

**TOWN OF WOODSTOCK
SELECT BOARD
March 7, 2017
7:00 P.M.
Woodstock Town Hall
Meeting Following Annual Meeting
DRAFT MINUTES**

Draft-Subject to approval

Present: Bob Holt, L.D. Sutherland, Preston Bristow, John Doten, Phil Swanson, and Lynn Beach

Others Present: Michelle Fountain

I. CALL TO ORDER

Mr. Bristow called the meeting to order at 7:07PM.

II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

1. Excavation Within Town Limits

Mr. Swanson stated the property is on Cox District Road. The excavation is for field access for owner, Bruce Seely. Mr. Doten viewed the site and had no concerns.

MOTION by Mr. Doten to approve the request for Excavation Within Town Limits for Mr. Bruce Seely, Cox District Road for field access.

SECONDED by Mr. Bristow

DISCUSSION None

VOTE 4-0-0, Passed

2. Schedule Visit From Seaward Management

Mr. Thomas Woodhouse would like to schedule an investment meeting with the Board. The Board will offer a date in May.

3. Paramedic Tuition Reimbursement

Mr. Swanson informed the Board that an EMT has expressed interest in pursuing her paramedic certification and license at VTC. The cost is \$25,000. The Fire Chief would like the Board to consider reimbursing her once she receives her license. In exchange for the reimbursement, a requirement that she remain on the crew for a minimum of three (3) years.

MOTION by Mr. Sutherland to authorize the Municipal Manager to reimburse the EMT the amount of \$25,000 at a rate of \$5,000 per year (20%) for the cost of successful completion of certification as a paramedic, provided that the employee remain with the Town of Woodstock for at least three (3) years. Reimbursement would total \$25,000 paid out over five (5) years maximum.

SECONDED by Mr. Bristow

DISCUSSION None

VOTE 4-0-0, Passed

4. Status of snow plows

Mr. Swanson informed the Board that one of the snow plows is worn down to the point that it cannot plow the dirt roads. Mr. Doten provided additional mechanical information.

MOTION by Mr. Doten to authorize the Municipal Manager to expend funds from the Capital Outlay for Trucks for the purchase of a new plow and repair of the older plow(s).

SECONDED by Mr. Sutherland

DISCUSSION None

VOTE 4-0-0, Passed.

5. Executive Session-Discussion of Local 416

MOTION by Mr. Doten to go into Executive Session at 7:34PM to further discuss amendments to the contract between the Town and Local 416 of the New England Police Benevolent Association. (In attendance were: Mr. Swanson, Mr. Bristow, Mr. Doten, Mr. Holt, Mr. Sutherland, and Ms. Beach)

SECONDED by Mr. Holt

VOTE 4-0-0, Passed.

MOTION by Mr. Bristow to exit Executive Session at PM.

SECONDED by Mr. Sutherland

VOTE 4-0-0, Passed.

MOTION by Mr. Sutherland to authorize the Municipal Manager to sign the amended agreement between the Town of Woodstock and Local 416 of the New England Police Benevolent Association.

SECONDED by Mr. Bristow

DISCUSSION None

VOTE 4-0-0, Passed

6. Certification of Town Roads and Bridges

MOTION by Mr. Bristow to accept the Certification of Town Roads and Bridges as presented.

SECONDED by Mr. Sutherland

VOTE 4-0-0, Passed

III. REORGANIZATION OF THE BOARD

MOTION by Mr. Doten to elect Mr. Holt as Chairman and Mr. Sutherland as Vice Chair of the Select Board.

SECONDED by Mr. Bristow

DISCUSSION None

VOTE 4-0-0, Passed

IV. ADOPT NEWSPAPERS OF RECORD

MOTION by Mr. Doten to adopt the Valley News and the Vermont Standard as newspapers of record for the Woodstock Select Board.

SECONDED by Mr. Bristow

DISCUSSION None

VOTE 4-0-0, Passed

V. CITIZEN COMMENTS

None

VI. OLD BUSINESS

A. Heavy Duty Dump Truck Specifications-TABLED from previous meeting

Mr. Doten stated that he had reviewed and updated the Heavy Duty Dump Truck Specifications.
Mr. Swanson reviewed and agreed to the updates.

MOTION by Mr. Doten to accept the updates to the Heavy Duty Dump Truck Specifications.

SECONDED by Mr. Sutherland

DISCUSSION None

VOTE 4-0-0, Passed

VII. NEW BUSINESS

A. Applications for Renewal of Liquor Licenses

1. **Mac's Woodstock Market**
2. **Woodstock Farmer's Market**
3. **Stoney Batter, Inc.**
4. **Worthy Kitchen**
5. **The Lincoln Inn & Restaurant**
6. **Woodstock Inn & Resort**
7. **Woodstock Beverage Co.**

Ms. Beach confirmed that all establishments were current on their taxes.

MOTION by Mr. Doten to approve the renewals of Liquor Licenses to the establishments listed above.

SECONDED by Mr. Bristow

DISCUSSION None

VOTE 4-0-0, Passed

B. Applications for Overweight Truck Permits

Mr. Doten reviewed and verified that all Overweight Truck Permits were in order, proof of insurance had been received and monies collected.

MOTION by Mr. Doten to approve the Overweight Truck Permits, as presented.

SECONDED by Mr. Sutherland

DISCUSSION None

VOTE 4-0-0, Passed

C. Application for Commercial Hauler's License

TABLED until next meeting on March 21, 2017.

