

## **DEDICATION**



**The Select Board hereby dedicates the 2017-2018 Annual Report to Staff Accountant, Anna K. Pitts.**

**Anna joined the Town of Woodstock as staff accountant in November 1996. She has performed the duties of this position serving the Town, Village and Sewer Department since that time. Along with her experience and background in accounting Anna brought with her a sense of mischief and a zest for fun.**

**Halloween found Anna appropriately attired in a witch hat or pumpkin tee shirt and Christmas with a Santa hat and she owned an incredible non-melting snow person, during the winter months. Should you see a pink motorcycle helmet cruising through Woodstock, chances are it could be Anna riding her bike to or from work, or on weekends as she explored the State of Vermont on her quest for 251 Club membership.**

**Born in Texas and having lived in various other states, Anna found her way to Vermont as a young woman and this is where her two sons lived most of their younger years. Anna plans to retire in June, 2019 and looks forward to visiting her grandson often. We wish Anna all good things in her retirement.**



# WOODSTOCK, VERMONT

## Town Report

FISCAL YEAR JULY 1, 2017 through JUNE 30, 2018

|                   |               |              |              |
|-------------------|---------------|--------------|--------------|
| <u>Chartered:</u> | July 10, 1761 | <u>Area:</u> | 27,776 acres |
| 2018 Grand List:  | \$8,846,521   | 2010 Census: | 3,048        |

## Tax Rate

| <u>Activity</u>                             | <u>Tax Rate</u> |
|---|-----------------|
| Town Highway                                | 0.1517          |
| Town General                                | 0.2233          |
| Special Articles                            | 0.0244          |
| Voted Exempt Education Taxes                | 0.0130          |
| County Tax                                  | 0.0079          |
| Homestead Education Tax                     | 1.6603          |
| Non Residential Education Tax               | 1.5503          |
| Police Assessment<br>(Non-village property) | 0.0577          |

**Please bring this Town Report to Town Meeting  
on Saturday, March 2, 2019 at 10:00 A.M. at the  
Woodstock Town Hall**

## **TABLE OF CONTENTS**

|  |       |
|--|-------|
| Meeting Schedule . . . . .                           | 6     |
| Town Officials . . . . .                             | 7-9   |
| Report of the Select Board . . . . .                 | 10    |
| Report of the Town Manager . . . . .                 | 11-17 |
| Warning - Annual Town Meeting - 2018. . . . .        | 18-23 |
| Town Budget / Revenues. . . . .                      | 24-39 |
| Combined Financial Report. . . . .                   | 40-43 |
| Special Articles Budget . . . . .                    | 44    |
| Review of Tax Appropriations . . . . .               | 45    |
| Sewer Budget . . . . .                               | 46-48 |
| Schedule of Taxes Raised . . . . .                   | 49    |
| Report of Town Auditors . . . . .                    | 50    |
| Trust Funds Report . . . . .                         | 51-53 |
| Special Town Meeting . . . . .                       | 54    |
| Annual Town Meeting Minutes - 2017 . . . . .         | 55-59 |
| Return of the Vote . . . . .                         | 60-62 |
| Report of the Town Clerk . . . . .                   | 63    |
| Treasurer's Report. . . . .                          | 64    |
| Board of Listers Report . . . . .                    | 65    |
| Woodstock Ambulance Report . . . . .                 | 66-68 |
| Town Police Report . . . . .                         | 69-71 |
| Constable Report. . . . .                            | 72    |
| Woodstock Fire Department Report . . . . .           | 73-74 |
| Fire Warden Report. . . . .                          | 75    |
| Woodstock Firefighters' Relief Association . . . . . | 76    |
| Highway Department. . . . .                          | 77    |
| Wastewater Treatment . . . . .                       | 78    |
| Planning & Zoning Report . . . . .                   | 79-80 |
| Conservation Commission Report. . . . .              | 81-82 |
| Woodstock Economic Development Commission. . . . .   | 8-84  |
| Cemetery Commissioners Report . . . . .              | 85    |
| Woodstock Recreation Center, Inc. . . . .            | 86    |
| Spectrum Teen Center. . . . .                        | 87    |
| Sustainable Woodstock. . . . .                       | 88    |
| Pentangle Arts Council . . . . .                     | 89    |

## **TABLE OF CONTENTS**

|  |         |
|--|---------|
| Norman Williams Public Library . . . . .                             | 90-91   |
| Billings Park Commission . . . . .                                   | 92      |
| Woodstock Area Job Bank . . . . .                                    | 93      |
| Vermont League of Cities and Towns . . . . .                         | 94      |
| Two Rivers-Ottauquechee Regional Commission Report . . . . .         | 95      |
| EC Fiber . . . . .   | 96      |
| Greater Upper Valley Solid Waste Management District . . . . .       | 97      |
| The Woodstock Area Council on Aging (The Thompson Center) . . . . .  | 98      |
| Visiting Nurse & Hospice of VT and NH . . . . .                      | 99      |
| Health Care & Rehabilitation Services . . . . .                      | 100     |
| Green Mountain RSVP & Volunteer Center . . . . .                     | 101     |
| Southeastern Vermont Community Action . . . . .                      | 102     |
| Windsor County Partners . . . . .                                    | 103     |
| WISE . . . . .   | 104-105 |
| Vermont Department of Health Report for Woodstock . . . . .          | 106     |
| Green Up Vermont . . . . .   | 107     |
| Senior Solutions Council on Aging for Southeastern Vermont . . . . . | 108-109 |
| OCP - Ottauquechee Health Foundation . . . . .                       | 110-112 |
| Windsor County Assistant Judges . . . . .                            | 113     |
| Woodstock School District  |         |
| Warning - Annual Woodstock School District Meeting - 2018 . . . . .  | 114     |
| WCMUUSD Auditor Statement . . . . .                                  | 115     |
| Delinquent Taxes . . . . .   | 116-119 |
| Local Legislators . . . . .  | 120     |

## **Town of Woodstock Meeting Schedule**

### **Select Board**

Meet on the 3<sup>rd</sup> Tuesday of each month at 6:00 P.M. at the Woodstock Town Hall.

### **Board of Sewer Commissioners**

Meet during the regularly scheduled meetings of the Select Board.

### **Town Development Review Board**

Meetings held on the 4<sup>th</sup> Tuesday of each month at 7:30 P.M. at the Woodstock Town Hall.

### **Planning Commission**

Meetings are held on the 1<sup>st</sup> Wednesday of each month at 7:30 P.M. at the Woodstock Town Hall.

### **Design Review Board (South Woodstock)**

Meetings held on the 3<sup>rd</sup> Tuesday of each month at 7:30 P.M. at the South Woodstock Fire Station (upon application only).

### **Economic Development Commission**

Meeting held on the 1<sup>st</sup> Thursday of each month at 7:00P.M. at Woodstock Town Hall.

### **Energy Committee**

Meetings are held on the 2<sup>nd</sup> Monday of each month at 5:30 P.M. at the Woodstock Town Hall.

### **Recreation Board of Directors**

Meetings are held on the 4<sup>th</sup> Thursday of each month at 8:00 A.M. at the Woodstock Recreation Center.

### **Woodstock School Board**

The WCMUUSD Board meets on the second Monday of each month at 6:00 P.M. at the Woodstock Union Middle School/High School Teagle Library. (visit [www.wcsu.net](http://www.wcsu.net) to confirm meeting dates and locations)

### **Library Board of Trustees**

Meetings are held on the 3<sup>rd</sup> Monday of each month at 5:00 P.M. at the Norman Williams Library. To confirm place and time, call 457-2295.

### **Village Development Review Board**

Meetings are held on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month at 7:30 P.M. at the Woodstock Town Hall.

### **Village Board of Trustees**

Meet the 2<sup>nd</sup> Tuesday of each month at 7:00 P.M. at the Woodstock Town Hall.

### **Village Design Review Board**

Meet 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month at 4:00 P.M. at the Woodstock Town Hall (upon application only).

### **Conservation Commission**

Meet on the 3<sup>rd</sup> Wednesday of each month at 7:30 P.M. at the Town Hall (to confirm call 457-7515).

