

**VILLAGE OF WOODSTOCK
BOARD OF VILLAGE TRUSTEES**

June 12, 2018

7:00 P. M.

**Woodstock Town Hall
REGULAR MEETING
APPROVED MINUTES**

Present: Jeffrey Kahn, Ward Goodenough, Cary Agin, Keri Cole, Serena Nelson, Phil Swanson and Lynn Beach

I. CALL TO ORDER

Chairman Kahn called the meeting to order at 7:02PM.

II. CITIZEN COMMENTS

Elizabeth Finlayson, Director of the Woodstock Area Chamber of Commerce, reported back to the Board that she conducted a survey of store owners regarding when the majority would like to hold a Sidewalk Sale. The survey showed that Friday, August 17 and Saturday, August 18 would be preferred.

MOTION by Mr. Agin to approve the request to Use the Sidewalk to hold a Sidewalk Sale on August 17th and 18th, 2018.

SECONDED by Ms. Cole

DISCUSSION None

VOTE 5-0-0, Passed.

Mr. Bob Pear, High Street resident, addressed the Board with his concerns about the lack of street sweeping, thru truck travel, and blind spots at the crosswalk location in the High Street neighborhood.

III. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

Chairman Kahn would like to discuss vacant storefronts in the Village under 'Other Business'.

IV. REQUESTS FOR PERMITS

a) Use of the Green

1) Light Art Exhibit (Sept. 21-22)

Ms. Wendy Spector, Chairman of the Pentangle Arts Board, requesting the Use of The Green for the Annual Light Garden Art Exhibit which would include serving alcohol in a roped off area.

MOTION by Mr. Agin

SECONDED by Mr. Goodenough

DISCUSSION None

VOTE 3-0-2 (Kahn, Nelson), Passed.

V. POLICE CHIEF'S REPORT

Chief Blish presented his report to the Board:

- Review of the monthly meter report
- Events like the Memorial Day Parade and the road races had no issues
- Reviewed the results of recent cell phone illegal usage patrols
- Extra DUI patrols have been conducted since Memorial Day
- Meters at the P.O. Bridge have been re-installed
- Woodstock Union Baseball honored the Woodstock Police at a recent game

VI. VILLAGE MANAGER'S REPORT

a) Village Financial Report

Mr. Swanson reviewed the financial report with the Board. He stated that the end of the fiscal year is quickly approaching.

b) Snow Dump Update

Mr. Swanson stated that the Snow Dump annual groundwater quality monitoring showed excellent results.

c) Sweeper Grant Update

Mr. Agin asked if there is a way to contract out for sweeper services in an effort to be more consistent.

Mr. Swanson stated he's priced this contract in the past and will look into.

Mr. Swanson reviewed the street sweeper grant program. He was awarded the grant however, the sweeper's steel must be made completely with American steel.

Mr. Swanson has been unable to locate any street sweepers which comply with this requirement, therefore he will apply a waiver from the State of Vermont, so as to preserve the grant award.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

a) Bike-Ped Grant

Mr. Michael Brands, Director of Planning, presented information regarding two grant projects proposed by the Conservation Commission. The first application would paint "fog lines" on Route 4 and relocating fog lines on Routes 12 and 106 as you enter the Village. A second element would be to paint 'sharrows' to two well-traveled cycling roads. Both projects would help create a shoulder/bike zone for greater safety and cycle awareness.

The second project proposes a scoping study which is a preliminary study, to place a sidewalk from the Pizza Chef sidewalk to Gallery Place. Mr. Brands is requesting a letter of support for these projects from the Board.

The Board unanimously agreed to sign a letter of support to the Conservation Commission for the submission for these grant projects.

b) Draft Presentation of Enhanced Energy Chapter for Town Plan

Mr. Brands informed the Board that the Planning Commission is working on a rewrite of the Enhanced Energy Chapter for the Town/Village Plan. This is a draft proposal at this stage but will need the support of the Board to continue working on this Chapter.

Ms. Sally Miller, Chairman of the Planning Commission, clarified that the work of the TRORC has been done and now the Planning Commission will complete the draft. The support from the Board will allow the state to pay TRORC for their work. TRORC was hired by the State of Vermont to produce these regulations for the entire state.

The Board unanimously approved and supported the rewrite of the Enhanced Energy Chapter for the Woodstock Town/Village Plan.

c) Parking permits in 2-Hour Parking Areas (Keri Cole)

Ms. Keri Cole provided the Board with a proposal for a parking pass idea to be used in the current 2-hour parking spaces on Elm Street. She has met with Chief Blish who together, have come up with a 6-hour parking pass for the proposed cost of \$200.00. There would be a maximum limit of 10 passes to be sold. The pass would be required to be placed in the lower right hand corner of the windshield of the vehicle and would not be vehicle specific meaning it could be used in different vehicles. This is an effort to address the 2-hour parking issue employees in the Village deal with.

Chairman Kahn stated that he is in favor of the pass however he suggested an increase of cost to \$280.00.

MOTION by Mr. Agin to allow a 1-year trial for the issuance of a 6-hour parking pass to be used in the 2-hour parking section of Elm Street only, with a maximum issuance of 10 permits to be sold for the price of \$280.00.

SECONDED by Ms. Nelson

DISCUSSION Ms. Cole stated that these permits should be available to anyone, not residents only.

VOTE 5-0-0, Passed.

d) Grants-In-Aid (Village)

Mr. Swanson stated that this program provides funding assistance to municipalities to implement best management practices on municipal roads in compliance with the DEC Municipal Roads General Permit.

MOTION by Mr. Goodenough to approve the FY'19 Municipal Roads Grants-In-Aid Program for the Village of Woodstock, as presented.

SECONDED by Ms. Nelson

DISCUSSION None

VOTE 5-0-0, Passed.

IX. OTHER BUSINESS

a) Annual Manager Review

Evaluation forms were distributed.

b) Discussion of Vacant Storefronts

Chairman Kahn stated that a local survey has been conducted which asked what residents' greatest concerns were about the Village. The survey showed residents' were most concerned with the condition of it's' streets, sidewalks and the number of vacant storefronts. He stated that streets and sidewalks are now under the oversight of the Select Board. In addressing the vacant storefronts, he suggested the Board review an Ordinance which the City of Burlington has enacted which requires registration of a building or structure that is vacant.

This item **TABLED** until July meeting.

X. APPROVAL OF MINUTES- May 8, 2018

MOTION by Ms. Nelson to approve the minutes of May 8, 2018 with the correction to Line #143 of 'Mr. Cole' to 'Ms. Cole'.

SECONDED Ms. Agin

DISCUSSION None

VOTE 5-0-0, Passed.

XI. REVIEW EXPENSE WARRANTS

XII. ADJOURNMENT

MOTION by Ms. Goodenough to adjourn the meeting pending review of expense warrants at 8:19PM.

SECONDED by Ms. Nelson

DISCUSSION None

VOTE 5-0-0, Passed.

Respectfully submitted,

Lynn Ellen Beach

Jeffrey Kahn, Chair

Ward Goodenough

Cary Agin

Keri Cole

Serena Nelson