

**TOWN OF WOODSTOCK
SELECT BOARD
MEETING
August, 16, 2016
6:00PM
Woodstock Town Hall
DRAFT MINUTES**

DRAFT-Subject to approval

PRESENT: Preston Bristow, Bob Holt, John Doten, Grettie Howe, L.D. Sutherland, and Phil Swanson
OTHERS PRESENT: Michelle Fields, Kate Willard, Macy Lawrence, Jennifer Maxham, Chris Miller, Joe Lucot, Michael Pact, Michael Brands, Paul Wildasin, Wendy Spector, Jonathan Spector

I. CALL TO ORDER

Mr. Bristow called the meeting to order at 6:00PM.

II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

A. Tax Rate

No action taken

B. VLCT Town Fair Delegate Designation Form

MOTION by Mr. Doten to designate Municipal Manager, Philip B. Swanson to represent the Town of Woodstock as a voting member of the VLCT membership at the 2016 Annual Business Meeting.

SECONDED by Mr. Holt

DISCUSSION No Discussion

VOTE 5-0-0, passed unanimously.

III. CITIZEN COMMENTS

Residents of 16 The Green, Wendy and Jonathan Spector asked to have a second meter to monitor the irrigation system.

MOTION by Mr. Holt to approve the request of Wendy and Jonathan Spector to have a second meter installed to monitor the irrigation system.

SECONDED by Mr. Doten

DISCUSSION No Discussion

VOTE 5-0-0, passed unanimously.

IV. PUBLIC HEARINGS

A. Zoning Amendment

Mr. Michael Brands distributed the proposed amendments. An addition of the wording “per multi-family unit (for more than 2 units)” has been added to Section 301 through 312 of Article III, Zoning Districts of the Woodstock Zoning Regulations. He stated that this wording was added for clarity.

MOTION by Mr. Holt to approve the amendment to Section 301 through 312 of Article III, Zoning Districts of the Woodstock Zoning Regulations, as presented.

SECONDED by Mr. Doten

DISCUSSION No Discussion

VOTE 5-0-0, passed unanimously.

V. OLD BUSINESS

No Old Business

VI. NEW BUSINESS

A. Listers Interview(s)-

1. Jennifer Maxham

Ms. Maxham introduced herself to the Board. She informed them that she studied real estate and was a former Broker and real estate sales person. Ms. Maxham spoke with the Listers in preparation for understanding the position.

2. Chris Miller

Mr. Miller introduced himself to the Board. He has been a professional architect in Woodstock since 1987. As an architect he believes he has some experience in evaluating buildings as well as dealing with the public.

Mr. Bristow noted that discussion will happen during the Executive Session portion of the meeting. Any motion will be stated on the record after Executive Session.

B. Fence Viewer Interview(s)

1. Joe Lucot

Mr. Lucot is currently serving as an Assistant Town Clerk and as of December 2015, holds the rank of Patrolman with the Woodstock Police Department. He stated he is also familiar with the basis of legal processes and conflict resolution.

MOTION by Mr. Dote to appoint Mr. Joseph Lucot as a Fence Viewer until March 2017.

SECONDED by Mr. Holt

DISCUSSION No Discussion

VOTE 5-0-0, passed unanimously.

2. Jennifer Judge

Ms. Judge rescinded her interest in the position.

C. Planning Commission Interview

1. Michael Pacht

Mr. Michael Pacht has expressed his interest in filling the vacancy on the Planning Commission. He was a previous member on both the Town Development Review Board and the Planning Commission years ago but had to step down due to lack of time. He is now willing and able to participate on the Planning Commission.

MOTION Mr. Holt to approve Mr. Michael Pacht to fill the vacancy on the Woodstock Planning Commission.

SECONDED by Mr. Doten

DISCUSSION No Discussion

VOTE 5-0-0, passed unanimously.

D. Property Acquisition Request from State of Vermont

Ms. Kate Willard from the VT Department of Forests, Parks and Recreation is requesting approval from the Select Board for the State to acquire a 37.85 acre parcel from Walter Barker and Linda Schwartz whose property abuts the Coolidge State Forest.

MOTION Mr. Holt to support the State of Vermont, Agency of Natural Resources, Department of Forests, Parks and Recreation to acquire a 37.85 acre parcel of land from Walter Barker and Linda Schwartz, as presented.

