

Draft – subject to final approval

PRESENT: Candace Coburn, Emo Chynoweth, Jeffrey Kahn, Chris Miller, Phil Swanson, Mary Riley, Robbie Blish, Beth Finlayson, Fr .Thomas Mosher, Teale Bohem, Oliver Wilson, David Hall, Mariel Hall, Anne Macksoud, John Mathews, Patsy Mathews, Sally Miller, Gary Neil, Eric Nesbitt, Joby Thompson, Suzanne Wooten, Michelle Fields, Macy Lawrence.

I. CALL TO ORDER

Ms.Coburn called the meeting to order at 7:00 P.M.

II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

On a motion of Mr. Chynoweth, second Mr. Kahn the following were added to the posted agenda:

1. Review Report of Special Village Meeting of July 14, 2015
2. Friends of Library Request to hang banner for Puppies & Pooches Event

III. CITIZEN COMMENTS: none other than Agenda items.

IV. REQUESTS FOR PERMITS

1. Change the World Kids – Sidewalk Chalk Extravaganza

Change the World Kids, Peter Wilson and Teale Bohem were present to request permission for the Annual Sidewalk Chalk Extravaganza for the evening of Friday September 11 and the morning of Saturday, September 12.

On a motion of Mr. Chynoweth, second Mr. Kahn, the Board of Village Trustees voted to approve the Sidewalk Chalk Extravaganza for September 11 and 12 for Change the World Kids. Trustees asked that organizers of the event stop in the businesses as a reminder of when the event will begin. Motion approved.

2. Use of the Green – Amend Permit for Art Show to allow Food & Beverage

Beth Finlayson, Executive Director of the Chamber of Commerce requested an amendment for the Permit for Use of the Green for the Art Show on September 12 and 13, 2015 to allow Bentley's to sell beer and wine in a cordoned off area.

Following discussion, on a motion of Mr. Kahn, second Ms. Coburn the Board of Village Trustees voted to approve the amendment to the Chamber of Commerce Permit for Use of the Green for the Art Show to include sales of beer and wine in a cordoned off area. Motion approved 3-0-1, Mr. Miller abstained.

3. Consider Request to allow Woodstock Inn to make available Beer & Wine at 8/21 celebrate Our Community Event in accordance with Vermont DLC Regulations.

The Woodstock Inn has requested permission to set up a bar for beer and wine service on the Green for the evening of Celebrate our Community on August 21, 2015 according to Department of Liquor Control regulations.

On a motion of Mr. Kahn, second Mr. Chynoweth, the Board of Village Trustees voted to grant the Woodstock Inn permission to apply to the State for a caterer's permit to allow sale of beer and wine during the Celebrate our Community Event of August 21. Motion approved.

4. Friends of Library Request to hang banner for Puppies & Pooches Event

Suzanne Wooten presented a banner prepared for the Friends of Norman Williams Library for the Puppies and Pooches Event and requested permission to have the banner hung on the Green. There is only one banner.

On a motion of Mr. Miller, second Mr. Chynoweth the Board of Village Trustees voted to allow Friends of Norman Williams Library to hang a banner on the Green for the Puppies and Pooches event on August 29, 2015. Motion approved.

V. POLICE CHIEF'S REPORT

Chief Blish reported that the Street Fest presented no problem at all.

Two officers participated in Active Shooter Training last week.

Officer Mark Donka has returned to full duty after having surgery.
Officer Kevin Wilson has returned from military duty.

Coffee with the Chief was successful. A possibility for an officer on bicycle patrol is being pursued. Chief Blish will present information at a later meeting. He is expecting an outline of a program which is in operation elsewhere.

Parking Meters in Front of Post Office

Chief Blish asked the Board to consider increasing the time on parking meters in front of the Post Office. The five meters allow parking for a twelve minute period. He is suggesting 18-20 minutes.

Following discussion the Board agreed that there will be no change to the meter time, however parking attendants will be asked to step into the post office when a meter is noted to be near expiration or has expired and invite the owner of the vehicle to refresh the meter time.

Mr. Kahn spoke highly in favor of the bike patrol going into the neighborhoods away from the main streets of the village, where traffic is less and where people do not often see the police on patrol.

VI. VILLAGE MANAGER'S REPORT

Mr. Swanson presented a Letter that requests an extension for the snow dump grant until January, 2016. After brief discussion the Board agreed to discuss this later in the meeting when there will be more discussion about the snow dump.

VII. OLD BUSINESS

A. School Street: Best way to improve pedestrian safety

Corey Mack of RSG Transportation presented a plan to create a “suggestion lane” on School Street with pedestrian / bicycle lanes on the sides of the street to be paved with green asphalt. This plan has the elements that met approval of the Board at a meeting in July from three alternatives.

The plan includes installation of three speed tables to suggest slower speed on the street. The suggestion lane will allow space for vehicles to pull over and allow traffic to pass moving in the opposite direction. LED lights are suggested to inform vehicles that the road is closed during the period of time before and after school when the busses are delivering children. A ramp is suggested to allow access to the elementary school from School Street.

