

**DESIGN REVIEW BOARD  
DRAFT MINUTES  
January 4, 2017**

Members Present: Jeff Bendis, Don Olson, Nancy Sevckenko, Jack Rossi, Beverly Humpstone  
Members Absent:  
Others Present: Samantha DiNatale, Joe DiNatale, Renee Vondle

**I. CALL TO ORDER**

Chair Bendis called the meeting to order at 4:00 pm.

**II. PUBLIC HEARINGS**

**A. V-32828-16 D.A.L., LLC / Mon Vert Café**

The application is for Conditional Use / Design Review Approval to convert retail use to restaurant. The property is located at 28 Central Street and is zoned Central Commercial / Design Review district.

Ms. DiNatale, co-applicant and business owner, presented the application.

The Board reviewed numerous photographs of the building, floor plans and site plan.

A kitchen vent is proposed for the northwest elevation of the building. The applicant presented the catalogue cut sheet on the vent. The vent is aluminum.... and protrudes 23" from the building and is approximately even with the roof overhang. noted that the vent is on the northwest elevation of the building and cannot be viewed from Central Street or the abutters.

The Board reviewed the information regarding the dumpster. The site plan shows two dumpsters on the East elevation of the property. The application did not provide enough information regarding placement and screening.

The Board encouraged the applicant to work with Zoning Officer, Michael Brands regarding what is needed for the VDRB to review the dumpsters.

Discussion followed regarding the site plan.

The Board agreed and recommended approval of the kitchen vent.

**IV. NEXT MEETING**

The next meeting is scheduled for January 18, 2017.

**V. ADJOURNMENT**

The Board adjourned at 5:25 pm.

Respectfully submitted,

Renee L. Vondle  
Assistant Zoning Administrator