

**TOWN OF WOODSTOCK
SELECT BOARD
March 1, 2016
7:00 P.M.
DRAFT MINUTES**

DRAFT MINUTES-Subject to approval

PRESENT: John Doten, Bob Holt, Preston Bristow, L.D. Sutherland, Phil Swanson, and Lynn Ellen Beach

OTHERS PRESENT: Michelle Fields

I. CALL TO ORDER

Mr. Bristow called the meeting to order at 7:11P.M.

II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

(The Board moves to address Agenda Item II after Item VII. New Business)

A. Waterline Extension

Mr. Swanson spoke of the request from the Woodstock Aqueduct to extend a waterline to link two dead-end loops which are essential to improve flows for fire protection and water quality. The project is located between the base of Carlton Hill near the intersection of College Hill Road and Shurtleff Lane. The project is municipally necessary and is therefore exempt from Act 250 permitting.

Mr. Sutherland mentioned the consideration of fire hydrants when proceeding with the project.

MOTION by Mr. Holt to approve the Woodstock Aqueduct's waterline extension project as presented as being municipally necessary, with the consideration and the placement of fire hydrant(s).

SECONDED by Mr. Sutherland.

No Discussion

VOTE Passes unanimously, 4-0-0.

B. ECFiber Request

Mr. David Brown, Alternate Delegate for ECFiber's Governing Board presented a letter to the Select Board regarding the pre-registration campaign to bring a fiber optics network to Woodstock. ECFiber is asking the Select Board to commit to purchasing four quarter-page advertisements at the cost of approximately \$1,200.00 to help publicize the campaign.

The Board discussed the request.

MOTION by Mr. Holt to approve the ECFiber request for publication of four (4) advertisements in the VT Standard for an expenditure not to exceed \$1,000.000 from the Select Board contingency account.

SECONDED by Mr. Sutherland.

No Discussion

VOTE Passes, 3-0-1 (Bristow)

III. Reorganization of the Board

Mr. Bristow spoke that he is next in line for the Chairman position and although he is busy, he is willing to be Chairman with Mr. Holt as Vice Chairman.

MOTION by Mr. Holt to nominate Mr. Bristow to be Chairman and Mr. Holt as Vice Chairman for the upcoming year 2016.

SECONDED by Mr. Sutherland

VOTE Passes, 3-0-1 (Bristow).

IV. Adopt Newspapers of Record

MOTION by Mr. Holt to adopt the Valley News and the Vermont Standard as newspapers of record for the Woodstock Select Board.

SECONDED Mr. Doten.

VOTE Passes unanimously, 4-0-0.

V. CITIZEN COMMENTS

None

VI. OLD BUSINESS

None

VII. NEW BUSINESS

A. Applications for Renewal of Liquor and/or Tobacco Licenses

Two renewal licenses were presented to the Board for approval:

- Mon Vert Café-Liquor
- Taftsville Store-Tobacco

MOTION by Mr. Holt to approve the license renewals for the Mon Vert Café and Taftsville Store as presented.

SECONDED by Mr. Doten.
No Discussion
VOTE Passes unanimously, 4-0-0.

B. Applications for Overweight Truck Permits

The Board was presented with six (6) Overweight Truck Permits. All applications were paid for and had complete Certificates of Insurance.

MOTION by Mr. Doten to approved the Overweight Truck Permits as presented.
SECONDED by Mr. Holt.
No Discussion
VOTE Passes unanimously, 4-0-0.

C. Application for Commercial Hauler's License

None submitted, no action taken.

D. Municipal Highway Grant Application

Mr. Swanson has applied for two grants through the Municipal Highway Grant Application program. A paving grant for Church Hill Road with a cost of \$110,000 and the replacement of a box culvert on Cox District Road with an estimate cost of \$175,000.

MOTION by Mr. Sutherland to approve the Municipal Manager, on behalf of the Town of Woodstock, to submit two Municipal Highway Grant Applications for paving on Church Hill Road and a box culvert on Cox District Road.

SECONDED by Mr. Holt.
VOTE Passes unanimously, 4-0-0.

E. Re-schedule of Regular March Meeting Date

The Regular Select Board meeting on March 15th will not be held due to a conflict with the Annual Village Meeting.

MOTION by Mr. Holt to set a Special Meeting date of Wednesday, March 16, 2016, at 6:00PM at Town Hall.

SECONDED by Mr. Doten.
No Discussion
VOTE Passes unanimously, 4-0-0.

F. Annual Financial Plan-Town Highways

MOTION by Mr. Holt to approve the 2016 Annual Financial Plan-Town Highways in accordance with 19V.S.A. § 306(j).

SECONDED by Mr. Doten.

VOTE Passes unanimously, 4-0-0.

G. Request for use of conference room (REQUEST WITHDRAWN)

H. Municipal Appointments

(List indicates person now serving who agrees to be considered for reappointment)

MOTION by Mr. Holt to approve the following municipal appointments as presented.

SECONDED by Mr. Doten.

No Discussion

VOTE Passes unanimously, 4-0-0.

EMERGENCY MANAGEMENT: Dwight Camp-1 yr.

FIRE WARDEN: David Green -State Appointment-5 years-2016-2021

TREE WARDEN: Don Wheeler-1 yr.

HEALTH OFFICER: Lanie Edson-1 yr.

INSPECTOR OF LUMBER: Fred Barr-1 yr.

DELINQUENT TAX COLLECTOR: Philip B. Swanson-1 yr.

TOWN SERVICE OFFICER: Philip B. Swanson-1 yr.

TRUANT OFFICER: James Otranto-1 yr.

POUND KEEPER: Kelly Linton-1 yr,

FENCE VIEWERS: Fred Barr, Richard Roy- 1 yr.

CAPITAL BUDGET COMMITTEE: Roy Bates, Tom Debevoise, W. Dean Merrill, Matt Maxham, Mary Riley- 1 yr.

TRUSTEES OF PUBLIC FUNDS: (2@ 1 yr. until next election)

TOWN AUDITORS: 3 to be appointed if there are no write in candidates. 1 yr. until next Election

DEVELOPMENT REVIEW BOARD: Don Bourdon, Ingrid Moulton Nichols-3 yrs.

PLANNING COMMISSION: Susan Boston-4 yrs.

DESIGN REVIEW BOARD (So. Woodstock): Charles Humpstone-3 yrs.

BILLINGS PARK COMMISSION: Alison Clarkson, Christopher Lloyd, Donald R. Wheeler, Kathy Avellino, Marc Weinstein-1 yr.

WOODSTOCK REC CENTER: Select Board's Representative- L.D. "Butch" Sutherland

TRORC-Select Board Representative-Don Bourdon, Regular; Philip Swanson, Alt.-1 yr.

GUVSWMD-Select Board Representative-Philip Swanson-1 yr.

CONSERVATION COMMISSION: Lea Kachadorian, Lynn Peterson, Lina Hristova (Resume attached)-4 yrs.

VIII. BOARD OF SEWER COMMISSIONERS

No business, no actions taken.

IX. OTHER BUSINESS

No other business to come before the Board.

X. REVIEW EXPENSE WARRANTS

The Board reviewed the expense warrants.

XI. ADJOURNMENT

MOTION by Mr. Sutherland to adjourn the Select Board meeting at 7:48PM.

SECONDED by Mr. Holt.

VOTE Passes unanimously, 4-0-0.

Respectfully submitted,

Lynn Beach

Margaretta Howe, Chair

Preston Bristow

L.D. Sutherland

John Doten

Bob Holt