



Woodstock, Vermont *The Shire Town of Windsor County*

TOWN - VILLAGE MANAGER GOVERNMENT

Town Hall • P.O. Box 488 • Woodstock, Vermont 05091 • 802/457-3456

SOUTH WOODSTOCK DESIGN REVIEW BOARD

DRAFT MINUTES

November 20, 2018

Members Present: Charles Humpstone, Lyman Shove
Members Absent: Glenn Soule
Others Present: Ellen LeFever, Michael Brands

I. OPENING

Vice-Chair Humpstone opened the meeting at 7:30 pm.

II. PUBLIC HEARING

A. T-4874-18 Ellen LeFever and Anthony Wood

Application is for Design Review approval to replace front steps and install lighting. The property is located at 61 Academy Circle and is zoned Residential Low Density / Design Review.

Ms. LeFever presented the application.

The Board reviewed a site plan and photographs of the building.

The exterior door on the west elevation is unusable as there is no exterior set of steps for access.

A historical photograph of the porch entry was shown to the board. A current photograph of the building shows the outline of the former porch on the brick wall.

The proposed entry way would not include the porch elements. It would be a set of three stone steps with wrought iron railings on both sides. The Board viewed a photograph of an Elm Street entry way which is similar to that proposed.

The steps would measure 7' across, 2' high, with a 54" deep base. Each step would be 12" wide with a 30" platform at the top.

On each side of the entryway, a small carriage styled light fixture would be placed. The fixture measures 12" high, 5" wide and 6" deep. The fixture would house a single bulb suspended from the "roof" of the lamp.

The Board agreed the proposed change, is compatible with the building and replaces a historic element of the building.



After further discussion, the Board unanimously recommended approval as a minor application to be issued via an administrative permit.

III. Adjournment

The meeting adjourned at 7:50 pm.

Respectfully submitted,

Michael Brands, AICP
Town Planner