

**TOWN OF WOODSTOCK  
SELECT BOARD  
MEETING  
August 15, 2017  
6:00PM  
Woodstock Town Hall  
DRAFT MINUTES**

**DRAFT-Subject to approval**

**Present:** Bob Holt, John Doten, L. D. Sutherland, Jill M. Davies, Phil Swanson and Lynn Beach

**Others present:** Eric Goldberg, Michelle Fountain, Jeffrey Kahn, Elizabeth Finlayson, Macy Lawrence, Chief Robbie Blish, Dave Brown, Matt Lombard

**I. CALL TO ORDER**

Chairman Holt called the meeting to order at 6:00PM.

**II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA**

**A. EC Fiber Update**

David Brown, Woodstock EC Fiber Representative, presented an update to the Board.

**B. Memorandum of Decision Following Hearing**

The Board has read the Decision letter and Chairman Holt stated he is willing to sign.

**MOTION** by Mr. Sutherland to approve the Memorandum of Decision Following Hearing conducted by the Select Board on July 24, 2017.

**SECONDED** by Ms. Davies

**DISCUSSION** None

**VOTE** 4-0-0, Passed.

**C. Green Mountain Stage Race Approval**

Mr. Swanson stated this request is an annual request by the organizers of the Green Mountain Stage Race to be held over Labor Day weekend on September 2, 2017. The race which is a 4-day road bicycle stage race in its 17<sup>th</sup> year, is one of the largest in North America. The consent request is for the use of Prosper Road in Woodstock.

**MOTION** by Mr. Sutherland to approve the use of Prosper Road during the Green Mountain Stage Race on September 2, 2017.

**SECONDED** by Ms. Davies

**DISCUSSION** None

**VOTE** 4-0-0, Passed.

**III. CITIZEN COMMENTS**

None

#### IV. OLD BUSINESS

##### A. Review Revised Dog and Wolf-Hybrid Ordinance

Mr. Swanson outlined the major differences between the existing and proposed Ordinance:

- **Authority to Enact, Purpose, Definitions, Impoundment and Enforcement**  
Similar language
- **Dog created nuisances are similar:**  
New ordinance version has a fine for failure to clean up after a dog that defecates on public property, or property not owned by dog's keeper. Existing ordinance does not.

New ordinance establishes 60 minutes of continuous barking between 7:00 am and 8:00 pm and 30 minutes continual barking 8:01 pm to 6:59 am to be a nuisance. Existing ordinance does not specify time limits for barking to be a nuisance.

- **Hearings:**  
New ordinance requires Select Board to hold a hearing on a complaint of a dog biting a person. (Mandatory as per state law).

Existing ordinance allows Select Board to hold a hearing regarding any complaint of a dog acting badly.

**MOTION** by Ms. Davies to approve the Town Ordinance Regulating Dogs and Wolf-Hybrids with the minor change to Section 4; Nuisance to read, "...for a continuous period of 60 minutes *or more* between 7:00AM and 8:00PM and 30 minutes *or more*.."

**SECONDED** by Mr. Sutherland

**DISCUSSION** None

**VOTE** 4-0-0, Passed.

##### B. Discussion of Conflict of Interest Policy

Mr. Swanson discussed the proposed Conflict of Interest Policy. This policy is boilerplate from the Vermont League of Cities and Towns (VLCT). The Board reviewed the policy.

Ms. Davies requested clarification on whether all board and commission members need to sign the policy.

Mr. Holt stated that if adopted by the Select Board, the policy would pertain to all board and commission members serving the Town and Village.

**MOTION** by Mr. Sutherland to adopt the Conflict of Interest Policy dated August 15, 2017, as presented.

**SECONDED** by Ms. Davies

**DISCUSSION** None

**VOTE** 4-0-0, Passed.

##### C. Interview for Planning Commission candidate(s)

###### 1. Eric Goldberg

Mr. Eric Goldberg introduced himself to the Board stating that he and his family have been residents for 10 years.

Ms. Davies inquired about Mr. Goldberg's experience with government regulators, his current employ and his planning experience or planning interest.

He stated his business background was with international insurance but now is a consultant .

Mr. Sutherland asked about Mr. Goldberg's interest in planning.

He stated that while the qualities that make Woodstock unique need to be maintained there also needs to be a focus on the creation of an economic engine.

The Board thanked Mr. Goldberg for his time and interest.

**D. Consider Increase of Planning Commission Members**

Mr. Swanson informed the Board that the Trustees voted to increase the number of Planning Commission members to 9 members at their last meeting. A discussion followed.

Mr. Sutherland inquired as to the reason for the change in the number of members.

Mr. Jeffrey Kahn, in the audience, stated that the Planning Chair would like more members on the commission to conduct the work they need to do. He stated there is more interest from citizens now.

This item **TABLED** until Special Meeting, August 16, 2017 at 8AM.

**V. NEW BUSINESS**

**A. Bid Tabulations**

**1. Gravel Bids**

The Board reviewed and discussed the bids.

**MOTION** by Mr. Sutherland to APPROVE the gravel bid for ¾” Crushed Gravel by the cheapest vendor, contingent upon the Municipal Manager’s conversion calculations for the bid presented and to APPROVE the bid for ¾” Hard Pak from Pike Industries, Inc., at the price of \$13.70/ton.

