

**SELECT BOARD
SPECIAL MEETING
March 16, 2016
6:00 P.M.
Woodstock Town Hall**

DRAFT MINUTES

DRAFT MINUTES-Subject to approval

PRESENT: Preston Bristow, Bob Holt, John Doten, Grettie Howe, L.D. “Butch” Sutherland, Phil Swanson, and Lynn Ellen Beach

OTHERS PRESENT: Elizabeth Finlayson, Michelle Fields, Jay Morgan, and Macy Lawrence

I. CALL TO ORDER

Mr. Bristow called the meeting to order at 6:00PM.

II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

A. Appointments-

1. Trustees of Public Funds

Mr. Swanson explained an advertisement was placed in the Vermont Standard. Ms. Jane S. M. Smith responded with an interest in serving.

MOTION by Mr. Doten to appoint Jane S. M. Smith for one (1) year, to complete an open term, as a Trustee of Public Funds for the Town of Woodstock.

SECONDED by Mr. Holt

DISCUSSION- No Discussion

VOTE Passed unanimously, 5-0-0.

2. Town Auditors

Mr. Bristow stated there are three (3) vacancies for Town Auditor. The Board reviewed the Return of Vote to determine appointments.

MOTION by Mr. Doten to appoint Mr. Joe Swanson for a one (1) year as a Town Auditor with term expiring in 2017.

SECONDED by Ms. Howe

DISCUSSION No Discussion

VOTE Passed unanimously, 5-0-0.

MOTION by Ms. Howe to appoint Mr. Nicholas Seldon for one (1) year as a Town Auditor with term expiring in 2017.

SECONDED by Mr. Doten

DISCUSSION No Discussion

VOTE Passed unanimously, 5-0-0.

MOTION by Mr. Holt to appoint Mr. Tom Debevoise for one (1) year as a Town Auditor with term expiring in 2017.

SECONDED by Mr. Doten

DISCUSSION No Discussion

VOTE Passed unanimously, 5-0-0.

B. Speed Signs on Church Hill Road during Rt. 106 Bridge #24 Repair

Mr. Swanson stated that Route 106 will be closed during bridge repair in South Woodstock in May which will put local traffic travel onto Church Hill Road. Mr. Swanson asked the Board to allow for the placement of speed signs along Church Hill Road during the bridge construction period.

MOTION by Mr. Doten to allow for placement of speed signs along Church Hill Road during the Bridge #24 construction in South Woodstock.

SECONDED by Mr. Sutherland

DISCUSSION No Discussion

VOTE Passed unanimously, 5-0-0.

C. April Schedule

Due to April vacations, the Select Board will CANCEL their regular meeting of April 19th and will reschedule for:

April 26, 2016, 6:00PM at the Town Hall.

D. Driveway Access Permit-Church Hill Road

Mr. Swanson and Mr. Doten viewed the site for the proposed driveway. It appeared to be the best place for access to the lot and provide better sightlines.

MOTION by Mr. Doten to approve, with conditions, the request for Driveway Access at Church Hill Road Map 08 Block 01 Lot 10, as presented.

SECONDED by Mr. Sutherland

DISCUSSION-No Discussion

VOTE Passed unanimously, 5-0-0.

E. Lease Extension Agreements-

Mr. Swanson informed the Board that the current land leases for the Welcome Center and the Emergency Services Building will expire before the life of the loan. Attorney Wright has drawn up the lease extensions. The extensions would add twenty (20) years to the existing lease terminating on June 5, 2051. The exact same terms apply as with the original lease.

1. Welcome Center

MOTION by Ms. Howe to approve the lease extension agreement between the Village of Woodstock as Owner/Lessor and the Town of Woodstock as Lessee for a term of lease for an additional twenty (20) years which will terminate on June 5, 2051.

SECONDED by Mr. Sutherland

DISCUSSION No Discussion

VOTE Passed unanimously, 5-0-0.

2. Emergency Services Building

MOTION by Ms. Howe to approve the lease extension agreement between the Town of Woodstock as Owner/Lessor and the Village of Woodstock as Lessee for a term of lease for an additional twenty (20) years which will terminate on June 5, 2051.

