Woodstock Economic Development Commission
Application for Community Project Grant

Name of Project: Student Employment Project Start Date: Aug. 2018

Description:
Phase 1 of a three phase Job Bank initive to develop the underutilized work force in Woodstock by recruiting and training high school students to fill the high community need for odd job/on-call labor.

Total Project Budget: $5,000.

Grant Request: $5,000.

Applicant Information:
Name of Project Coordinator: Beth Crowe, Director WAJB

Name of Organization/Business: Woodstock Area Job Bank

Organization background: (i.e. year founded, principals, mission, event organizing experience. Attach additional information if necessary.) The WAJB is a non-profit organization established in 1974 for the purpose of filling the communities needs by acting as a clearing house for occupational information; assisting job seekers and those seeking workers.

Business Address: 31 The Green, Woodstock, vt. 05091

Telephone Number: 802-457-3835
Contact's Email Address: woodstockjobbank@gmail.com
Organization's Website URL: http/woodstockjobbank.org
Organization's EIN: ?

Your answers to the following questions will help the EDC evaluate your grant application according to the published funding rubric. Please be as succinct as possible while still supporting your answer:

1. How does the proposed project improve the quality of life for all Woodstock residents and visitors? Community members have expressed an on going need for odd job/on-call workers. The Job Bank thru "Bit Time" can provide those workers, however, with the overall shortage of workers in Woodstock, high school students are an under-developed resource. "Bit time works with their schedules and provides a needed service to the entire community

2. How does the proposed project enhance the beauty of Woodstock?
Property values increase when property is well maintained. This program can help establish a list of available high school workers to preform tasks community members may not be able to complete themselves. There by adding to the beauty and well-being of the community.

3. In what way will the proposed project contribute to the Woodstock's economic vitality?

   This program will engage youth in the community by providing jobs and support residents, especially seniors, by providing workers for their needs

4. Does the event have broad-based private-sector, public, community, or local support?

   The WAJB has demonstrated public, community, and local support. The organization has been located in the Town Hall since 1974 and has adapted to meet the needs of the community thru periods of high and low unemployment.

5. Will the proposed project attract new residents to Woodstock?

   I believe this project is the first step to maintaining a usable on-call workforce for the community. When I have mentioned what we do here at the Job Bank to people outside of Vermont the overwhelming response is, "I wish we had something like that here."

6. Does the organization have other funding sources (including self-generated or organization funds)?

   Town of Woodstock $3,000. per year plus use of office space, surrounding towns of Barnard, Pomfret, Bridgewater, Reading and Hartland $300. per year., $1000. Rotary Grant, $1000. Woodstock foundation grant. $15,000. annual appeal.

7. Does the project have adequate funding for now and future years?

   We are able to support our mission in 2018 and have some cash reserves.

Did you:
   a. Attach any supporting information?
   b. Include a budget for the event? Yes

Submitted by: (First and Last Name) _Beth Crowe - Beth Crowe_
Signature: _Beth Crowe_
Date: _5 / 31 / 18_

Drafted 10/30/2015

Rough Spending Estimate for the Student Employment Project.

Summer

Database work to allow current database to automatically Input *BitTime* registrations	$1000-$1,500
Write curriculum, prepare, materials, schedule fall events Promote program to the community	$1000.
Promotional materials	$300.

September/October/ November

3 Promotional visits to WUHS and 1 to WUMS to promote program to students	$400.
Orientation session for parents and students (Parent participation Required for students under 18)	$200.
Work training sessions offered 3x per year to prepare students For work expectations and specific types of work	$600.
Reference Checks	$200.
Quarterly check-in to make sure students wish to remain active on list And to record any schedule changes.	$200.
Maintain up to date records which includes contact with employers, students and parents.	$1000.
Make adjustments to program based on information gathered.	$400.

Total $5300-$5800.

Program Goal
Build and maintain a list of 20 available students for on-call, odd jobs "Bit Time" which will be paid directly to students by employers.at the pre-agreed rate of $20. per hour.

Program Sustainability
With changes to the database to accommodate "Bit Time" specifically and close monitoring during this inaugural year adjustments can be made based on records kept so that going forward the list of workers can be updated and maintained within the Job Bank's normal operating procedures.