

Woodstock Economic Development Commission

1/3/19 Meeting
Town Hall
7:00 p.m.

Dial-in Number: (319) 527-2823
Access Code: 755165

1. Call to Order
2. Citizen Comments (5 min)
3. Approval of Minutes from December 6, 2018
4. Grant Discussion (10 min)
 Community Visioning
4. Financial Report (5 min)
5. Coordinator Report (5 min)
6. General EDC updates
 - a. Promotion / Website (10 min)
 - b. Economic Resources (10 min)
 - c. Civic Revitalization (10 min)
 - d. Recreation Assets (10 min)
7. Other business
 - How to tell the EDC story (15 min)
8. New business
9. Adjourn

Woodstock Economic Development Commission

Coordinator's Report

Prepared for January 3, 2019 meeting

From the Coordinator:

As requested by the public, this report will be attached to the posted agenda for the current meeting.

These notes are meant to be a brief update of Coordinator activities and intended to inform the EDC Commissioners of relevant activities prior to the board meeting to save valuable time during the meeting. Clarifications and additions may be requested from the Coordinator before or during the EDC meeting.

Administrative

Financial – Draft 2018 financials are attached to this report. Final numbers should be available by the meeting. Working within our established system, invoices are being submitted to the Town regularly.

Select Board – Julia presented at the Select Board meeting. They approved the items approved at the last EDC meeting:

- Woodstock Christian Child Care community grant
- DuBois & King contract extension
- New Digital Media Coordinator contract
- Origin Website Maintenance contract extension
- Website MOU extension

Community Grants – An updated community grant application and guidelines have been posted to the website. The next application deadline is January 30. There will be a grant writing workshop at 6:00 pm on January 17 at the Optimist Center.

Community Visioning –The visioning group received five proposals for the facilitation. The committee reviewed all the applications and ranked them with a rubric. The selected proposal will be available in the EDC meeting Dropbox. It will presented for approval at the meeting

Community Connections

Housing study – The housing study is done. The final draft is available in the meeting Dropbox. Take a look at it especially the “Findings and Recommendations” starting on page 126 and the general comments from the survey starting on page 227.

EDC Projects

Website – A new contract is in the works for Katie Berdan, the website content creator. Conversations are continuing with the Chamber about the structure of the website.

Economic Resources – The group will be working on a small business support document. There was some discussion of a rolling community grant application procedure.

Revitalization – To be reported on at meeting.

Recreation – Work continues on the River Loop Trail with conversations with landowners. The final Land and Water Conservation Fund grant application was submitted. The LWCF is administered by the Department of the Interior, so the schedule may be affected by the government shutdown. VOREC (Vermont Outdoor Recreation Economic Collaborative) – an application was submitted as a community project focusing on wayfinding design and infrastructure. Letters of support were submitted by the National Park, Sustainable Woodstock and the Billings Park Commission. Municipal Planning Grant – An RFP for consultant services should be going out at the of this week. A draft will be available in the Dropbox.

Of Interest

In case you haven't already seen it, this came out in September - [Vermont Department of Labor Economic-Demographic](#). Interesting numbers for Windsor County; some numbers for Woodstock. It's also in the Dropbox.

Upcoming Events

EDC Grant Writing Workshop – Thursday, January 17, 6:00 pm, the Optimist Center

EDC Community Grant applications due January 30

Next EDC meeting - Thursday, February 7, 7:00pm, Woodstock Town Hall

Please let me know if there are any upcoming events that would be of interest to the EDC.

SPM 12-31-18