# TOWN OFFICIALS

## Elected Officials

### SELECT BOARD                      YEAR

|                        |      |
|------------------------|------|
| John D. Doten, Jr.     | 2019 |
| Jill M. Davies         | 2019 |
| Sonya Stover           | 2020 |
| Mary Riley             | 2020 |
| L.D. Sutherland, Chair | 2021 |

### TOWN CLERK

|                    |      |
|--------------------|------|
| F. Charles Degener | 2020 |
|--------------------|------|

### TREASURER

|                |      |
|----------------|------|
| Candace Coburn | 2019 |
|----------------|------|

### MODERATOR

|                |      |
|----------------|------|
| Matthew Maxham | 2019 |
|----------------|------|

### LISTERS

|                 |      |
|-----------------|------|
| Carol Wood      | 2019 |
| Jennifer Maxham | 2020 |
| Paul Wildasin   | 2021 |

### AUDITORS-3 Years

|                           |      |
|---------------------------|------|
| Tom Debevoise - Appointed | 2019 |
| Nicholas Seldon           | 2019 |
| Joseph Swanson            | 2020 |

### TOWN AGENT

|                              |      |
|------------------------------|------|
| William C. Dagger- Appointed | 2019 |
|------------------------------|------|

### TRUSTEE OF PUBLIC FUNDS-3 Years

|                            |      |
|----------------------------|------|
| Jill M. Davies - Appointed | 2019 |
| Matthew Powers             | 2020 |
| VACANT                     | 2021 |

### FIRST CONSTABLE

|              |      |
|--------------|------|
| Kelly Linton | 2019 |
|--------------|------|

### JUSTICES OF THE PEACE-2 Year

|                  |      |
|------------------|------|
| Fred Barr        | 2021 |
| Dwight Camp      | 2021 |
| Kathleen W. Camp | 2021 |
| Rick Fiske       | 2021 |
| Jim Ford         | 2021 |
| Susan Ford       | 2021 |
| Matt Maxham      | 2021 |
| Mary Riley       | 2021 |
| Jane Soule       | 2021 |
| Wayne Thompson   | 2021 |

### GRAND JUROR

|               |      |
|---------------|------|
| Laird Bradley | 2019 |
|---------------|------|

### CEMETERY COMMISSIONERS-3 Years

|              |      |
|--------------|------|
| Fred Barr    | 2019 |
| Bruce Gould  | 2020 |
| Gregory Camp | 2021 |

### W.C.M.U.U.S.D.

|                   |      |
|-------------------|------|
| Matt Stover       | 2019 |
| Jessica Stout     | 2019 |
| Samantha DiNatale | 2020 |
| Louis Piconi      | 2020 |
| Malena Agin       | 2021 |
| Paige Hiller      | 2021 |



## TOWN OFFICIALS APPOINTED OFFICIALS

### **MUNICIPAL MANAGER**

Philip B. Swanson

### **ADMINISTRATIVE OFFICER**

Michael E. Brands, AICP

### **FIRE CHIEF**

David Green

### **EMERGENCY MANAGEMENT**

Dwight Camp 2019

### **FIRE WARDEN- 5 Years**

David Green 2021

### **DEPUTY FIRE WARDEN**

Emo Chynoweth 2021

### **TREE WARDEN**

Don Wheeler 2019

### **HEALTH OFFICER**

Lanie Edson 2019

### **INSPECTOR OF LUMBER**

Fred Barr 2019

### **RECREATION DEPARTMENT**

Gail Devine, Rec Director

### **DELINQUENT TAX COLLECTOR**

Philip B. Swanson 2019

### **TOWN SERVICE OFFICER**

Philip B. Swanson 2019

### **TRUANT OFFICER**

James Otranto 2019

### **POUND KEEPER**

Kelly Linton 2019

### **TWO RIVERS OTTAUQUECHEE**

### **REGIONAL PLANNING**

### **COMMISSION REPRESENTATIVE**

Don Bourdon 2019

### **GREATER UPPER VALLEY SOLID**

### **WASTE MANAGEMENT**

### **DISTRICT REPRESENTATIVE**

Philip B. Swanson 2019

### **CAPITAL BUDGET COMMITTEE**

Roy Bates 2019

Tom Debevoise 2019

Jonathan Wilson 2019

Matthew Maxham 2019

Mary Riley 2019

### **DEVELOPMENT REVIEW BOARD**

Don Bourdon 2019

Ingrid Moulton Nichols 2019

Charlie Wilson 2020

Fred Hunt 2020

Kimberly French 2021

### **CONSERVATION COMMISSION**

Al Alessi 2019

Cyndy Kozara 2019

Lynn Peterson 2020

Howard Krum 2020

Bo Gibbs 2021

Bethany Powers 2021

Byron Quinn 2022

### **PLANNING COMMISSION**

Sally Miller, Chair 2019

Michael Pacht 2019

Susan Boston 2020

Sam Segal 2021

Sara Stadler 2021

Eric Goldberg 2022

Ben Jervy 2022



## **TOWN OFFICIALS APPOINTED OFFICIALS**

### **DESIGN REVIEW BOARD**

#### **(So. Woodstock)**

|                   |      |
|-------------------|------|
| Charles Humpstone | 2019 |
| Lyman Shove       | 2020 |
| Glenn Soule       | 2021 |

### **FENCE VIEWERS**

|              |      |
|--------------|------|
| Fred Barr    | 2019 |
| Richard Roy  | 2019 |
| Joseph Lucot | 2019 |

### **ECONOMIC DEVELOPMENT COMMISSION**

|                            |      |
|----------------------------|------|
| Barry Milstone             | 2019 |
| Julia Cooke – Co-chair     | 2019 |
| Vacancy                    | 2019 |
| Jonathan Spector           | 2020 |
| Charlie Kimbell – Co-chair | 2020 |
| Michael Malik              | 2020 |
| Joe DiNatale               | 2021 |
| Courtney Lowe              | 2021 |
| Mica Seely                 | 2021 |

### **BILLINGS PARK COMMISSION**

Alison Clarkson  
Christopher Lloyd  
Donald R. Wheeler  
Joshua Pauly  
Sam Segal

### **RECREATION BOARD OF DIRECTORS**

Dave Doubleday, Chair  
Tom Emery  
Jim Giller, Treasurer  
Kent McFarland, Vice Chair  
Emma Schmell, Secretary  
Chuck Vanderstreet  
Barry Mangan  
L.D. Sutherland, Select Board Rep.

## **Report of the Select Board**

Serving as Chair of the Select Board in 2018 has been a privilege. Following is the report of Select Board activities for the year.

Voters rejected the first budget proposed at Annual Town Meeting in March. A revised budget was approved by the voters at a Special Town Meeting held May 15, 2018. The energy study for Town Hall has been completed and the work to be done will continue. The heating system replacement approved at the Special Town Meeting in May has been installed. A Town Hall Rejuvenation Team has been formed and a study has been completed. Additional improvements and repairs will be scheduled with priority given to safety and preservation of the historic building.

Emergency Services in the Town of Woodstock continues to be served by well-trained volunteers who are willing participants in the opportunities available for their education and advancement in emergency response. However, the volunteer population is aging, as we have read and heard throughout the Northeast and in many other areas of the country. Active, continual recruitment is showing fewer results as time moves forward. A full-time Chief of Emergency Services is proposed in the budget for 2019-2020. The time has come when efficient emergency service response requires hands on management on a regular schedule.

The process of a study has begun to plan and construct a new emergency services building in Woodstock to meet the needs of Fire, Police and dispatch services, as well as Village Police to be located in one building that addresses changing needs and energy efficiency.

Infrastructure continues to challenge us as we try to balance our needs with funding that is available. Our Town Manager continues to be resourceful in finding grant money which significantly reduces the Town's financial participation in road projects.

The Culvert replacement on Cox District Road was completed during the summer months.

The retaining wall on North Street failed, and an emergency grant was applied for and awarded for a good share of the work, which will need a final course of paving as soon as spring temperatures allow.

