

**VILLAGE OF WOODSTOCK  
BOARD OF VILLAGE TRUSTEES**

**May 8, 2018  
7:00 P. M.**

**Woodstock Town Hall  
REGULAR MEETING  
APPROVED MINUTES**

**Present:** Jeffrey Kahn, Ward Goodenough, Cary Agin, Serena Nelson, Keri Cole, Phil Swanson, and Lynn Beach

**I. CALL TO ORDER**

Chairman Kahn called the meeting to order at 7:00PM.

**II. CITIZEN COMMENTS**

Ms. Lynn Beach addressed the Board in regards to their decision to remove the merit based system increases for all Town employees and tying employees to the Consumer Price Index.

**III. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA**

**a) Placement of Portable Toilets on the Green for Alumni Parade - (June 9th)**

**MOTION** by Ms. Cole accept the request from Woodstock Alumni Mr. Byron Quinn for placement of temporary directional signage for restrooms at the Welcome Center and Town Hall, provided that a donation is made from the Alumni Organization to Pentangle Arts to offset cleaning of restroom facilities at the Town Hall.

**SECONDED** by Mr. Agin

**DISCUSSION** None

**VOTE** 5-0-0, Passed.

**b) Alumni Parade and Events-Permits for Use of The Green and Parade**

**MOTION** by Ms. Cole to accept and approve the applications for the Use of The Green and To Hold a Parade for the Annual Alumni Event, provided that additional information is provided as to placement of a proposed tent and where band setup will be.

**SECONDED** by Mr. Agin

**DISCUSSION** None

**VOTE** 5-0-0, Passed.

**c) Letter to VT Division of Historic Preservation and Agency of Natural Resources-South Street**

Mr. Gary Thulander, President and General Manager of the Woodstock Inn requested support from the Board, in the form of a letter to the VT Division of Historic Preservation, for removal of two vacant structures located on South Street across from the Woodstock Elementary School. The Inn would like to expand their function space by constructing a new historically compatible structure to replace these two structures.

The Board expressed their support of the project and signed a letter.

**III. REQUESTS FOR PERMITS**

**a) Use of the Green**

**1) John Langan's Road Race (July 4<sup>th</sup>)**

**MOTION** by Mr. Agin to approve the Spectrum Teen Center request to hold the annual John Langhan's Road Race Event from 6:30AM to 12:30PM on July 4, 2018, as presented. No changes to previous years' events.

**SECONDED** by Mr. Goodenough

**DISCUSSION** None

**VOTE** 5-0-0, Passed.

**b) Use of Sidewalks (Sidewalk Sale-August 17<sup>th</sup> & 18<sup>th</sup>)**

Ms. Elizabeth Finlayson, Woodstock Area Chamber of Commerce Director, presented the request to amend the approved Sidewalk Sale date of September 7<sup>th</sup> & 8<sup>th</sup> to August 17<sup>th</sup> & 18<sup>th</sup> per request by some retailers.

The Board discussed options. The date is in flux. The final decision will be based on what the merchants want.

**IV. POLICE CHIEF'S REPORT**

Chief Blish delivered his report to the Board:

- Memorial Day Parade – May 26<sup>th</sup>
- Covered Bridges Half Marathon – June 3<sup>rd</sup>
- Click It or Ticket Program in May/June
- Fallen Officer Remembrance Event Participation
- Post Office Bridge Detour has resulted in several truck fines
- Speed cart was placed on River Street during detour
- Reminder that it's prom season
- April 27<sup>th</sup>- EMS, Highway and state folks participated in a table top exercise
- Coffee with the Chief on May 25<sup>th</sup> from 7:30-9AM at Mon Vert Café.
- Officer Joe Lucot will be brought on as full time and will attend academy next year.
- Comparison of meter revenues

**V. VILLAGE MANAGER'S REPORT**

**a) Village Financial Report**

Mr. Swanson reviewed the financial report with the Board.

