

**TOWN OF WOODSTOCK
SELECT BOARD
BOARD OF VILLAGE TRUSTEES
MEETING
July 19, 2016
6:00 P.M.***

***MEETING WILL BEGIN WITH TWO SITE VISITS-
FIRST SITE-NOAH WOOD ROAD, SOUTH WOODSTOCK
SECOND SITE-VAIL FIELD, VILLAGE OF WOODSTOCK
THEN PROCEED TO:
Woodstock Town Hall**

DRAFT MINUTES

DRAFT-Subject to approval

PRESENT: Chairman Preston Bristow, Bob Holt, John Doten, L.D. Sutherland, Phil Swanson, and Lynn Beach

OTHERS PRESENT: Katy Savage, Michael Brands, Gail Childs, Carolyn Kimbell and Macy Lawrence

I. CALL TO ORDER

Mr. Bristow called the meeting to order at 6:40PM.

II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

None

III. CITIZEN COMMENTS

Gail Childs, member of the Economic Development Commission (EDC), presented an update regarding the new gateway welcome signs. Ms. Child stated that there had been a sign design change. The new Welcome to Woodstock sign would include the logo. Ms. Childs stated she had met with VTrans personnel at the proposed site locations on the east and west boundaries of the Town.

Mr. Swanson explained the verification process that the Town requires before ordering of the signs. He stated the Town would need a copy of written approval/permit from VTrans.

Mr. Holt, Mr. Doten, and Mr. Sutherland are not in favor of the logo addition to the sign. Their recollection of the endorsement of the Welcome signs in May was based on the design presented at that time.

Ms. Carolyn Kimbell, a member of the logo design committee, asked for clarity about the sign placement and design.

IV. OLD BUSINESS

No old business

V. NEW BUSINESS

A. PUBLIC HEARING-Road Alteration-Noah Wood Road

Mr. Bristow called the Public Hearing to order at 7:04PM.

A site visit was held at 6:00PM.

Mr. Swanson reviewed what the Board saw during the site visit. The property owner at 470 Noah Wood Road conducted unpermitted excavation work which created an entrance onto the town road.

There was no one to offer testimony.

The Board acted on what was presented.

MOTION by Mr. Holt to approve the road alteration in accordance with the Proposed Grading Site Plan submitted by Willis Consulting Engineers, dated July 15, 2016.

SECONDED Mr. Doten

DISCUSSION-No Discussion

VOTE 4-0-0, passed unanimously.

B. PUBLIC HEARING 2016 Comprehensive Town Plan

The Board reviewed a memo supplied by Michael Brands regarding the 2016 Comprehensive Town Plan. The plan includes two changes to the Town/Village Plan which are:

1. The Village Center Designation section to be added on page 25.
2. A Flood Resiliency Chapter to be placed at the end of the Plan.

Mr. Swanson informed the Boards about the additions and changes to the Town/Village Plan.

Once approved by the Town and Village, the TRORC has a hearing scheduled for July 27th.

The Board of Village Trustees will vote on the 2016 Comprehensive Town/Village Plan at their continued meeting on Wednesday, July 20, 2016.

MOTION by Mr. Holt to adopt the 2016 Comprehensive Town/Village Plan, as presented.

SECONDED by Mr. Doten

DISCUSSION No Discussion

VOTE 4-0-0, passed unanimously.

Mr. Bristow adjourned the Public Hearing at 7:08PM.

(Mr. Holt excused himself from the meeting)

C. To Set a PUBLIC HEARING Date -Amendment to Town Zoning Regulations

Mr. Michael Brands distributed the proposed amendments. An addition of the wording “per multi-family unit (for more than 2 units)” has been added to Section 301 through 312 of Article III, Zoning Districts of the Woodstock Zoning Regulations. He stated that this wording was added for clarity. He is asking for a Public Hearing date to be set by the Board.

MOTION by Mr. Doten to set a Public Hearing to consider an Amendment to the Town Zoning Regulations for Tuesday, August 16, 2016 at the Woodstock Town Hall at 6:00PM.

SECONDED by Mr. Sutherland

DISCUSSION-No Discussion

VOTE 3-0-0, passed unanimously.

D. Bid Tabulation-

1. Pave Church Hill Road

Mr. Swanson informed the Board that he had sent out an Invitation to Bid to pave a portion of Church Hill Road. The distance to be resurfaced is 1.3 miles. The Town received an 80% grant from the State. The Town will be on the hook for +/- \$20,000.00. Included in the bid is a double yellow line and white fog line.

The Invitation to Bid to Pave Church Hill Road produced three vendor bids.

MOTION by Mr. Doten to accept the bid from Blaktop, Inc. for their bid of \$60.82/ton, for a total of \$98,299.04, which includes paving 1.3 miles of Church Hill Road and painting a double yellow centerline and white fog line, as presented.

SECONDED by Mr. Sutherland.

DISCUSSION- No Discussion

VOTE 3-0-0, passed unanimously.

