

APPLICATION

PO Box 488
Woodstock VT 05091
mbrands@townofwoodstock.org
802-457-7515

All applicants must be the owner, the owners' attorney, or authorized agent of the owner of property described herein.
A person holding a binding agreement to purchase property may sign application by providing written proof of such agreement.
If an agent or attorney will represent or speak on owner's behalf, owner must complete the reverse side of this application

OWNER(S) _____ **Phone:** _____ **Email:** _____

Mailing Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Signature(s): _____ **e.mail address:** _____

CO-APPLICANT(S) _____ **Phone:** _____ **Fax:** _____

Mailing Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Signature(s): _____ **Interest in Property if not owner** _____

Parcel Number: _____ **Map #** _____ **Block #** _____ **Lot #** _____

House Number: _____ **Road or Street Name:** _____

Zoning District: _____ **Overlay District:** _____

Describe What You Are Applying For: (include additional square footage, if applicable):

For Zoning Office to Complete:

Applicant and/or Agent must be present at Hearing(s)

Type of Review Required / Public Hearing Date:

Administrative Design Review Board: _____ VDRB: _____
 Certificate Of Occupancy Planning Commission: _____ TDRB: _____
 So. Woodstock Design Review: _____ CC: _____

Date Received: _____ Review Fee: _____ Application #: _____

Date Complete: _____ Itemized Fee: _____ (_____)

By: _____ TOTAL Fee: _____ PAID: cash check #_ _____

For more information on the application process, go to: www.townofwoodstock.org

Warning: State permits may be required for this project. Call 802-885-8850 to speak to the State Permit Specialist before beginning construction. Also, State Fire Permits may be required (especially for Short Term Rentals), 802-238-1561.

AGENT AUTHORIZATION

I, _____ owner of property located at _____

in the town of Woodstock, Vermont, hereby designate as my agent:

Name of Agent: _____ Phone: _____ Email: _____

Address of Agent: _____ City/St/Zip _____

for the purpose of procuring local permit(s) needed to carry out the proposal described in this application. Representations made by the above named agent may be accepted as though made by me personally, and I understand that I may be bound by any official decision made on the basis of such representation.

Signature: _____ e.mail address: _____

SCHEDULE OF FEES

REVIEW FEES:

- | | |
|---|-----------------|
| 1. Administrative | \$ 25.00 |
| <input type="checkbox"/> Planning Commission (PC) | \$ 100.00 |
| <input type="checkbox"/> Village Dev. Review | \$ 100.00 |
| <input type="checkbox"/> Town Dev. Review | \$ 100.00 |
| <input type="checkbox"/> Design Review /VDRB | \$ 100.00 |
| <input type="checkbox"/> Design Review Minor | \$ 50.00 |
| <input type="checkbox"/> RECORDING FEE : | \$ 10.00 |

ITEMIZED FEES:

RESIDENTIAL:

- | | | |
|---|---|----------------------------|
| <input type="checkbox"/> NEW Construction | 1 st 1000 sq. ft. | \$ 50.00 |
| <input type="checkbox"/> Plus: | \$0.15 per sq. ft. over 1 st 1,000 sq. ft. | per square foot \$.15 |
| <input type="checkbox"/> Plus, if Multi-Family | | per unit created \$ 100.00 |
| <input type="checkbox"/> Addition and/or Conversion to Living Space | | per square foot \$.15 |
| <input type="checkbox"/> Accessory Structures & decks/porches | | per square foot \$.10 |

COMMERCIAL / INDUSTRIAL:

- | | |
|--|--|
| <input type="checkbox"/> Construction, Addition, or Conversion to Commercial | \$ 50.00 |
| <input type="checkbox"/> Plus: | \$ 0.20 per sq. ft. per square foot \$.20 |
| <input type="checkbox"/> Conversion to Hotel / Inn / B&B | per guest room \$ 100.00 |

MISCELLANEOUS:

- | | | |
|--|---------------------|-----------|
| <input type="checkbox"/> Signs | per square foot | \$ 2.00 |
| <input type="checkbox"/> Subdivision | per new lot created | \$ 200.00 |
| <input type="checkbox"/> Lot Line Adjustment | | \$ 100.00 |
| <input type="checkbox"/> Home Occupation | | \$ 50.00 |
| <input type="checkbox"/> Excavation - ponds, pools, & non-commercial | | \$ 100.00 |
| <input type="checkbox"/> Extraction of Sand, Gravel, Minerals | per sq. ft. surface | \$.35 |
| <input type="checkbox"/> Fences | per linear foot | \$.25 |
| <input type="checkbox"/> Appeal of Administrative Decision / Permit to DRB | | \$ 100.00 |
| <input type="checkbox"/> Short Term Rental | | \$ 100.00 |

To estimate your Total Fee:

Add:	\$10.00	Recording Fee
	+	Applicable Review Fee
	+	Applicable Itemized Fee(s)

**You must consult
with the Zoning Officer
for EXACT determination of your fee.**

802-457-7515

PO Box 488, Woodstock VT 05091

HOME & COMMERCIAL CONSTRUCTION

Application Plans MUST Include Both:

Large Format Plans
and
One set no larger than 11" x 17"