

**VILLAGE OF WOODSTOCK**

**BOARD OF VILLAGE TRUSTEES**

**MEETING**

**February 9, 2016**

**7:00 P. M.**

**Woodstock Town Hall**

**DRAFT MINUTES**

**DRAFT-Subject to approval**

**PRESENT-** Emo Chynoweth, Jeffrey Kahn, Chris Miller, Ward Goodenough, Phil Swanson, and Lynn Beach

**OTHERS PRESENT-** Chief Robbie Blish, Elizabeth Finlayson, Michelle Fields, Peggy Frasier, Jennifer Falvey, John Audsley, and Macy Lawrence

**I. CALL TO ORDER**

Mr. Chynoweth called the meeting to order at 7:13PM.

**II. CITIZEN COMMENTS**

None

**III. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA**

**a) Request for modification of Use of the Green permits-**

**1. Market on the Green-**

Elizabeth Finlayson, Director of the Woodstock Chamber of Commerce requested a modification to the date of the approved Market on the Green for 2016. She is requesting a start date of June 1, 2016 instead of June 8<sup>th</sup> which would allow the Market to run for 20 weeks this year.

**MOTION** by Mr. Miller to approve the start date for the Market on the Green 2016 to June 1, 2016.

**SECONDED** by Mr. Goodenough.

**No Discussion**

**VOTE** Passed unanimously, 4-0-0.

**2. Maple Madness-**

Ms. Finlayson is also requesting a modification to the approved Maple Madness Permit for the date to be April 2<sup>nd</sup>, 2016, in conjunction with the Vermont Maple Sugar Open House event, not March 28<sup>th</sup> as originally requested.

**MOTION** by Mr. Miller to approve the modification to the date for the Maple Madness Event to April 2, 2016.

**SECONDED** by Mr. Kahn.

**No Discussion**

**VOTE** Passed Unanimously, 4-0-0.

**IV. REQUESTS FOR PERMITS**

**a) Use of the Green**

**1. Special Olympics Event 2016-**

Elizabeth Finlayson presented the request for Use of the Green for the 2016 Special Olympics on March 4<sup>th</sup>. Opening ceremony highlights will include Tim Shriver, Chairman of the Special Olympics, a torch run up the Green and the Parade of Athletes. The event will be set-up the same as last year with a stage, balloons, luminaries, and lights.

**MOTION** by Mr. Kahn to approve both the Use of the Green Permit and the Request to Hold a Parade on a Public Street for the 2016 Special Olympics on Friday, March 4, 2016, from 10:00AM to 8:30PM.

**SECONDED** by Mr. Miller.

**No Discussion**

**VOTE** Passed unanimously, 4-0-0.

## **2. Puppies & Pooches on Parade-**

Ms. Peggy Frasier, President and Jennifer Falvey, Vice President of the Friends of the Norman Williams Public Library presented the application for the 2<sup>nd</sup> Annual Puppies & Pooches on Parade Event. The organization requests the use of the west end of the Green for a staging area and ring. They have over 25 volunteers available to ensure the event runs smoothly and the site is completely cleaned up. Last year the Friends were able to donate \$725.00 to the Children's Library from the funds raised. This year's event is scheduled for Saturday, August 27, 2016 to begin at 10:30AM.

**MOTION** by Mr. Miller to approved the Use of the Green for the Puppies & Pooches on Parade Event for Saturday, August 27, 2016, from 9AM to 1PM.

**SECONDED** by Mr. Kahn.

**No Discussion**

**VOTE** Passed unanimously, 4-0-0.

### **b) Parade or Event on Public Street**

#### **1. Special Olympics 2016-**

(Refer to Use of the Green Permit request, above.)

## **V. POLICE CHIEF'S REPORT**

Chief Blish greeted the Trustees and introduced Officer Beraldi. Officer Beraldi was presented with the Life Saving Citation Award for his work, above and beyond the call of duty on February 2<sup>nd</sup>, 2016. Through his thorough police work he was able to assist the operator of an abandoned vehicle with timely medical attention. Chief Blish stated that Officer Beraldi is doing a fine job for the residents of the Town/Village of Woodstock.

Coffee with the Chief occurred at the Recreation Center at the end of January. It was well attended and provided another venue to reach out to the citizens.

On Thursday, February 11<sup>th</sup>, Officer Otranto will be presenting a program for the elementary school children on Stranger Danger, seat belts and 9-1-1.

## VI. VILLAGE MANAGER'S REPORT

### a) **Village Financial Report**

The Trustees reviewed the Village Financial Report.

Mr. Swanson is ready to enter a contract with Springfield Fence for repair of Village Green fence. Springfield Fence will send casts to foundry in Tennessee. Insurance provider VLCT has approved Springfield Fence to do the work. He also discussed replacing the street light on the Green with a similar replacement. Unfortunately they do not make similar lights any longer. Mr. Swanson suggested moving the street light near the covered bridge which does not work due to a wiring issue to the Green. Then a similar replacement street light would be placed near the Covered Bridge.

### b) **Post Office Bridge Replacement**

Discussion took place at the preceding Joint Board Meeting.

### c) **Prepare for Village Meeting**

Meeting scheduled for March 15, 2016.

### d) **Sign WARNING for Village Meeting**

The Trustees reviewed and signed the 2016 Annual Village Meeting WARNING.

Mr. Swanson updated the Board on Two River's Ottauquechee Regional Commission's position regarding the proposed development near Exit 1 off I-89.

## VII. OLD BUSINESS

### a) **Parking meters**

Economic Development Commission has requested to have this item TABLED until March meeting.

**MOTON** by Mr. Miller to TABLE the Parking Meter Discussion until the March 8, 2016, meeting.

**SECONDED** by Mr. Kahn.

**VOTE** Passes unanimously, 4-0-0.

## **VIII. NEW BUSINESS**

### **a) Discussion about ECFiber with David Brown-**

Request to TABLE discussion until March meeting.

## **XI. APPROVAL OF MINUTES-From January 12, 2016 (Workshop), and January 12, 2016 (Regular Meeting)-**

**MOTION** by Mr. Kahn to approve both the Workshop Minutes and Regular Meeting Minutes for January 12, 2016, as presented.

**SECONDED** by Mr. Goodenough.

**VOTE** Passes with one Abstention (Mr. Miller not present at Workshop), 3-0-1.

## **XII. OTHER BUSINESS**

Mr. Kahn shares information about a new business called Central Street Yoga, located at 59 Central Street in the American Legion. An Open House is scheduled for Thursday, February 11<sup>th</sup>.

## **XIII. REVIEW EXPENSE WARRANTS**

Trustees reviewed and signed Expense Warrants

**XIV. ADJOURNMENT**

**MOTION** by Mr. Miller to adjourn the meeting 7:49PM.

**SECONDED** by Mr. Goodenough.

**VOTE** Passes unanimously, 4-0-0.

Respectfully submitted,

Lynn Ellen Beach

Emo Chynoweth

Jeffrey Kahn

Chris Miller

Ward Goodenough