Storm water management projects on Densmore Hill Road have begun and will continue next summer. The historic stone arch bridge deck work has also begun. Due to a delay in guard rail approval and availability and the drop in temperature in the fall, the pavement was not completed in the autumn, however, precaution has been taken to protect what has already been put in place.

Winter weather arrived earlier than it has in many years, therefore, final paving on North Street and Densmore Hill bridge deck had to be postponed.

The deck on what is called the Post Office Bridge was replaced without delay and the bridge reopened on schedule. The finished product is certainly a visual improvement to the bridge over the Kedron Brook in the downtown area.

The Select Board remains committed to the people of Woodstock and will take all measures possible to continue to reduce energy costs in every building owned and operated by the Town. We will do our best to continue to provide the services needed while working equally hard to keep taxes in check.

I would like to thank the town manager, town employees, elected officials, volunteers for fire and ambulance and boards and commissions and members of this Select Board for their dedicated service to the Town of Woodstock.

Respectfully submitted,

L. D. Sutherland, Jr.  
Select Board Chair

# **ANNUAL REPORT OF TOWN MANAGER**

I am pleased to present my report of the Town Manager for the fiscal year 2017-2018. Total spending on municipal operations that were voted at town meeting was \$5,451,711.00 of which taxes were \$3,663,081.00 with the balance coming from other revenues. The tax rate for this fiscal year for municipal services, not including Special Articles, that were voted on separately was 41.4 cents per one hundred dollars of property value. Taxes for police services added another 0.0577 for those living outside of the Village. These taxes were approximately 18% of the total taxes you paid last year. The remainder was your state and local education taxes. As you know, a considerable amount of our local education taxes is sent to the State of Vermont to be shared with other towns. The financial records are audited by the firm of Mudgett, Jennett and Krogh-Wisner which are available on our municipal website, [www.townofwoodstock.org](http://www.townofwoodstock.org) or by mail on request.

## **Town Hall**

Thanks to the voters for your approval of a \$100,000.00 loan to replace the three oil fired boilers with two efficient propane furnaces, and to do some energy saving improvements on the building.

The project was designed by a qualified consultant who estimates that the new furnaces will save approximately 15% annually on fuel costs for the Town Hall. The scope of the work also required that the oil tank be removed and that a 2,000 gallon propane tank be installed to match the fuel type with the new furnace.

The project was very successful. The building is warm, and the furnace keeps running- which is a big improvement over those that were replaced. The insulation and energy saving work will also reduce energy consumption of the building.

The last major renovation of the Town Hall occurred in 1985. The building is showing some needs for projects that will improve the safety and longevity of the building. The budget reflects an increase in the Capital spending to fund necessary projects. For example; the main building was built circa 1865 and the stage was built circa 1929. The stage is listing slightly towards the river. The Select Board will have an engineer study the problem and make a recommendation as to how best to address the issue.

## **Energy Saving in all Town Buildings**

The Select Board made an effort to improve energy efficiency in all town buildings this year because these improvements save money year in and year out in fuel consumption costs.

## **Town Purchase of Solar Generated Electricity**

The Select Board has entered into a Twenty Five year contract to purchase 500Kw of electricity that is created from solar panels. The solar panels that we are using are located on top of an industrial building in White River Jct. There are significant cost savings for the town including locked increases of 1% per year which is significantly less than Green Mountain Power gets for increases. All in all, this is a win-win for everyone.

## **Economic Development Commission and the 1% Rooms, Meals and Alcohol Tax.**

On July 1, 2016 all purchases of rooms, meals and alcohol became subject to a 1% tax. The revenues from the local option tax are dedicated to be spent on economic development efforts.

## Commission

The Economic Development Commission is doing an outstanding job of managing the income from the local option tax. The Commission is very frugal in the grants that it awards and requires the grant applicant to fund a portion of their project with other contributing revenues. The goal of the projects that are funded is to increase economic development and promoting Woodstock as a place to visit, live, shop, open a business and overall contribute to a more vibrant local economy.

All grants and projects that are funded by the EDC are approved by the Select Board, upon a recommendation by the EDC.

The EDC and the Select Board have retained the services of Sally Miller as our Economic Development Commission Coordinator. Welcome Sally.

**Resident status must be reported to State of Vermont ANNUALLY**, whether or not you receive any property tax breaks.

- Reporting must be completed by April 15th of every tax year.
- Extensions are **not** available, regardless of filing an extension to file your income taxes late.
- Reporting must be done on the State of Vermont form HS-122.

You may file on line at [www.tax.vermont.gov](http://www.tax.vermont.gov). The link is on the right side of your screen in the middle of the screen. The form is also available for pick up at the Lister's Office in Town Hall, which you can fill out and then mail to the Vermont Dept. of Taxes.

## Property Tax Break for Moderate Income Homeowners

There is one redeeming element of the Act 60 - Act 68 Education Financing Law that is of benefit to many Woodstock residents. That is, the Legislature recognized that when they target communities of high property values to generate income to be shared with the rest of Vermont, the burden on middle income residents is too great.

The Legislature did adopt a program of limiting a moderate income person's property tax to approximately 3% of income for education expenses, for Woodstock residents. The program is called the Property Tax Adjustment program and the form, **HI-144**, must be filed with your tax return to prove residency and income. If a household income is below the threshold, the State of Vermont pays a modest amount to the Town to help pay those taxes.

## Tax Collections

Woodstock collects property taxes twice each year. Given the high tax bills, and the difficulty that some people have in paying this bill twice a year, I want all of our property owners to know that everyone is welcome to make partial payments toward their next tax bill. To do so, please send a check to the Treasurer's Office, P.O. Box 488, Woodstock, VT 05091 and include the name the property is held in and the tax parcel I.D. number. If you do not have this information, please call the office at 457-3456, before mailing your check.

## Highways

The State of Vermont has adopted rules and regulations that severely regulate the installation of new culverts and the replacement of existing culverts. All culvert replacements must be in conformance with VTrans Hydraulic Manual. Culverts greater than 3 feet in diameter, require a Hydraulic Analysis be performed and the replacement structure installed in accordance with the design flow of a 25-year storm along with conformance with aquatic life protection measures. In most cases the structure will be either a concrete box culvert or a small bridge.

The Cox District Road Culvert Project is an example of the size and scope of culvert replacement projects. I applied for and received a grant to design a large box culvert to replace a deteriorated culvert on Cox District Road. The existing culvert has a 6 foot wide opening. The state mandated design for the replacement structure is a 16 foot wide opening. I applied for and received a construction grant in the amount of \$175,000.00, which allowed construction in 2018. This is a state mandated, gargantuan project; it is only fitting to wait for state funds to help pay for its construction. The project has been completed and is working very well.

The stone arch bridge over the Kedron Brook at Densmore Hill Rd. has been a complicated project. With a grant of \$115,200.00, that will pay 90% of the project costs, the Select Board approved a contract with Miller construction to pour a concrete deck on the bridge, remove the giant concrete curbs and replace them with a modern guard rail. The initial design of the guard rail was not suitable. The revised design took a long time to get in production and to be installed, which pushed the project in to winter. At the time of this writing, motorists will continue to use a temporary bridge until the new deck and approaches are paved in the spring.

North St., in the Village, is supported by a stone retaining wall that collapsed this summer. We were extremely fortunate to receive a \$230,000.00 grant from the state of Vermont to reconstruct the wall and the entire drainage system on North St. My sincere thanks to the entire neighborhood for your patience during this long project.

The Legislature has passed a law that requires towns to construct road improvements such as stone lined ditches to trap fine gravels and keep them from entering the streams and rivers. I have applied for both planning grants as to how to accomplish this on each road and construction grants for work on Densmore Hill Road. I anticipate completing Densmore Hill Road this summer and starting another road also. In my mind, we have been doing great ditch maintenance by creating cut offs to get water out of the ditch and either on a field or in the woods, with great efficiency. The law is not results driven; meaning that it doesn't matter how effective our program has been. If the road is steeper than 8%. It must have a stone liner. Implementation of this law will be over many years and the total cost of this law will be in the many millions of dollars for Woodstock.

These grants are very important to enable us to maintain our infrastructure without creating a burden on our local taxpayers. We continue to apply for and receive grants from the State for culvert work, bridge maintenance and repaving of our busier town roads.