SECONDED by Mr. Sutherland

DISCUSSION No Discussion

VOTE 5-0-0, passed unanimously.

E. Errors and Omissions-Grand List

The Board was presented with documents requesting a correction to the 2016 Lodged Grand List from the Listers.

MOTION by Mr. Sutherland to approved the request to make a correction to Parcel ID 24.51.06 on the 2016 Lodged Grand List.

SECONDED Ms. Howe

DISCUSSION No Discussion

VOTE 5-0-0, passed unanimously.

F. Public Safety Console Equipment

This item was TABLED.

G. Fence at Station 2

The boundary line fence which runs between the West Woodstock Fire Station and John Roy's property is in need of repair and Mr. Roy is agreeable to taking down the pickets and leaving the granite posts.

MOTION by Mr. Sutherland to approve the removal of the pickets from the fence between the West Woodstock Fire Station 2 property and Mr. Roy's property, leaving the granite posts.

SECONDED by Ms. Howe

DISCUSSION No Discussion

VOTE 5-0-0, passed unanimously.

H. Grants-

1. Town Hall

The Town of Woodstock has been awarded a Cultural Facilities Grant in the amount of \$12,204. The Board declined the grant. They approved a change order to replace the asphalt with concrete.

2. Better Back Roads

The Town has been awarded a 2016 Better Back Roads Grant of \$8,000 for a project on TH 75 Happy Valley Road which includes an upgrade to a culvert.

VII. PERMITS

VIII. BOARD OF SEWER COMMISSIONERS

A. Sewer Increase-13 College Hill Road, Seelert

MOTION by Mr. Holt to approve the sewer increase of one bedroom for 13 College Hill Road, Robert Seelert, as presented.

SECONDED Mr. Doten

DISCUSSION No Discussion

VOTE 5-0-0, passed unanimously.

B. Sewer Connection (New)-4097 Hartland Hill Road, Keating

MOTION Mr. Holt to approve a new sewer connection for 4097 Hartland Hill Road, Suzanne Keating, as presented.

SECONDED by Mr. Doten

VOTE 5-0-0, passed unanimously.

C. Review Bids- Replacement of Sewer Line- Maxham Meadow Way

Mr. Swanson stated that bids were received from four vendors.

MOTION by Mr. Doten to accept the bid from Martin Excavating for \$15, 500.00 for Sewer Line Construction on Maxham Meadow Way as presented.

SECONDED Mr. Holt

DISCUSSION No Discussion

VOTE 5-0-0, passed unanimously.

IX. EXECUTIVE SESSION

A. Personnel

MOTION by Mr. Holt to enter into Executive Session for the discussion of personnel matters under the provisions of Title 1, Section 313(a)(1) of the Vermont Statutes at 6:52 PM.

SECONDED by Ms. Howe

VOTE 5-0-0, passed unanimously.

MOTION by Ms. Howe to come out of Executive Session at 7:05PM.

SECONDED by Mr. Holt

VOTE 5-0-0, passed unanimously.

The Select Board Regular meeting continued:

MOTION by Mr. Sutherland to approve Ms. Jennifer Maxham to fill the vacancy in the Listers Office until March 2017.

SECONDED by Mr. Doten

DISCUSSION No Discussion

VOTE 5-0-0, passed unanimously.

X. APPROVAL OF MINUTES- Meetings of July 12, 2016 and July 19, 2016

MOTION by Ms. Howe to approve the minutes from the July 12, 2016, Joint Meeting, as presented.

SECONDED Mr. Holt

VOTE 5-0-0, passed unanimously.

MOTION by Mr. Doten to approve the minutes of the July 19, 2016 meeting, as presented.

SECONDED Mr. Sutherland

VOTE 3-0-2, passed.

XI. OTHER BUSINESS

A. EDC Resignation

The Board discussed the recent resignation of an EDC Board member. No action taken.

XII. REVIEW EXPENSE WARRANTS

The Board reviewed expense warrants.

XIII. ADJOURNMENT

MOTION by Ms. Howe to adjourn the meeting at 7:15PM.

SECONDED by Mr. Holt

VOTE 5-0-0, passed unanimously.

Respectfully submitted,

Lynn Ellen Beach

Preston Bristow, Chair

Bob Holt

John Doten

Margaretta Howe

L.D. Sutherland