

**VILLAGE OF WOODSTOCK
BOARD OF VILLAGE TRUSTEES**

July 11, 2017

7:00 P. M.

**Woodstock Town Hall
REGULAR MEETING
DRAFT MINUTES**

DRAFT-Subject to approval

Present: Jeffrey Kahn, Serena Nelson, Cary Agin, Ward Goodenough, Phil Swanson and Lynn Beach

Others present: Elizabeth Finlayson, Sara Stadler, Gary Thulander, Chief Blish, Mica Seeley, Virginia Dean, Jill M. Davies, and Alden Krawczyk

I. CALL TO ORDER

Mr. Kahn called the meeting to order at 7:07 PM.

II. CITIZEN COMMENTS

Mica Seeley, resident, revisited her proposal for the showing of outdoor movies in the Village. She is proposing three movies this summer to be hosted behind the Woodstock History Center. She stated the movies would run between 8:30PM and 10:30PM, approximately. Community partners for this proposal are the History Center, Pentangle Arts and The Prince and The Pauper.

MOTION by Mr. Agin to approve the showing of movies behind the Woodstock History Center on July 26, August 23, and September 13, 2017, as presented, with the condition that approval of the abutting neighbors be secured.

SECONDED by Mr. Goodenough

VOTE 3-0-1(Nelson), Passed.

III. CITIZEN COMPLAINTS – This item DELETED (see Item IV., below)

IV. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

a) DELETION – III. CITIZEN COMPLAINTS

b) ADDITION – Discussion of Picnic Tables in the Village

Mr. Kahn stated for the record that the placement of the picnic tables are on a trial basis this summer. The Board has received two written complaints regarding the placement of the picnic tables on The Green and on The Dummy.

Mr. Kahn would like to suggest the removal of the picnic table from The Dummy (Elm and Central Streets) and placing it at the Welcome Center on Mechanic Street.

Ms. Finlayson stated that the Chamber would welcome the picnic tables at the Welcome Center.

MOTION by Ms. Nelson to approve the Municipal Manager to write a letter to Mr. Belisle requesting the relocation of the picnic table at The Dummy to the Welcome Center on Mechanic Street.

SECONDED by Mr. Agin

DISCUSSION None

VOTE 4-0-0, Passed.

V. REQUESTS FOR PERMITS

a) Change the World Kids- Permission to hold Chalk Drawing Event

Alden Krawczyk, representing the Change the World Kids, proposing the 9th annual Chalk Drawing Event on The Dummy on September 9, 2017 with set-up the evening before. He stated that there are no changes to the event from prior years.

MOTION by Mr. Agin to approve the request from the Change the World Kids to hold the 9th Annual Chalk Drawing Event on Saturday, September 9, 2017, with set up done Friday, September 8th from 5:00PM to Dusk.

SECONDED by Mr. Goodenough

DISCUSSION None

VOTE 4-0-0, Passed.

VI. POLICE CHIEF'S REPORT

Chief Blish delivered his report to the Board:

- Chief Blish stated that the speed cart is currently placed on River Road and that there is a waiting list for placement locations
- The July 4th Holiday netted two DUI's, through the Governor's Highway Safety Program funding.
- The new State Cell Phone Law is in effect which now places two points on driver's licenses and the assessment of greater fines
- Car seat installation programs conducted at the ESB have been nicely attended. There is no charge for this service.
- Officer LeBlanc has completed her bike officer training.
- All officers attended a 'Persons with Autism' training program
- Meter YTD totals \$38k

VII. VILLAGE MANAGER'S REPORT

a) Village Financial Report

Mr. Swanson reviewed the Report with the Board. He stated that additional revenues needed to be posted.

He updated the Board on the follow up to the Adams Family Trust of \$5,000. The letter the Village originally wrote and sent was never received. He has contacted the family and has resent the letter to an updated address.

