BOARD OF VILLAGE TRUSTEES **January 13, 2015**

PRESENT: Candace Coburn, Emo Chynoweth, Chris Miller, Eric Nesbitt, Phil Swanson, Mary Riley, Robbie Blish, Samantha Holcomb, Beth Finlayson, Jeffrey Kahn, Sally Miller, Michelle Fields, Macy Lawrence.

I. CALL TO ORDER

Ms. Coburn called the meeting to order at 7:00 P.M.

II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

The Board of Village Trustees approved additions to the Posted Agenda

III. CITIZEN COMMENTS: none this evening.

IV. REQUESTS FOR PERMITS

1. Special Olympics
   Use of the Green
   Event on Village Streets

Beth Finlayson was present to discuss the application for Special Olympics opening ceremony events on the Green and to hold the parade of athletes from Court Street across South Park Street to the Green on Friday, March 6, 2015. Alternate plans for the event on the Green will be arranged in case the surface of the Green is not suitable that evening. Mr. Swanson will meet with coordinators of the event that week for a decision on using the Green.

On a motion of Mr. Miller, second Mr. Nesbitt the Trustees voted to approve the permits for Use of the Green and the Parade of Athletes, contingent on weather conditions and the surface of the Green. Motion approved.

2. Market on the Green for Summer 2015

The dates for the summer 2015 Market on the Green are June 10 to October 14, 2015 on Wednesday afternoons. The Green will be used between 12:30 P.M. and 7:00 P.M. Percentages of participation will remain 60% agriculture, 20% food and 20% crafts.

On a motion of Mr. Nesbitt, second Mr. Chynoweth, the Board of Village Trustees, voted to approve Use of the Green for the Market on the Green on Wednesdays from June 10 to October 14, 2015 from 12:30 P.M. until 7:00 P.M. Motion approved.

There were some comments regarding the weekly Wednesday afternoon thunder storms which occurred most every Wednesday in the mid to late afternoon during the summer of 2014. Due to those storms the Trustees were asked and responded positively to the extension (by one week) of the permit issued for 2014.

V. VILLAGE POLICE CHIEF'S REPORT

Chief Robbie Blish reported the police department participated in the Governor's Highway Safety Project in December and will continue with this program for the next few months.

Chief Blish reviewed the winter parking ban, parking tickets and towing of cars.

Chief Blish spoke briefly about the VT Alert Program which will notify residents and participants about emergency situations within certain areas as they request.

Chief Blish has begun the search for body cameras for the police department. He is not prepared to make a recommendation this evening.

Local emergency service officials will be trained soon and the program will be active in Woodstock following this training. The request for training has been made and Mr. Swanson is waiting to be advised of the date of training.

VI. VILLAGE MANAGERS REPORT

Financial Report was distributed

Mr. Swanson reported that the snow blower radiator is sitting in Canada waiting to be repaired and suggested that the Board consider owning a spare radiator for the future.

VII. OLD BUSINESS

A. Hazard Mitigation Plan

Samantha Holcomb reviewed the Hazard Mitigation Plan for the Town and Village of Woodstock which will be a joint plan for both jurisdictions. Ms. Holcomb reviewed the process through which the plan was developed and explained that having a plan in place that has been approved by FEMA will give the Town and Village a more substantial rate of reimbursement should another disaster occur in Woodstock.

A comprehensive presentation was followed by brief questions and answers.

Following discussion, on a motion of Mr. Nesbitt, second Mr. Chynoweth the Board of Village Trustees voted to adopt the Hazard Mitigation Plan presented this evening. Motion approved.

Ms. Holcomb will make a presentation to the Town Select Board next week at their regular meeting. Following adoption by both Boards the document will be forwarded to FEMA for approval.

B. Lights on the Green

There was discussion concerning the Lights around the Green being illuminated at additional times over the winter months. Most comments about the lights have been positive however there have been some (although few) negative.

Following brief discussion, on a motion of Ms. Coburn, second Mr. Chynoweth, the Board of Village Trustees voted to approve illuminating of the lights on the two long weekends to come this winter,

specifically January 16, 17, 18 and February 13, 14, 15, 2015 Motion approved, 3-1; Mr. Nesbitt opposed.

VIII. NEW BUSINESS

A. Schedule Dates for Budget Workshops

Village Budget Workshops will take place Monday, January 19 and Thursday January 22 at 8:00 A.M.

B. Certificate of Highway Mileage

The annual Certificate of Highway Mileage from the Vermont Agency of Transportation was reviewed and approved on a motion of Mr. Miller, second Mr. Nesbitt. Motion approved.

C. Adopt State Standards for Roads and Bridges

State Standards for Roads and Bridges and a certificate of compliance with those standards were reviewed and briefly discussed.

On a motion of Mr. Miller, second Mr. Chynoweth, the Board of Village Trustees voted to accept State Standards for Roads and Bridges and sign the certificate of compliance. Motion approved.

IX. APPROVAL OF MINUTES

Ms. Coburn asked for an addition to the minutes of the meeting of December 9, 2014, it will be made and the minutes will come before the Board for consideration again next month.

X. OTHER BUSINESS

Following are additions to the posted agenda

SNOW DUMP

1. Extension of Grant Award

The Board of Village Trustees voted on a motion of Mr. Nesbitt, second Mr. Chynoweth, to ask for an extension of time to accept the Grant Money awarded to the Village to build the snow dump until April 30, 2015. Motion approved

2. Archeological Study

Phase 1 Archeological study has been completed. This study recommends further study at a proposed cost of $7,593.95 The Board of Village Trustees asked Mr. Swanson to obtain other proposals for this work before a decision is made to move further with the study.

3. Village Meeting Preview

The Board of Village Trustees reviewed and approved wording for an article for the Village Meeting Warning re: the construction of the new snow dump.

SAFE ROUTES TO SCHOOL

Schedule Public Meeting

The Board of Village Trustees set the date of February 10, 2015 for a Public Meeting to discuss the Safe Routes to School Plan. Two Rivers will issue a press release relating to the meeting.

VILLAGE MEETING ELECTION

Mr. Swanson described the requirements of a petition for Village Meeting Elections.

XI. REVIEW EXPENSE WARRANTS

The Board of Village Trustees reviewed and signed Expense Warrants

XII. ADJOURNMENT

On a motion of Mr. Nesbitt, second Mr. Chynoweth the Board of Village Trustees voted to adjourn the meeting following signing of the Expense Warrants.

The meeting was adjourned at 8:35 P.M.

Respectfully submitted
Mary Riley
Mary Riley

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Candace Coburn, Chair

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Emo Chynoweth

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Chris Miller

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Eric Nesbitt