

**TOWN OF WOODSTOCK
SELECT BOARD
BOARD OF VILLAGE TRUSTEES
SPECIAL JOINT MEETING
September 11, 2018 @ 6:00PM
Woodstock Town Hall
Minutes**

Present: LD Sutherland, John Doten, Mary Riley, Jill Davies, Sonya Stover, Jeffrey Kahn, Serena Nelson, Ward Goodenough, Cary Agin, Keri Cole, Philip B. Swanson, Beth Fish, and Joe DiNatale.

**I. JOINT MEETING WITH SELECT BOARD AND BOARD OF TRUSTEES-
6:00PM**

Meeting called to order by Chairman Sutherland for the Joint meeting with the Board of Trustees at 6:02pm.

Meeting called to order by Chairman Kahn for the Joint meeting with the Select Board at 6:02pm.

**II. ADDITIONS TO AND DELETIONS FROM AGENDA
a. SERVER FAILURE**

- i. Main Server for the office died on Friday afternoon. Nate (IT) was able to fix it, but it is currently 8 years old and has been patched together at least twice.
- ii. Nate has given us two options to replace the existing server.
 1. one is new server with the same setup as what is currently in place (~\$10,000)
 2. The other option is to use the NEMRC “cloud” and have a shared hard drive for shared file storage. NEMRC would charge \$10/month/user (~\$5,000 + monthly NEMRC fee)

Motion: by Mr. Agin to move forward with the purchase of the shared hard drive and to use the NEMRC “cloud” to access NEMRC.

Seconded: by Mr. Goodenough

Discussion: None

Vote: 5-0-0

Motion: by Ms. Riley to move forward with the purchase of the shared hard drive and to use the NEMRC “cloud” to access NEMRC.

Seconded: by Ms. Davies

Discussion: None

Vote: 5-0-0

b. HALLOWEEN CANDY

Motion: by Mr. Goodenough to approve \$750 to buy Halloween Candy to assist High St.

Seconded: by Ms. Cole

Discussion: None

Vote: 5-0-0

Motion: by Ms. Stover to approve \$750 to buy Halloween Candy to assist High St.

Seconded: by Ms. Davies

Discussion: None

Vote: 5-0-0

III. DISCUSSION FINANCES OF INSTALLING NEW LIGHTS AROUND THE GREEN

- a. There isn't enough money to do the installation. The project is short about \$18,000. The Woodstock Inn has lost a master electrician that was assumed to do a lot of the work, increasing the cost of install.
- b. Bids are due on September 12th and there will be 2 bids.
 - i. Joe DiNatale had coordinated a meeting between the Woodstock Inn and the revitalization committee. He stated that the Woodstock Inn had told the revitalization committee that the Woodstock Inn would donate the installation as long as the town install the bases (concrete).
 1. Mr. Kahn will call John Hollowell to discuss this with him and see if there is anything that can be done, meanwhile Mr. Swanson is in contact with the Woodstock Foundation.

IV. OTHER BUSINESS

- a. Employee Pay Scale
 - i. A discussion was had about last year's raises that resulted in a C.P.I. increase for all employees with fewer people receiving a merit increase.
 1. Until last year the personnel evaluation was used to determine the raise which was a percentage raise.
 - ii. Both Boards asked that information be compiled about pay rates and benefits packages in comparable towns. VLCT does publish some of this information.
 - iii. Mary Riley stated that she does not receive any of the benefits packages.

TABLED until the information can be gathered from VLCT. Mr. Swanson will get the information from them and Ms. Stover has offered to help decipher it.

Motion: by Mr. Goodenough at 6:36pm to adjourn into an executive session.

Seconded: by Mr. Agin

Discussion: None

Vote: 5-0-0

Motion: by Ms. Riley at 6:36pm to adjourn into an executive session.

Seconded: by Ms. Stover

Discussion: None

Vote: 5-0-0

V. EXECUTIVE SESSION

a. Employee

VI. ADJOURNMENT

Motion: by Mr. Goodenough at 6:57pm to adjourn out of the executive session and adjourn out of the meeting.

Seconded: by Ms. Cole

Discussion: None

Vote: 5-0-0

Motion: by Ms. Riley at 6:57pm to adjourn out of the executive session and adjourn out of the meeting.

Seconded: by Ms. Davies

Discussion: None

Vote: 5-0-0

Respectfully Submitted,

Beth Fish

Town of Woodstock Select Board:

L.D. Sutherland, Chair

John Doten

Jill M. Davies

Sonya Stover

Mary Riley

Village of Woodstock Board of Trustees:

Jeffrey Kahn, Chair

Ward Goodenough

Cary Agin

Keri Cole

Serena Nelson