

**TOWN OF WOODSTOCK
SELECT BOARD
SPECIAL MEETING
March 19, 2018
6:00PM
Woodstock Town Hall
APPROVED MINUTES**

Present-L. D. Sutherland, John Doten, Jill M. Davies (by telephone), Sonya Stover, Mary Riley, Phil Swanson, and Lynn Beach

I. CALL TO ORDER

Chairman Sutherland called the meeting to order at 6:00PM.

II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

A. Capital Reserve Policy

Ms. Stover stated that she has been working with Phil to create a Capital Budget Policy, which is a work in process.

This item **TABLED** until April 9, 2018 meeting.

III. CITIZEN COMMENTS

None

IV. OLD BUSINESS

A. Appointment of Health Officer – 1 year

Ms. Nancy Davis introduced herself to the Board as a candidate for the Health Officer. She currently works at the Veteran's Hospital.

Mr. Swanson stated he has spoken with Ms. Edson, who would like to remain the Town Health Officer. Mr. Swanson will reach out to Ms. Edson to setup an interview with the Board.

This item **TABLED** until their May 15, 2018 meeting.

V. NEW BUSINESS

A. FY2019 Better Roads Category B Grant Award-Densmore Hill Road

Mr. Swanson stated that the Town has received two grants on Densmore Hill Road. The Better Roads Grant, a state funded grant for stormwater management, will be used for ditching.

Ms. Riley asked for clarification about whether this grant would include bridge work.

Mr. Swanson stated this grant is only for the road and for the creation of culverts.

B. Schedule time to sign Special Town Meeting WARNING

The Board will sign the WARNING at their April 9, 2018 meeting for the May 15, 2018, Special Town Meeting at 7:00PM.

VI. PERMITS

A. Applications for Renewal of Liquor and/or Tobacco Licenses

MOTION by Ms. Riley to approve the applications presented for the renewal of liquor licenses, all applicants are current on their taxes.

SECONDED by Ms. Stover

DISCUSSION None

VOTE 5-0-0, Passed.

B. Overweight Truck Permits

MOTION by Mr. Doten to approve the Overweight Truck permits which have paid their fees and presented certificates of insurance, as presented.

SECONDED by Ms. Stover

DISCUSSION None

VOTE 5-0-0, Passed.

C. Commercial Hauler's License

None

VII. ECONOMIC DEVELOPMENT COMMISSION

The Board discussed how to offer the EDC some additional guidance.

No Action Taken.

VIII. BOARD OF SEWER COMMISSIONERS

A. Request for amendment of sewer bill

MOTION by Ms. Davies to approve the request for minimum billing on parcel 30.22.39.

SECONDED by Ms. Riley

DISCUSSION None

VOTE 5-0-0, Passed.

IX. OTHER BUSINESS

A. Budget Workshop FY'19

The Board reviewed the proposed changes to the FY19 Budget.

X. APPROVAL OF MINUTES- Meeting of February 20, 2018, and March 7, 2018

MOTION by Mr. Doten to approve the February 20, 2018 and March 7, 2018 minutes, as presented.

SECONDED by Ms. Stover

DISCUSSION None

VOTE 4-0-1 (Riley-February Minutes), Passed and 5-0-0 (March Minutes), Passed.

XI. REVIEW EXPENSE WARRANTS

XII. ADJOURNMENT

MOTION by Mr. Doten adjourn at 7:02PM.

SECONDED by Ms. Riley

DISCUSSION None

VOTE 5-0-0, Passed.

Respectfully submitted,

Lynn Ellen Beach

L.D. Sutherland, Chair
John Doten
Jill M. Davies
Sonya Stover
Mary Riley