

**TOWN OF WOODSTOCK
SELECT BOARD
SPECIAL MEETING
JOINT MEETING WITH CAPITAL BUDGET COMMITTEE
September 12, 2017
12:00PM
Woodstock Town Hall
APPROVED MINUTES**

Present: Bob Holt, John Doten, L.D. Sutherland, Jill M. Davies, Sonya Stover, Phil Swanson and Lynn Beach

Others Present: William Hall, Mary Riley, Ann Marie Boyd, Roy Bates, Matt Maxham, Tom Debevoise

I. CALL TO ORDER

Mr. Holt called the meeting to order at 12:01PM.

II. MEETING WITH FINANCIAL CONSULTANT

Mr. William Hall, Senior Financial Consultant for Vermont League of Cities and Towns presented a program entitled, "Capital Improvement Programming". His program included discussion of these topics:

- Overview of Capital Improvement Programming
- The Administrative Structure
- Capital Improvement Policies
- Evaluation Criteria
- Capital Needs Assessment
- Identifying Projects

He stressed that the process of creating a Capital Improvement Policy was important and recommended the members view the Government Finance Officers Association (www.gfoa.org/) for more information.

III. OTHER BUSINESS

None

IV. ADJOURNMENT

The meeting adjourned at 1:20PM.

Respectfully submitted,

Lynn Ellen Beach

Bob Holt, Chair

Jill M. Davies

John Doten

Sonya Stover

L.D. Sutherland

Jill M. Davies