

**WOODSTOCK  
BOARD OF VILLAGE TRUSTEES  
MEETING  
May 10, 2016  
7:00 P. M.  
Woodstock Town Hall  
DRAFT MINUTES**

**DRAFT-Subject to approval**

**PRESENT-** Candace Coburn, Jeffrey Kahn, Ward Goodenough (7:09), Cary Agin, Phil Swanson, and Lynn Beach

**OTHERS PRESENT-** Chief Robbie Blish, Charlie Kimbell, Nick Ferro, Barry Milstone, Sam Segal, Michelle Fields, Macy Lawrence

**I. CALL TO ORDER**

Ms. Coburn called the meeting to order at 7:05PM.

**II. CITIZEN COMMENTS**

Barry Milstone shared information with the Board regarding the conducting of a study using the ‘Smart Meters’ which are meters that can accept credit, cash or coin and can be installed with a sensor to reset to zero when a vehicle has left the parking spot.

Board **TABLED** further discussion of this matter to their next meeting.

**III. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA**

**1. Use of the Green Permits-**

- a) Woodstock Alumni Association-Saturday, June 11, 2016  
Alumni Association seeking approval to use the Green for the Annual Alumni Parade and Activities. There are no changes to the event.

**MOTION** by Mr. Kahn to approved the Alumni Association request for Use of the Green to conduct Alumni Weekend activities on June 11, 2016, as presented.

**SECONDED** by Mr. Goodenough

**DISCUSSION** No Discussion

**VOTE** Passed unanimously, 4-0-0.

**2. Permit to Hold a Parade-**

- a) Alumni Parade-Saturday, June 11, 2016

**MOTION** Mr. Kahn to approve the request from the Alumni Association to conduct the Alumni Parade on June 11, 2016.

**SECONDED** by Mr. Goodenough

**DISCUSSION** No Discussion

**VOTE** Passed unanimously, 4-0-0.

**3. Union Discussion**

The Board agreed that it was necessary to enter into Executive Session to discuss union topics as premature general public knowledge would place the Village of Woodstock at a substantial disadvantage by disclosing its negotiation strategy.

*MOTION by Ms. Coburn to enter into Executive Session for the discussion of labor relations agreements under the provisions of Title 1, Section 313(a)(1) of the Vermont Statutes at 7:55PM, and to include Board of Trustee members, Mr. Swanson, Chief Blish and Ms. Beach.*

**SECONDED** by Mr. Kahn

**VOTE** Passed unanimously, 4-0-0.

*MOTION by Mr. Kahn to come out of Executive Session at 8:18PM.*

**SECONDED** by Mr. Agin

**DISCUSSION**-No Discussion

**VOTE** Passes unanimously, 3-0-0

(Mr. Goodenough left the meeting at 8:05PM)

**MOTION** by Mr. Kahn to hire the consultant Adams-Nash for the Village for a day and a half maximum for services related to union discussions.

**SECONDED** by Mr. Agin

**DISCUSSION** No Discussion

**VOTE** Passed unanimously, 3-0-0.

**IV. REQUESTS FOR PERMITS**

**a) Use of the Green**

**1. Pentangle Arts-Light Garden Event**

The Pentangle Arts is seeking approval to hold the 4<sup>th</sup> Annual Light Garden Event on the Green on September 23-25, 2016. Artists create temporary structures featuring electric lights. This year they would like to offer complementary quiet music at the event.

**MOTION** by Mr. Goodenough to approve the 4<sup>th</sup> Annual Pentangle Arts Light Garden event on September 23-25, 2016, as presented.

**SECONDED** by Mr. Kahn

**DISCUSSION** No Discussion

**VOTE** Passed unanimously, 4-0-0.

**V. POLICE CHIEF’S REPORT**

Chief Blish presented his report to the Board.

He reported a box truck side swiped an ash tree today in front of the old video store. The Tree Warden looked at the tree and determined that it will not survive. No injuries were reported.

Officer Beraldi has left the Department taking a job in South Royalton, but will remain a part-time officer here. Officer Joe Lucot will be plugged into vacant shifts.

May/June Events-The prom will occur on May 14<sup>th</sup>, High School graduation June 10<sup>th</sup>

The Governor’s Click it or Ticket program will be put into action later in May; Memorial Day parade will have more personnel assigned as will the Covered Bridges Half Marathon on June 5<sup>th</sup>; and the Alumni Parade in June.

Bridge No. 24 on Rt. 106 will close on May 16<sup>th</sup> through June 5<sup>th</sup>. He will assign more patrols on Church Hill Road for traffic control.

Drug take back recorded a total of 58 lbs. of unused/outdated prescriptions.

Sgt. Swanson and Officer Lucot participated in high school driver impairment program.

May 15<sup>th</sup> starts the National Police Week.

## **VI. VILLAGE MANAGER'S REPORT**

### **a) Village Financial Report**

The Board reviewed the Report.

Mr. Swanson discussed the advertising of engineering services for the Snow Dump. These costs are eligible for Federal funding. An application for a subdivision permit has been submitted.

He updated the Board on the Park & Ride. Mr. Alsup would like to review the Chris Miller plan which shows the proposed land swap and the impact on his property.

## **VII. OLD BUSINESS**

### **a) Parking-**

#### **1. Interview Parking Committee Candidates**

The Board received three letters of interest.

Sam Segal introduced himself and stated his desire to be on the Committee. He is a research engineer and is a member of the Planning Commission.

Nick Ferro introduced himself as owner of N.T. Ferro Jewelers. He was on the parking committee 25 years ago and has a lot of background on this topic. He is a member of the EDC.

Max Comins was unable to attend.

Ms. Coburn suggested that the Board still seek other interested people for the Committee.

Mr. Swanson thanked the interested residents for the Committee.

**MOTION** by Mr. Kahn to approve a parking committee consisting of Mr. Sam Segal, Mr. Nick Ferro, Mr. Jeffrey Kahn, Mr. Cary Agin and Mr. Comins if he is still interested.

**SECONDED** by Mr. Agin

**DISCUSSION** –The first meeting will be Friday, May 27, 2016 8:30AM , in the Back Conference Room.

**VOTE** Passed unanimously, 4-0-0.

## **VIII. NEW BUSINESS**

### **a) Village Green Entry Feature**

Mr. Swanson informed the Board that Springfield Fence has submitted two schematic designs for a Village Green Entry Feature. The Board reviewed the options and the estimate of \$17,000.

Mr. Kahn questioned whether quote included a structure at both ends of the Green.

**MOTION** by Mr. Kahn to approve Option #1 design which shows an extension of the post and a finial on top.

**SECONDED** by Mr. Goodenough

**DISCUSSION-** Mr. Swanson cautioned that the preferred design would only take 8-foot banners in the future and not the current 9-foot banner.

**VOTE** Passed unanimously, 4-0-0.

**IX. APPROVAL OF MINUTES-March 8, 2016, April 12, 2016, and May 5, 2016**

All minutes to be **TABLED** until next meeting due to lack of quorum.

**X. OTHER BUSINESS**

None

**XI. REVIEW EXPENSE WARRANTS**

The Board reviewed expense warrants

**XII. ADJOURNMENT**

**MOTION** by Mr. Kahn to adjourn the meeting at 8:32 PM.

**SECONDED** by Mr. Agin

**DISCUSSION** No Discussion

**VOTE** Passes unanimously, 3-0-0.

Respectfully submitted,

Lynn Ellen Beach

Candace Coburn, Chair

Emo Chynoweth

Jeffrey Kahn

Cary Agin

Ward Goodenough