

**VILLAGE OF WOODSTOCK
BOARD OF VILLAGE TRUSTEES
February 13, 2018
7:00 P. M.
Woodstock Town Hall
REGULAR MEETING
APPROVED MINUTES**

Present: Jeffrey Kahn, Ward Goodenough, Serena Nelson, Keri Cole, Phil Swanson, and Lynn Beach

I. CALL TO ORDER

Chairman Kahn called the meeting to order at 7:00PM.

II. CITIZEN COMMENTS

a) Letter From Concerned Resident

The Board discussed a letter received regarding the length of time on the parking meters in front of the Post Office.

This item will be addressed under **VIII. New Business (e).**

III. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

b) Parking Resolution #3-Parking Permit Regulations-Mechanic Street

This item will be addressed under **VIII. New Business (e).**

IV. REQUESTS FOR PERMITS

a) Use of the Green

1) Puppy & Pooches on Parade (August 25th)

Ms. Peggy Fraser, representing the Friends of the NWPL, presented the application. She stated this will be the 4th year for this event and that there are no changes anticipated this year.

MOTION by Ms. Cole to approve the Puppies and Pooches on Parade event on the Green, Saturday, August 25, 2018, from 9:00AM to 1:00PM.

SECONDED by Ms. Nelson

DISCUSSION None

VOTE 4-0-0, Passed.

2) Lobsters on the Green (July 7th)

Ms. Elizabeth Finlayson, Director of the Woodstock Area Chamber of Commerce, presented the 3rd Annual Lobsters on the Green event.

Ms. Sally Garmon stated that there is a conflict with the St. James Fair.

MOTION by Ms. Cole to approve the Lobsters on the Green event, as presented for either July 7, 2018 or July 14, 2018, leaving the finalizing of the date and logistics to the Woodstock Chamber of Commerce and organizers of St. James Fair.

SECONDED by Ms. Nelson

DISCUSSION None

VOTE 4-0-0, Passed.

3) Amendment to Maple Madness (March 24th)

Ms. Finlayson is asking to amend the Maple Madness permit for a farm animal 'walk about' parade in conjunction with Billings Farm. Permission was requested to allow for the animals to be placed on the Green weather permitting.

MOTION by Ms. Cole to approve the amendment the Maple Madness event permit to allow for a parade of farm animals around the Green and for the allowance of the farm animals on the Green, provided that prior permission is granted by the Municipal Manager based on weather and that clean up after the event will be the responsibility of the Chamber.

SECONDED by Ms. Nelson

DISCUSSION Ms. Nelson asked how much of the Green would be used for the animals.

Ms. Finlayson stated towards the mid-point of the Green, however the plan B would be to place the animals on Court Street for children to pet.

VOTE 4-0-0, Passed.

b) Event on Public Street

1) Maple Madness-Farm Animal Frolic (March 24th)

Approval was granted in previous MOTION.

c) Permit for Use of Sidewalks

1) Sidewalk Sale Days 1-(May 26th & 27th)

Ms. Finlayson stated she would like to propose an amendment to the sale to the Friday and Saturday of Memorial Day weekend, May 25th & May 26th.

2) Sidewalk Sale Days 2-(August 18th & 19th)

Ms. Finlayson stated she would like to propose an amendment to the sale to reflect the Friday and Saturday the weekend after Labor Day, September 7 & 8, 2018.

MOTION by Mr. Goodenough to approve both Use of Sidewalk permits for Sidewalk Sales on May 25 & 26, 2018 and September 7 & 8, 2018, as presented.

SECONDED by Ms. Nelson

DISCUSSION None

VOTE 4-0-0, Passed.

d) Woodstock Sports-Request for Annual Memorial Day Driveway Sale-

(May 25-26) and Placement of planters near Central Street (Spring & Summer)

MOTION by Mr. Goodenough to approve the request from Woodstock Sports for their annual Memorial Day Driveway sale on Friday and Saturday, May 25 & 26, 2018 and for the allowance of the placement of planters near Central Street in front of the store for the Spring/Summer season 2018.

SECONDED by Ms. Nelson

DISCUSSION None

VOTE 4-0-0, Passed.

V. POLICE CHIEF'S REPORT

Chief Blish presented his report to the Board:

- He updated the Board on the Governor Highway Safety Border to Border program.
- Cpl. Jim Otranto is back working part time.
- Chief is attending a training program regarding drugs and youth.
- Coffee with the Chief will be held March 9th 8AM at Maplefields.
- Community based learning program with high school students has been enacted to get youth involved with public safety and law enforcement.
- Meter warranty options were discussed with the Board.

VI. VILLAGE MANAGER'S REPORT

a) Village Financial Report

Mr. Swanson reviewed the financial report with the Board.

Chairman Kahn inquired about the expenditures for Finance. He also inquired about the interest income.

Mr. Swanson stated the Treasurer would be the person to discuss interest income with.

