

**SELECT BOARD**  
**February 16, 2016**  
**6:00 P.M.**  
**Woodstock Town Hall**

**DRAFT MINUTES**

**DRAFT-Subject to approval**

**PRESENT:** Grettie Howe, John Doten, Bruce Gould, Phil Swanson, and Lynn Ellen Beach

**OTHERS PRESENT:** David Brown, Elizabeth Finlayson, Chris Miller, Michelle Fields, Charlie Kimbell, Barry Milstone

**I. CALL TO ORDER**

Ms. Howe called the meeting to order at 6:00PM.

**II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA**

**A. Discussion of Sewer Bills-**

**1. McKeon, Joseph & Nicole-**

Mr. McKeon received a sewer invoice but his home is still under construction. He requested that the invoice be reversed.

**2. A.R. Sandri, Inc.-**

A request was received from the property owner as their sewer invoice had increased substantially. They referenced a leaking toilet issue which leaked water into the sewer.

**3. Dr. Casiere Properties, LLC-**

A request from Dr. Chris Mangini to the Sewer Commissioners for a reduction of 3,000 cubic feet. A reference to a broken pipe which sent water down a floor drain and a broken toilet occurred during the billing cycle.

**MOTION** by Mr. Gould to approve Mr. McKeon's request for the invoice to be reversed and to deny the request from A.R. Sandri, Inc. and Dr. Chris Mangini (Dr. Casiere Properties, LLC), for reduction of sewer invoices.

**SECONDED** by Mr. Gould.

**No Discussion.**

**VOTE** Passes unanimously, 3-0-0.

**III. CITIZEN COMMENTS**

**A. Letter from Concerned Citizen**

The Board reviewed a letter recommending the consideration of multi-use bike/walking paths in the Town of Woodstock. Mr. Swanson stated that Woodstock does have an assigned bike route. The Board feels that this request, although good, would be very expensive to consider at this time.

## **B. ECFiber Update with Dave Brown**

Mr. David Brown discussed his handout about ECFiber and their current status. Elizabeth Finlayson, Director of the Woodstock Chamber of Commerce, spoke in favor of fiber optic network as she has it at her home. Mr. Brown stated that going forward, whichever community shows the most support for bringing ECFiber to their town will be wired first. He stated that there is an online sign-up sheet but will accept signed petitions too.

Mr. Charlie Kimbell, Chairman of the Economic Development Commission (EDC), addressed the Board about their RFI for high speed internet for the Town, which was due today. The EDC has made it its' goal to encourage the Town to secure high speed internet service equal to 1 Gigabit per second to every home and business in town within two years. The EDC has received several responses to their RFI which will be fully reviewed as the EDC wants to make sure that the Town is fully informed of its' options for this type of service.

## **C. ECFiber Member Appointment of Second Alternate**

Mr. Brown presented Mr. Chris Miller as a Nominee to fill the Second Alternate position on the ECFiber Board to represent Woodstock.

**MOTION** by Mr. Gould to nominate Mr. Miller as a second alternate to ECFiber Board.  
**SECONDED** Mr. Doten.

**Discussion**-Mr. Miller stated he would like to be a member to represent Woodstock.

**VOTE** Passes unanimously, 3-0-0.

## **IV. OLD BUSINESS**

None

## **V. NEW BUSINESS**

### **A. Post Seasonal Weight Limits on Town Highways**

Mr. Swanson stated this is an annual occurrence. He has reviewed this process with VLCT who requested that each Town Highway be named individually and presented in a resolution format.

**MOTION** by Mr. Gould to approve the Weight Restriction Resolution on Town Highways from January 1, 2016 through May 15, 2015 and from November 15, 2016 through December 31, 2016, inclusive, as presented.

**SECONDED** by Mr. Doten.

**No Discussion.**

**VOTE** Passes unanimously, 3-0-0.

**B. March 2016 Meeting Schedule**

March 15<sup>th</sup> is the Select Board regular meeting date which conflicts with the Annual Village Meeting.

