

**VILLAGE OF WOODSTOCK
BOARD OF VILLAGE TRUSTEES
January 9, 2018
7:00 P. M.
Woodstock Town Hall
REGULAR MEETING
DRAFT MINUTES**

DRAFT-Subject to approval

Present: Jeffrey Kahn, Ward Goodenough, Cary Agin, Serena Nelson, Keri Cole, Phil Swanson and Lynn Beach

I. CALL TO ORDER

Chairman Kahn called the meeting to order at 7:00PM.

II. CITIZEN COMMENTS

None

III. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

None

IV. REQUESTS FOR PERMITS

a) Hold a Parade or Event on Public Streets

1) Covered Bridges Half Marathon

MOTION by Mr. Agin to approve the request for the CBHM, as presented.

SECONDED by Ms. Nelson

DISCUSSION None

VOTE 4-0-0, Passed.

2) Taste of Woodstock (Aug. 11)

Ms. Beth Finlayson, Woodstock Chamber of Commerce Director, presented the application stating that this event is the same as in past years.

(Ms. Cole in at 7:07PM)

MOTION by Mr. Agin to approve the Taste of Woodstock event scheduled for August 11, 2018, as presented.

SECONDED by Ms. Nelson

DISCUSSION None

VOTE 5-0-0, Passed.

3) Wassail Weekend Parade (Dec. 8)

Ms. Finlayson presented the request for the Annual Wassail Weekend Parade.

MOTION by Mr. Agin to approve the Wassail Weekend Parade scheduled for December 8, 2018, as presented.

SECONDED by Mr. Goodenough

DISCUSSION None

VOTE 5-0-0, Passed.

b) Use of the Green

1) Snow Sculpture Festival and Competition (Feb. 13, 16-18)

Ms. Nelson presented the application for the Snow Sculpture Festival and Competition event.

MOTION by Mr. Goodenough to approve the Snow Sculpture Festival for February 13, 16-18, 2018.

SECONDED by Ms. Cole

DISCUSSION Mr. Agin inquired as to the reservation of parking spaces.

Ms. Nelson stated the sculpture artists need their vehicles for their tools and would like to reserve the use of 6 spots.

VOTE 5-0-0, Passed.

2) Maple Madness (March 24)

Ms. Finlayson presented the event application.

MOTION by Mr. Goodenough to approve Maple Madness event, as presented.

SECONDED by Mr. Agin

DISCUSSION None

VOTE 5-0-0, Passed.

3) Market on the Green (May 30-Oct.10)

Ms. Finlayson stated this will be the 11th year of Market on the Green. She stated they are keeping the same percentages for mixed vendors. She did inquire about allowing a pizza truck vendor on the Green. Discussion continued about safety, size of truck, damage to the Green.

MOTION by Mr. Goodenough to approve the Market on the Green, as presented, with the allowance for a pizza truck on the Green every other week, weather permitting to minimize any damage to the Green.

SECONDED by Ms. Nelson

DISCUSSION None

VOTE 5-0-0, Passed.

4) Woodstock Chamber Art Festival (Sept. 8-9)

Ms. Finlayson stated that the artists would like to setup on Friday, after 4PM on September 7th, 2018. The Festival is the same as in years past.

MOTION by Mr. Agin to approve the Woodstock Chamber Art Festival scheduled for September 8th and 9th and allow for artist setup on Friday, September 7, 2018 after 4PM.

SECONDED by Mr. Goodenough

DISCUSSION None

VOTE 5-0-0, Passed.

5) Wassail Weekend (Dec. 8)

Ms. Finlayson presented the application for Wassail Weekend activities on the Green. All the same activities as in 2017 are planned.

MOTION by Ms. Cole to approve the Wassail Weekend activities on the Green on December 8, 2018, as presented.

SECONDED by Mr. Goodenough

DISCUSSION None

VOTE 5-0-0, Passed.

V. POLICE CHIEF'S REPORT

Chief Blish stated that today (1/9/18) was Law Enforcement Appreciation Day and thanked all members in law enforcement for their service. He then presented his report to the Trustees:

- Reminded folks about the winter parking ban.
- In December there were 6 arrests-part of the Governor's Highway Safety DUI Campaign.
- On Friday, January 12th at 2PM is the kick-off for the Tri-State DUI campaign for the upcoming weekend in conjunction with New Hampshire and New York along Route 4.
- He gave his parking meter revenue report.
- He provided end of the year totals of Department activity.

VI. VILLAGE MANAGER'S REPORT

a) Village Financial Report

Mr. Swanson stated that the budget is 'spot on' for the 6 month time period.

b) Other Business

Mr. Swanson stated the Snow Dump is up and running.

He inquired about the Board reviewing the Employee Parking Lot situation as it approaches one year.

He asked for ideas for the cover of the Village Report and Dedication.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

a) Enhancement of Village Streetscapes-EDC

Joe DiNatale, Michael Malik, and Mica Seely, EDC members, presented information about their sub-committee project which involves enhancing the Village Streetscape in the central corridor of the Village. The committee is interested in hiring a landscape architect to develop a conceptual plan, which would include signage, trash receptacles, and benches among other enhancements. The long-term plan would include a maintenance plan for upkeep and preservation. The committee will be applying for a grant from the EDC. After the plan is created, the committee will solicit feedback from the community and municipal boards and commissions.

The Trustees offered their support of the project presented.

b) Schedule Budget Meetings

The Board discussed meeting dates.

c) Nominating Petitions

Chairman Kahn stated that he and Ms. Nelson have started their Nominating Petitions.

d) Certificate of Highway Mileage-Village

Mr. Swanson stated that this is an annual confirmation to the State as to how much money the Village spends maintaining their streets.

MOTION by Mr. Goodenough to approve the Certificate of Highway Mileage for Woodstock Village, as presented.

SECONDED by Ms. Cole

DISCUSSION None

VOTE 5-0-0, Passed.

e) **Signing of Village Warning (must sign between February 8th – 18th)**

IX. OTHER BUSINESS

None

X. APPROVAL OF MINUTES- December 12, 2017 and December 19, 2017 (Special Joint Meeting)

MOTION by Mr. Goodenough to approve both the minutes of December 12, 2017 and December 19, 2017.

DISCUSSION None

VOTE 5-0-0, Passed.

XI. REVIEW EXPENSE WARRANTS

XII. ADJOURNMENT

MOTION by Mr. Goodenough to adjourn the meeting pending review of expense warrants at 7:55 PM.

SECONDED by Ms. Nelson

DISCUSSION None

VOTE 5-0-0, Passed.

Respectfully submitted,

Lynn Ellen Beach

Jeffrey Kahn, Chair

Ward Goodenough

Cary Agin

Keri Cole

Serena Nelson