We constantly read about our Nation's aging infrastructure and our infrastructure here in Woodstock is also aging. We have done a great job of keeping up with our large bridges which span the Ottaquechee River.

The Post Office Bridge, located in front of the Post Office which spans the Kedron Brook was built in the 1930 and was in poor condition. The new bridge deck was installed during the early spring of 2018

with the road being closed for approximately 3 weeks. This was a major project, which was completed on U.S. Route 4.

### **Salt and Sand for residents**

During the winter months, residents of the Town and Village of Woodstock can pick up a bucket of sand or salt at the Town Garage for personal use on private driveways. In the summer we keep a supply of gravel outside of the gate that is available for your use in small quantities.

### **Fire Department**

Our Fire Chief David Green, supervises the activities of the Fire Department, and also the activities of the Woodstock Ambulance Service.

The budget being presented at Annual Town Meeting proposes a major change in the Fire Department. The budget includes funding for a full time Chief of Emergency Services, who will oversee both the Fire Department and the Ambulance Department. There are many reasons why the Select Board decided to propose a full time Chief of Emergency Services. Among the reasons is the scarcity of firefighters and EMT's during the normal work day, there are very few fire fighters to respond during this time slot. Same for EMT's; there is a crew of EMT's assigned to respond during the day to ambulance calls. If a second call comes in, as often happens, there are not any EMT's available to respond. This requires a very long delay when Hartford sends an ambulance here on a mutual aid call.

The Chief will be an administrator and first responder. The Chief will respond to alarm calls that are reported and determine if there is a need to call out a general alarm requesting firefighters to respond. The need to move to a full time Chief is necessary for both the Fire Department and the Ambulance Department. Necessitated because of the complexity of complying with all of the state and national standards regarding firefighting and on the ambulance side because of complying with patient care standards and Medicare requirements for reimbursement.

Many of the Firefighters are also EMT's, which is a blessing for our community. Three very active volunteer firefighter/EMT are training to become paramedics. These three women are remarkably dedicated to Woodstock Emergency Services.

We are always looking for volunteers. If you have any interest in checking out joining our fire department, please give Chief Green a call at 457-2337, and have a brief conversation. You may come to one meeting and decide you are not interested, or, you may come to a meeting and become a very involved volunteer. Either way, you owe it to yourself to check it out.

We thank the townspeople of Woodstock for your generous support of the Woodstock Fire Department. We thank the firefighters for their dedication to Woodstock and their individual and collective efforts to make Woodstock safer.

The South Woodstock Fire Protection Association operates a fire department under the leadership of Paul C. "Chip" Kendall, III. The South Woodstock department is staffed with members who live in the South Woodstock community. The two departments have undertaken training (together) at all monthly drills and have arranged for the South Woodstock Fire Department to be called out for response to all calls when the main station is called. The fire department in South Woodstock is essential to fire protection in Woodstock and the surrounding communities.

## **Ambulance**

The Woodstock Ambulance Service is licensed as a Paramedic Service. Misha McNabb is our Paramedic / Asst. Fire Chief. We do have mutual aid agreements with the Town of Hartford and the City of Lebanon to provide paramedic intercepts at times when Misha is not on duty.

Three of our EMT's have become licensed paramedics. I expect them to be certified and licensed this spring. This development is very exciting for our service.

The individuals who volunteer to be part of our ambulance service are highly trained, dedicated emergency medical personnel. Most are EMT's and many of our EMT's have advanced EMT training.

These folks are trained and licensed to provide a level of care that is intermediate between an EMT and a paramedic. We are all very thankful to these volunteers for the excellent service they provide to our community.

The ambulance service is always looking to take on new volunteers. If you have any interest in volunteering on our ambulance service and getting to know your neighbors one emergency at a time, please call Misha at 457-2326 during normal business hours. There are many ways to get involved and become part of this great service.

## **Communications Dispatch Center**

The communications department provides 24-hour radio communications for the ambulance service, constables, fire department, highway department, sewer department, and the police department. We use two towers to communicate with our emergency and public works crews. Our dispatchers work with the State of Vermont E-911 dispatchers to arrange for emergency personnel to arrive at the scene. Our dispatch center is open seven days a week, twenty four hours each day.

## **Town Police Services**

The actual services provided are an emergency response at any hour of the day, on any day of the week. There is a patrol shift to cover 40 hours weekly of patrol dedicated to the area outside of the Village, built into the schedule, usually in the afternoon and evening hours. For times outside of the patrol shift, an officer is on call to respond to emergency situations in the town.

Not all 911 calls requesting service in the town receive an immediate response. If the dispatcher on duty believes that the request for service can be attended to when the daily police officer is on duty, then the response will be delayed. If it is determined that the situation demands an immediate response, an officer will be called in to respond immediately. That said, I realize that when any resident calls 911 requesting a police officer the situation is an emergency to the caller. However, our limited resources do not allow an immediate response to all calls at all times.

Many of our police officers are also EMT's and respond to certain types of critical calls with the ambulance. Since the police officer is already on the road, the response time is generally quicker than the ambulance. These town police services have been very popular with our residents.

The taxes to finance these police services outside of the village are paid for by a property tax on all property located outside of the village.



## **Solid Waste**

The Town of Woodstock belongs to the Greater Upper Valley Solid Waste Management District (GUV) for the management of our waste stream. The GUV owns land located in the Town of Hartland for which an Act 250 permit to develop a permanent landfill on this site has been issued. A bridge over I-91 to access the site has been constructed. Plans to construct and develop the permanent landfill are on hold, as there is more landfill capacity in the region than there is need, due to people recycling more.

To those residents who dispose of their trash at the Hartford Transfer Station: the maximum weight that one card punch is good for is thirty pounds. It is in your best interest to squeeze as close to thirty pounds in each bag that you dispose of as you possibly can. Remember to purchase a permit and disposal punch card in advance. Each bag of trash you dispose of will cost you one “punch” on the card.

Several times a year the trash district organizes a collection of either tires, or scrap metal, or household hazardous waste in Woodstock. These collections are a convenient and inexpensive way to dispose of these pesky items.

## **Recycling**

The Town of Woodstock has a mandatory recycling ordinance that requires all property owners in Woodstock to recycle glass, paper, newspaper, cardboard, steel cans and aluminum cans. Your trash disposal contractor is obligated to collect and recycle these materials for you and you are obligated to separate them out for collection. If you choose to dispose of your own trash at the transfer station in Hartford, you must dispose of the recyclable materials in the recycling center.

The Vermont legislature recently adopted Act 148 which will push recycling to new levels. The law prohibits discarding recyclable materials in a landfill. The law also begins mandating the composting of many organic materials. For example, leaf and yard waste were mandated to be composted since July 1, 2016. Food scrap composting began July 1, 2014 for generators that produce over 2 tons per week of food waste. By 2020 all food waste, from a tiny kitchen in a small apartment to a large grocery store or commercial kitchen must be composted.

## **Septic Rules**

Regulations governing septic systems for single family residences and subdivided lots have changed significantly. More innovative/alternative systems are acceptable and failed system replacement is possible through a variance from the rules if compliance is not possible.

Since June 2, 2007 all septic systems built in Woodstock require a state septic permit regardless of when the lot was created. Also since June 2, 2007, all new residential connections to the municipal sewer system must obtain a state water & wastewater permit in addition to a town connection permit.

The nearest office of Environmental Conservation is located in Springfield, VT at 100 Mineral Street. Their telephone number is (802) 289-0603.

## **Sewer Department**

Last, but not least, I would like to report on operations at the three wastewater treatment facilities owned and operated by the Town. They are located in South Woodstock, Taftsville and the main plant is in the Village. All of our facilities are operating very well with effluent quality that meets or surpasses all permit requirements.



The Wastewater Treatment facilities are licensed by the State of Vermont and each is given its own five year permit to discharge treated wastewater to the waters of the State of Vermont. The most recent license granted to the Taftsville facility required a full and complete engineering evaluation of the plant's facility and equipment. The results of this evaluation are that the facility needs a major over haul to keep functioning. Primarily the aeration tank which is made of steel, has serious rust issues that need to be repaired by welding new steel to mend the tank. Two other options were way more expensive. One option was to remove and replace the tank, the other option is to build a new sewer line that will connect the Taftsville facility with the main facility in the village. This work is out to bid and should be completed by June 2019.

