

TOWN OF WOODSTOCK
BOARD OF VILLAGE TRUSTEES MEETING
October 9, 2018
7:00pm
Woodstock Town Hall
Minutes

Present: Chairman Jeffrey Kahn, Ward Goodenough, Cary Agin, Keri Cole, Serena Nelson, Philip B. Swanson, Beth Fish, Sergeant Joe Swanson, Bob Hager, Beth Finlayson, Ray Bourgeois, Mary Riley, Virginia Dean, and Patrick Fultz

I. CALL TO ORDER

- A. Chairman Kahn called the October 9, 2018 meeting of the Woodstock Village Board of Trustees to order at 7:02pm.

II. CITIZEN COMMENTS

None

III. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

- A. Prospect Street Grant Finalization
- i. Request for reimbursement for grant PO1737, paving of Prospect Street. The purpose of this request is to submit proof of payment for work done so that the town can be reimbursed with the grant monies.

Motion: by Ms. Nelson to approve the request for reimbursement for grant PO1737 in the amount of \$29,947.15 as presented.

Seconded: by Ms. Cole

Discussion: none

Vote: 5-0-0, Passed.

- B. Remove: Ben Jervey from Planning Commission Interviews and 7:45 interview time.
- i. He is not available to interview during this meeting and is hoping to interview during the next Trustee's Meeting.

IV. REQUESTS FOR PERMITS

No permits were submitted for approval.

V. POLICE CHIEF'S REPORT –Report given by Sergeant Swanson

- A. Child Safety Seat Week was last week and several seat checks were done.
- B. October is anti-bullying month and Chief Blish has met with the 1st graders at WES to give a presentation on anti-bullying. Chief Blish has plans for another presentation later this month as well.
- C. Michelle Sutherland just celebrated her 33rd anniversary of employment with the Police Department.
- D. Parking Meters
- i. Credit card transactions accounted for approximately 1/3rd of transactions during the past month.

- ii. A rep from the meter company came up and did a class with the meter attendants and Jim Otranto on the meters. An order for new batteries and a charging station for the batteries has been ordered.

VI. VILLAGE MANAGER'S REPORT

- A. Mr. Swanson talked about the expense to relocate the poles and adding six new poles. A lot of the project is excavation, concrete, and electrical work.
- B. Mr. Swanson is waiting to hear from the EDC. A grant request was submitted on behalf of the Town of Woodstock for money to complete the project. The EDC will have a meeting to decide whether the request will be granted on October 11, 2018.
- C. Ms. Finlayson asked if the new outlets in the light posts will be a part of the Chamber's electrical bill or the Village's electric bill. Currently the Woodstock Chamber pays for the electricity used by the outlets on The Green, but the Village of Woodstock pays for the light post electricity. The outlets within the light post will be on the Village of Woodstock electrical bill.

VII. OLD BUSINESS

- A. Update on Lighting on the Green
 - i. This topic was discussed and covered in the Village Manager's Report.
- B. Consider Location for White (Music) Church on Brick Patio Behind Bulletin Board
 - i. The Historical Society would be happy to have the White Church located on their property where the Woodstock Town Crier blackboard is located. The White Church can be put on the brick part of the property where a bench is now residing.
 - ii. Mr. Hager is in favor of having the White Church in the area behind the Woodstock Town Crier blackboard.
 - iii. No motion or approval is needed by the Board as this area is on private property owned by the Historical Society.

VIII. NEW BUSINESS

- A. VTRANS Woodstock Class 1 Paving Projects 2020
 - i. Mr. Swanson gave a recap of the email sent out by Matthew Bogaczyk, the project manager for VTRANS. Mr. Swanson informed the Board that he replied to the email sent informing Mr. Bogaczyk that the town has no objections with the work that is being proposed.
- B. 2018 Electric Vehicle Supply Equipment (EVSE) Grant Program
 - i. A discussion was had about how the current EV parking spaces are sufficient in the village and that nobody has come forward to say that more charging stations are needed. Due to the lack of current need, having to allocate more parking spaces to EV Parking only, and having to pay 25% of the grant, the Board has decided that they don't think that submitting a grant at this time would be beneficial to the village.
- C. Planning Commission Interviews, Patrick Fultz ~~and Ben Jervey~~
 - 1. 7:15 –Patrick Fultz ~~2. 7:45 (unconfirmed at this time)~~
 - i. Mr. Fultz was interviewed by the Board. He has a background in advertising and is the owner of Sleep Woodstock and Eat Woodstock. He would like to be appointed to the Planning Commission Board to bring a new perspective and to help business owners find a way to promote themselves better.

Motion: by Mr. Agin to approve Mr. Fultz to the Planning Commission Board, pending approval by the Select Board.

Seconded: by Ms. Cole

Discussion: None

Vote: 5-0-0, Passed.

IX. OTHER BUSINESS

A. Chairman Kahn asked Mr. Swanson if there had been any advancement in the dilapidated building situation.

i. Mr. Swanson has contacted attorney Susan Ford to gather information about the Health Officer being able to enter a building in which health and safety are a concern. When Ms. Ford does have the information, a meeting will be had with her, the Health Officer, and Chief Blish to discuss how this can proceed.

1. It was suggested that it would be helpful if a Board member could be present at the time of inspection to better understand and identify problems and report back to the board.

X. APPROVAL OF MINUTES

A. September 11th, 2018 Joint Meeting with the Select Board

i. Ms. Cole asked that the meeting minutes be amended to include her in the members present.

B. September 11th, 2018 Meeting

C. September 25th, 2018 Meeting

i. Ms. Cole asked that the meeting minutes be amended to change the time that the meeting was called to order to 8:20am.

Motion: by Mr. Goodenough to approve the minutes as presented with the amendments mentioned.

Seconded: by Ms. Cole

Discussion: None

Vote: 5-0-0, Passed.

XI. REVIEW EXPENSE WARRANTS

XII. ADJOURNMENT

Motion: by Ms. Cole to adjourn the meeting pending the review of expense warrants @ 7:38pm.

Seconded: by Ms. Nelson

Discussion: None

Vote: 5-0-0, Passed.

Respectfully Submitted,

Beth Fish

Jeffrey Kahn, Chair

Ward Goodenough

Cary Agin

Keri Cole

Serena Nelson