

BOARD OF VILLAGE TRUSTEES

Draft – subject to final approval

April 14, 2015

PRESENT: Emo Chynoweth, Ward Goodenough, Jeffrey Kahn, Chris Miller, Phil Swanson, Mary Riley, Jim Otranto, Chris Ambrose, Beth Finlayson, Carolyn Kimbell, Charlie Kimbell, Carole Ann Sparkes, Christopher Sparkes,, Macy Lawrence, Katy Savage.

I. CALL TO ORDER:

Mr. Chynoweth called the meeting to order at 7:00 P.M.

II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

On a motion of Mr. Miller, second Mr. Kahn, the Board of Village Trustees voted to add two Agenda Items.

Mr. Chynoweth welcomed Ward Goodenough and Jeffrey Kahn to the Board of Village Trustees.

III. CITIZEN COMMENTS: none this evening.

IV. REQUESTS FOR PERMITS

A. Spectrum Teen Center

1. July 4th Road Race John Langhans Green Mile Run
Use of the Green and Event on Public Streets

The Board of Village Trustees reviewed the application for the July 4th Road Race, known as the John Langhans Green Mile Road Race. This involves Use of the Green and an Event on Village Streets. There appears to be no changes from the previous years' events. This is the 39th July 4th Road Race.

2. Chili Cook Off, Use of the Green

The Board of Village Trustees reviewed application for the Spectrum Teen Center Annual Chili Cook Off to take place on Saturday, October 3, 2015.

On a motion of Mr. Miller, second Mr. Goodenough the Board of Village Trustees voted to approve permits for the Spectrum Teen Center for an Event on Village Streets and Use of the Green for July 4th Road Race activities and the Chili Cook Off contingent upon there being no changes from the events of the last few years. Motion approved.

B. Celebrate our Community - Use of the Green

Celebrate our Community would like to hold an event on the Green on Friday, August 21, 2015 from 5:00 to 9:00 PM. Use of the Green will be needed from 8:00 A.M. to about 10:00 P.M. for set up and clean up.

On a motion of Mr. Goodenough, second Mr. Miller, the Board of Village Trustees voted to approve the Permit for Celebrate our Community for Friday, August 21, 2015. Motion approved.

V. VILLAGE POLICE CHIEF'S REPORT

Corporal Jim Otranto presented this report.

Jim Beraldi has been hired as a part time officer. Mr. Beraldi is a full time, certified officer in Windsor, VT

Mark Donka will return to work at the end of April, for light duty and eventually return to full time.

Public service and training issues include :

Social media do's and dont's

A reminder of an increase in bicyclists and pedestrians in better weather and with summer coming

Training relating to Use of force

Corporal Otranto has been invited to become assistant medical examiner for Windsor County

VI. VILLAGE MANAGERS REPORT

The Financial Report was briefly reviewed.

Mr. Swanson noted that the engineer working on the Safe Routes to School Project who made a presentation earlier this year has moved on and there is another engineer actively working to make the changes suggested by the Board of Village Trustees. This is scheduled for construction in 2016.

VII. OLD BUSINESS

A. E C Fiber

George Sadowsky presented an information briefing

Ownership of the conduit underground in some areas is being determined. This will be instrumental in bringing internet to many locations in Woodstock.

B. Emergency Management

1. Approve Local Operations Plan

The Emergency Operations Plan is to be adopted annually. The plan was reviewed briefly and one revision noted. On a motion of Mr. Miller, second Mr. Kahn, the Board of Village Trustees voted to adopt the Emergency Operations Plan with one revision. Motion approved.

2. National Incident Management System

Woodstock has participated in the National Incident Management System for several years. Renewal of adoption of the system is required.

On a motion of Mr. Miller, second Mr. Kahn the Board of Village Trustees voted to adopt the NIMS plan. Motion approved.

C. Park and Ride Facility Update

The Park and Ride proposals exceeded the expectations of the Board

The bid recap was reviewed. At the pre-bid conference 7 contractors were present and only 3 submitted proposals. Mr. Swanson is working with the low bidder to reconsider where a savings can be realized.

The 18' stone wall and foundation is proposed to be made also of stone. The base can be concrete or block because it is not visible. The low bidder will review the project with subcontractors meet with Mr. Swanson again. Mr. Miller would like to consider an alternative barrier to a stone wall.

D. Bridge 51 Construction Alternatives Meeting – April 21, 2015 6:00 P.M.

Mr. Swanson reminded the Board that a public information meeting relating to construction options for replacing the bridge known as the Post Office Bridge will take place on Tuesday, April 21 during the regular meeting of the Select Board.

E. Amendment to Zoning Regulations – May 12, 2015

An amendment to the Design Review section of the Village Zoning Regulations was approved by the Planning Commission. The Board of Village Trustees must now hold a public hearing. This is from the case relating to the shutters on Mountain Avenue.

