

**VILLAGE OF WOODSTOCK
BOARD OF VILLAGE TRUSTEES
July 10, 2018
7:00 P. M.
Woodstock Town Hall
REGULAR MEETING
DRAFT MINUTES**

Draft-Subject to approval

Present: Jeffrey Kahn, Ward Goodenough, Cary Agin, Keri Cole, Serena Nelson, Phil Swanson, Beth Fish, and Lynn Beach

I. CALL TO ORDER

- A. Chairman Kahn called to order at 7:01pm.

II. CITIZEN COMMENTS

- A. Letter from Carole Sparkes read in regards to Vacant Building Ordinance. Letter is included in the packet.

I. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

- A. Revision to Woodstock Village Ordinance TITLE 8, Chapter 3 Appendix A, NO PARKING ZONES
- i. No action taken

II. REQUESTS FOR PERMITS

- A. Use of the Green
- i. Friends of the Norman Williams Public Library- 08/25
 - 1. Peggy Fraser spoke on behalf of the group and they would like to include food (hotdogs) with their permit.
 - 2. Ms. Fraser stated that she contacted the group insurance company and the policy does cover having food at an event.

MOTION by Mr. Agin to approve the amendment to the permit to include the sale of food during the event.

SECONDED by Ms. Cole

DISCUSSION None

VOTE 5-0-0, Passed.

- ii. Sustainable Woodstock Solar Event- 08/11

- 1. Nobody present to represent Sustainable Woodstock for this event.

MOTION by Mr. Goodenough to approve the request to use the green for Sustainable Woodstock Solar Event on August 11th, 2018

SECONDED by Ms. Cole

DISCUSSION Mr. Swanson was asked to contact Zach Ralph and request a map, as well as see if they are serving food. Discussion was had about making sure that the Solar Event people don't park around the green all day, as Taste of Woodstock is also going on.

VOTE 4-1-0, (Ms. Nelson) Passed.

iii. Zack's Place Turkey Trot- 11/22

1. Dail Frates was present on behalf of Zack's Place

MOTION by Mr. Goodenough to approve the request for use the green and permit for the event to us the street for the Zack's Place Turkey Trot on November 22nd, 2018.

SECONDED by Ms. Cole

DISCUSSION None

VOTE 5-0-0 Passed.

III. POLICE CHIEF'S REPORT

Chief Blish presented his report to the Board:

- Review of the monthly meter report.
- Next Coffee with the Chief event will be in So. Woodstock on 8/16/2018 at 7:30am.
- Woodstock Police Department is hosting an active shooter training with approximately 25 officers from around the state and country at Woodstock Elementary School on 7/11 and 7/12. Officers Holmes and Donka will be attending this training.
- Candace Colburn allowed the Police Department to plug in the speed sign at the west end of the entrance of the village at no cost. This is a huge savings to the town.
- Tim McGuire was hired as a new parking enforcement officer.
- There have been a couple of instances of dogs left in the car during the past two weeks.

IV. VILLAGE MANAGER'S REPORT

A. Village Financial Report

- i. Mr. Swanson reviewed the financial report with the Board. He stated that there are changes to be made, as revenues and expenses need to be added for year end.

B. High Street Safety Issues

- i. A handout was given to the Board by Chief Blish that listed Safety Issues that were brought up by a resident during a recent walk about of High Street.
- ii. Residents of High Street requested more information about these issues, as well as statistics.

V. This item is **TABLED** until August Meeting.

VI. OLD BUSINESS

A. 6-Hour Parking Pass

- i. Can be purchased for use in 2 hour parking zone on Elm St.
- ii. 10 permits will be available at a cost of \$280/year
 - 1. First come, first serve for this permit, and a wait list will be created for additional applicants.

MOTION by Ms. Cole to approve Parking Resolution #5 as submitted.

SECONDED by Mr. Agin

DISCUSSION None

VOTE 5-0-0, Passed.

VII. NEW BUSINESS

A. Motorcycle noise in the village

- i. Roger Logan and Susie Stolz were present to address their concerns with the amount of noise created by motorcycle traffic due to illegal mufflers.
- ii. A discussion ensued and the Board requested more data.

This item is **TABLED** until August Meeting.

B. Vacant Building Ordinance

- i. A handout was given to the Board of Burlington's Vacant Building Ordinance, as well as an explanation. The Board stated that they were looking more at empty storefronts, not vacant buildings.

This item is **TABLED** until August Meeting.

VIII. OTHER BUSINESS

A. None

IX. EXECUTIVE SESSSION

A. Annual Manager's Review

X. MOTION by Ms. Cole at 8:11pm to adjourn the meeting into an Executive Session.

XI. SECONDED by Mr. Agin

XII. DISCUSSION None

XIII. VOTE 5-0-0, Passed.

XIV. APPROVAL OF MINUTES – June 12, 2018

MOTION by Mr. Goodenough to approve the meeting minutes of June 12, 2018

SECONDED by Mr. Agin

DISCUSSION None

VOTE 5-0-0, Passed.

XV. REVIEW EXPENSE WARRANTS

XVI. ADJOURNMENT

MOTION by Mr. Goodenough to adjourn the meeting pending review of expense warrants at 8:43PM.

SECONDED by Mr. Agin

DISCUSSION None

VOTE 5-0-0, Passed.

Respectfully submitted,
Beth Fish