

Draft – subject to final approval

**PRESENT:** Grettie Howe, Preston Bristow, John Doten, Bruce Gould, Bob Holt, Phil Swanson, Mary Riley, Lynn Beach, Emo Chynoweth, Fire Chief L. D. Sutherland, Michelle Fields, Macy Lawrence.

**I. CALL TO ORDER**

Ms. Howe called the meeting to order at 6:03 P.M.

**II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA**

Ms. Howe noted additions to the posted agenda. The Board agreed to add:

**A. Review Bids**

**1. Fuel Oil-**

Mr. Swanson informed the Board that only two fuel bids were received. One bid did not include information about the boiler maintenance, which was part of the bid request.

**MOTION** by Mr. Holt to approve the fuel bid presented by Dead River Company for Fixed Rate #2 Heating Oil Price of \$2.099 a gallon and Boiler Maintenance which includes annual boiler tune up for all 3 furnaces for \$650-\$725, service call rates during normal hours of \$90/hour and service calls for emergencies which includes nights, weekends and holidays of \$120/hour.

**SECONDED** by Mr. Doten.

**VOTE** Passes unanimously, 5-0-0.

**2. Winter Sand-**

Mr. Swanson reviewed with the Board the bid responses the Town received for both Screened Sand and Manufactured Sand. There were four bids received for Screened Sand and two bids for Manufactured Sand.

**MOTION** by Mr. Holt to award the Winter Sand bid to Pike Industries, Inc. who provided bids for Screened Sand of \$12.80/ton and Manufactured Sand of \$22.13/cy.

**SECONDED** by Mr. Doten.

**VOTE** Passes unanimously, 5-0-0.

**B. Safford Commons-Opening of September 22, 2015 at 11:00AM**

**C. Hazard Mitigation Plan Approved by FEMA**

**D. Fire Chief Selection Committee Representatives**

Two members are needed to represent the Select Board on the Fire Chief Selection Committee. Ms. Howe and Mr. Gould have offered to sit on the Committee.

**III. CITIZEN COMMENTS**

Mr. Emo Chynoweth, representing the Village Trustees, is seeking Select Board approval to share in the expense of providing Halloween candy during the annual Village Halloween event. This event, which closes off High Street, Golf Avenue and Maple Street from 5PM to 8PM for trick or treaters, has been occurring for many years. Mr. Chynoweth informs the Board that the attendance of this event has grown beyond the Village residents and has become more of a regional celebration. The costs for supplying candy for the homeowners to distribute has become quite an expense. The Village Trustees would like to request that the Select Board consider paying the cost of purchasing the candy for this annual event. The total amount requested is \$750.00. Candy is purchased and distributed to the families who reside on the street to help defray costs.

**MOTION** by Mr. Gould to help share in the cost of supplying candy for the annual Halloween event in the amount of \$750.00

**SECONDED** by Mr. Holt.

**VOTE** Passes unanimously, 5-0-0.

Ms. Michelle Fields inquires whether the electronic speed reader on Hartland Hill Road, which has recently been placed, has had any effects.

Mr. Gould responds that he promoted the placement of this device by the Board as he resides on the road. He has seen an increase to the volume and speed of traffic. There are many walkers, joggers, dog walkers, and kids who use the road side.

Mr. Swanson advises that the reader does seem to work. There are plans to install a data card for information, but one has not been installed as of yet.

**IV. OLD BUSINESS**

Mr. Swanson informed the Board that Bridge #24 over the Kedron Brook on Route 106 will be under construction beginning next spring. The bridge will be closed for 21 days in May of 2016 which will require the State to detour traffic from Rt. 106 to other state routes within the region. Larger truck loads and lengths will abide by the regional detours. The State will not detour onto local roads.

**V. NEW BUSINESS**

**A. Appoint Voting Delegate for VLCT Town Fair**

**MOTION** by Mr. Bristow to appoint Mr. Swanson for the VLCT Town Fair.

**SECONDED** by Mr. Gould.

**VOTE** Passes unanimously, 5-0-0.

**Lister's Request to Correct 2015 Lodged Grand List**

**MOTION** by Mr. Bristow to accept the Request to Correct the 2015 Lodged Grand List to accommodate a veterans exemption for \$40,000.00.

**SECONDED** by Mr. Gould.

**VOTE** Passes unanimously, 5-0-0.

**B. Application for Driveway Access Permit**

The Board received an application for Highway Access from Ms. Gretchen Thoma of 1507 Westerdale Road. Mr. Swanson and Mr. Doten have viewed the site. There will be no need for a culvert and the proposed driveway will be sloped away from the road so there will be no runoff.

**MOTION** Mr. Doten to approve the Highway Access Permit for 1507 Westerdale Road.

**SECONDED** by Mr. Holt.

**VOTE** Passes unanimously, 5-0-0.

Mr. Swanson informs the Board that an Application for Use of Highway Right Of Way was submitted for 677 Gully Road by the Pops to install a culvert in the ditch and to inset steps in the bank. Location of the culvert and steps to be across the road from the driveway located at 677 Gully Road. Mr. Swanson and Mr. Doten have viewed the site. There appear to be no concerns with this work which will be reviewed for compliance and approved when the work is completed.

