

**VILLAGE OF WOODSTOCK  
BOARD OF VILLAGE TRUSTEES  
March 14, 2017  
7:00 P. M.  
Woodstock Town Hall  
DRAFT MINUTES**

**Present:** Candace Coburn, Ward Goodenough, Jeffrey Kahn, Cary Agin, and Phil Swanson  
**Others Present:** Serena Nelson

**I. CALL TO ORDER**

Ms. Coburn called the meeting to order at 7:00PM.

**II. CITIZEN COMMENTS**

None

**III. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA**

**a) Request for change of date for Chamber of Commerce Lobster Fest**

Ms. Coburn requested consideration of a date change for the previously approved Lobster Fest. The original date was July 8<sup>th</sup>. The requested date is July 15, 2017.

**MOTION** by Mr. Kahn to approved the date change for the Chamber of Commerce's Lobster Fest to Saturday, July 15, 2017.

**SECONDED** by Mr. Agin

**DISCUSSION** None

**VOTE** 4-0-0, Passed.

**b) Annual Financial Plan-Village Highways**

The Board reviewed the Annual Financial Plan for Town Highways from the State of Vermont.

**c) Certification of Compliance for Town Road and Bridge Standards**

**MOTION** by Mr. Kahn to approve the Annual Financial Plan and Certification of Compliance for Village/Town Road and Bridge Standards, as presented.

**SECONDED** by Mr. Agin

**DISCUSSION** None

**VOTE** 4-0-0, Passed

**IV. REQUESTS FOR PERMITS**

**a) Use of The Green**

**1) New England 1000 Vintage Car Show**

**MOTION** by Mr. Goodenough to approve the Use of The Green permit for the New England 1000 Vintage Car Show on Tuesday, May 23, 2017, with the condition that the cars do not get closer than thirty (30) feet to the trunk of any tree on the Green.

**SECONDED** by Mr. Kahn

**DISCUSSION** None

**VOTE** 4-0-0, Passed.

**2) Brown Bag Concert Series 2017**

Ms. Serena Nelson presented the application on behalf of Pentangle Arts. The

layout of how The Green will be set up for the brownbag concert series has changed from previous years. The band will be located against the fence on the South side of the Green, facing the Memory Tree. The area for the serving of alcohol will be larger.

**MOTION** by Mr. Kahn to approve the Brown Bag Concert Series 2017, as submitted and presented.

**SECONDED** by Mr. Goodenough

**DISCUSSION** None

**VOTE** 4-0-0, Passed.

## **V. POLICE CHIEF'S REPORT**

Chief Blish presented his report:

Meter income was slightly over \$5,000.00 for the month of February. This is slightly more than previous years, but difficult to measure accurately because of the timing of deposits. Money deposited in the meter in January of 2016, may have been counted in a bank deposit in February of 2016. Given the number of days in February that enforcement of the parking regulations did not occur, the Trustees are encouraged that the new meters that accept credit cards will increase revenues as predicted.

The company is slow to respond to requests for service. However given that the meters are free to us, this is a small price to pay.

The meters have a tendency to jam if the coins are deposited too fast. Stickers will be placed on each meter advising people to deposit coins slowly. Trustees and Chief Blish agreed that if a person gets a ticket at a jammed meter, that Chief Blish will validate the ticket after receiving a personal request from the person receiving the ticket. This will cut down on intentional jamming of meters.

The Department has hired a new full-time officer, Ms. Jessica LeBlanc. Officer LeBlanc is full-time certified and previously employed by the Rutland County Sheriff's Office. She comes highly recommended and will attend the Annual Village Meeting.

The new cruiser decals will be installed on March 20<sup>th</sup>.

The Department will be providing extra patrols for March 17<sup>th</sup> with funding provided by the Governor's Highway Safety Grant program.

## **VI. VILLAGE MANAGER'S REPORT**

### **a) Village Financial Report**

The Board reviewed the Financial Report.

### **b) Response to letter from Ms. Kate Miller**

Mr. Swanson reviewed his response to Ms. Miller regarding Village crosswalks.

## **VII. OLD BUSINESS**

### **a) Parking/Meters**

No further discussion

## **VIII. NEW BUSINESS**

### **a) Prepare for Village Meeting**

The Board prepared for Village Meeting and discussed what each Trustee is responsible for presenting in regards to the section of the budget at Annual Village Meeting. Those assignments were reviewed.

### **b) Trash and Recycling Bins**

This item was **TABLED** until their meeting on April 11, 2017.

**IX. APPROVAL OF MINUTES- February 14, 2017**

**MOTION** by Mr. Agin to approve the minutes of February 14, 2017.

**SECONDED** by Mr. Kahn

**DISCUSSION** None

**VOTE** 4-0-0, Passed.

**X. OTHER BUSINESS**

The Board discussed an issue with congested traffic on Church Street caused by cars parking across the street from the U.U. Church. The consensus was that the area between College Hill and somewhere in front of the St. James Church should be made a “No Parking” zone.

Mr. Swanson will bring a proposed ordinance revision to the Trustees next month.

Discussion continued in regards to two employees of Ferro Jewelers who owe over \$1,000.00 in unpaid parking tickets between them. Mr. Ferro purchased these two employees a parking permit to share one parking space in the Employee Parking Lot.

It was agreed that enforcement of these past due fines are tricky because if they are parked in a space in the Employee Lot, which has been paid for with a permit, they are not technically parked in violation of the Ordinance and enforcement by towing is not legal.

Mr. Swanson and Chief Blish will review the rules contained in the Ordinances and make a recommendation for a revision to the Ordinance or find an alternate enforcement mechanism.

**XI. REVIEW EXPENSE WARRANTS**

The Board reviewed expense warrants.

**XII. ADJOURNMENT**

**MOTION** by Mr. Agin to adjourn the meeting at 7:42PM.

**SECONDED** by Mr. Kahn

**VOTE** 4-0-0, Passed.

Respectfully submitted,

Lynn Ellen Beach  
(With the help of Phil Swanson)

Jeffrey Kahn, Chair

Ward Goodenough

Cary Agin

Keri Cole

Serena Nelson