

Draft – subject to final approval

BOARD OF VILLAGE TRUSTEES

July 14, 2015

PRESENT: Candace Coburn, Ward Goodenough, Jeffrey Kahn, Chris Miller, Phil Swanson, Mary Riley, Robbie Blish, Reto Seto, Corey Mack, Elizabeth Finlayson, Jennifer Belton, Peggy Fraser, Jill Davies, Anne Macksoud, Sally Miller, Joby Thompson, Derek Demas, Karen Dumas, Cary Hollingsworth, Jack Rossi, Karen White, Suzanne Wooten, Macy Lawrence, Katy Savage.

Site Visit at Park and Ride 6:30 PM - Meet with A.J. Alsup –

Present at the site visit: Candace Coburn, Chris Miller, Ward Goodenough, Jeff Kahn, Phil Swanson, A.J. Alsup, Bill Aslup, Jr.,

The site visit was arranged to meet with A J Alsup regarding a proposed swap of land that would enlarge the village parcel at Pleasant Street to create more parking in the park and ride and to grant A. J. Alsup land between the back of his building and Maxham Meadow Way.

There was some discussion regarding the area that will be encompassed when the Park and Ride is built. The lay of the land and access were reviewed as well as the area which will be utilized as the Park and Ride area. The Board and Mr. Alsup discussed possibilities for a land swap which would provide better access to the parking area while enhancing the area near the building owned by Mr. Alsup.

In other Business, The Board of Village Trustees authorized Mr. Swanson to negotiate an agreement with A.J. Alsup for the engineering of this land swap, sharing the cost 50/50.

I. CALL TO ORDER

Ms. Coburn called the meeting of the Board of Village Trustees to order at 7:25 P.M.

II. SPECIAL VILLAGE MEETING 7:00 P.M.

Minutes of the Special Village Meeting are recorded separately.

III. PUBLIC INFORMATION MEETING – Safe Routes to School

Corey Mack of RSG Transportation and Reta Seto of Two Rivers Ottawaquechee Regional Commission were present.

Mr. Mack presented the overall update for the Safe Routes to School Project which includes a better sidewalk from Vail Field to the crossing at the corner of Cross Street to the Elementary School. Bulb outs have been added to decrease the crossing distance. Mr. Mack noted that the \$120,000.00 grant is less than the cost of the project, however, Safe Routes to School projects are federally funded to make access safe for students.

Conceptual plans have been developed and are in State review phase currently. Approval is expected.

South Street access was reviewed. 3 options include:

2 Way traffic, with a sidewalk and cross walk on South Street (a retaining wall is an option, but very costly.)
1 way traffic, headed east with a sidewalk, cross walk and possible relocation of four utility poles which would also be quite costly.

2 way traffic allowed with “suggestion lanes” with pavement markings for pedestrian walking lanes and the center of the road for driving, with no lane delineation.

Following discussion and other suggested possibilities, the Board indicated there is not a lot of interest in creating a one way street permanently. It is considered an important street for traffic, however timed one way access for bus traffic and other vehicles for school drop off is a favorable option.

Currently the roadway is restricted to school bus traffic during certain periods of time. This restriction may be changed to allow parents to drop off and pick up children, before school starts and when children are dismissed, with the street being open to all traffic the rest of the time.

Elementary School Principal Karen White participated in the discussion and spoke about the reasons certain components of the plan could work well or may need revision.

To limit School Street to one way traffic on a permanent basis would leave general traffic and motorists at a disadvantage.

Options for South Street will be revised and presented considering the comments of this evening.

Plans will be revised and come back to the Board in the near future.

IV. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

On a motion of Mr. Goodenough, second Mr. Miller, the Board of Village Trustees voted to add the following to the Agenda for this meeting. Motion approved.

A. Set Village Tax Rate

The Board reviewed criteria and calculations presented by Mr. Swanson to set the Village Tax Rate for tax bills for FY July 1, 2015 through Jun 30, 2016.

On a motion of Mr. Miller, second Mr. Kahn, the Board of Village Trustees voted to set the Village Tax Rate at \$0.2375 per hundred dollars of valuation. Motion approved.

B. Option Agreement for Land Purchase

On a motion of Miller, second Mr. Goodenough, the Board of Village Trustees voted to approve the Extension Option for the Land Purchase for the Snow Dump pending completion of all required evaluations of the land. Motion approved.

The document is not ready for signature and the Board of Village Trustees will come to Town Hall to sign the agreement once it is available.

V. CITIZEN COMMENTS: none other than agenda items for this evening.

VI. REQUESTS FOR PERMITS

A. Friends of Norman William Public Library – Puppies and Pouches Event

The event is planned for August 29, 2015 from 10:30 to noon.

Peggy Fraser presented the application which will be a fun competition for pets. The area will be marked with stakes and yellow police tape. There is an anticipated number of about 75 pets and 75-80 spectators. A book will be available for sale. All funds received for this event will be donated to the children's library.