**MOTION** by Mr. Doten to approve the Application for Use of Highway Right of Way for the Pops at 677 Gully Road.

**SECONDED** by Mr. Holt.

**VOTE** Passes unanimously, 5-0-0.

**C. Consider Appointment to Town Development Review Board**

Mr. Swanson advises that a quality candidate for the Town Development Review Board has been received. This candidate would replace Mr. Laurance Lombard, who wishes to retire from the Board but there has been no other interest.

**MOTION** by Mr. Bristow to appoint Ms. Kimberly French to the Town Development Review Board.

**SECONDED** by Mr. Gould.

**VOTE** Passes unanimously, 5-0-0.

**D. Consider Annual Donation to Red Cross**

The Board considers a request from the American Red Cross for funds for the upcoming fiscal year. The members discuss the customary petitioning process for organizations to request funding at Town Meeting. A petition letter will be sent to the American Red Cross with information on how and when to submit a request.

**E. Possible Executive Session - Personnel**

**MOTION** by Mr. Gould to enter Executive Session at 6:40PM to discuss personnel issues.  
**SECONDED** by Mr. Holt.  
Executive Session ended at 6:57PM.

**MOTION** by Mr. Gould to approve the content of a letter and to distribute the letter to the personnel who wrote to the Board initially.  
**SECONDED** by Mr. Holt.  
**VOTE** Passes unanimously, 5-0-0.

**MOTION** by Mr. Gould to enter Executive Session a 7:02 PM to discuss personnel issues.  
**SECONDED** by Mr. Holt.  
Executive Session ended at 7:06PM.

**VI. BOARD OF SEWER COMMISSIONERS**

**A. Sewer Connection Permits**

**1. Application for Connection**

An application for a new sewer connection has been received from Mr. Marvin Cole at 512 East Woodstock Road for a 6-bay garage.

**MOTION** by Mr. Holt to approve the Application for Sewer Connection for Mr. Cole at 512 East Woodstock Road.

**SECONDED** by Mr. Gould.

**VOTE** Passes unanimously, 5-0-0.

**2. Increase in Use and Approve Payment Plan**

An application for an increase in sewer discharge of 1,020 gallons per day has been received from Stacey Velardi, owner of Pi, Restaurant & Adjacent Bar at 49 Central Street. Mr. Swanson informs the Board that the Applicant is willing to adhere to a payment plan for the total charge of \$7,650.00.

**MOTION** by Mr. Bristow to approve the payment plan request from Ms. Velardi, owner of Pi, Restaurant & Adjacent Bar at 49 Central Street.

**SECONDED** by Mr. Holt.

**VOTE** Passes unanimously, 5-0-0.

**3. Repairs to Sludge Truck**

Mr. Swanson advised the Board that the sludge pump truck is leaking and leaks on the road. Although the truck is older, it does have low mileage and is worth fixing. The quote from Sabil & Sons, Inc. for repairs of approximately \$6,000.00.

**MOTION** by Mr. Holt to repair the sludge pump truck as recommended by Mr. Swanson.

**SECONDED** by Mr. Bristow.

**VOTE** Passes unanimously, 5-0-0.

**B. Taftsville Wastewater Treatment Facility**

The Taftsville Wastewater Treatment Facility operates under a State Permit. Mr. Swanson advises that under that Permit, a structural engineering study is required at certain intervals. The study revealed that rust has accumulated on the tanks which will need repairing. Although the tanks will continue to rust, the engineers recommend the repair to keep the tanks in usage for another 15 years hopefully, when they should be replaced. This will be discussed in the future once an estimate is received.

**VII. APPROVAL OF MINUTES**

**Report of Densmore Hill Site Visit and Discussion**

**MOTION** by Mr. Holt to approve the Report of Densmore Hill.

**SECONDED** by Mr. Doten.

**VOTE** Passes unanimously, 5-0-0.

**Meeting of August 20, 2015**

**MOTION** by Mr. Holt to approve the August 20, 2015 Minutes as presented.

**SECONDED** by Mr. Doten.

**VOTE** Passes unanimously, 5-0-0.

**VIII. OTHER BUSINESS**

There was no other business to come before the Board.

**IX. REVIEW EXPENSE WARRANTS**

The Select Board reviewed and signed expense warrants.

**X. ADJOURNMENT**

On a motion of Mr. Gould, second Mr. Holt, the Select Board voted to adjourn the meeting following signing of the expense warrants. Motion approved.

The meeting was adjourned at 7:07 P.M.

Respectfully submitted,

Lynn Ellen Beach

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Margaretta Howe, Chair

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Preston Bristow

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Bruce Gould

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John Doten

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Bob Holt