He stated that the Post Office Bridge will be fully open to foot and vehicle traffic on June 8<sup>th</sup>. He also shared that the Select Board will be conducting a site visit to view the paving issues in the Town and Village.

**VI. OLD BUSINESS**

None

**VII. NEW BUSINESS**

**a) Parking permits in 2-Hour Parking Areas (Kerri Cole)**

Ms. Cole presented an idea of a parking permit, for placement on the vehicle windshield, which would allow for up to 6 hours of parking in the 2-hour parking area on Elm Street. This permit would address the issue Village workers face having to move their vehicles every two hours during their work day and provide additional revenue to the Village of Woodstock.

Discussion continued with the suggestion of the placement of meters.

Ms. Cole will follow up on additional research for the next meeting.

**b) Teagle Landing Park-Mary Lee Camp**

Ms. Mary Lee Camp representing the Woodstock Garden Club, asked for the Board's support for a restoration project at Teagle Landing Park. She stated that the proposed vision is having a natural looking woodland setting in the overgrown park. She stated this Park and the Kedron Brook are one of the most photographed locations in the Village.

Mr. Thulander stated the Chamber fully endorses this project.

Mr. Joe DiNatale, EDC member, asked if one of the Garden Club members would be able to meet with the contact person who is working on the Village Revitalization project.

Mr. Chris Miller requested consideration to plant a large tree to replace the trees removed during bridge construction.

**MOTION** by Ms. Cole to support this project for the Woodstock Garden Club to restore Teagle Landing Park, as presented.

**SECONDED** by Mr. Agin

**DISCUSSION** None

**VOTE** 5-0-0, Passed.

**c) Parking Resolution #4-Parking Permit Regulations**

Mr. Swanson summarized the amendments to the Parking Permit Regulation-Employee Parking Lot which were:

- Cost of permit to \$140.00 per 3 month quarter.
- Days of operation changed to Monday through Friday with the availability for the public to park in the Employee Lot on Saturdays.

**MOTION** by Mr. Goodenough to approve with edits Parking Resolution #4-Parking Permit Regulation – Employee Parking Lot, as presented.

**SECONDED** by Ms. Cole

**DISCUSSION** None

**VOTE** 4-1(Agin)-0, Passed.

**d) Review Proposed Street Lights Around The Green**

Mr. Thulander, Mr. Don Olson, Mr. Chris Miller presented the proposed street lights for placement around the Green. The Woodstock Area Chamber of Commerce's Beautification committee is proposing new lighting. He distributed specifications and photographs for the 6 lights.

Mr. Olson presented an example of the lights.

**MOTION** by Mr. Goodenough approve the proposed street lights around the Green, as presented.

**SECONDED** by Ms. Cole

**DISCUSSION** None

**VOTE** 5-0-0, Passed.

**e) Certification of Compliance for Road and Bridge Standards**

**Mr. Swanson stated that this**

**MOTION** by Mr. Goodenough to approve both the Certification for Road and Bridge Standards and the Annual Financial Plan for Town Highway, as presented.

**SECONDED** by Mr. Agin

**DISCUSSION** None

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**VOTE 5-0-0, Passed.**

**f) Annual Financial Plan- Village Highways**

See above **MOTION** above.

**VIII. OTHER BUSINESS**

None

**IX. APPROVAL OF MINUTES- April 10, 2018**

**MOTION** by Mr. Goodenough to approve the April 10, 2018 minutes.

**SECONDED** by Ms. Cole

**DISCUSSION** None

**VOTE 5-0-0, Passed.**

**X. REVIEW EXPENSE WARRANTS**

**XI. ADJOURNMENT**

**MOTION** by Mr. Goodenough to adjourn pending review of expense warrants at 8:14PM.

**SECONDED** by Ms. Cole

**DISCUSSION** None

**VOTE 5-0-0, Passed.**

Respectfully submitted,

Lynn Ellen Beach

Jeffrey Kahn, Chair

Ward Goodenough

Cary Agin

Keri Cole

Serena Nelson