

Draft – subject to final approval

PRESENT: Preston Bristow, John Doten, Bob Holt, Grettie Howe,
Phil Swanson, Mary Riley,
Emily Boyd, Wendy Spector, David Sullivan,
Lynn Bohannon, Michelle Fields.

I. CALL TO ORDER

Ms. Howe called the meeting to order at 6:05 P.M.

II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA: none this evening.

III. CITIZEN COMMENTS: none this evening

IV. OLD BUSINESS

A. Interviews for Representative to Library Board of Trustees

Wendy Spector spoke to the Board about her interest in becoming the Select Board's Representative on the Library Board of Directors.

Emily Boyd spoke to the Board about her interest in becoming the Select Board's Representative on the Library Board of Directors.

B. Irene Update

Mr. Swanson reported that since the Town Report was forwarded to the printer the State's reimbursement to the Town has been received. Because of the impact on the tax rate the State's share was slightly higher than anticipated.

At the direction of the Select Board, Mr. Swanson will request proposals from local banks to lend the Town the balance owed for the local share of approved projects and non-reimbursable debt following T.S. Irene. Mr. Swanson will present this information at the Board's April meeting along with any information available from the Municipal Bond Bank.

C. Truck Specifications

Mr. Swanson asked the Board if they had reviewed specifications distributed a couple of weeks ago to replace a dump truck. The Select Board authorized Mr. Swanson to request proposals for a 4 wheel drive dump truck and a 2 wheel drive dump truck.

Mr. Swanson asked the Board to consider specifications for a one-ton truck for the Highway Department which is scheduled for replacement. On a motion of Mr. Holt, second Mr. Bristow the Select Board authorized Mr. Swanson to request proposals to replace the truck. Mr. Doten will stop by Town Hall to review the final specifications with Mr. Swanson before they are sent out for bid.

V. NEW BUSINESS

A. Town Meeting

1. Order of Events

Attendants at Town Meeting with specific interests wish to know in advance what the schedule will be for the day.

Mr. Swanson announced that the School Meeting and presentation of the budget will be considered first this year. Both meetings are warned for 10:00 A.M. The Town Meeting will begin immediately following the School Meeting.

2. Review Budget Presentation

The Select Board reviewed specific sections of the budget to be presented by individuals at Town Meeting on February 28.

B. Safford Commons

The Select Board approved and signed the package of Municipal Policies and Codes relating to the Grant awarded for Safford Commons including:

Equal Opportunity Policy

Air Housing Policy

Use of Excessive Force Policy

Policy on the use of VCDP Funds for Federal Lobbying

Code of Ethics for Administration of Vermont Community Development Program

The Drug Free Workplace Act of 1988

Sub recipient Oversight Monitoring Policy

On a motion of Mr. Bristow, second Mr. Holt the Select Board voted to sign the Grant Agreement Resolution – Single Grantee and to appoint the Municipal Manager, Mr. Swanson, as authorized agent of the Town of Woodstock to:

- a. Enter into a Contract for Administrative Services with Vermont Housing Trust and Twin Pines Housing Trust regarding Safford Commons and the administration of this grant;
- b. Sign the VCDP loan agreement between the Town of Woodstock and the Safford Commons Housing Limited Partnership
- c. Represent the Town of Woodstock at the closing of the loan document.

Motion approved.

C. Review Applications for Liquor Licenses

On a motion of Mr. Holt, second Mr. Bristow the Select Board voted to approve liquor license renewal for: Woodstock Farmers Market, Gillinghams, Mac's Market, Prince & the Pauper, Bentley's, Mon Vert Café, KVI Holdings, LLC, Cumberland Farms, Worthy Kitchen with an outside permit as well.

Motion approved.

D. Review Applications for Overweight Truck Permits

Mr. Doten reviewed Overweight Truck Permits and made a motion to approve them. Mr. Holt seconded the motion. Motion approved.

Overweight Truck Permits were approved for: r.k. Miles, Newport Sand & Gravel Co., Inc., Chris Clark, Eastman Trucking LLC, Pike Industries, Inc., Ross Express, Inc.

VI. BOARD OF SEWER COMMISSIONERS

A. Requests for Adjustments in Billing

Sewer Billing adjustments were approved as follows:

James & Martha Giller, from a family fee to a two person fee, on a motion of Mr. Bristow, second Mr. Holt. Motion approved

To write off a credit balance of \$5.29 paid by the estate of Joseph Mathews for the tax bill from 2013. The house has been torn down.

On a motion of Mr. Bristow, second Mr. Holt the Select Board voted to approve the write off of \$5.29. Motion approved.

B. 2015 Inspection and Reporting - Kedron Brook Line

The Select Board reviewed a proposal from Stantec Engineering Services to provide inspection services and report for the line under the Kedron Brook.

On a motion of Mr. Bristow, second Mr. Holt the Select Board voted to approve the contract and authorize Mr. Swanson to sign. Motion approved.

C. Bio Solids Application Services

Annually, Stantec Engineering Services provides services relating to the application of treated wastewater on farmlands.

On a motion of Mr. Bristow, second Mr. Holt the Select Board voted to approve the contract with Stantec for bio solids management. Motion approved.

VII. APPROVAL OF MINUTES

Minutes of the budget review meetings and the January 20, 2015 meeting of the Select Board were approved on a motion of Mr. Holt, second Mr. Bristow. Motion approved.

VIII. OTHER BUSINESS

On a motion of Mr. Bristow, second Mr. Holt the Select Board voted to meet in Executive Session to deliberate for the appointment of their representative to the Library Board of Trustees. Motion approved.

On a motion of Mr. Bristow, second Mr. Holt the Select Board voted to come out of Executive Session and resume the public meeting at 7:05 P.M.

Following deliberation, on a motion of Mr. Holt, second Mr. Bristow the Select Board voted to appoint Emily Boyd to serve as the Board's Representative on the Norman Williams Library Board of Directors. Motion approved.

IX. REVIEW EXPENSE WARRANTS

Expense warrants were reviewed and approved by the Select Board.

X. ADJOURNMENT

On a motion of Mr. Bristow, second Mr. Holt the Select Board voted to adjourn their meeting after signing of the Expense Warrants. Motion approved.

The meeting was adjourned at 7:15 P.M.