I wish to express my sincere appreciation to the citizens of Woodstock, the Select Board and all municipal employees and all of our public officials, whether elected or appointed, for their dedication and hard work.

Respectfully submitted,

Philip B. Swanson  
Town Manager

**WARNING**  
**ANNUAL TOWN MEETING**  
**March 2, 2019**  
**And**  
**March 5, 2019**

The citizens of Woodstock who are legal voters in the Town of Woodstock, County of Windsor, State of Vermont are hereby warned to meet at the Town Hall Theatre in said Town on the 2<sup>nd</sup> day of March, 2019 at 10:00 A.M., and continuing no later than 11:59 P.M., to be adjourned until the 5<sup>th</sup> day of March, 2019 for the purpose of transacting during that time any business not involving voting by Australian ballot.

The citizens of Woodstock, who are legal voters in the Town of Woodstock, Vermont, County of Windsor, are hereby warned to meet at the Town Hall Theatre in the Town Hall on the 5<sup>th</sup> day of March 2019, reconvening at 7:00 A.M., continuing until 7:00 P.M., for the purpose of transacting during that time, voting by Australian ballot.

**ARTICLE I:** The election of Town Officers for the ensuing year as required by law including:  
(Australian Ballot)

Select Board (3 year term)  
Select Board (2 year term)  
Town Treasurer  
Moderator (1 year term)  
Lister (3 year term)  
Auditor (2 year term)  
Auditor (3 year term)  
Cemetery Commissioner (3 year term)  
Trustee of Public Funds (2 year term)  
Trustee of Public Funds (3 year term)  
Grand Juror  
First Constable  
Town Agent  
W.C.M.U.U.S.D. (3 year term)  
W.C.M.U.U.S.D. (3 year term)

**ARTICLE II:** To see if the Town will receive and act upon reports submitted by the Town officers.

**ARTICLE III:** To see if the Town will vote to collect the Town General, Highway, School Taxes and State Education Taxes on real property and all other taxes levied through the Treasurer under the provisions of Title 32 VSA Chapter 133 and fix the dates of payment as November 1, 2019, and May 1, 2020.

**ARTICLE IV:** To see if the Town will vote to pay the Town Officers in accordance with Title 24 VSA, Section 932 as follows:

|                |             |                  |
|----------------|-------------|------------------|
| Select Board   | \$ 1,000.00 | per year         |
| Town Treasurer | 12,000.00   | per year         |
| Listers        | 24.40       | per hour         |
| Constable      | 24.40       | per hour         |
| Town Clerk     | 30.75       | per hour         |
| Moderator      | 50.00       | each time serves |

**ARTICLE V:** To see if the Town will vote to authorize the Treasurer, with the approval of the Select Board to borrow money, if necessary, in anticipation of taxes for Fiscal Year 2019-2020 to defray current expenses and debts of the Town and Sewer Department.

**ARTICLE VI:** To see if the Town will vote to appropriate the sum of Six Million Thirty Eight Thousand Five Hundred Eight Dollars (\$6,038,508.) which includes the specified sums of money to operate each department; and to raise by taxation the amount of Three Million Nine Hundred Twenty Thousand One Hundred Thirty Eight Dollars (\$3,920,138.) which is the necessary sum to defray operating costs for FY 2019-2020.

|                                      |                    |
|--------------------------------------|--------------------|
| Culture and Recreation               | 448,745            |
| Town Hall Building                   | 138,100            |
| Select Board                         | 35,410             |
| Executive                            | 132,800            |
| Administration                       | 26,800             |
| Finance                              | 242,130            |
| Town Clerk                           | 154,760            |
| Planning and Zoning                  | 121,870            |
| Town Highways                        | 1,792,800          |
| Cemetery Maintenance                 | 20,000             |
| Sanitation                           | 33,550             |
| Ambulance Department                 | 609,070            |
| Fire Department                      | 299,010            |
| Emergency Services Bldg. Maintenance | 38,200             |
| Constable                            | 10,570             |
| Town Police District                 | 392,393            |
| Dispatch Services                    | 349,700            |
| Welcome Center                       | 36,500             |
| Village Highway Rebate               | 288,000            |
| Select Board Contingency             | 243,500            |
| Capital Outlay                       | 295,000            |
| Economic Development Commission      | 270,000            |
| Irene Bond                           | <u>59,600</u>      |
| <b>Total</b>                         | <b>\$6,038,508</b> |

**ARTICLE VII:** To see if the Town will vote to appropriate the sum of One Million Six Hundred Five Thousand Two Hundred Ten Dollars (\$1,605,210), which includes Eight Hundred Ninety Six Thousand Two Hundred Ten Dollars (\$896,210) from user fees and Seven Hundred Nine Thousand Dollars (\$709,000) from other revenues, to pay the current expenses and debt of the sewer department for FY 2019-2020.

**ARTICLE VIII:** To see if the Town will vote to appropriate the sum of Nine Hundred Dollars (\$900) and pay each of the Trustees Three Hundred Dollars (\$300) for the purpose of paying the Trustees of Public Funds for services rendered, and approve the expenditure from the income of the Trust Funds for that purpose.

**ARTICLE IX:** To see if the Town will vote to appropriate the sum of One Thousand Five Hundred Dollars (\$1,500) for the purpose of having the Public Trust Funds audited and approve the expenditure of One Thousand Five Hundred Dollars (\$1,500) from income of the Trust Funds to pay for the Annual Audit.

- ARTICLE X:** Shall the voters of the Town of Woodstock urge the State of Vermont to:
- A) Halt any new or expanded fossil fuel infrastructure, i.e. transmission pipelines, electrical generation plants and/or industrial storage facilities.
  - B) Statutorily commit to at least 90% renewable energy by 2050 for all people in Vermont, with firm interim deadlines.
  - C) Ensure that the transition to renewable energy is fair and equitable for all residents, with no harm to marginalized groups or rural communities.
- ARTICLE XI:** Shall the voters of the Town of Woodstock request the town to do its part to meet these demands by committing to efforts such as:
- A) Protecting town lands from fossil fuel infrastructure, denying easements or agreements for any pipelines crossing town lands;
  - B) Weatherizing town buildings and schools;
  - C) Other initiatives to improve residents' quality of life while helping to reduce overall energy use.
  - D) Encourage landowners, municipalities and farmers to implement practices that build the soil carbon sponge to cool the planet and mitigating flooding and drought.
- ARTICLE XII:** Shall the Town raise and appropriate the sum of Three Thousand Dollars (\$3,000) for the support of the Woodstock Area Job Bank to connect individuals and businesses with members of our community who are seeking work and volunteer opportunities. (By Petition) (Australian Ballot)
- ARTICLE XIII:** Shall the Town of Woodstock vote to appropriate the sum of Five Thousand Dollars (\$5,000) for Woodstock WCTV8 Public Access Television to help support coverage of ongoing events within the Town of Woodstock. (By Petition) (Australian Ballot)
- ARTICLE XIV:** Shall the Town vote to raise and appropriate from the general fund the sum of Twenty Five Thousand Dollars (\$25,000) to help support the home health, maternal and child health, and hospice care provided in patients' homes and in community settings by the Visiting Nurse and Hospice for VT and NH. (By Petition) (Australian Ballot)
- ARTICLE XV:** Shall the Town appropriate the sum of Three Thousand Two Hundred Forty Seven Dollars (\$3,247) to help support outpatient mental health, and substance abuse services by the staff of Health Care and Rehabilitation Services, Inc. (HCRS). (By Petition) (Australian Ballot)
- ARTICLE XVI:** Shall the Town appropriate the sum of Three Thousand Dollars (\$3,000) to Southeastern Vermont Community Action (SEVCA) to assist Woodstock in responding to the emergency needs of the community and providing all available and applicable services to families and individuals in need. (By Petition) (Australian Ballot)
- ARTICLE XVII:** Shall the Town raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1,500) for the support of Senior Solutions (formally Council on Aging for Southeastern Vermont) for help to support seniors and their families who are trying to remain at home and not be placed in a nursing home. (By Petition) (Australian Ballot)