Discussion followed, the Board agrees (based on previous experience) that the speed tables should be eliminated. The ramp for access to the Elementary school received favorable review. The colored asphalt pedestrian / bicycle lanes and the suggestion lane are preferred to having the street become one way. LED lighted signs were not considered to be needed because there are signs already posted noting times when the road is closed to traffic.

Karen White, Principal of the Elementary School was not present. There will be another meeting scheduled in the future when the elements approved this evening, and incorporated into a new plan, will be presented.

B. Park and Ride Facility:

1. Design of the wall (either stone or wood)

Comments were made that the stone wall was too expensive at an estimated cost of \$40,000.00. The suggestion of using vertical granite posts in lieu of the stone wall was found acceptable by all. A small section of the stone wall will remain to anchor the wall. The idea of placing chains between the posts was rejected.

2. Approval of final plans

Mr. Swanson will meet with the contractor to revise the work to be done, as outlined here. Revised cost estimate and plans will be brought to the next meeting.

C. Snow Dump Relocation Update

1, Financing

Joby Thompson spoke on behalf of the East End Action Group and Sustainable Woodstock. There was discussion concerning restricted funds that legislation has made available.

Ms. Thompson asked the Board how available funds can be released. Ms. Coburn responded that a petition signed by 5% of the village voters must be presented and a vote will be taken at Annual Village Meeting.

Questions submitted by Sustainable Woodstock addressing funding sources for the components of this project were reviewed. Mr. Swanson explained the funds committed to the Snow Dump and described their sources.

Mr. Swanson asked if Sustainable Woodstock's pledge of \$32,500.00 remains committed to the snow dump effort. Ms. Miller, Director of Sustainable Woodstock confirmed that it is to replace the money that was found ineligible.

A request was made to rescind the action of the Special Village Meeting on July 14, 2015, if the stone wall is not going to be built and the funds will not be needed. A Special Village Meeting will be held on October 13, 2015.

Maribel Hall strongly suggests the application for the grant should be re submitted.

2. Wetlands on Site

Mr. Swanson reviewed the outcome of the wetlands study which has resulted in the need to move the snow storage area slightly. He presented a map showing the existing wetlands and the area that will be considered for the alternative. The final study required by the State has brought this to our attention.

The grant, under a Federal program did not require the same test as the State required and during the State test the wetland was discovered.

The question was raised as to whether the project is moving forward. The Board of Village Trustees emphasized that while it is moving slower than ever expected, they are committed to the project and its successful completion.

Moving the snow dump relocation site will require easements between the Town and the Woodstock Resort Corporation, a new engineering plan, an archeology study, and environmental assessment for pollution and another wetland review. The wetland review has been started.

Following further comment and lengthy discussion, on a motion of Mr. Kahn, second Mr. Chynoweth the Board of Village Trustees voted to approve the request for the extension for the project to January 2016. Motion approved.

On a motion of Mr. Kahn, second Mr. Miller, the Board of Village Trustees voted to authorize Mr. Swanson to hire professional service providers to conduct all the studies as required. Motion approved.

D. Final Adoption of FEMA Approved Multi-Jurisdictional Hazard Mitigation Plan

FEMA has approved the Hazard Mitigation Plan which was adopted by the Board a few months ago. The Board signed the certification of adoption for the Village.

E. Village Paving – Review Bids

Paving bids for Village Projects for 2015 were reviewed. There is not enough money in the budget to accomplish all the paving work needed this year. Mr. Swanson discussed priority needs with the Board.

On a motion of Mr. Chynoweth, second Mr. Kahn the Board of Village Trustees voted to approve a paving contract with Blaktop, Inc. to pave portions of South Street, Lincoln Street, Highland Avenue and the apron on Mountain Avenue after the Covered Bridge. Motion approved.

VIII. NEW BUSINESS

A. Request to Operate Segway Rental and Tour Business in Woodstock

Gary Neil made a presentation to the Board concerning Segway Rental and Tours in and around the Village of Woodstock. The tours will be based at the Woodstock Inn. Mr. Neil described the operation and capabilities of the Segway. He spoke briefly about the routes and tour possibilities. The tours are supervised.

Mr. Neil explained the safety features of the vehicle and noted that any individual wishing to rent the Segway must participate in a safety video before taking the Segway out.

Trustees asked Mr. Neil to not use the sidewalks in the general business district. Routes around the village were briefly reviewed.

IX. APPROVAL OF MINUTES

Minutes of the Special Village Meeting of July 14, 2015 were approved on a motion of Mr. Miller, second Mr. Kahn. Motion approved

Minutes of the Trustees Meeting of July 14, 2015 were approve as corrected on a motion of Mr. Miller, second Mr. Chynoweth.

X. OTHER BUSINESS

On a motion of Mr. Chynoweth, second Mr. Miller the Board of Village Trustees voted to meet in Executive Session to discuss personnel at 9:45 P.M.

Trustees voted to adjourn Executive Session at 10:00 P.M.

XI. REVIEW EXPENSE WARRANTS

The Board of Village Trustees reviewed and signed Expense Warrants for the Village.

XII. ADJOURNMENT

The Board of Village Trustees voted to adjourn the meeting at 10:00 P.M.

Respectfully submitted,

Mary Riley