D. Municipal Highway Grant Application

None

E. Re-schedule of Regular March Meeting Date

The Regular Select Board meeting on March 21st will be held due at the regular time of

6:00PM before the Annual Village Meeting.

F. Annual Financial Plan-Town Highways

The Board reviewed the Annual Financial Plan for Town Highways from the State of Vermont.

MOTION by Mr. Doten to approve the 2017 Annual Financial Plan-Town Highways in accordance with 19V.S.A. § 306(j).

SECONDED by Mr. Sutherland

DISCUSSION None

VOTE 4-0-0, Passed

G. Appoint Representative to the Governing Board of ECVTD

The Board reviewed and confirmed the list of ECVTD representatives and alternates.

MOTION by Mr. Bristow to appoint George Sadowsky as Representative, Dave Brown as 1st Alternate and Chris Miller as 2nd Alternate of ECVTD.

SECONDED by Mr. Doten

DISCUSSION None

VOTE 4-0-0, Passed

H. Municipal Appointments

(List indicates person now serving who agrees to be considered for reappointment)

EMERGENCY MANAGEMENT: Dwight Camp-1 yr.

FIRE WARDEN: David Green-State Appointment-5 years-2016-2021 (No action needed)

TREE WARDEN: Don Wheeler-1 yr.

HEALTH OFFICER: Lanie Edson-1 yr.

INSPECTOR OF LUMBER: Fred Barr-1 yr.

DELINQUENT TAX COLLECTOR: Philip B. Swanson-1 yr.

TOWN SERVICE OFFICER: Philip B. Swanson-1 yr.

TRUANT OFFICER: James Otranto-1 yr.

POUND KEEPER: Kelly Linton-1 yr.

FENCE VIEWERS: Fred Barr, Richard Roy, Joseph Lucot

CAPITAL BUDGET COMMITTEE: Roy Bates, Tom Debevoise, Matthew Maxham, Mary Riley, **Vacancy**- 4 yr.

TREASURER: Ann Marie Boyd- 1 yr.

TOWN AUDITOR: Joseph B Swanson, Nicholas J. Seldon, **Vacancy**-3 yr.

TRUSTEE OF PUBLIC FUNDS: Matthew Powers-3 yr., **Vacancy**-3 yr., **Vacancy**-3 yr.

DEVELOPMENT REVIEW BOARD: Fred Hunt, Charlie Wilson -3 yrs.

PLANNING COMMISSION: Keri Cole - 4 yrs.

DESIGN REVIEW BOARD (So. Woodstock): Lyman Shove-3 yrs.

BILLINGS PARK COMMISSION: Alison Clarkson, Christopher Lloyd, Donald R. Wheeler, Kathy Avellino, Marc Weinstein-1 yr.

WOODSTOCK REC CENTER: Select Board's Representative- L.D. Sutherland-1 yr.

TRORC-Select Board Representative-Don Bourdon, Regular; Philip Swanson, Alt.-1 yr.

GUVSWMD-Select Board Representative-Philip Swanson-1 yr.

CONSERVATION COMMISSION: Bo Gibbs, Bethany Powers- 4 yrs.

MOTION by Mr. Sutherland to make all appointments as presented.

SECONDED by Mr. Doten

VOTE 4-0-0, Passed

VIII. BOARD OF SEWER COMMISSIONERS

1. Application for Sewer Connection/Repair/Increased Discharge

a) 1 High Street (23.56.11)-Olsen

b) 3 Charles Street (24.51.18)-Woodmere Part Duex

c) 68 Pleasant Street (21.53.17)-Graham

MOTION by Mr. Bristow to approve all three applications for increases, as presented.

SECONDED by Mr. Doten

DISCUSSION None

VOTE 4-0-0, Passed

2. Sewer rate reduction request(s)

Mr. Swanson reviewed the requests for:

a) 20.52.13-00C; 39C Elm Street (use of outside faucet)

MOTION by Mr. Sutherland to adjust the sewer bill for 39C Elm Street (20.52.13-00C) for the 2-person fee as a one-time adjustment.

SECONDED by Mr. Bristow

DISCUSSION None

VOTE 4-0-0, Passed

b) 05.01.03; 853 East Woodstock Road (adjustment of fee for two people)

Mr. Swanson informed the Board that the property owners were looking for

relief as they not connected to the sewer for an entire year as there were septic failure issues.

MOTION by Mr. Sutherland to adjust the bill for 853 East Woodstock Road (05.01.03) to reflect 6-months' worth of usage rather than a full year.

SECONDED Mr. Bristow

VOTE 4-0-0, Passed.

IX. OTHER BUSINESS

None

X. REVIEW EXPENSE WARRANTS

The Board reviewed the expense warrants.

XI. MINUTES- February 21, 2017

Mr. Doten stated a correction was needed on page 3 (90,000 lbs. should be changed to 80,000 lbs.). Mr. Doten took full responsibility for the error.

MOTION by Mr. Doten to approve the minutes of February 21, 2017 with correction.

SECONDED by Mr. Bristow

VOTE 4-0-0, Passed

XI. ADJOURNMENT

MOTION by Mr. Bristow to adjourn the meeting at 7:57PM.

SECONDED by Mr. Doten

VOTE 4-0-0, Passed.

Respectfully submitted,

Lynn Ellen Beach

Bob Holt, Chair

John Doten

L.D. Sutherland

Jill Davies

Sonya Stover