

SIGNS IN THE VILLAGE of WOODSTOCK

This worksheet is for general guidance only.

Please see Woodstock Village Zoning Regulations, Section 517, for details.

Before an application can be considered for approval, it must include the following:

- [] Application Form & Fee
- [] Sketch of sign(s), including dimensions, noting details of proposed lighting, if any.
- [] Site Plan showing where sign(s) will be located, indicating placement height

Sign Regulation Overview

[] **Maximum Signage:** Width of store front _____ ft. X .8 = _____ total sq. ft.

[] **Number of Signs:** § 517 (B)

Ground Floor Business (combined square footage cannot exceed the above calculation)

- 1 or 2 affixed signs 50 sq. ft. max. - affixed
- or
- 1 affixed and 1 projecting 10 sq. ft. max. - projecting
- or
- 1 affixed and 1 freestanding: 10 sq. ft. max. - freestanding in Central Commercial
20 sq. ft. max. - freestanding in other commercial zones

Other than ground floor business:

- 1 affixed or projecting sign 10 sq. ft. max.
- 1 ground floor directory sign 2 sq. ft. max.

Restaurants are also allowed one 2 sq. ft. menu board.

"Open/closed" or "vacancy/no vacancy" for Home Occupations, B & B & Home business not to exceed 36". § 519 (A) (11f)

[] **Placement of all signs:**

- Signs shall be placed on property side of sidewalks. § 517 (A)(5),(6)
- Freestanding signs shall be located between 3 and 10 ft. above ground level. § 517 (B)(2)
- Projecting signs shall not be less than 9 ft. or more than 20 ft. above ground level and shall not project more than 3 ft over a sidewalk. § 517 (B)(2)

[] **Illumination:** § 517 (A)(7),(9),(12); Sec. 517(E)

- No illumination after 11:00 p.m. (except hotels, motels, B&B, restaurants, gas stations and emergency services)
- Illumination must be shielded and focused on the sign only to protect night sky and traffic.
- Internally illuminated signs are allowed only for service stations and emergency services not in the Village Design Review area. Only the letter cutouts shall be illuminated, illumination by fluorescent tube and it shall not be excessively bright. Service station signs shall be turned off at closing. Any proposed illumination within a Design Review district is subject to the Design Review process.

Signs requiring no permit

One 12 sq. ft. contractor's sign during construction, one 1 sq. ft "open/closed" sign, one 12 sq. ft. "open " banner for commercial establishments, one 4 sq. ft. real estate "for sale" sign.