On a motion of Mr. Miller, second Mr. Kahn the Board of Village Trustees voted to schedule a Public Hearing to consider Design Review Revisions to the Village Zoning Ordinance on May 12, 2015 at their regularly scheduled meeting. Motion approved.

VIII. NEW BUSINESS

A. Trash Barrels in the Village

Mr. Swanson reviewed changes to the regulations governing trash and recyclables in the State of Vermont which will become effective July 1, 2015. This regulation will require a recycling unit for every trash barrel in the Village.

Mr. Swanson also mentioned the article in the newspaper two weeks ago which referred to the trash barrels in the village being used by residents for household trash. The enforcement of the Village Ordinance relating to trash disposal is going to increase.

Mr. Swanson reported that he is talking with Casella about costs to the Village, and the options for a different style barrel that will be non-rust and require lower maintenance.

The law does not extend free recycling to commercial or municipal, only residential recycling is free. Removal of some barrels in the Village will be considered.

B. Water Quality Legislation

Legislation is being passed which will cost the village a lot of money, to ultimately filter water in catch basins before it runs into the Ottauquechee River.

This bill also creates a responsibility for the village that relates to runoff from riverbanks which are owned by private citizens

Permit will be required and the fees generated therefrom will be used to hire 13 inspectors

C. Highway Financial Plan and Certification of Codes and Standards

The Annual Highway Financial Plan was reviewed and approved on a motion of Mr. Kahn, second Mr. Miller. Motion approved.

Certification of Compliance with Roads and Standards was approved by the Board on a motion of Mr. Kahn, second Mr. Miller.

D. Set Date to Meet with Seaward Management re: Investment

This date will be set following the Bridge meeting next month with the Select Board and Trustees are present, following the bridge meeting.

E. Possible Executive Session - Personnel

On a motion of Mr. Miller, second Mr. Kahn, the Board of Village Trustees voted to meet in Executive Session to discuss personnel. Motion approved.

On a motion of Mr. Miller, second Mr. Goodenough the Board of Village Trustees voted to come out of Executive Session and resume the public meeting. Motion approved.

IX. APPROVAL OF MINUTES

On a motion of Mr. Miller, second Mr. Kahn, minutes of the meeting of March 17 were approved.

On a motion of Mr. Miller, second Mr. Chynoweth the Minutes of the Meeting of March 10 were approved.

X. OTHER BUSINESS

ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

Use of Highway Right of Way

Chris Ambrose contractor for Christopher and Carole Ann Sparkes presented an application to locate the porch of a house to be built in the highway right of way and 1 ft. from the edge of the Village Street, on South Street Terrace where every house is within the highway right of way.

Mr. Swanson distributed information for the Boards Consideration. A variance for the house to built within the set back has been issued by the Development Review Board with the stipulation that this new house be in a similar line as the others. There are many homes which are close to the roadway, because of the width of the street. All other houses are grandfathered and the house which formerly existed on this property has been torn down.

Mr. Swanson recommends the house be built and limited to match neighbors' front set back, non-conforming along the street, which is 4 ft.

Discussion followed and included a stipulation where drainage will remain on site or be piped to the village storm drain on South Street. A Use of the Highway Right of Way Permit and Driveway Access Permit issued to Christopher and Carole Ann Sparkes contains the following language:

Use of right of way: Additional Conditions:

1. No point or any part of the building, porch or step of this residence shall be located closer than 3 feet from the edge of the traveled way of the Village street that is known as South Street Terrace.
2. Runoff from property and buildings shall be contained on the property and/or may be connected to the Village storm drain system on South Street, to insure compliance with W.V.O. Section 7207, A through F. Copy attached.

Driveway Access Additional Conditions:

1. Maximum width of curb cut to access garage and parking area shall be 20'.
2. Runoff from property and buildings shall be contained on the property and/or may be connected to the Village storm drain system on South Street.

On a motion of Mr. Kahn, second Mr. Goodenough, the Board of Village Trustees voted to allow a house to be built within a set-back of 3' from the pavement to the porch with conditions and a waiver of liability signed by Mr. and Mrs. Sparkes. The motion was seconded by Mr. Goodenough. Motion approved.

Sidewalk Sale for Elevation Clothing

Carolyn and Charlie Kimbell would like to hold a Sidewalk Sale, outside Elevation Clothing on Memorial Day weekend May 23, 24, 25.

The ordinance was reviewed as it relates to the Board granting permission for this type of event.

XI. REVIEW EXPENSE WARRANTS

Expense Warrants were reviewed and signed by the Board of Village Trustees.

XII. ADJOURNMENT

On a motion of Mr. Miller, second Mr. Goodenough the Board of Village Trustees voted to adjourn the meeting at 8:30 PM