**SECONDED** by Ms. Davies

**DISCUSSION** None

**VOTE** 4-0-0, Passed.

**2. Sand Bids**

The Board reviewed and discussed the bids.

**MOTION** by Mr. Sutherland to APPROVE the sand bid of \$12.50/ton for screened sand, delivered by D & D Excavating, Inc. and to APPROVE the bid of \$14.68/ton for washed manufactured sand, delivered by Twin State S&G.

**SECONDED** by Ms. Davies

**DISCUSSION** None

**VOTE** 4-0-0, Passed

**B. Sign Special Town Meeting WARNING for September 19, 2017**

Chairman Holt read the proposed WARNING into the record as follows:

*The citizens of the Town of Woodstock who are legal voters in the Town of Woodstock, Vermont, County of Windsor are hereby warned to meet at the Woodstock Town Hall in said Town on the 19<sup>th</sup> day of September 2017 at 7:00 PM to act upon the following articles.*

**ARTICLE I:** *Shall the Town of Woodstock vote on the construction of a bandstand on the Village Green by Australian Ballot at future Regular or Special Town Meetings. Pursuant to the provisions of V.S.A. Title 17 Section 2680 (d), (1).*

**ARTICLE II:** *To act on any other business that may legally come before the Special Town Meeting.*

**MOTION** by Mr. Sutherland to approve the Warning for the Special Town Meeting on September 19, 2017, at 7:00PM at the Woodstock Town Hall, as presented.

**SECONDED** by Ms. Davies

**DISCUSSION** None

**VOTE** 4-0-0, Passed.

**C. Set schedule for Capital Reserve Fund meetings with Consultant**

The Board discussed dates for a meeting with the financial consultant.

**D. Investment Committee Member Interest**

Ms. Davies stated that she had reached out to the person interested.

**E. Amendment to Engineering Services Agreement-Cox District Road Culvert**

Mr. Swanson stated that the Town received a \$175,000 grant to build the culvert on Cox District Road. Otter Creek Engineering Inc. had been awarded the engineering services contract and is requesting an amendment to their contract for design work.

**MOTION** by Ms. Davies to accept the Amendment to the Engineering Services Agreement to Otter Creek Engineering Inc.

**SECONDED** by Mr. Doten

**DISCUSSION** None

**VOTE** 4-0-0, Passed.

**VI. PERMITS**

**A. Liquor Licenses**

**1. Former Pane e Salute space**

Matt Lombard, owner of a new restaurant in the Pane e Salute space, was seeking a liquor license approval. He was advised to submit his paperwork first to the Town Clerk.

**B. Overweight Truck Permit**

**1. L&M Service Contractors, LLC**

Mr. Doten stated he had reviewed the request for an overweight permit. The permit was in compliance.

**MOTION** by Mr. Doten to approve the Overweight permit for L&M Service Contractors, LLC, and to allow the Municipal Manager to sign the permit.

**SECONDED** by Ms. Davies

**DISCUSSION** None

**VOTE** 4-0-0, Passed.

**VII. ECONOMIC DEVELOPMENT COMMISSION**

Mr. Barry Milstone, Co-Chair of the Economic Development Commission, requested approval for the small Commercial Spaces group to fill a gap in the Village. This group has negotiated with the owners of the Bentleys block to install historic photos in the windows of the vacancies in the building. The estimate is for \$750.00 for two large prints for two windows.

Mr. Swanson confirmed that the town would own the photos for future use once the spaces were rented.

**MOTION** by Ms. Davies to approve the payment of up to \$750.00 for the cost of window displays for vacancy windows at Bentley Block building.

**SECONDED** by Mr. Sutherland

**DISCUSSION** None

**VOTE** 4-0-0, Passed.

**VIII. BOARD OF SEWER COMMISSIONERS**

None

**IX. APPROVAL OF MINUTES- Meeting of July 18, 2017 and July 24, 2017**

**MOTION** by Mr. Doten to approve the meeting minutes of July 18, 2017 and July 24, 2017, as presented.

**SECONDED** by Ms. Davies

**DISCUSSION** None

**VOTE** 4-0-0, Passed.

**X. OTHER BUSINESS**

**A. Review Financial Statement**

The Board reviewed the financial statement.

Mr. Swanson informed the Board that there is a grant whose focus is to keep the rivers clean. He would like to apply to this grant for the purchase of a new street sweeper.

Ms. Davies suggested that the Board spearhead a program to conduct energy audits of the various town owned buildings to in an effort to reduce their overall costs and to create an energy efficiency plan going forward.

Mr. Sutherland stated his support of this proposal.

**XI. REVIEW EXPENSE WARRANTS**

**XII. ADJOURNMENT**

**MOTION** by Mr. Doten to adjourn the meeting pending the review of expense warrants at 7:26PM.

**SECONDED** by Mr. Sutherland

**DISCUSSION** None

**VOTE** 4-0-0. Passed

Respectfully submitted,

Lynn Ellen Beach

Bob Holt, Chair

John Doten

L.D. Sutherland

Jill M. Davies

Sonya Stover