

**TOWN OF WOODSTOCK
SELECT BOARD
June 19, 2018
6:00PM
Woodstock Town Hall**

Present- L.D. Sutherland, Jill M. Davies, Sonya Stover, Mary Riley, Phil Swanson and Lynn Beach

I. CALL TO ORDER

Chairman Sutherland called the meeting to order at 6:00PM.

II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

None

III. CITIZEN COMMENTS

None

IV. OLD BUSINESS

A. Fast Trash (ABLE Waste/Casella)

This item was carried over from the previous months' meeting when Mr. Art Lynds, owner of ABLE Waste, spoke to the Select Board about the Woodstock Fast Trash program, which allows for trash disposal and recycling on Saturday mornings. He stated the cost of processing recycling, for which he does not charge a fee, is costing too much for him to continue this service. He suggested two options to address this if the Board wanted this service to be available. Option one was to have the Town subsidize the service (\$20,000), while option two was to charge more per trash bag.

Mr. Swanson has presented information about a law known as S.285 which allows for facilities to charge for the cost of processing recyclables into the cost of collecting trash.

The Board discussed whether or not they wanted to support a Fast Trash service.

MOTION by Ms. Stover to not sign an agreement with ABLE Waste to supplement the cost of the Fast Trash program at this time.

SECONDED by Ms. Riley

DISCUSSION None

VOTE 3-1-0, Passed.

B. Highway Truck Repairs

Mr. Swanson presented an explanation of the quote to repair the 2008 Freightliner dump truck. He also included a cost comparison to purchase a new truck. A detailed memo was presented to the Board.

MOTION by Ms. Riley to approve the repair of the 2008 Freightliner dump truck, as outlined in the quote presented in the memo.

SECONDED by Ms. Stover

DISCUSSION None

VOTE 4-0-0, Passed.

C. Lights Around The Green-Letter from DuBois & King

Chairman Sutherland and the Board reviewed a letter from DuBois & King which stated that if the overall assessment of the Village Revitalization found that new lamps were needed in the Village, they would consider the lamp style approved by the Trustee and Select Boards.

Mr. DiNatale offered that the proposed lights had been approved by the Board of Village Trustees and the Village Design Review Board and are fully funded with private funds. Ms. Davies felt that approving enhancements to the Village piece by piece made no sense and suggested that the entire Revitalization plan should be reviewed when completed. Mr. Chris Miller, resident and architect, encouraged a re-look at the design of lights and to consider an affirmative vote because both the Trustees and the Village Design Review Boards have already approved. He shared his thoughts about lighting design styles in different areas throughout the Village. Mr. Michael Brands, Planning Director, spoke to the unique design considerations for lighting on the Green, which would be used to highlight the trees.

MOTION by Ms. Stover to approve the lights on the Green which were presented, and to thank the donor of the lighting on the Green project and accept the donation.

SECONDED by Ms. Riley

DISCUSSION Ms. Riley inquired about the whether there would be any additional costs to the town.

Mr. Swanson stated the town crew would assist with the concrete bases for the lights.

VOTE 4-0-0, Passed.

D. Gravel Bids

Mr. Swanson explained an overlooked bid submitted by Cersosimo Industries was discovered after the previous Select Board meeting.

MOTION by Ms. Davies to approve the gravel bids for Cersosimo Industries, Inc. for 1” or 9/16” Cer-Pak for \$14.15/ton delivered and approve Pike Industries, Inc. as a backup supplier at their proposed rate for ¾” Cer-Pak, delivered.

SECONDED by Ms. Riley

DISCUSSION None

VOTE 4-0-0, Passed.

V. NEW BUSINESS

A. Bike-Ped Grant

Mr. Michael Brands, presented information regarding two grant projects proposed by the Conservation Commission. The first application would paint “fog lines” on Route 4 and relocating fog lines on Routes 12 and 106 as you enter the Village. A second element would be to paint ‘sharrows’ to two well-traveled cycling roads. Both projects would help create a shoulder/bike zone for greater safety and cycle awareness.

The second project proposed a scoping study to place a sidewalk from the Pizza Chef to Gallery Place. Mr. Brands requested a letter of support for these projects from the Board.

The Board unanimously agreed to sign a letter of support to the Conservation Commission for the submission for these grant projects.

MOTION by Ms. Davies to accept and approve the two projects proposed for the 2018 VTrans Bike/Ped Grant which include the painting of fog lines as you enter the Village and the scoping project for a sidewalk from Pizza Chef to Gallery Place as presented by the Conservation Commission.

SECONDED by Ms. Stover

DISCUSSION None

VOTE 4-0-0, Passed.

B. Draft Presentation of Enhanced Energy Chapter for Town Plan

Mr. Brands informed the Board that the Planning Commission is working on a rewrite of the Enhanced Energy Chapter for the Town/Village Plan. This is a draft proposal at this stage but will need the support of the Board to continue working on this Chapter.

Ms. Sally Miller, Chairman of the Planning Commission, clarified that the work of the TRORC has been done and now the Planning Commission will complete the draft. The support from the Board will allow the state to pay TRORC for their work. TRORC was hired by the State of Vermont to produce these regulations for the entire state.

The Board unanimously approved and supported the rewrite of the Enhanced Energy Chapter for the Woodstock Town/Village Plan.

