

**VILLAGE OF WOODSTOCK
BOARD OF VILLAGE TRUSTEES
April 10, 2018
7:00 P. M.
Woodstock Town Hall
REGULAR MEETING
APPROVED MINUTES**

Present: Jeffrey Kahn, Ward Goodenough, Cary Agin, Keri Cole, Serena Nelson, Phil Nelson, Phil Swanson and Lynn Beach

I. CALL TO ORDER

Chairman Kahn called the meeting to order at 7:03PM.

II. CITIZEN COMMENTS

None

III. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

a) **Auditor's Contract-Mudgett, Jennett & Krogh-Wisner, P.C.**

MOTION by Mr. Goodenough to approve Mudgett, Jennett & Krogh-Wisner, P.C. as auditors and to approve a one-year extension to their existing contract, as presented.

SECONDED by Ms. Nelson

DISCUSSION Mr. Agin inquired about the cost compared to the previous year.

VOTE 5-0-0, Passed.

IV. REQUESTS FOR PERMITS

a) **Use of the Green**

None

b) **Other Permits-**

1) **Use of East End Park-East End Eats Food Truck Event (May 12th)**

Ana DiNatale, Event Coordinator, presented the request. She explained that this event to support Sustainable Woodstock will also highlight the East End Park. She stated there will be a maximum of 6 vending trucks parked on the upper portion of the park. She is requesting closure of Maxham Meadow Way for safety and parking. The venue would like to include the serving of alcohol in a fenced off area and live music.

Chairman Kahn requested clarification about closing Maxham Meadow Way.

Chief Blish suggested closing off where the pavement ends closer to Sunset Farms.

MOTION by Mr. Goodenough to approve the use of East End Park for the East End Eats Food Truck Event to be held Saturday, May 12, 2018 from 10AM to 5PM (setup at 9AM), to include 6 food truck vendors, alcohol to be served in a fenced area, and live music and to allow parking at Sunset Farms and the Park & Ride with a parking attendant in place at the Park & Ride location.

SECONDED by Ms. Nelson

DISCUSSION None

VOTE 5-0-0, Passed.

V. POLICE CHIEF'S REPORT

Chief Blish presented his report:

- Informational packets to be distributed to residents of High Street, Golf Avenue, and Maple Street regarding the closure of High Street during the P.O. Bridge construction.
- An officer will be in place during the first two days of the closure.
- Governor's Highway Safety Program, DUI stops during St. Patrick's Day
- Reminder that the Winter Parking Ban ends on Sunday, April 15th
- National Telecommunication (Dispatch) Week-Express Appreciation to our local dispatchers

VI. VILLAGE MANAGER'S REPORT

a) Village Financial Report

Mr. Swanson reviewed the report with the Board.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

a) Employee Parking Lot-Mechanic Street; Program Review

Chairman Kahn reviewed the discussion to allow parking in the Employee Parking Lot on Saturdays when employee usage was less. He also presented a rental cost increase based on the new parking meter rates throughout the Village. Parking at a meter costs more money now throughout the Village due to the convenience of offering credit card meters and therefore the rental of a permanent space should cost more.

MOTION by Mr. Goodenough to approve an increase to the rental at the Mechanic Street Employee Parking Lot to \$140 per quarter, to begin the next quarter on July 1, 2018.

SECONDED by Mr. Agin

DISCUSSION Ms. Nelson requested clarification about what would happen to an employee who has purchased a permit and finds the Employee Parking Lot full.

MODIFIED MOTION by Mr. Goodenough to approve public parking on Saturday in the Mechanic Street Employee Parking Lot with the exception that paid Employee Park Lot permit holders would be allowed to park at Village parking meters in the Mechanic Street Employee Parking Lot on Saturdays without charge, as long as there is visible display of their parking permit, and to approve an increase the quarterly rental for the Employee Parking permits from \$100 to \$140 per quarter. All changes effective July 1, 2018.

SECONDED by Ms. Nelson

VOTE 3-2-0, Passed.

b) LEOP

MOTION by Mr. Goodenough to accept the Local Emergency Operations Plan for the Village of Woodstock, as presented.

SECONDED by Ms. Cole

DISCUSSION None

VOTE 5-0-0, Passed.

IX. OTHER BUSINESS

Chairman Kahn discussed the Village Revitalization Project spearheaded by the Economic Development Commission.

X. APPROVAL OF MINUTES- March 13, 2018 and March 20, 2018 (Village Meeting & Reorganizational Meeting)

MOTION by Mr. Goodenough to approve the minutes of March 13, 2018, as presented.

SECONDED by Ms. Cole

DISCUSSION None

VOTE 5-0-0, Passed.

MOTION by Ms. Cole to approve the minutes of March 20, 2018, Village Meeting, as presented.

SECONDED by Mr. Kahn

DISCUSSION None

VOTE 5-0-0, Passed.

MOTION by Mr. Goodenough to approved the minutes of March 20, 2018, Reorganizational Meeting, as presented.

SECONDED by Ms. Nelson

DISCUSSION None
VOTE 5-0-0, Passed.

XI. REVIEW EXPENSE WARRANTS
None

XII. ADJOURNMENT

MOTION by Mr. Goodenough to adjourn the meeting at 7:57PM.
SECONDED by Ms. Cole
DISCUSSION None
VOTE 5-0-0, Passed.

Respectfully Submitted,

Lynn Ellen Beach

Jeffrey Kahn, Chair

Ward Goodenough

Cary Agin

Keri Cole

Serena Nelson