The Board will arrange an organizational meeting on March 1, 2016, 7:00PM and address a re-scheduled regular March meeting at that time.

**C. Highway Truck Loan Bid Tab**

The Board reviewed the loan bid tabulation for the Highway Truck Loan.

**MOTION** by Mr. Doten to accept Lake Sunapee Bank with their rate of 1.68% for four years and to authorize Philip B. Swanson to sign the loan documents.

**SECONDED** by Mr. Gould.

**No Discussion.**

**VOTE** Passes unanimously, 3-0-0.

**D. Cox District Road Box Culvert Engineering Bid Tab**

Mr. Swanson stated that the culvert is located on the upper part of Cox District Road and needs replacing. This bid is for the engineering portion of the project only. The Board reviewed the bids.

**MOTION** by Mr. Doten to accept Otter Creek Engineering bid of \$9,500.00.

**SECONDED** by Mr. Gould.

**Discussion**-Mr. Swanson stated this project will be funded with a 90% State of Vermont grant.

**VOTE** passes unanimously, 3-0-0.

**VI. PERMITS**

**A. Liquor License Renewals**

- A. Woodstock Farmers' Market, Inc.**
- B. Mac's Woodstock Market**
- C. Bentley's**
- D. 506 On The River Inn**
- E. Cumberland Farms of VT, Inc.**
- F. Pane e Salute**

**MOTION** by Mr. Gould to approve the above listed liquor license renewal submissions, as presented.

**SECONDED** by Mr. Doten.

**No discussion.**

**VOTE** Passes unanimously, 3-0-0.

**G. Overweight Truck Permits-**

- A. Bethel Mills**
- B. Mosher Excavating, Inc.**
- C. J. Hutchins, Inc.**
- D. r.k. Miles, Inc.**
- E. Ditech Transportation, Inc.**

**MOTION** by Mr. Doten to approve the above list of Overweight Truck Permits, as presented.

**SECONDED** by Mr. Gould.

**No discussion.**

**VOTE** Passes unanimously, 3-0-0.

**VII. BOARD OF SEWER COMMISSIONERS**

**A. Kedron Brook Inspections & Reporting**

Mr. Swanson stated this is an annual inspection of a cast iron pipe which runs under the Kedron Brook near the new offices of the Woodstock Resort. The State requires annual inspections. Stantec is requesting authorization to perform this activity.

**B. 2016 Authorization for Bio-Solids Application Services**

This is also an annual authorization required by the State of Vermont. Stantec is requesting approval to perform this service.

**MOTION** by Mr. Gould to approve both requests for additional services from Stantec.

**SECONDED** by Mr. Doten.

**No Discussion**

**VOTE** Passes unanimously, 3-0-0.

**C. FMC Pump Quote**

Mr. Swanson stated at sewer plants, everything is redundant. This pump request is a duplicate pump for the Main Plant.

**MOTION** by Mr. Gould to approve the FMC Pump quote of \$8,595.00 from J.F. McDermott Corp.

**SECONDED** by Mr. Doten.

**VOTE** Passes unanimously, 3-0-0.

**VIII. APPROVAL OF MINUTES- Meetings of January 19, 2016, February 9, 2016 (Joint)**

**MOTION** by Mr. Doten to approve the Minutes of the January 19, 2016 and February 9, 2016 meetings.

**SECONDED** by Mr. Gould.

**No Discussion, no revisions.**

**VOTE** Passes unanimously, 3-0-0.

**IX. OTHER BUSINESS**

**X. REVIEW EXPENSE WARRANTS**

**XI. ADJOURNMENT**

**MOTION** by Mr. Gould to adjourn the meeting at 6:48PM. (this was Mr. Gould's final Motion).

**SECONDED** by Mr. Doten.

**VOTE** Passes unanimously, 3-0-0.

Respectfully submitted,

Lynn Ellen Beach

Margaretta Howe, Chair

Bruce Gould

John Doten