

**VILLAGE OF WOODSTOCK
BOARD OF VILLAGE TRUSTEES
December 12, 2017
7:00 P. M.
Woodstock Town Hall
REGULAR MEETING
DRAFT MINUTES**

Draft-Subject to approval

Present: Jeffrey Kahn, Ward Goodenough, Cary Agin, Serena Nelson, Keri Cole, Phil Swanson and Lynn Beach

I. CALL TO ORDER

Chairman Kahn called the meeting to order at 7:00PM.

II. CITIZEN COMMENTS

None

III. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

a) Deletion of item XI. EXECUTIVE SESSION

I. REQUESTS FOR PERMITS

None

II. POLICE CHIEF'S REPORT

Chief Blish presented his report and a PowerPoint presentation about the Police Department:

- Wassail Weekend went smoothly, no incidents, however the weather afterward contributed to travel issues.
- Toys for Tots collection at Wassail was very well received.
- Collected over 64 lbs. of food for donation during Coffee with the Chief.
- DUI's have been 4 so far for December.
- Officer Lucot is now federally certified for truck inspections.
- Cpl. Otranto is set to retire at the end of December.
- Chief reminds all about the winter parking ban and clearing of sidewalks.
- Chief reminds that free of charge the department will check on houses when residents are away.
- Meter revenue update for November-\$8,000+.

Chairman Kahn inquired about cars that are towed from Woodstock are kept until the owner pays fines.

Chief Blish stated the department utilizes a rotating tow list of towing companies in the area. Cars are then stored at their individual tow yards either in Ascutney, Royalton or White River Junction.

Mr. Goodenough suggested a poll of surrounding towns to see what other towns do with their towed vehicles.

III. VILLAGE MANAGER'S REPORT

a) Village Financial Report

The Board reviewed the financial report. .

Mr. Swanson reported that he has requested reimbursement for the Safe Routes to School project.

He also stated that the Park & Ride is nearing completion, EV Charging Station set to be live next week.

IV. OLD BUSINESS

None

V. NEW BUSINESS

a) East End Park Gazebo

Chairman Kahn stated that the East End Park Committee has received a donated gazebo and are researching where the gazebo is permitted on the site.

b) Schedule Budget Meetings

The Board decided to schedule Budget meetings at their January 2018 meeting.

c) Leonine Public Affairs, LLP

Mr. Swanson discussed the annual contract for services between the Village of Woodstock and Leonine Public Affairs, LLP. Mr. Swanson stated that he has not received a contract yet but wanted to be certain the Board was aware that one would be forthcoming.

VI. OTHER BUSINESS

a) Schedule FY16 Review with Auditors-Tentatively Tuesday, December 19th

The Board agreed to start at 5:30PM on December 19, 2017.

VII. APPROVAL OF MINUTES- November 14, 2017 (Joint & Regular Meetings)

MOTION by Mr. Goodenough to approve the minutes from the Regular meeting of November 14, 2017 and the Joint Board meeting of November 14, 2017, with two grammatical corrections.

SECONDED by Mr. Agin

DISCUSSION None

VOTE 5-0-0, Passed.

VIII. EXECUTIVE SESSION

This item deleted from the Agenda.

IX. REVIEW EXPENSE WARRANTS

X. ADJOURNMENT

MOTION by Mr. Agin to adjourn the meeting pending the review of the expense warrants at 8:14PM.

SECONDED by Mr. Goodenough

DISCUSSION None

VOTE 5-0-0, Passed.

Respectfully submitted,

Lynn Ellen Beach

Jeffrey Kahn, Chair

Ward Goodenough

Cary Agin

Keri Cole

Serena Nelson