2. Sand Bids for 2016

An Invitation to Bid for winter sand was sent out on July 6th. The Town was requesting bids for both Screened and Manufactured sand.

The Invitation to bid produced three vendor bids.

MOTION by Mr. Doten to accept the bid from D&D Excavating, Inc. for their price of \$12.50/ton for Screened sand and Twin State Sand & Gravel Col, Inc. for their bid of \$15.70/ton for Manufactured sand.

SECONDED by Mr. Sutherland.

DISCUSSION-No Discussion

VOTE 3-0-0, passed unanimously.

E. Vacancy- Fence Viewer

Mr. Swanson informed the Board that there still remains a vacancy for Fence Viewer. He would like to run an advertisement.

F. Vacancy- Board of Listers

Mr. Swanson reviewed the letter of resignation from F. Charles Degener as a Woodstock Lister. He also reviewed the request from the Lister’s Office for an appointment of a new Lister.

He would like to place an advertisement for this vacancy.

G. Deputy Fire Warden-Signing of paperwork

Mr. Chynoweth was appointed as the Deputy Fire Warden by the Select Board at last month’s meeting. Paperwork from the Agency of Natural Resources has arrived and will need to be signed by the Board.

H. Property Tax – FY17

Mr. Swanson would like to set the tax rate. The revaluation had been completed and the Grand List lodged. The calculations for the Town Tax Rate is now ready to be adopted. Overall the State school tax is down.

MOTION by Mr. Sutherland to approve the Town Tax Rate for FY 2017 which will be 2.0906 for Residential and 1.9556 for Non-Residential.

SECONDED by Mr. Doten

DISCUSSION-No Discussion

VOTE 3-0-0, passed unanimously.

I. Properties for Tax Sale

Mr. Swanson presented a list of delinquent properties which would be slated for tax sale. Mr. Swanson reviewed the procedure used for the processing of last month’s tax sale. The delinquent properties presented have been delinquent since 2014 although some are older.

MOTION by Mr. Sutherland to allow the Municipal Manager to distribute the delinquent property list to Attorney William Dagger for him to begin the research and notification process prior to a tax sale.

SECONDED Mr. Doten

DISCUSSION-No Discussion

VOTE 3-0-0, passed unanimously.

J. Ambulance Write-Offs for FY14-15

The Board reviewed the ambulance write-offs for FY 14-15.

Mr. Swanson informed the Board that the list represents what is due after Medicare payments have been received and there are no further funds available from the patients.

MOTION by Mr. Sutherland to approve the write off for fiscal year 2014-2015 for ambulance charges.

SECONDED Mr. Doten

DISCUSSION- No Discussion

VOTE 3-0-0, passed unanimously.

K. Rumble Strips on US Route 4

Mr. Swanson said that the State is repaving Route 4 from Woodstock near the Recreation Center to the Town of Killington this summer and fall. He stated rumble strips are to be installed after repaving. If residents are concerned about the installation of rumble strips or have questions, they should voice their concern with the State as soon as possible.

Mr. Swanson has been told that the state engineer will mark out where the strips will be going after the road is paved.

L. Errors and Omissions Request- Grand List

The Listers need to make two corrections to the 2016 Lodged Grand List. Mr. Swanson explained that once the Grand List is 'Lodged', any corrections must be reviewed and approved by the Select Board.

MOTION by Mr. Sutherland to accept the two corrections to the 2016 Lodged Grand List to two parcels:

ID 12.01.09

ID 23.53.05.002, as presented.

SECONDED by Mr. Doten

DISCUSSION-No Discussion

VOTE 3-0-0, passed unanimously.

VI. PERMITS

A. Overweight Truck Permits

No Overweight Truck Permits

VII. BOARD OF SEWER COMMISSIONERS

None

VIII. APPROVAL OF MINUTES- Meetings of June 13, 2016, June 17 and July 12, 2016 (Joint)

Minutes of June 13, 2016:

MOTION by Mr. Sutherland to approve the minutes of June 13, 2016, as presented.

SECONDED Mr. Doten

DISCUSSION-No Discussion

VOTE 3-0-0, passed unanimously.

Minutes of June 17, 2016:

MOTION by Mr. Sutherland to approve the minutes of June 17, 2016, as presented.

SECONDED by Mr. Doten

DISCUSSION-No Discussion

VOTE 3-0-0, passed unanimously.

Minutes of Joint Board Meeting July 12, 2016:

TABLED until next meeting.

IX. OTHER BUSINESS

None

X. REVIEW EXPENSE WARRANTS

The Board reviewed the warrants.

XI. ADJOURNMENT

MOTION by Mr. Sutherland to adjourn the meeting at 7:39PM.

SECONDED Mr. Doten

DISCUSSION- No Discussion

VOTE 3-0-0, passed unanimously.

Respectfully submitted,

Lynn Ellen Beach

Preston Bristow, Chair

Bob Holt

John Doten

Margaretta Howe

L.D. Sutherland