**TOWN OF WOODSTOCK**

**SELECT BOARD MEETING**

**November 20, 2018**

**6:00PM**

**Town Hall**

**MINUTES**

**Present:** Chairman L.D. Sutherland, John Doten, Sonya Stover, Mary Riley, Jill M. Davies, Philip B. Swanson, Beth Fish, Benjamin Jervey, Peter Vollers, Simran, Derek Grayck, Jay Morgan, Michael Brands, Sally Miller, Charlie Kimbell, Joe Dinatale, Beth Finlayson, Ray Bourgeois, and Jeff Kahn.

1. **CALL TO ORDER**

The November 20, 2018 meeting of the Select Board was called to order at 6:00pm by Chairman L.D. Sutherland.

1. **ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA**
   1. Ambulance Per-Capita Increase 2019-2020
      1. The logic behind only increasing the per-capita rate by $1.00 is that the Town does not want to chase away business. We know that other towns are shopping around for an ambulance service.

**Motion:** by Ms. Riley to increase the per-capita rate by $1.00 for Bridgewater, Hartland, Plymouth, Pomfret, and Reading.

**Seconded:** by Ms. Davies

**Discussion:** None

**Vote:** 5-0-0, passed.

* 1. Expenditure Report for VTrans Cox District Road Culvert
     1. The TA-65 from the VT Agency of Transportation has been completed for Grant # BC1883. TA-65 is a request form for reimbursement.

**Motion:** by Mr. Doten made a motion to approve TA-65, request for reimbursement for the Cox District Road Culvert.

**Seconded:** by Ms. Riley

**Discussion:** None

**Vote:** 5-0-0, passed.

* 1. Rec Center Budget
     1. “Beginning in ~2000 the Woodstock Select Board asked Woodstock Rec Center to add money to the WES gym rental line as a way to lower the tax rate for residents. A legal workaround for Act60. This brought this line item from $5,000 to $69,000. This is often a disadvantage for WRC since most residents do not know about this and think that money comes to us. Now that the district is unified does it still make sense to have that money in the budget?” –Gail Devine
        1. Ms. Devine from WRC has put forth two budget proposals.
           1. Option 1 is to lower the gym rental line item to $5,000 from $69,000.
           2. Option 2 is to keep the gym rental line item at $69,000.

**Motion:** by Ms. Stover to approve Option 1 of the budget proposal as submitted.

**Seconded:** by Ms. Riley

**Discussion:** None

**Vote:** 5-0-0, passed.

1. **TOWN ZONING AMENDMENT -4411 CHURCH HILL ROAD LLC**
   1. Application T-4844-18, 4411 Church Hill Road LLC owned by Simran Johnson and Pritam Singh, is for a Zoning Amendment to Town Zoning Map to rezone 4411 Church Hill Road from Residential Low Density to Inn.
      1. The property will be used as an annex and because it is attached to an existing inn and in an area with commercial and inn zoning, it is not considered “spot zoning”.
         1. Mr. Grayck, an attorney present on behalf of Mr. Lang who owns property on Hartland Hill Road addressed the Board in regards to making sure that the context of the zoning be rooted and follow the adoption plan
            1. Mr. Brands and Ms. Miller agreed that this zoning request has already been through all the necessary steps and approvals and is compatible with the town plan.

**Motion:** by Ms. Stover to approve the zoning amendment as submitted.

**Seconded:** by Ms. Davies

**Discussion:** None

**Vote:** 5-0-0, passed.

**Note:** This will become effective after 21 days. It can be appealed during that time.

1. **PLANNING COMMISSION INTERVIEW**
   1. Benjamin Jervey
      1. Mr. Jervey served on the Energy Committee in Barnard and works in the energy industry. He has attended Planning Commission meetings and has read the current Town Plan. Mr. Jervey hopes to bring some knowledge in the energy field to the Planning Commission, as this is a hot topic now and will be in the future as well.
      2. Ms. Miller attested that Mr. Jervey has sat in on meetings and has shown an interest.

The Select Board would like to discuss this and make a decision at the Joint Meeting on November 21, 2018 at 9:00am.

1. **ECONOMIC DEVELOPMENT COMMISSION**
   1. EDC General Update
      1. Grant Approval – Jane Lackley for WUHS Apparel
         1. The EDC has approved a $1,776 loan. The loan is sufficient to support the entrepreneurial students. The loan will be at 0% interest and is to be repaid within 6 months. If it is not repaid, then that is the risk that the EDC has agreed to.
         2. Ms. Riley was disappointed that this is a loan and not a grant. Mr. Kimbell stated that the EDC felt that a loan would be a better learning experience for the students.
         3. Mr. Dinatale and Mr. Kahn agreed that nothing is handed to you in business and the fact that they need to work at this will be a great experience. If it fails, it will end up being a grant, not a loan.
         4. Ms. Stover stated that she wished that the school system with their budget, could find the money to fund this type of project.