Part of the registration will include information about responsibility of the pet owner to clean up after the animals.

Following brief discussion, on a motion of Mr. Goodenough, second Mr. Miller, the Board of Village Trustees voted to approve the permit as requested. Motion approved.

B. Request to Hold Sidewalk Sale on Date of Taste of Woodstock

Sudie Watson has requested permission to hold a sidewalk sale in front of her store on Central Street on the same day as the Taste of Woodstock event August 8, 2015. Brief discussion followed.

On a motion of Mr. Goodenough, second Mr. Kahn the Board of Village Trustees voted to approve the sidewalk sale for Sudie's on August 8, 2015. Motion approved.

C. Bentley's Hosting Corvette Club

Todd Bebo requested permission for the Corvette Club to park cars on a village street as opposed to on the Green due to the problems of driving the cars over the curb and onto the Green. There will be about 15 cars participating in the event.

Following discussion of optional parking areas the need to maintain availability of parking spaces, the Board agreed that Court Street could be used if Mr. Bebo seeks permission from the Court House to allow vehicles to park slightly on the grassy area on the side of the Court House.

On a motion of Mr. Miller, second Mr. Kahn the Board of Village Trustees voted to allow Use of Court Street for Corvette Club Parking on Saturday, July 18, 2015, contingent on permission from the Court. Motion approved.

VII. POLICE CHIEF'S REPORT

Chief Blish introduced Elizabeth Therien, Dispatch Supervisor, and James Beraldi, newly appointed full time officer to the Board. Mr. Beraldi has been a part time officer for some time prior to his full time appointment.

Chief Robbie Blish reviewed activities of the Police Department, including an investigation of two burglaries in the Village a couple of weeks ago.

Jeffrey Kahn, Trustee and owner of one of the businesses commented on the police patrols in the area. Chief Blish responded to Mr. Kahn.

Mr. Kahn repeated his request to see more of the police out of their cruisers and stopping by the businesses during business hours. There are some officers not known to business owners in the Village. Chief Blish commented that often the scheduling gives some police officers a disadvantage due to evening and night shift work.

Chief Blish reported that outdoor events at the Woodstock Inn are going well .

Alumni Weekend and Graduation night activities went well.

Fourth of July events took place with no difficulty.

Speed carts ae being repaired and it is hopeful that between the two carts at least one will be operative.

Chief Blish announced the first Coffee with the Chief to take place on Friday, July 24, 2015 from 7:00 to 9:00 A.M. on the Village Green.

VIII. VILLAGE MANAGER'S REPORT

The Financial report was reviewed and questions answered by Mr. Swanson

A. Snow Dump Update

Mr. Swanson reviewed environmental study results and the need for a Wetlands study to be conducted. This will be done within the next week.

Authorization to Renew Option Agreement to Purchase Property.

The Woodstock Resort Corporation has agreed to an extension of the Option Agreement to October 31, 2015.

Slayton Terrace – Possible Speed Bump

The traffic on Slayton Terrace is being studied for numbers and speeds with the possibility of a speed bump being installed in the future. There will be site visit to this location in August.

IX. OLD BUSINESS

A. Authorize Manager to Sign Investment Advisory Agreement

On a motion of Mr. Miller, second Mr. Kahn the Board of Village Trustees voted to authorize Mr. Swanson to sign the Investment Advisory Agreement. Motion approved.

Park and Ride

The Board of Village Trustees authorized Mr. Swanson to negotiate an agreement with A.J. Alsup for engineering of the possibilities for this land swap, sharing the cost 50/50.

X. NEW BUSINESS

A. 2015 Paving

Discussion postponed until August 2015.

B. Bridge Inspection Reports

The Board of Village Trustees reviewed State Bridge Inspection Reports for the Pleasant Street Bridge, Cross Street Bridge and Middle Covered Bridge. There are no critical repairs needed currently.

C. Manager's Evaluation

This will be conducted in Executive Session at the meeting of August 11, 2015. Mr. Goodenough will not be available that evening but will forward his information to Ms. Coburn before that meeting.

XI. APPROVAL OF MINUTES

With one correction, minutes of the meeting of June 9, 2015 were approved on a motion of Mr. Goodenough, second Mr. Miller.

XII. OTHER BUSINESS

Jeffrey Kahn spoke about the Police Department and inquired about patrol around the back of businesses that surround the Mechanic Street parking lot. Chief Blish addressed his comments and noted that there have been revisions to the shift movement and that the activities of the police are not precisely scheduled to avoid familiarity.

XIII. REVIEW EXPENSE WARRANTS

Expense warrants were reviewed and signed by the Board of Village Trustees.

XIV. ADJOURNMENT

On a motion of Mr. Goodenough, second Mr. Miller and Mr. Kahn the Board of Village Trustees voted to adjourn their meeting following signing of the Expense Warrants. Motion oapproved.

The meeting was adjourned at 9:27 P.M.