

SELECT BOARD
January 19, 2016
6:00 P.M.
Woodstock Town Hall
DRAFT MINUTES

DRAFT-Subject to approval

PRESENT- Grettie Howe, John Doten, Bob Holt, Bruce Gould, Preston Bristow, Phil Swanson, and Lynn Ellen Beach

OTHERS PRESENT- Michael Brands, Charlie Kimbell, Tom Weschler, Elizabeth Finlayson, Mary MacVey, Sally Miller, Michelle Fields, Macy Lawrence

I. CALL TO ORDER

Ms. Howe called the meeting to order at 6:03PM.

II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

None

III. CITIZEN COMMENTS

None

IV. PUBLIC HEARING-PROPOSED ZONING REGULATION AMENDMENT

Michael Brands, Town Planner & Administrative Officer, discussed the proposed Town Zoning Regulation to Section 403, (2)-Wetlands, Water Quality & Aquatic Habitat Protection Area, which if approved, will become effective 21 days from approval.

MOTION by Mr. Bristow to approve the amendment to the Town Zoning Regulation to Section 403, (2)-Wetlands, Water Quality & Aquatic Habitat Protection Area, as presented.

SECONDED by Mr. Holt.

VOTE Passes unanimously, 5-0-0.

V. OLD BUSINESS

None

VI. NEW BUSINESS

A. Liquor License Renewal –

1. **The Village Butcher**
2. **Village Inn of Woodstock**
3. **South Woodstock Country Store**
4. **Maplefields**
5. **F. H. Gillingham & Sons, Inc.**
6. **506 On The River Inn**
7. **Melaza, LLC**

MOTION by Mr. Bristow to approve Liquor License Renewals for The Village Butcher, The Village Inn of Woodstock, The South Woodstock Country Store, Maplefield's, F. H. Gillingham & Sons, Inc., 506 On The River Inn, and Melaza, LLC.

SECONDED by Mr. Doten.

VOTE Passes unanimously, 5-0-0.

B. Appointment of 911 Coordinator

Mr. Swanson suggested Fire Chief David Green who is willing to be appointed at the Woodstock 911 Coordinator.

MOTION by Mr. Holt to appoint Fire Chief David Green as the Woodstock 911 Coordinator.

SECONDED by Mr. Bristow.

VOTE Passes unanimously, 5-0-0.

C. Fireworks 2016

Mr. Swanson stated the Fireworks budget for July 4th is \$7,500. This event usually requires more expense but historically the difference has been raised through monetary donations from the community.

VOTE by Mr. Holt to allow Mr. Swanson to coordinate the July 4th 2016 Fireworks display.

SECONED by Mr. Gould.

VOTE Passes unanimously, 5-0-0.

D. Special Olympics

No action needed

E. Certificate of Highway Mileage

Mr. Swanson presented the annual Certificate of Highway Mileage form from the State of Vermont. This process determines the amount of state aid for Town roads and streets. There was a change of 0.07 miles of Class III

Westerdale Road, reclassified to Class IV.

MOTION by Mr. Holt to approve the 2016 Certificate of Highway Mileage form as presented.

SECONDED by Mr. Doten.

VOTE Passes unanimously, 5-0-0.

F. Extension Request by Board of Listers

The Board has received a request for an extension to file the Final 2015 Grand List 411 by the Woodstock Listers. Mr. Swanson clarified that the Current Use Program is behind in processing discontinuances due to the larger number of changes that have occurred.

MOTION by Mr. Bristow to approve the extension request for the Woodstock Listers Office to file the Final 2015 Grand List 411 as presented.

SECONDED by Mr. HOLT.

VOTE Passes unanimously, 5-0-0.

G. Proposed Expenditure Requests from Economic Development Commission

Mr. Charlie Kimbell, Chairman of the Economic Development Commission presented three grant application requests to the Select Board.

1. East End Developer Package-\$12,000

Mr. Kimbell informed the Board that a considerable amount of time has been spent by Sustainable Woodstock and the East End Action Committee in preparation of this request.

- 2. **Village Beautification-\$2,000**
For flower plants and basket repair.
- 3. **Maple Madness-\$2,000**
An annual ‘shoulder season’ event.

MOTION by Mr. Bristow to accept the three proposals, as presented, based on the thorough review of the Economic Development Commission.

SECONDED by Mr. Holt.

VOTE Passes unanimously, 5-0-0.

H. Town Meeting-

- 1. **Discussion of Wording for Warned Articles**
- 2. **Australian Ballot Voting**
- 3. **Schedule Meeting to Sign Warning for 2016 Annual Meeting**

It was agreed that the date for signing the WARNING will be Thursday, January 21, 2016, 8AM at the Woodstock Town Hall.

- 4. **Sign Bond Papers for Welcome Center**

Separate Ballot at Town Meeting Day voting. Select Board agreed on the language and that the papers will be signed Thursday, January 21, 2016, at 8AM at the Woodstock Town Hall.

No further action required.

D. Town Report-

- 1. **Cover**

Discussion of cover photo (Celebrate our Community)

- 2. **Dedication**

Discussion of Dedication

VII. PERMITS

A. Application for Excavation in Town Limits

Mr. Swanson stated that he and Mr. Doten have reviewed the request on site. They have no additional concerns with the request to remove a section of a stone wall which is approximately 10’ feet from the edge of Wyman Lane.

MOTION by Mr. Doten to approve the application for Excavation in Town Limits at 228 Wyman Lane, as presented.

SECONDED by Mr. Gould.

VOTE Passes unanimously, 4-0-1 (Holt).

VIII. BOARD OF SEWER COMMISSIONERS

The Board was presented with five requests for adjustments to sewer bills which they reviewed. Mr. Swanson stated all of the requests appeared to be appropriate.

MOTION by Holt to grant the adjustments, as presented to the five sewer bills.

SECONDED by Mr. Bristow.

VOTE Passes unanimously, 4-0-1 (Gould).

IX. APPROVAL OF MINUTES- Meetings of December 15, 2015, December 29, 2015, December 31, 2015, and January 5, 2016, January 7, 2016

MOTION by Mr. Doten to approved the minutes of December 15, 2015, December 29, 2015, December 31, 2015, January 5, 2016, and January 7, 2016, as presented, no edits.

SECONDED by Mr. Holt.

VOTE Passes unanimously, 5-0-0.

X. OTHER BUSINESS

None

XI. REVIEW EXPENSE WARRANTS

The Board reviewed and signed all expense warrants.

XII. ADJOURNMENT

MOTION by Mr. Holt to adjourn the meeting at 6:42PM.

SECONDED by Mr. Doten.

VOTE Passes unanimously, 5-0-0.

Respectfully submitted,

Lynn Ellen Beach

Margaretta Howe, Chair

Bob Holt

John Doten

Bruce Gould

Preston Bristow