SECONDED by Mr. Sutherland

DISCUSSION No Discussion

VOTE Passed unanimously, 5-0-0.

III. CITIZEN COMMENTS

None

IV. OLD BUSINESS

None

V. NEW BUSINESS

A. Tax Sale

1. Approve hiring of attorney for tax sale preparation and sale

Mr. Swanson stated there are three properties up for tax sale. Vermont law allows for the costs of a tax sale to include legal expenses including the hiring of an attorney. An attorney would assist with title searches.

MOTION by Mr. Doten to appoint Attorney Dagger to conduct the research for the tax sales.

SECONDED by Ms. Howe

DISCUSSION No Discussion

VOTE Passed unanimously, 5-0-0.

2. Approve tax sale

No action taken at this time. The Board will address after research complete from Attorney.

B. Grand List; Statement of No Appeals

Mr. Swanson informed the Board that the Listers have signed the Certificate of No Appeals or Suit Pending for the 2015 Grand List. The Select Board also must sign the Certificate.

MOTION by Mr. Holt to approve the certification of the 2015 Grand List as presented.

SECONDED by Mr. Doten

DISCUSSION No Discussion

VOTE Passed unanimously, 5-0-0.

C. Adoption of Local Emergency Operations Plan (LEOP)

The annual adoption of the updated Local Emergency Operations Plan is required. The Board reviewed the document.

MOTION by Mr. Sutherland to approve the Local Emergency Operations Plan for 2016.

SECONDED by Mr. Holt

DISCUSSION No Discussion

VOTE Passed unanimously, 5-0-0.

VI. PERMITS

A. Liquor License Renewals

MOTION by Ms. Howe to approve the Liquor License Renewals for Worthy Kitchen, Woodstock Beverage and the Lincoln Inn & Restaurant as presented.

SECONDED by Mr. Holt

DISCUSSION No Discussion

VOTE Passed unanimously, 5-0-0.

B. Overweight Truck Permits

MOTION by Mr. Doten to approve the 15 truck permits as presented.

SECONDED by Ms. Howe

DISCUSSION Mr. Doten stated that he believed there was a written error in the Maximum Weight Requested for Mr. Olmstead's 2-axle Kenworth 2001 truck, stating that it could not be 80,000 lbs.

VOTE Passed unanimously, 5-0-0.

VII. BOARD OF SEWER COMMISSIONERS

None

VIII. APPROVAL OF MINUTES- Meetings of February 16, 2016 and March 1, 2016

MOTION by Mr. Doten to approve the minutes of the meeting of February 16, 2016 as presented.

SECONDED Ms. Howe

DISCUSSION No Discussion

VOTE Passed 4-0-1 (Holt)

MOTION by Mr. Doten to approve the minutes of the meeting of March 1, 2016 as presented.

SECONDED Ms. Howe

DISCUSSION No Discussion

VOTE Passed 4-0-1 (Howe)

IX. OTHER BUSINESS

MOTION by Mr. Doten to keep the same (current) insignias on the Town trucks, no changes to a new logo.

SECONDED by Ms. Howe

DISCUSSION-Mr. Swanson stated there is an existing inventory of the current Town logos for the Town trucks.

VOTE Passed unanimously, 5-0-0

Mr. Jay Morgan, Town Clerk informed the Board that he is planning to retire by the end of April 2016. He has been in the elected position for the Town for 15 years.

The Board congratulated Mr. Morgan for his years of service as he did a very conscientious job.

MOTION by Ms. Howe for the Board to accept, with regrets, the resignation and retirement of Mr. Jay Morgan, at end of April 2016 from the Town Clerk's position.

SECONDED by Mr. Sutherland

DISCUSSION No Discussion

VOTE Passed unanimously, 5-0-0.

X. REVIEW EXPENSE WARRANTS

The Board reviewed the expense warrants.

XI. ADJOURNMENT

MOTION by Mr. Holt to adjourn the meeting at 6:30PM.

SECONDED by Mr. Doten

DISCUSSION No Discussion

VOTE Passed unanimously, 5-0-0.

Respectfully submitted,

Lynn Ellen Beach

Preston Bristow, Chair

Bob Holt

John Doten

Margaretta Howe

L.D. Sutherland