

VILLAGE OF WOODSTOCK

BOARD OF VILLAGE TRUSTEES

August 8, 2017

7:00 P. M.

Woodstock Town Hall

REGULAR MEETING

DRAFT MINUTES

DRAFT-Subject to approval

Present-Jeffrey Kahn, Ward Goodenough, Cary Agin, Kerri Cole, Phil Swanson and Lynn Beach.

Others present-Virginia Dean, Elizabeth Finlayson, Sally Miller, Michael Malik, Elizabeth Daniels, Libby Hedding, Chief Blish, Sally Miller, Christopher and Carole Ann Sparkes and Macy Lawrence

I. CALL TO ORDER

Chairman Kahn called the meeting to order at 7:00PM.

II. CITIZEN COMMENTS

None

III. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

a) Set Hearing Date for Zoning Amendment set for September 12, 2017.

The Board set the Hearing date for the Zoning Amendments for September 12, 2017 at 7:15PM.

b) Number of Planning Commission Members

Mr. Kahn stated that the Planning Commission currently has 7 members. The Trustees would like to propose increasing the number to 9.

MOTION by Mr. Agin to increase membership on the Planning Commission to 9 members unless 8 members are willing to serve on the Commission then one member, the shortest serving member, would become non-voting ex officio.

SECONDED by Mr. Goodenough

DISCUSSION None

VOTE 3-0-0, Passed.

IV. REQUESTS FOR PERMITS

a) Sustainable Woodstock-Permission to serve alcohol at East End Park

Ms. Sally Miller, Sustainable Woodstock, requested permission to serve alcohol at East End Park for a Green Drinks event on September 23 from 1:00PM to 3:00PM. The sampling area would be contained in a roped off area.

MOTION by Mr. Goodenough to approve the serving of alcohol in a roped off area at East End Park on September 23, 2017 from 1:00PM to 3:00PM.

SECONDED by Mr. Agin

DISCUSSION None

VOTE 3-0-0, Passed.

Ms. Sally Miller updated the Board about the East End Park. A gazebo has been offered for donation to be placed at the Park. She distributed a landscape plan of the park and photo of the gazebo. She stated a long term plan for the park is in the works and will be back to at a later date to discuss more formal plans.

V. POLICE CHIEF'S REPORT

Chief Blish gave his monthly report:

- Chief Blish discussed parking revenues with the Board.
- Parking tickets are on par with previous fiscal years.
- Cell phone action plan for 2 hours netted 7 violations.
- Since August 1st the Department has seized approximately \$3,200 street value worth of illegal drugs and approximately \$1,800 for drug related items.
- He verified that bicycle patrols continue when the weather allows.

VI. VILLAGE MANAGER'S REPORT

a) Village Financial Report

Mr. Swanson reviewed the two reports-the last month for the previous fiscal year and the first month of the new fiscal year with the Board. Fiscal year '17 showed red ink due to a bad winter and reduced police revenues due to flashing speed signs.

Moving on- The Safe Routes to School project is proceeding on South Street. New sidewalks with granite curbing and bulb-outs for safety are being installed.

Vail Field walkways are scheduled to be paved in October.

The Emergency Management Team continues to work on the traffic planning for the Post Office Bridge reconstruction.

VII. OLD BUSINESS

a) Proposed Amendments to the Woodstock Village Ordinances

1) Revision to Title 8, Chapter 2; §8237. One-way streets and alleys; restricted streets

Mr. Swanson stated this amendment was to address a deficiency in the existing Ordinance to allow official school bus traffic on School Street during posted school drop off and pick up times..

MOTION by Mr. Goodenough to approve the amendments to Title 8; Chapter 2; §8237, as presented.

SECONDED Ms. Cole

DISCUSSION None

VOTE 4-0-0, Passed.

2) Parking Restrictions on Church Street

Mr. Swanson stated the proposed Parking Restrictions were to address safety concerns when the travel portions of Church Street are reduced during the various church events. The Board reviewed correspondence from Ms. Sari White recounting her inability to negotiate the ambulance through that area.

Ms. Cole stated she feels the restriction should be enacted year round.

Mr. Kahn spoke to inconveniencing the churches.

MOTION by Ms. Cole to approve the amendment to Appendix A; Title 8; No Parking Zones, to include year round parking restrictions on Church Street on the South side of the roadway from St. James Episcopal Church to River Street.

SECONDED Mr. Agin

DISCUSSION A representative of St. James Episcopal Church stated that the restriction would be a burden but acknowledged that safety was most important.

Mr. Christopher Sparkes stated he has witnessed two tractor trailers attempting to pass which blocked travel in both lanes.

VOTE 3-1-0, Passed.

3) Amendment to Title 8, Chapter 2; §8222. Traffic Ordinances; Post Office Bridge Temporary Parking Restrictions

Mr. Swanson stated the proposed amendment to Title 8; Chapter 2; would temporarily change the parking regulations on Central Street during the Post Office Bridge reconstruction.

MOTION by Mr. Goodenough to approve the Amendment to Title 8, Chapter 2; Section 8222 with the timeline wording in Section (e) to state that “the parking meters will become operable once the road is returned to two-way traffic.”

SECONDED by Ms. Cole

DISCUSSION None

VOTE 4-0-0, Passed.

b) Parking Enforcement -Vehicle Immobilization

Mr. Swanson discussed §8336. Immobilization and Impoundment of Motor Vehicles to Title 8; Chapter 3 which would allow for the placement of an immobilization device (a boot) on a vehicle which is found in violation of the parking ordinance and has accumulated five (5) unpaid parking tickets.