**Motion:** by Ms. Davies to approve $1776 for the WUHS Apparel Project.

**Seconded:** by Ms. Stover

**Discussion:** None

**Vote:** 5-0-0, passed.

* + 1. ACT 194 – establishes an Outdoor Recreation Friendly Community Program administered to provide incentives for communities to promote outdoor recreation assets.
       1. The EDC is looking to obtain funding from this program through a grant application for acquiring easements on the River Walk Loop.
       2. The EDC is looking for support from the Select Board to apply for the grant.

**Motion:** by Ms. Stover to support the EDC in their grant application through the Outdoor Recreation Friendly Community Program.

**Seconded:** by Ms. Davies

**Discussion:** If there are other groups interested, the EDC would submit one application for all groups interested in Woodstock.

**Vote:** 5-0-0, passed.

* + 1. Mr. Kimbell is working on a final budget amount for the website.
  1. EDC Revitalization Committee Update
     1. Committee members Mr. Dinatale and Mr. Bourgeois were at the meeting to discuss the update from the study being done by Dubois & King. Information was distributed to the Board with the current information on sidewalks. This included photos of the areas for improvement, as well as a cost estimate for the areas suggested for new sidewalks.
        1. Ms. Davies thought that the contract required a completed project. She believes that we paid for the project, not a set amount of hours towards the project.
        2. Chairman Sutherland also thought that the EDC would receive a completed final report from Dubois and King.
        3. Ms. Davies has asked that the contract be reviewed prior to taking any further steps.
     2. Dubois and King has been focusing on sidewalks, but there are other aspects of the revitalization that need to be addressed like trash cans, benches, etc..
        1. It was presented to the downtown merchants at the meeting held on November 19, 2018 as the sidewalks being the major topic.
     3. Ms. Davies has asked that the EDC have a discussion and see if they have monies that they can put towards the sidewalks and rejuvenation project.
     4. The budget cycle is in December and January and the SB would like to see a completed report form Dubois and King during that time.

1. **OLD BUSINESS - None**
2. **NEW BUSINESS**
   1. Pomfret Road Bridges 1 and 2 Debris Removal
      1. FEMA has finally approved this project. A contractor has been decided on and everything is set to go in the spring.

**Motion:** by Ms. Davies to approve the Daniels Construction bid as submitted.

**Seconded:** by Ms. Riley

**Discussion:** None

**Vote:** 5-0-0, passed.

* 1. Green Mountain Power Taftsville Project Notice
     1. This project has very minimal effect in the Town of Woodstock. This is just a notice, not anything where the Select Board has input has to make a decision.

1. **PERMITS**
   1. Parade Permit – Prouty Ultimate on July 12, 2019.
      1. The ride will approach Woodstock on River Rd. from Quechee and Pomfret, and then turn right onto Route 12. There will be a lead and follow vehicle, as well as two vehicles in the middle.

**Motion:** by Ms. Davies to approve the permit as submitted.

**Seconded:** by Ms. Stover

**Discussion:** None

**Vote:** 5-0-0, passed.

1. **BOARD OF SEWER COMMISSIONERS -None**
2. **OTHER BUSINESS**
   1. Ms. Riley addressed the Board about Christmas Eve. It is on a Monday and often the Town Hall closes at noon on that day. Ms. Riley proposes that the Town Hall close on Monday. Employees can take vacation time or go unpaid, or they can come in and work if they would like, but the office will not be open to the public.
      1. The Select Board stands behind this idea and will support Mr. Swanson in this.
   2. From the Special Board Meeting at Vail Field – The Rec Center would like to keep the practice tennis courts. It would be good for use as a practice space for other sports.
3. **CITIZEN COMMENTS** 
   1. Ms. Finlayson - Village had a beautification fund and worked with Chippers and Timber Tenders. The Village paid for the lights through the Chamber. Thank you to Chippers and Timber Tenders for volunteering to put the lights up.
   2. Thanks to the EDC, the Woodstock Inn, Village Trustees, and Select Board for the new street lights on the Green. They look great.
4. **APPROVAL OF MINUTES from October 10th, 16th, and 19th.**

**Motion:** by Mr. Doten to approve the meeting minutes as submitted.

**Seconded:** by Ms. Riley

**Discussion:** None

**Vote:** 5-0-0, passed.

1. **REVIEW EXPENSE WARRANTS**
2. **ADJOURNMENT**

**Motion:** by Mr. Doten to adjourn the meeting pending review of expense warrants at 7:23pm.

**Seconded:** by Ms. Davies.

**Discussion:** None

**Vote:** 5-0-0, passed.

Respectfully Submitted,

Beth Fish