

COMMERCIAL WORKSHEET

To be complete, your application must include the following items:

- Application Form & Fee**

- Commercial Conditional Use Support Statement**

- Proof of Adequate Capacity and Supply**
 - Sewer Department (Municipal Manager's Office: 457-3456)
 - Water Department (Woodstock Aqueduct: 457-4497)

- Building Floor Plan** of all levels with DIMENSIONS of all interior and exterior space, including decks, porches, steps, breezeways, etc.

- Photos or Elevations** of all sides involved showing
 - Existing materials and architectural details, including exterior equipment on the roof, on the walls, and on the ground.
 - Proposed changes to the structure, including materials and other details listed above

- Site plan** showing the following:
 - The location of existing and proposed improvements, including placement and screening of all exterior equipment
 - Setback distances from front, side, and rear boundaries or road.
 - Frontage and lot size
 - Existing and proposed parking plan
 - Existing and proposed landscaping plan, including placement of trees, signs, fences, walls, drives, parking areas, etc.
 - Outdoor lighting plan for building, access road, driveway, parking lot, sidewalk, etc.