- ARTICLE XVIII:** Shall the Town raise and appropriate the sum of Two Hundred Ninety Eight Dollars (\$298) for the support of The Public Health Council of the Upper Valley to help continuing public health coordination for residents in the areas of Substance Misuse, Elder Care, Oral Health, Emergency Preparedness, and Healthy Living. (By Petition) (Australian Ballot)
- ARTICLE XIX:** Shall the Town appropriate the sum of One Thousand Two Hundred Fifty Dollars (\$1,250) to support programming of the Spectrum Teen Center. Our objective is to engage teens in healthy activities and make youth feel supported, welcomed and included. There is no charge to attend our program. (By Petition) (Australian Ballot)
- ARTICLE XX:** Shall the Town raise and appropriate the sum of Two Thousand Dollars (\$2,000) to support the mission of WISE (Women's Information Services, Inc.) in providing free crisis intervention and support services to victims of domestic and sexual violence, prevention education, and training to community members and professionals. (By Petition) (Australian Ballot)
- ARTICLE XXI:** Shall the Town of Woodstock appropriate the sum of Thirty Thousand Dollars (\$30,000) for the Ottauquechee Health Foundation (OHF). OHF is a nonprofit community resource that provides funding and support for individuals with limited financial means to help meet critical health and wellness needs such as medical and dental care, eyeglasses, hearing aids, dentures, prescription co-payments and short term caregiver services. (By Petition) (Australian Ballot)
- ARTICLE XXII:** Shall the Town of Woodstock appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) for Windsor County Partners for youth mentoring services provided to the children in Windsor County. (By Petition) (Australian Ballot)
- ARTICLE XXIII:** Shall the Town of Woodstock appropriate the sum of Five Hundred Dollars (\$500) to Green Mountain RSVP & Volunteer Center of Windsor County to develop opportunities for people age 55 and older to positively impact the quality of life in the community of Woodstock through volunteer service. (By Petition) (Australian Ballot)
- ARTICLE XXIV:** To see if the Town will vote to appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be allocated to the Woodstock Area Chamber of Commerce for operational expenses of the Mechanic Street Welcome Center for FY 2019-20. (By Petition) (Australian Ballot)
- ARTICLE XXV:** Shall the Town of Woodstock vote to appropriate the sum of Thirty Six Thousand One Hundred Dollars (\$36,100) as the Town's share of service for the Woodstock Area Council on Aging to run the Thompson Senior Center. The Thompson is an important community resource – providing daily meals, medical and area transportation, and an array of health, educational and social services that assist residents to age well. (By Petition) (Australian Ballot)

- ARTICLE XXVI:** Shall the Town vote to appropriate and raise by property taxes, the sum of Fifty One Thousand Two Hundred and Fifty Dollars (\$51,250) for the Norman Williams Public Library to help support the operations and maintenance of the library. These funds are over and above the level budgeted support that the Town provides to this library for Fiscal Year 2019-2020. (By Petition) (Australian Ballot)
- ARTICLE XXVII:** Shall the Town of Woodstock vote to raise, appropriate and expend the sum of Thirty Nine Thousand Dollars (\$39,000) for the support of Pentangle Arts to provide services to the residents of the Town of Woodstock. (By Petition) (Australian Ballot)
- ARTICLE XXVIII:** Shall the voters of the Town of Woodstock appropriate the sum of Twenty Five Hundred Dollars (\$2,500) to help support COVER Home Repair in their home repair and weatherization services to the residents of Woodstock. (By Petition) (Australian Ballot)
- ARTICLE XXIX:** To see if the Town will vote either or both of the exemptions listed for the buildings known as The Homestead, located on land owned by The Homestead Inc. for a period of five years. (By Petition) (Australian Ballot)
- A) Exemption from all local property taxes including local education, highway and town general.
  - B) Exemption from the state education property taxes and to raise by property taxation a sum of money to pay the exempted amount to the appropriate entity.
- ARTICLE XXX:** To see if the Town will vote either or both of the exemptions listed for the buildings known as Mertens House, located on land owned by The Homestead Inc. for a period of five years. (By Petition) (Australian Ballot)
- A) Exemption from all local property taxes including local education, highway and town general.
  - B) Exemption from the state education property taxes and to raise by property taxation a sum of money to pay the exempted amount to the appropriate entity.
- ARTICLE XXXI:** To see if the Town will vote to extend tax exempt status to the South Woodstock Fire Protection Association, Incorporated, for a period of five years, July 1<sup>st</sup>, 2019 – June 30<sup>th</sup>, 2024. (By Petition) (Australian Ballot)
- A) Exemption from all local property taxes including local education, highway and town general.
  - B) Exemption from the state education property taxes and to raise by property taxation a sum of money to pay the exempted amount to the appropriate entity.
- ARTICLE XXXII:** To see if the Town will vote either or both of the exemptions listed for the buildings known as the Prosper Community House for a period of five years. (By Petition) (Australian Ballot)
- A) Exemption from all local property taxes including local education, highway and town general.
  - B) Exemption from the state education property taxes and to raise by property taxation a sum of money to pay the exempted amount to the appropriate entity.

**ARTICLE XXXIII:** Petition for exemption of all local property taxes including local education, highway, and town general, for the land, improvements, buildings, owned by Woodstock Associates known as the Woodstock Recreation Center. Consisting of the recreation building, little theater, pools, 2.5 acres of land and the parking lot across the street for a period of five years. As well as the improvements and buildings used as a tree farm by the Woodstock Associates for a period of five years. (By Petition) (Australian Ballot)

**ARTICLE XXXIV:** To see if the Town will vote either or both of the exemptions listed below for the land and buildings owned by the Woodstock Masonic Association Inc. for a period of five years. (By Petition) (Australian Ballot)

- A) Exemption from all local property taxes including local education, highway and town general.
- B) Exemption from the state education property taxes and to raise by property taxation a sum of money to pay the exempted amount to the appropriate entity.

**ARTICLE XXXV:** To see if the Town of Woodstock will vote to exempt Woodstock Community Playschool (DBA Rainbow Playschool) from paying taxes on the playschool building located at 281 Barnard Road for a period of ten years. (By Petition) (Australian Ballot)

- A) Exemption from all local property taxes including local education, highway and town general.
- B) Exemption from the state education property taxes and to raise by property taxation a sum of money to pay the exempted amount to the appropriate entity.

**ARTICLE XXXVI:** To entertain the discussion of any other business of interest to the legal voters, such discussion shall not be construed in any manner as binding Municipal action.

Dated at Woodstock, County of Windsor, State of Vermont on this 24<sup>th</sup> day of January, 2019.

