

**TOWN OF WOODSTOCK  
SELECT BOARD  
MEETING  
January 16, 2018  
6:00PM  
Woodstock Town Hall  
APPROVED MINUTES**

**Present:** Bob Holt, John Doten, L.D. Sutherland, Jill M. Davies, Sonya Stover, Phil Swanson, and Lynn Beach

**I. CALL TO ORDER**

Chairman Holt called the meeting to order at 6:00PM.

**II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA**

**A. DELETION OF:**

**VIII; ITEM 'A' - Sewer Rates FY19**

**III. CITIZEN COMMENTS**

None

**IV. OLD BUSINESS**

**A. Library Board Liaison Vacancy** (*ad is running this Thursday, January 18<sup>th</sup>*)

No Action Taken.

**B. Vail Field Engineering Services**

Mr. Swanson reviewed the engineering services proposal from Otter Creek Engineering for the Vail Field Tennis and Basketball Court Replacement Project. Their proposal is for \$6,550 which included the replacement of the subbase material, a topographic survey, base mapping, and design drawings.

**MOTION** by Mr. Sutherland to accept the Engineering Services Proposal for \$6,550 from Otter Creek Engineering and to authorize the Municipal Manager to sign the contract as presented.

**SECONDED** by Ms. Davies

**DISCUSSION** None

**VOTE** 5-0-0, Passed.

**V. NEW BUSINESS**

**A. Discussion of Town Report Cover Picture and Dedication**

The Board discussed options for the cover and dedication.

**B. Nominating Petitions-Due January 29, 2018**

No Action Taken-Information only.

**C. Fireworks Contract for 2018**

No contract received.

**D. 2018 Legislative Session –H.511-Recreational Marijuana**

Mr. Swanson reviewed the article in the VLCT Weekly Newsletter regarding the Vermont House passing (H.511) the Marijuana Law. The Board had discussed writing a letter to the Senate prior to their vote. On Wednesday, January 10<sup>th</sup> the Senate approved the bill.

The Board discussed possible repercussions in regards to this law.

**VI. PERMITS**

- A. Applications for Renewal of Liquor and/or Tobacco Licenses**  
None

- B. Overweight Truck Permits**  
None

**VII. ECONOMIC DEVELOPMENT COMMISSION**

- A. Enhancement of Village Streetscapes**

Joe DiNatale, and Mica Seely, EDC members, presented information about their sub-committee project which involves enhancing the Village Streetscape in the central corridor of the Village. The committee is interested in hiring a landscape architect to develop a conceptual plan, which would include signage, trash receptacles, and benches among other enhancements. The long-term plan would include a maintenance plan for upkeep and preservation. The committee will be applying for a grant from the EDC. After the plan is created, the committee will solicit feedback from the community and municipal boards and commissions.

Ms. Stover encouraged the committee to contact other local organizations for information.

- B. EDC Interview for Vacancy**

Mr. William 'Courtney' Lowe introduced himself to the Board. He considers himself a steward of Woodstock and expressed concern for the economic sustainability of the community. He is interested in drawing more people to come and live in Woodstock.

Ms. Julia Cooke introduced herself to the Board. She and her husband began coming to Woodstock on vacation. They then purchased a second home which has now become their full-time residence. She is excited to get involved with her new community and feels that she can bring a fresh perspective on opportunities for economic development as it pertains to a younger demographic.

**MOTION** by Mr. Sutherland to appoint Mr. Lowe and Ms. Cooke to the Economic Development Commission.

**SECONDED** by Ms. Davies

**DISCUSSION** None

**VOTE** 5-0-0, Passed.

**VIII. BOARD OF SEWER COMMISSIONERS**

- A. Sewer Rates FY19**

This item DELETED.

- B. Reduction of Sewer Fees**

First request for Parcel 20.52.13-00C due to an outside faucet being on condo meter.

Second request for a reduction for parcel 24.51.56, adjustment from two person fee to minimum.

**MOTION** by Mr. Sutherland to approve both requests for reduction of sewer fees based on information presented.

**SECONDED** by Ms. Davies

**DISCUSSION** None

**VOTE** 5-0-0, Passed.

**IX. OTHER BUSINESS**

- A. Certificate of Highway Mileage**

Mr. Swanson stated that this is an annual confirmation to the State as to how much money the Town spends maintaining their streets.

**MOTION** by Ms. Stover to approve the Certificate of Highway mileage as presented.

**SECONDED** by Mr. Sutherland

**DISCUSSION** None

**VOTE** 5-0-0, Passed.

**B. Prepare for Town Meeting - Sign Warning (January 25<sup>th</sup> – February 4<sup>th</sup>)**

**1. Order of Presentations at Town Meeting (Town/School)**

**Morning.**

Ms. Stover enlightened those in attendance that due to Act 46, Woodstock schools are now unified. The schools will warn their own meeting. There will be no school presentation at Town Meeting Day.

**C. Review Financial Report**

The Board reviewed the Financial Report.

**X. APPROVAL OF MINUTES- Meeting of December 19, 2017, Joint Meeting of December 19, 2017 and December 28, 2017**

**MOTION** by Mr. Doten to approved the minutes of December 19, 2017, Joint meeting of December 19, 2017 and the meeting of December 28, 2017, as presented.

**SECONDED** by Mr. Sutherland

**DISCUSSION** None

**VOTE** 5-0-0, Passed.

**XI. REVIEW EXPENSE WARRANTS**

**XII. ADJOURNMENT**

**MOTION** by Mr. Doten to adjourn the meeting after the review Expense Warrants and Budget Workshop at 7:50PM.

**SECONDED** by Ms. Davies

**DISCUSSION** None

**VOTE** 5-0-0, Passed.

Respectfully submitted,

Lynn Ellen Beach

Bob Holt, Chair

John Doten

L.D. Sutherland

Jill M. Davies

Sonya Stover