VIII. OLD BUSINESS

a) Proposed Amendments to the Woodstock Village Ordinances (CONTINUED TO AUGUST TRUSTEE MEETING)

- 1) Revision to Title 8, Chapter 2; §8237. One-way streets and alleys; restricted streets
- 2) Parking Restrictions on Church Street
- 3) Amendment to Title 8, Chapter 2; §8222. Traffic Ordinances; Post Office Bridge Temporary Parking Restrictions

IX. NEW BUSINESS

a) Interview for Planning Commission

1) Sara R. Stadler

Ms. Stadler introduced herself to the Board. She shared her family's fondness of Woodstock and choice to retire here three years ago. She has attended Planning Commission meetings and feels her legal skills would be an asset to the Commission. Ms. Stadler stated she has read the Town Plan which she's found interesting as well as the discussions of current issues.

2) Michael Malik

Mr. Malik submitted his resume to the Board but was unable to attend the meeting.

Mr. Kahn **TABLED** this item until scheduling an interview with Mr. Malik at their August meeting.

b) Discussion of Possible Location of Band Shell-Gary Thulander, President Woodstock Area Chamber of Commerce (Site visit at 6:30PM).

Mr. Kahn informed the public that a site walk was conducted prior to tonight's meeting where the Trustees viewed possible site locations for a bandstand on The Green.

Mr. Gary Thulander, President of the Chamber of Commerce, stated the Economic Development Commission (EDC) approved a \$60,000 grant towards the cost of the bandstand, new lighting on The Green and the cost of electric work. He stated that the EDC grant has provided 50% funding for this project.

Mr. Kahn asked for Board input as to the scheduling of a public vote.

Mr. Goodenough stated that he would be in favor of holding this vote during the Annual Town Meeting as this would provide greater attendance.

Mr. Agin encouraged all opinions to get out and be heard. He suggested a Special Meeting to gauge how the community feels about a bandstand.

Ms. Nelson stated she is in favor of scheduling a vote at Annual Town Meeting.

Mr. Kahn stated that design work can still move ahead and be presented to the public in advance of a vote at Town Meeting.

Mr. Swanson suggested to keep pushing the design and permitting process prior to presentation at a public hearing.

c) Village Tax Rate

Mr. Swanson stated that the Village Tax Rate for FY 2018 has been calculated. New rate for Village will be 0.1404.

MOTION by Ms. Nelson to approve the FY2018 the Tax Rate for the Village of Woodstock at 0.1404.

SECONDED by Mr. Agin

DISCUSSION Ms. Davies asked a procedural question.

VOTE 4-0-0, Passed.

A discussion of the condition and the amount of the trash receptacles in the Village took place. Mr. Swanson stated more cans have been placed in strategic locations to alleviate trash issues.

X. APPROVAL OF MINUTES- June 13, 2017

MOTION by Mr. Goodenough to approve the minutes, with two grammatical corrections (pages 2 & 4) and one correction to add 'Ms. Copeland also inquired about the process for feedback.' on page 5, Item IX. (a) New Business.

SECONDED by Ms. Nelson

DISCUSSION None

VOTE 4-0-0, Passed.

XI. OTHER BUSINESS

a) Seaward Management

Mr. Swanson was asked for an explanation of fees paid for management of the Rockefeller Endowment Fund. Mr. Swanson stated there are more investment costs for the management firm and in fairness to the firm's other clients an increase in fees was warranted. He was informed by Mr. Tom Woodhouse, that there had been two previous rate increases which were not passed along to this Woodstock endowment fund.

b) Design Review Memo(s)

The Board reviewed and discussed memos regarding picnic table placements in the Village and the design of the bandstand.

c) Manager's Evaluation (forms distributed last month)

The Board entered into Executive Session. See Item XII.

XII. EXECUTIVE SESSION

MOTION by Mr. Kahn to enter into Executive Session for the annual evaluation of the Municipal Manager at 8:21PM.

SECONDED by Goodenough

VOTE 4-0-0, Passed.

MOTION by Mr. Goodenough to come out of Executive Session at 8:50PM.
SECONDED by
VOTE 4-0-0, Passed.

XIII. REVIEW EXPENSE WARRANTS

No warrants to review.

XIV. ADJOURNMENT

MOTION by Mr. Agin to adjourn the meeting at 9:05PM.
SECONDED Ms. Nelson
DISCUSSION None
VOTE 4-0-0, Passed.

Respectfully submitted,

Lynn Ellen Beach

Jeffrey Kahn, Chair

Ward Goodenough

Cary Agin

Keri Cole

Serena Nelson