Mr. Swanson thanked all the Village property owners for their snow removal efforts on their sidewalks. He reminded residents that salt and sand are available at the town garage.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

a) Signing of Village WARNING

MOTION by Mr. Goodenough to approve and sign the Village Meeting Warning for March 20, 2018, as presented.

SECONDED Ms. Nelson

DISCUSSION None

VOTE 4-0-0, Passed.

b) Certification of Standards-Town/Village Roads and Bridge Standards

MOTION by Ms. Cole to approve the Certification of Standards, Roads and Bridges.

SECONDED Ms. Nelson

DISCUSSION None

VOTE 4-0-0, Passed.

c) Review Employee Parking Program

Chairman Kahn suggested that the Employee Parking permits be issued for Monday – Friday in the Employee Parking area and those spots be open for meter parking on Saturday and Sunday.

Mr. Goodenough stated he has heard from residents about the Employee Parking Lot and the number of empty spaces on Saturdays and Holiday weekends in the Lot.

Ms. Nelson shared her experience with parking on Mechanic Street and seeing empty spaces in the Employee Parking Lot.

Mr. Goodenough suggested further discussion of this item at their April 20, 2018, meeting to offer the public a chance to attend.

Ms. Cole proposed a sticker for Village residents to allow for parking longer than 2 hours in the 2 hour non-metered parking on Elm Street.

This item **TABLED** until the April 20, 2018, meeting.

d) Discussion of Parking Meter Warranty

This item was discussed under item **V. Police Chief's Report.**

e) Revision #2 to Woodstock Village Ordinances (W.V.O.)

1) Title 8; Traffic, Vehicles & Parking; Chapter 1, Definitions

2) RESOLUTION #2-

A. Lengthens to Fifteen Minute maximum the spaces in front of the Post Office.

B. Establishes \$1.00 per hour for parking at a meter throughout the Village

3) §8337. Authority to Immobilize a Motor Vehicle for Habitual Violation of the Village Parking Regulations (NEW)

Mr. Swanson gave the summary for the increase of time at the Post Office meters from twelve to fifteen minutes, the proposed Ordinance §8337 to allow for an Immobilization Device and the definition of the Device and the establishment of uniform parking costs and times.

Ms. Finlayson inquired as to how to get the Immobilization Device off the vehicle.

Chief Blish stated that the offender would have to go to the Police Department to make arrangements for payment of outstanding violations.

Ms. Mary Riley informed the Board that her recent experience took 18 minutes to make a purchase. She would like to advocate for 20 minutes.

MOTION by Mr. Goodenough to approve Woodstock Village Ordinance, Title 8; Traffic, Vehicles & Parking; Chapter 1, Definitions, RESOLUTION #2, A. Time Limits within Metered Parking Zone, to approve the addition of § 8337. Authority to Immobilize a Motor Vehicle for Habitual Violation of the Village Parking Regulations and Parking RESOLUTION #3- Parking Regulations-Employee Parking Lot on Mechanic Street to include, *“Permit Holders that also utilize the authorized overnight parking section, as set forth above, must move their vehicle within twelve hours after a snow event to facilitate snow removal. Violators are subject to being ticketed and towed.”*

SECONDED by Ms. Nelson

DISCUSSION Ms. Finlayson stated that the employees of the Welcome Center and Village may find the increase to a \$1.00 per hour meter parking a hardship.

Chairman Kahn stated the meter increase reflect the newer meter costs which have to be made revenue neutral.

VOTE 4-0-0, Passed.

f) Village Ordinance Revision-“Property Given in Lieu of Taxes”

Mr. Swanson stated that the Boards had approved the change of investments, recommended by the Investment Advisory Group for the Rockefeller Endowment fund. The proposed Revision now includes these changes.

MOTION by Ms. Cole to accept the Revision #3; §11101; Property Given in Lieu of Taxes and the Statement of Investment Objectives and Policy Town Village 2018, as presented.

SECONDED by Ms. Nelson

DISCUSSION None

VOTE 3-0-1 (Goodenough), Passed.

g) Statement of Investment Objectives and Policy Town and Village 2018

See **MOTION** above.

IX. OTHER BUSINESS

a) Prepare for Village Meeting

The Board discussed the order of the Village Meeting.

X. APPROVAL OF MINUTES- January 9, 2018

MOTION by Mr. Goodenough to approve the minutes of January 9, 2018, as presented.

SECONDED Ms. Cole

DISCUSSION None

VOTE 4-0-0, Passed.

XI. REVIEW EXPENSE WARRANTS

XII. ADJOURNMENT

MOTION by Mr. Goodenough at adjourn after the review of expense warrants at 8:02PM.

SECONDED by Ms. Cole

DISCUSSION None

VOTE 4-0-0, Passed.

Respectfully submitted,

Lynn Ellen Beach

Jeffrey Kahn, Chair

Ward Goodenough

Cary Agin

Keri Cole

Serena Nelson