C. Vail Field-Tennis Court Lighting

A memo was distributed to the Board detailing the approximate cost of \$15,000 to install six lights at Vail Field. Mr. Swanson stated that the current lighting at Vail Field has not worked since T.S. Irene. The firm of Otter Creek Engineering was retained by the Board to design the reconstruction of the tennis and basketball courts at Vail Field.

MOTION by Ms. Stover to not include the lights in the proposal by Otter Creek Engineering for Vail Field reconstruction.

SECONDED by Ms. Riley

DISCUSSION None

VOTE 4-0-0, Passed.

D. Better Roads Grant-Densmore Hill Road

Mr. Swanson presented a Better Roads grant agreement #BR0549, to stone-line the ditches on a segment of Densmore Hill Road.

MOTION by Ms. Davies to accept the grant agreement.

SECONDED by Ms. Stover

DISCUSSION None

VOTE 4-0-0, Passed.

E. Sweeper Grant

Mr. Swanson reviewed the grant award for a street sweeper under the 2018 Municipal Mitigation Program in the amount of \$265,000, for the purchase of a new street sweeper. He stated that one of the requirements of the grant is the Buy American Act of 1933 and the Buy American Act of 1982 which requires that all steel parts be made in America. He has been told that there is not a street sweeper made that meets those requirements and is requesting permission to request a waiver from the state. A memo was presented to the Board.

MOTION by Ms. Davies to allow the Municipal Manager to apply for the waiver to the state for the 2018 Municipal Mitigation Program grant, as presented.

SECONDED by Ms. Stover

DISCUSSION None

VOTE 4-0-0, Passed.

F. Snow Dump Update

Mr. Swanson stated that the Snow Dump annual groundwater quality monitoring showed excellent results.

G. Ambulance Write-Offs

The Board reviewed the uncollectible ambulance fees for FY'17.

MOTION by Ms. Stover to forgive the uncollectible ambulance fees for FY'17 totaling \$28,981.44.
SECONDED by Ms. Davies
DISCUSSION None
VOTE 4-0-0, Passed.

H. Release of Capital Reserve Funds to Supplement Paving

Ms. Davies conducted a review of the current budget. She was looking for ideas as to what funds are available for unbudgeted items. She then presented a list of possible reallocations of Capital Reserve Funds. She stated that the Board does not have to consider acting on these suggestions tonight as the current budget year has not yet closed.
The Board discussed ways to get rid of deficits in the budget.
They also reviewed the paving plan for this summer.

VI. PERMITS

A. Permit to Hold a Parade-Vermont 100 Endurance Race (July 21-22)

MOTION by Ms. Davies to approve the request from Vermont Ski & Sports to hold the 30th Vermont Endurance Race on July 21st .
SECONDED by Ms. Riley
DISCUSSION None
VOTE 4-0-0, Passed.

B. Liquor License-Change of Ownership (Village Inn)

MOTION by Ms. Stover to approve the liquor license for the new owners of the Village Inn.
SECONDED by Ms. Riley
DISCUSSION None
VOTE 4-0-0, Passed.

C. Overweight Truck Permits

MOTION by Ms. Stover to approve the Overweight Truck Permits, as presented.
SECONDED by Ms. Riley
DISCUSSION None
VOTE 4-0-0, Passed.

VII. ECONOMIC DEVELOPMENT COMMISSION

Ms. Sally Miller, EDC Coordinator, informed the Board that Tom Weschler will be stepping down from the EDC in July. She updated the Board that two EDC grant workshops recently held were well attended. There were five grants received during the last grant round and the EDC Committee will review those at their July meeting. Ms. Miller has submitted a draft budget to the EDC board and will present at the Select Board's July meeting. She encouraged input from the Select Board for the budget.

VIII. BOARD OF SEWER COMMISSIONERS

A. Request for Waiver of Sewer Fee-Clint Hunt

Chairman Sutherland stated he will recuse himself for this item.

Co-chairman Davies took over the meeting.

The owner of Abracadabra Coffee Co. requested a waiver of the sewer increase fee of approximately \$5,600.00, as their plan is to only be open on the weekends from 8:00am to 2:00pm.

Mr. Swanson suggested using a factor of two sevenths of the total due to their limited use (not open 5-7days) which would total \$1,542.00.

MOTION by Ms. Stover to reduce the sewer increase fee for the owners of Abracadabra Coffee at 54 Pleasant Street, to \$1,542.00.

SECONDED by Ms. Riley

DISCUSSION None

VOTE 3-0-1(Sutherland), Passed.

IX. OTHER BUSINESS

A. Financial Report

The Board reviewed the financial report.

B. Annual Manager Review

Evaluation forms were distributed.

X. APPROVAL OF MINUTES- Meeting of May 15, 2018

MOTION by Ms. Stover approve the minutes from May 15, 2018, with corrections to:

- Line #81, page 2; “a presentation” correction to “involvement”.
- Line #88, page 2; “Ms. Heidi “Lang” added.

SECONDED by Ms. Riley

DISCUSSION None

VOTE 4-0-0, Passed.

XI. REVIEW EXPENSE WARRANTS

XII. ADJOURNMENT

MOTION by Ms. Riley to adjourn the meeting pending review of expense warrants at 7:47PM.

SECONDED by Ms. Stover

DISCUSSION None

VOTE 4-0-0, Passed.

Respectfully submitted,
Lynn Ellen Beach & Beth Fish

L.D. Sutherland, Chair
John Doten
Jill M. Davies
Sonya Stover
Mary Riley