**By the Select Board members of the TOWN OF WOODSTOCK:**

L.D. Sutherland, Chair  
John Doten  
Jill M. Davies  
Sonya Stover  
Mary Riley

F. Charles Degener, III  
Town Clerk

## TOWN BUDGET

|   | Budget         | Actual         | Budget         | Proposed       |
|---|----------------|----------------|----------------|----------------|
|   | 2017/2018      | 2017/2018      | 2018/2019      | 2019/2020      |
| 1 GRANTS & CONTRIBUTIONS                  |                |                |                |                |
| 2   |                |                |                |                |
| 3 CULTURE & RECREATION                    |                |                |                |                |
| 4 Little Theater Bond Payment             | 11,000         | 11,000         | 11,000         | 11,000         |
| 5 Little Theater Bond Interest            | 5,000          | 5,280          | 5,000          | 4,800          |
| 6 Woodstock Council Aging                 | 10,600         | 10,600         | 10,810         | 11,025         |
| 7 Parades                                 | 2,000          | -              | 2,000          | 2,000          |
| 8 Town Library Contribution               | 144,840        | 144,840        | 147,750        | 150,700        |
| 9 Woodstock Rec Center                    | 285,900        | 285,900        | 287,100        | 225,000        |
| 10 Fireworks                              | 7,500          | 6,977          | 7,500          | 7,500          |
| 11 Elem School Space Rental               | 92,000         | 92,000         | -              | -              |
| 12 Pentangle                              | 34,500         | 34,500         | 36,000         | 36,720         |
| 13 <b>Total CULTURE &amp; RECREATION</b>  | <b>593,340</b> | <b>591,097</b> | <b>507,160</b> | <b>448,745</b> |
| 14  |                |                |                |                |
| 15  |                |                |                |                |
| 16 GENERAL GOVERNMENT                     |                |                |                |                |
| 17  |                |                |                |                |
| 18 TOWN HALL BUILDING                     |                |                |                |                |
| 19 Operating Supplies                     | 2,500          | 1,249          | 6,000          | 2,500          |
| 20 Other Purchased Services               | 10,000         | 8,995          | 12,000         | 12,000         |
| 21 Custodial Services                     | 11,000         | 9,378          | 9,000          | 9,000          |
| 22 Small Tools & Equipment                | 500            | 31             | 500            | 500            |
| 23 Utilities                              | 40,000         | 29,059         | 36,000         | 34,000         |
| 24 Building Improvements                  | 1,000          | -              | 500            | 500            |
| 25 Bldg Repairs & Mainte                  | 8,000          | 7,013          | 8,000          | 8,000          |
| 26 Loan Repayment- Boiler                 | -              | -              | 22,500         | 21,600         |
| 27 <b>Total TOWN HALL BUILDING</b>        | <b>73,000</b>  | <b>55,723</b>  | <b>94,500</b>  | <b>88,100</b>  |
| 28  |                |                |                |                |
| 29 CAPITAL RESERVE TOWN HALL              |                |                |                |                |
| 30 Town Hall Improvements                 | 20,000         | 20,000         | 20,000         | 50,000         |
| 31 <b>TOTAL Capital Reserve Town Hall</b> | <b>20,000</b>  | <b>20,000</b>  | <b>20,000</b>  | <b>50,000</b>  |
| 32  |                |                |                |                |
| 33 <b>TOTAL Town Hall</b>                 | <b>93,000</b>  | <b>75,723</b>  | <b>114,500</b> | <b>138,100</b> |
| 34  |                |                |                |                |
| 35 SELECT BOARD                           |                |                |                |                |
| 36 Salaries & Wages                       | 5,000          | 4,000          | 5,000          | 5,000          |
| 37 Employer Paid Benefits                 | 390            | 306            | 310            | 310            |
| 38 Legal Services                         | 2,000          | 15,728         | 18,000         | 18,000         |
| 39 Community Television                   | 1,200          | 1,200          | 1,200          | 1,200          |
| 40 Dues, Subs & Meetings                  | 5,400          | 5,259          | 5,400          | 5,400          |
| 41 Printing Town Report                   | 4,500          | 5,043          | 5,500          | 5,500          |
| 42 <b>Total SELECT BOARD</b>              | <b>18,490</b>  | <b>31,537</b>  | <b>35,410</b>  | <b>35,410</b>  |
| 43  |                |                |                |                |
| 44 EXECUTIVE                              |                |                |                |                |
| 45 Salaries & Wages                       | 90,500         | 92,449         | 92,100         | 94,200         |
| 46 Employer Paid Benefits                 | 34,000         | 34,441         | 33,500         | 33,400         |
| 47 Dues, Subs & Meetings                  | 1,400          | 1,072          | 1,400          | 1,400          |
| 48 Manager's Pick-Up Lease                | -              | -              | -              | 3,800          |
| 49 <b>Total EXECUTIVE</b>                 | <b>125,900</b> | <b>127,962</b> | <b>127,000</b> | <b>132,800</b> |



|  | Budget<br>2017/2018 | Actual<br>2017/2018 | Budget<br>2018/2019 | Proposed<br>2019/2020 |
|--|---------------------|---------------------|---------------------|-----------------------|
| 1 OFFICE ADMINISTRATION                          |                     |                     |                     |                       |
| 2 Operating Supplies                             | 3,200               | 3,333               | 3,200               | 3,400                 |
| 3 Office Supplies                                | 3,300               | 2,503               | 3,300               | 3,200                 |
| 4 Postage  | 4,200               | 2,701               | 4,000               | 3,200                 |
| 5 Equipment Maintenance                          | 3,600               | 3,606               | 3,000               | 4,000                 |
| 6 Machinery & Equipment                          | 2,700               | 1,582               | 2,700               | 2,000                 |
| 7 Communications                                 | 4,000               | 3,760               | 4,400               | 4,000                 |
| 8 Advertising                                    | 2,500               | 7,466               | 2,500               | 3,500                 |
| 9 <b>Total OFFICE ADMINISTRATION</b>             | 23,500              | 24,951              | 23,100              | 23,300                |
| 10   |                     |                     |                     |                       |
| 11 CAPITAL RESERVE EXEC & OFFICE ADMIN           |                     |                     |                     |                       |
| 12 Office Equipment                              | 1,500               | 1,500               | 1,500               | 1,500                 |
| 13 Computer Software                             | 2,000               | 2,000               | 2,000               | 2,000                 |
| 14 Manager's Pick-up                             | 1,500               | 1,500               | 2,250               | -                     |
| 15 <b>TOTAL Capital Reserve Exec &amp; Admin</b> | 5,000               | 5,000               | 5,750               | 3,500                 |
| 16   |                     |                     |                     |                       |
| 17 <b>Total Executive &amp; Office Admin</b>     | 154,400             | 157,912             | 155,850             | 159,600               |
| 18   |                     |                     |                     |                       |
| 19 FINANCE                                       |                     |                     |                     |                       |
| 20   |                     |                     |                     |                       |
| 21 AUDITING                                      |                     |                     |                     |                       |
| 22 Professional Services                         | 13,000              | 13,900              | 13,000              | 15,000                |
| 23 <b>Total AUDITING</b>                         | 13,000              | 13,900              | 13,000              | 15,000                |
| 24   |                     |                     |                     |                       |
| 25 TREASURER                                     |                     |                     |                     |                       |
| 26 Salaries & Wages                              | 16,000              | 14,805              | 16,000              | 12,000                |
| 27 Employer Paid Benefits                        | 1,400               | 1,133               | 1,400               | 1,000                 |
| 28 Travel & Transportation                       | 2,600               | 2,172               | 2,600               | 2,200                 |
| 29 Dues, Subs & Meetings                         | 100                 | -                   | 100                 | 100                   |
| 30 <b>Total TREASURER</b>                        | 20,100              | 18,110              | 20,100              | 15,300                |
| 31   |                     |                     |                     |                       |
| 32 ACCOUNTING                                    |                     |                     |                     |                       |
| 33 Salaries & Wages                              | 43,750              | 47,842              | 58,600              | 62,000                |
| 34 Employer Paid Benefits                        | 13,900              | 15,140              | 16,200              | 19,000                |
| 35 Software Upgrade                              | 100                 | -                   | 100                 | 100                   |
| 36 Professional Services                         | 200                 | 135                 | 200                 | 200                   |
| 37 Other Purchased Services                      | 800                 | -                   | 800                 | 800                   |
| 38 <b>Total ACCOUNTING</b>                       | 58,750              | 63,117              | 75,900              | 82,100                |
| 39   |                     |                     |                     |                       |
| 40 TAX LISTING                                   |                     |                     |                     |                       |
| 41 Salaries & Wages                              | 74,250              | 74,050              | 74,250              | 76,110                |
| 42 Employer Paid Benefits                        | 27,125              | 26,164              | 27,125              | 28,750                |
| 43 Operating Supplies                            | 250                 | 413                 | 400                 | 400                   |
| 44 Professional Services                         | 200                 | -                   | 200                 | 200                   |
| 45 Other Purchased Services                      | 350                 | 515                 | 350                 | 350                   |
| 46 Licensed State Support                        | 350                 | -                   | 350                 | 350                   |
| 47 Equip Repair & Maintenance                    | 100                 | 213                 | 200                 | 200                   |
| 48 Travel & Transportation                       | 250                 | 394                 | 250                 | 250                   |
| 49 Dues, Subs & Meetings                         | 250                 | 185                 | 800                 | 800                   |
| 50 <b>Total TAX LISTING</b>                      | 103,125             | 101,933             | 103,925             | 107,410               |

