

**TOWN OF WOODSTOCK
BOARD OF VILLAGE TRUSTEES MEETING
November 13, 2018
7:00pm
Woodstock Town Hall
MINUTES**

Present: Chairman Kahn, Cary Agin, Serena Nelson, Ward Goodenough, Philip B. Swanson, Beth Fish, Tesha Buss, Fire Chief David Green, Police Chief Robbie Blish, and Benjamin Jervey

I. CALL TO ORDER

- A. The November 13th meeting of the Village Trustees was called to order at 7:00pm by Chairman Kahn.

II. CITIZEN COMMENTS

- A. Ms. Buss addressed the audience and Board regarding Rainbow Preschool. They plan to begin demolition soon. If you are a parent or are interested in helping remove what they don't need at Rainbow, reach out to tesha@goodcommons.com to join their demo weekend!
- B. Ms. Nelson would like to thank whoever put up the crosswalk sign at High St and Central St. It has been a help.

III. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

- A. Vacant Building Ordinance Update – this was discussed in other business.

IV. REQUESTS FOR PERMITS

- A. Use of the Green – Snow Sculpture Festival and Competition (2/12/19, 2/15/19-2/17/19)

Motion: by Mr. Agin to approve the permit for the Snow Sculpture Festival and Competition with a waiver for the need for police presence and to strike the line where the permittee will reimburse the Chamber for electricity, as the new light poles will be installed by then.

Seconded: by Mr. Goodenough

Discussion: None

Vote: 4-0-0, passed.

V. POLICE CHIEF'S REPORT

- A. Chief Blish provided an update on what is happening within the police department.
- B. December 2nd – December 11th Chief Blish will be away at training and Sergeant Swanson will be in charge. Coffee with the chief will be at the Emergency Services Building on Monday, November 19th from 7:30-9:30. Free coffee with donation of a non-perishable food item.
- C. The Turkey Trot is on Thanksgiving, and roads will be shut down around 5 minutes before it starts. Also Wassail parade will have the same shutdown 5 minutes prior to the start as well, so expect delays for both events.

- D. Chief Blish reminded everyone that there is an ordinance that requires that sidewalks be maintained. For more information please contact the Town Hall or view the ordinance on the website.

VI. VILLAGE MANAGER'S REPORT

- A. The new street lights on the perimeter around the green are ready to go up. The contractor was planning on putting them up today, but needs better weather.
 - i. Each pole will have a GFCI receptacle and LED Lights.
- B. Construction on North St. is winding down. Mr. Swanson hopes to get the areas where the pavement was cut paved as soon as possible.

VII. OLD BUSINESS

- A. Interview of Planning Commission Candidate Benjamin Jervey
 - i. Mr. Jervey served on the Energy Committee in Barnard and works in the energy industry. He has attended Planning Commission meetings and has read the current Town Plan. Mr. Jervey hopes to bring some knowledge in the energy field to the Planning Commission, as this is a hot topic now and will be in the future as well.

Motion: by Mr. Goodenough to reopen the appointment of the Planning Commission position.

Seconded: by Mr. Agin

Discussion: None

Vote: 4-0-0, passed.

Motion: by Ms. Nelson to appoint Mr. Jervey to the Planning Commission Board pending approval of the Select Board.

Seconded: by Mr. Goodenough

Discussion: None

Vote: 4-0-0, passed.

VIII. NEW BUSINESS

- A. E-911 renumbering of River St. per State of Vermont
 - i. A letter from the State of Vermont and a memo from Mr. Swanson were included in the information given to the Trustees prior to their meeting.
 - ii. Currently, Woodstock Village is grandfathered into the E-911 system. The State of Vermont is toughening up on complying with this numbering system, as it is a distance based system.
 - iii. Chief Green stated that there is no room for growth on River St. Last month Hartford Ambulance responded six times to Woodstock for emergency calls. There are issues with Hartford Ambulance and other first responding agencies finding the location as it is not recognized on the software that agencies use for navigation. Right now the location comes up as unknown for most addresses when using the Active911 app used by Woodstock Emergency Services and surrounding towns.
 - iv. Mr. Sorrentino, who asked for 13A on River St. will not be able to get UPS or FedEx, Comcast, and possibly other services, as the location cannot be found on electronic mapping software like google maps.

- v. Chief Green would like to see the E-911 renumbering on River St. According to the State, we either have to renumber the entire street or undertake the liability in case of an emergency and first responders are not able to find the location. 5 people would have to sign off on this liability. Those include the Chairman of the Trustees, the Municipal Manager, the Fire Chief, the Village Clerk, and one other person.
- vi. Chief Green will invite Mr. Hermanson, the E-911 Coordinator to attend the next Trustee Meeting. Mr. Swanson will see about getting a legal opinion on whether it is mandatory or a hard suggestion.

IX. OTHER BUSINESS

A. Vacant Building Ordinance Update

- i. Mr. Blish, Attorney Susan Ford, and Health Officer, Lanie Edson met at 61 Central St. and they found the building was safe and secured. Ms. Edson does not have authority for dealing with derelict buildings.
- ii. Ms. Ford sent the Trustees information regarding blighted buildings including the ordinances from Springfield and Montpelier. The good thing about having the ordinances for blighted or vacant buildings is they can be a great tool, enforcement is desired
- iii. Chief Green, is concerned about squatters or kids trying to get into the building and starting a fire. He fears another building is headed towards becoming a hazard and this ordinance would be a great tool for him and the Boards.
- iv. A joint meeting between the Trustees and the Select Board was requested to discuss enacting an ordinance or ordinance for both the Town and Village in regards to blighted or vacant buildings.

X. APPROVAL OF MINUTES from October 9, 2018

Motion: by Mr. Goodenough to approve the minutes from October 9, 2018 as submitted

Seconded: by Mr. Agin

Discussion: None

Vote: 4-0-0, passed.

XI. REVIEW EXPENSE WARRANTS

XII. ADJOURNMENT

Motion: by Mr. Agin to adjourn the meeting pending review of expense warrants at 7:51pm

Seconded: by Mr. Goodenough

Discussion: None

Vote: 4-0-0, passed.

Respectfully Submitted,
Beth Fish

Jeffrey Kahn, Chair

Ward Goodenough

Cary Agin

Keri Cole

Serena Nelson