MOTION by Mr. Goodenough to approve the enactment of Title 8; Chapter 3; §8336. Immobilization and Impoundment of Motor Vehicles to the Woodstock Village Ordinances, as presented.

SECONDED Ms. Cole

DISCUSSION None

VOTE 4-0-0, Passed.

c) Parking Resolution #3

Mr. Swanson reviewed Resolution #3 which address Electric Vehicle Charge Station Parking at the Park & Ride site.

MOTION by Mr. Goodenough to approve Resolution #3, Electric Vehicle Charge Station Parking, as presented with the addition of the number of charge stations and the cost of parking.

SECONDED by Ms. Cole

DISCUSSION None

VOTE 4-0-0, Passed.

VIII. NEW BUSINESS

a) Interview for Planning Commission Vacancy

1) Michael Malik

Mr. Malik introduced himself to the Board to discuss his desire to become a member of the Planning Commission.

Mr. Malik stated his interest is in the current planning in the Village where he is a resident and a business owner.

Mr. Malik stated he does serve on the Economic Development Commission which has allowed him to see how things work in the town.

The Board expressed their appreciation for Dr. Malik’s willingness to become a member of the Planning Commission.

2) Eric Goldberg

Mr. Goldberg was not in attendance at the meeting.

3) Howard Krum

Dr. Krum removed his name from the Planning Commission candidates prior to the meeting.

This item **TABLED** to a Special Meeting on August 16, 2017 at 8AM.

b) Interview for Village Development Review Board

1) Elizabeth Daniels

Ms. Daniels introduced herself to the Board. She and her husband are newer residents to the Village having fallen in love with the area. She feels a vested interest in the east end of the village, where they reside.

The Board expressed their appreciation for Attorney Daniel's willingness to become a member of the Village Development Review Board.

2) Libby Hedding

Ms. Hedding introduced herself to the Board. She has moved to town approximately two years ago and is now looking forward to becoming involved in the community. She stated that she has an interest in zoning and she would like to be able to review and discuss development proposals.

The Board thanked Ms. Hedding for her interest and willingness to become a member of the Village Development Review Board.

This item **TABLED** to a Special Meeting on August 16, 2017 at 8AM.

c) Proposal of elimination of sidewalk at 23 Mountain Avenue-Jim Mills

Mr. Mills, General Contractor, stated that during the installation of new sewer and water lines water line at 23 Mountain Avenue, it was discovered that the existing sewer line located under the sidewalk had split and collapsed. He stated the sidewalk ends at the west boundary to the property and wanted to propose the elimination of 68-feet of sidewalk as it appears usable.

Ms. Miller, Planning Commission Chair, discussed planning ideals and the encouragement of sidewalks in their planning processes. She is concerned that if the sidewalk is removed, it will not be put back.

Mr. Kahn encouraged keeping sidewalks in the Village.

Mr. Swanson suggested a site inspection.

This item **TABLED** to September 12, 2017, at 6:30PM for a site walk.

d) Discussion of unoccupied structures on South Street

Mr. Kahn stated that the Woodstock Inn as requested Trustee support of the replacement of two unoccupied structures at 14 and 16 South Street for a group activities facility. The buildings have been unoccupied for many years. He stated that Trustee's support at this stage would be the first step for the Inn to begin the process of redeveloping this property. They would be subject to all state and local reviews and regulations.

Ms. Hedding stated that she feels that the Inn may have allowed the buildings to dilapidate.

Ms. Miller cautioned action before knowing the future plan. She also stated that the village has obtained funding for a study of the Historic District, which these buildings are in.

Mr. Kahn informed the Board that the Inn had a study conducted which stated a plan to assist the Inn for future use and growth.

MOTION by Mr. Agin to support the Inn moving forward with the plans to

SECONDED by Mr. Goodenough
DISCUSSION Ms. Cole stated that there are other board reviews
VOTE 4-0-0, Passed.

e) Errors and Omissions to 2017 Grand List

Mr. Swanson stated that there was a property listed as a village property but actually is in the town. The Board approved and signed the request.

IX. APPROVAL OF MINUTES- July 11, 2017-Site Walk and Regular Meeting Minutes

MOTION by Mr. Goodenough of both sets of minutes, as presented.

SECONDED by Mr. Agin

DISCUSSION None

VOTE 4-0-0, Passed.

X. OTHER BUSINESS

a) Park & Ride

1) Limits of Paving

Mr. Swanson stated there is approximately enough funding left for paving approximately 75% of paving needed at the Park & Ride. He proposed supplementing with Park & Ride funds in the future.

2) EV Charging Station

Sgt. Swanson, who has been researching a grant for the E-V Charging Stations at the Park & Ride updated the Board with his progress. He has gotten in touch with Tesla which provides charging station and the funding for installation in the amount of \$3,000. He stated that amount should be sufficient to install a charger, although he is verifying that and is anticipating a fall install.

MOTION by Mr. Goodenough to pave as far as our current grant allows, apply for more grant money in the future and approve the Tesla grant supplementing installation costs with current Park & Ride grant funds.

SECONDED by Ms. Cole

DISCUSSION None

VOTE 4-0-0, Passed.

XI. REVIEW EXPENSE WARRANTS

XII. ADJOURNMENT

MOTION by Mr. Agin to adjourn the meeting at 8:45PM pending review of expense warrants.

SECONDED by Ms. Cole

DISCUSSION None

VOTE 4-0-0, Passed.

Respectfully submitted,
Lynn Ellen Beach

Jeffrey Kahn, Chair
Ward Goodenough
Cary Agin
Keri Cole
Serena Nelson