

Resolution #5

Village of Woodstock Parking Permit Regulations-Elm Street 2 (two) hour parking zone

Permits to park in the section of Elm Street that is normally designated as 2 hour parking are sold annually to the applicants on a first come, first served basis. A Standby List of persons seeking a permit after the first 10 permits have been issued will be maintained at the Woodstock Police Department. The Standby List will also be maintained on a first come, first served basis.

Permit Holders must fill out a new application form for the renewal time period if there have been any revisions to the RESOLUTION regulating parking in the Elm Street 2 hour parking zone adopted by the Board of Village Trustees.

Permit holders in compliance with the most recently adopted resolution governing parking in the Elm Street 2 hour Parking Zone, at the time of application, may renew subsequent year permits without participating in future lotteries.

Applications must contain information regarding the primary permit holder and secondary permit holder; if a shared permit.

Name of Primary Parking Permit Holder: _____

Address: _____

License plate number and State that issued the license plate: _____

Employer or Business Name _____

Name of Secondary Parking Permit Holder: _____

Address: _____

License plate number and State that issued the license plate: _____

Employer or Business Name _____

Primary and Secondary Permit Holder must not have any outstanding, unpaid parking tickets.

An application for a Parking Permit, or parking permit renewal received from an applicant that does not contain information regarding the name of the Primary Permit holder, or the license plate number or

has any unpaid parking tickets, will not be approved and the application will be returned to the applicant.

The first come, first served time frame will be based on the post mark or application received at the Woodstock Police Department, with the earliest post mark or application received at the Woodstock Police Department given first priority.

The first 10 applicants to purchase a parking permit for the Elm Street 2 hour Parking Zone will be allowed to park in any 2 hour non-metered space in the Elm Street 2 hour parking zone as long as there is a space available. There are no guarantees for space availability and if no spaces are available in the Elm Street 2 hour Parking Zone permit holders must park in other areas and pay any applicable meter fees if parking in a metered space.

Cost of a parking permit is \$280.00 per year. Cost of a permit will not be discounted if a permit is purchased during the first 6 months of the Calendar year but may be prorated to half the cost of the annual fee if purchased during the second half of the calendar year.

Payment may be made quarterly, payment must be received prior to the last day prior to the beginning of the quarter. January 1 to March 31 being the first quarter, April 1 to June 30 being the second quarter, July 1 to September 30 being the third quarter and October 1 to December 31 being the fourth quarter.

A grace period of seven calendar days at the beginning of each quarter is granted. Following expiration of the grace period, the parking permit will be cancelled and any vehicle parking in the Employee Permit Parking Lot, with a cancelled parking permit, will be subject to the standard parking ticket for a violation of parking in the Employee Permit Parking Lot, without a permit, which is \$50.00.

Violations of the Village Parking Ordinances, other than parking without a permit, that occur in the Elm Street 2 hour Parking Zone will be subject to the same fines as for violating the parking ordinance elsewhere in the Village.

Overnight parking in the Elm Street 2 hour Parking Zone is subject to the overnight parking regulations for this street.

Hours of operation of the permit parking system are 8:00 am to 6:00 pm Monday – Saturday.

The fine for parking in the Elm Street 2 hour Parking Zone, during the posted hours of operation, without properly displaying the parking permit and without moving the vehicle after 2 hours is equal to the normal 2 hour parking violation fine.

The Parking Permit is transferrable. This means that you may use the permit in a different vehicle or you may loan the parking permit to another motorist. The permit must be properly displayed or a ticket will be issued if the vehicle has not been moved after 2 hours.

The permit is a window sticker and should be mounted on the windshield in the lower RIGHT corner in front of the passenger seat. OR, permit holder may choose to laminate the sticker and place it on the dashboard of the vehicle when parking.

If the permit is not displayed, and the vehicle does not move after 2 hours, a parking ticket will be issued. No exceptions will be made. All parking permit applicants that wish to purchase the parking permit must sign the agreement for permit parking and agree to comply with these regulations.

All permits must be individually purchased. No "bulk sales" of parking permits will be allowed.

I have read the Regulations for Parking in the Employee Permit Parking Lot and will comply with the Regulations.

Signature Date

Permit Holder