Excavation - ponds, pools, & non-commercial \$100.00
- Extraction Extraction of Sand, Gravel, Minerals per sq. ft. surface \$ .35
- Fences per linear foot \$ .25
- Appeal of Administrative Decision / Permit to DRB \$100.00

To estimate your Total Fee:

Add: \$ 10.00 Recording Fee  
+ Applicable Review Fee  
+ Applicable Itemized Fee(s)

**You must consult with the  
Administrative Officer for the  
EXACT determination of your fee.**

**802-457-7515  
PO Box 488, Woodstock VT 05091**

### HOME & COMMERCIAL CONSTRUCTION

#### APPLICATION PLANS MUST INCLUDE:

Large Format Plans for Display @ Hearing  
and

One set no larger than 11" x 17"