SELECT BOARD **July 21, 2015**
Draft – subject to final approval

PRESENT: **Grettie Howe, Preston Bristow, John Doten, Bruce Gould, Bob Holt, Phil Swanson, Mary Riley, Tom Lobranno Michelle Fields, Macy Lawrence.**

I. CALL TO ORDER

Ms. Howe called the meeting to order at 6:04 P.M.

II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

On a motion of Mr. Gould, second Mr. Holt the Select Board voted to add the following to the posted agenda:
A. Schedule Public Hearing for Road Alteration
B. Certificate of Adoption - Multi Jurisdictional Hazard Mitigation Plan
Motion approved.

III. CITIZEN COMMENTS: none other than items on the agenda

IV. OLD BUSINESS: none this evening

V. NEW BUSINESS

A. Set Tax Rate for FY 2015-2016

Mr. Swanson presented the information to set the town tax rate for FY 2015-2016. In a comparison to last year, the state wide property tax rate for residential tax payers has increased near seven cents. The rate for nonresidential property owners has increased about three cents.

The Town tax rate and the police district have each increased about one half cent.

Following review and discussion on a motion of Mr. Gould, second Mr. Holt the Select Board voted to set the town tax rate at $0.3712 for the Town and .0532 for the police district. Motion approved.

B. Review Specifications – Proposal for Sugaring Town Forest

The Select Board reviewed and discussed the specifications for requests for proposals relating to Leasing of the Town Forest for maple sap. Mr. Swanson noted that all GMHA trails will remain accessible, conditions for this requirement are included in the specifications.

Following discussion on a motion of Mr. Holt, second Mr. Bristow the Select Board voted to approve the specifications as presented. Motion approved.

C. Ambulance

1. Outstanding Accounts

The Select Board reviewed Outstanding Ambulance Accounts to be considered for write off by the Auditors. Some of these accounts date back a few years and are considered uncollectible.

Following brief review and discussion, on a motion of Mr. Gould, second Mr. Holt, the Select Board voted to approve write off of ambulance accounts through June, 2014 for a total of $18,719.70. Motion approved.

2. Approve Purchase of Equipment for New Ambulance

The Select Board reviewed a proposal for heart monitor equipment for the new Ambulance, which has been ordered and not yet delivered. This equipment was discussed and funds planned during the budget preparation. The proposal for this equipment was reviewed.

On a motion of Mr. Bristow, second Mr. Holt, the Select Board voted to authorize purchase of a Heart Monitor Pack for the Ambulance Service for $27,549.00 plus $185.00 transportation charges. Motion approved.

D. Review Warranty Options for 2015 Western Star Dump Truck

The Select Board reviewed options to purchase the warranty for the 2015 Wester Star Dump Truck, delivered to the town about one month ago.

On a motion of Mr. Doten, second Mr. Gould the Select Board voted to approve $12,029.00 for the Warranty for the Western Star Truck purchased in 2015. Motion approved.

E. Bridge Inspection Reports

State of Vermont Bridge Inspection Reports were reviewed. Mr. Swanson summarized the reports and Specific concerns were reviewed and the Select Board authorized Mr. Swanson to begin the process of obtaining proposals for the work which must be covered by the Town, look for any grants that may be available for the work that may qualify and to look into long-range bridge programs for some anticipated repairs in the future which are not critical at this time but will qualify for state assistance.

F. Manager's Evaluation

On a motion of Mr. Holt, second Mr. Bristow the Select Board voted to meet in Executive Session for Personnel discussion. Motion approved.

On a motion of Mr. Gould, second Mr. Holt the Select Board voted to adjourn Executive Session

VI. BOARD OF SEWER COMMISSIONERS

A. Review Proposal from Stantec for Engineering Services Necessary to be In compliance with State Waterway Discharge Permit

The U S EPA requires removal of Nitrogen and Phosphorous from the effluent being discharged into waterways to their eventual flow into the Long Island Sound.

The process of removal requires engineering and treatment. Stantec has proposed an Engineering Study for this issue which will cost approximately $34,000.00. In discussion the Select Board agreed that this not an option and Stantec is most familiar with the Town Wastewater System.

On a motion of Mr. Bristow, second Mr. Holt, the Select Board voted to authorize Mr. Swanson to enter into contract with Stantec for an Engineering Study for $34,000.00. Motion approved.

VII. APPROVAL OF MINUTES

Minutes of the meeting of June 16, 2015 were approved on a motion of Mr. Doten, second Mr. Holt. Motion approved.

VIII. OTHER BUSINESS

Schedule Public Hearing for Road Alteration

Tom Lobranno, property owner off Densmore Hill was present for discussion of improvements to Densmore Hill Road. The road, is plagued with pot holes and wash board conditions. At a meeting on the road earlier in the week, Mr. Swanson, Highway Superintendent Ken Vandenburgh, Mr. Holt and Mr. Doten discussed possibilities for road improvements with Mr. Lobranno.

The considerations are whether to improve only the lower part of the road and the bridge with pavement or to pave the entire road.

Mr. Swanson noted that a major concern lies with the unavoidable increase in speed and the steep and winding roadway that exists, should the road be paved completely.

Mr. Lobranno noted that he would consider a contribution to the expense.

In order to make any changes to the road a Public Hearing is required including a site visit. All property owners along the Road will be invited to attend.

On a motion of Mr. Holt, second Mr. Gould the Select Board voted to set the date of August 20, 2015 for a Special Meeting for a Site Visit at 7:00 P.M. and Public Hearing to follow at Town Hall at 7:30 P.M. Motion approved.

Certificate of Adoption - Multi Jurisdictional Hazard Mitigation Plan

The Multi Jurisdictional Hazard Mitigation Plan adopted by the Town and Village earlier in the year has been approved by F E M A and a certificate of adoption is now required.

On a motion of Mr. Holt, second Mr. Gould the Select Board voted to sign a Certificate of Adoption of the Multi Jurisdictional Hazard Mitigation Plan for the Town of Woodstock. Motion approved.

IX. REVIEW EXPENSE WARRANTS

The Select Board reviewed and signed Expense Warrants

X. ADJOURNMENT

The Select Board voted to adjourn the meeting at 7:30 P.M.

Respectfully submitted

Mary Riley