|  | Budget<br>2017/2018 | Actual<br>2017/2018 | Budget<br>2018/2019 | Proposed<br>2019/2020 |
|--|---------------------|---------------------|---------------------|-----------------------|
| 1 COLLECTING                               |                     |                     |                     |                       |
| 2 Salaries & Wages                         | 16,100              | 16,404              | 16,100              | 16,500                |
| 3 Employer Paid Benefits                   | 5,480               | 4,604               | 5,725               | 5,820                 |
| 4 Legal Services                           | -                   | -                   | -                   | -                     |
| 5 <b>Total TAX COLLECTING</b>              | 21,580              | 21,008              | 21,825              | 22,320                |
| 6  |                     |                     |                     |                       |
| 7  |                     |                     |                     |                       |
| 8 CAPITAL RESERVE FINANCE                  |                     |                     |                     |                       |
| 9 Lister's Equipment                       | 1,000               | 1,000               | -                   | -                     |
| 10 <b>Total CAPITAL RESERVE FINANCE</b>    | 1,000               | 1,000               | -                   | -                     |
| 11   |                     |                     |                     |                       |
| 12 <b>Total FINANCE</b>                    | 217,555             | 218,068             | 234,750             | 242,130               |
| 13   |                     |                     |                     |                       |
| 14 TOWN CLERK                              |                     |                     |                     |                       |
| 15 BOARD OF CIVIL AUTHORITY                |                     |                     |                     |                       |
| 16 Printing Supplies                       | 2,000               | 1,563               | 4,000               | 1,600                 |
| 17 BCA Wages                               | 500                 | 971                 | 1,000               | 600                   |
| 18 Election Wages                          | 500                 | 215                 | 1,600               | 600                   |
| 19 <b>Total BOARD OF CIVIL AUTHORITY</b>   | 3,000               | 2,749               | 6,600               | 2,800                 |
| 20   |                     |                     |                     |                       |
| 21 TOWN CLERK                              |                     |                     |                     |                       |
| 22 Salaries & Wages                        | 54,040              | 59,045              | 62,400              | 63,960                |
| 23 Asst Town Clerk Wages                   | 21,300              | 25,730              | 29,000              | 29,000                |
| 24 Employer Paid Benefits                  | 45,625              | 41,220              | 47,200              | 50,100                |
| 25 Office Supplies                         | 360                 | 371                 | 400                 | 400                   |
| 26 Other Purchased Services                | 300                 | 5                   | 300                 | 300                   |
| 27 Machinery & Equipment                   | 600                 | 214                 | 500                 | 500                   |
| 28 Copier Lease                            | 750                 | 2,245               | 2,400               | 2,400                 |
| 29 Dues, Subs & Meetings                   | 600                 | 583                 | 800                 | 800                   |
| 30 Record Retention                        | 3,200               | 1,725               | 3,200               | 1,000                 |
| 31 <b>Total TOWN CLERK</b>                 | 126,775             | 131,139             | 146,200             | 148,460               |
| 32   |                     |                     |                     |                       |
| 33 CAPITAL RESERVE TOWN CLERK              |                     |                     |                     |                       |
| 34 Town Clerk Vault                        | 3,500               | 3,500               | 3,500               | 3,500                 |
| 35 <b>Total CAPITAL RESERVE TOWN CLERK</b> | 3,500               | 3,500               | 3,500               | 3,500                 |
| 36   |                     |                     |                     |                       |
| 37 <b>Total TOWN CLERK</b>                 | 133,275             | 137,388             | 156,300             | 154,760               |
| 38   |                     |                     |                     |                       |
| 39 BOARDS & AGENCIES                       |                     |                     |                     |                       |
| 40   |                     |                     |                     |                       |
| 41 PLANNING & ZONING                       |                     |                     |                     |                       |
| 42 Salaries & Wages                        | 74,800              | 70,133              | 76,000              | 75,820                |
| 43 Employer Paid Benefits                  | 31,000              | 26,242              | 29,200              | 31,200                |
| 44 Professional Services                   | 500                 | 935                 | 500                 | 500                   |
| 45 Equipment Purchase                      | 250                 | 52                  | 250                 | 250                   |
| 46 Travel & Transportation                 | 4,000               | 2,506               | 4,000               | 4,000                 |
| 47 Dues, Subs & Meetings                   | 6,000               | 5,820               | 6,000               | 6,000                 |
| 48 Advertising                             | 2,500               | 1,992               | 2,500               | 2,500                 |
| 49 GIS Mapping                             | 100                 | -                   | 100                 | 100                   |
| 50 Conservation Commission                 | 500                 | 135                 | 500                 | 500                   |
| 51 <b>Total PLANNING &amp; ZONING</b>      | 119,650             | 107,814             | 119,050             | 120,870               |

|  | Budget<br>2017/2018 | Actual<br>2017/2018 | Budget<br>2018/2019 | Proposed<br>2019/2020 |
|--|---------------------|---------------------|---------------------|-----------------------|
| 1 CAPITAL RESERVE BOARDS & AGENCIES                    |                     |                     |                     |                       |
| 2 Town Plan Consulting                                 | 1,000               | 1,000               | 1,000               | 1,000                 |
| 3 Computer Equip Replace                               | 500                 | 500                 | -                   | -                     |
| 4 <b>Total CAPITAL RESERVE BOARDS &amp; AGENCIES</b>   | <b>1,500</b>        | <b>1,500</b>        | <b>1,000</b>        | <b>1,000</b>          |
| 5  |                     |                     |                     |                       |
| 6 <b>Total BOARDS &amp; AGENCIES</b>                   | <b>121,150</b>      | <b>109,314</b>      | <b>120,050</b>      | <b>121,870</b>        |
| 7  |                     |                     |                     |                       |
| 8 <b>Total GENERAL GOVERNMENT</b>                      | <b>737,870</b>      | <b>729,943</b>      | <b>816,860</b>      | <b>851,870</b>        |
| 9  |                     |                     |                     |                       |
| 10 PUBLIC WORKS  |                     |                     |                     |                       |
| 11 HIGHWAY DEPARTMENT                                  |                     |                     |                     |                       |
| 12   |                     |                     |                     |                       |
| 13 TRAFFIC CONTROL                                     |                     |                     |                     |                       |
| 14 Operating Supplies                                  | 2,750               | 4,537               | 3,500               | 5,000                 |
| 15 Equipment Maintenance & Repairs                     | 500                 | -                   | 500                 | -                     |
| 16 Traffic Control Signs & Posts                       | 1,000               | 2,131               | 1,000               | 2,000                 |
| 17 <b>Total TRAFFIC CONTROL</b>                        | <b>4,250</b>        | <b>6,668</b>        | <b>5,000</b>        | <b>7,000</b>          |
| 18   |                     |                     |                     |                       |
| 19 HIGHWAY CONSTRUCTION & MAINTENANCE                  |                     |                     |                     |                       |
| 20 Salaries & Wages                                    | 371,150             | 368,000             | 373,200             | 378,000               |
| 21 Overtime  | 48,500              | 74,216              | 50,300              | 55,000                |
| 22 Summer Help-Wages                                   | 4,500               | 1,033               | 4,500               | 2,500                 |
| 23 Employer Paid Benefits                              | 175,000             | 179,236             | 205,000             | 210,000               |
| 24 Operating Supplies-Maintenance                      | 26,000              | 24,085              | 30,000              | 30,000                |
| 25 Office Supplies                                     | 250                 | 304                 | 100                 | 100                   |
| 26 Professional Services                               | 1,000               | -                   | 1,000               | 1,000                 |
| 27 Other Purchased Services                            | 39,000              | 38,406              | 39,000              | 39,000                |
| 28 Emergency Work                                      | -                   | -                   | 1,000               | 1,000                 |
| 29 Street Line Painting                                | -                   | -                   | 10,000              | 10,000                |
| 30 Snow Dump Pollution Monitoring                      | 7,000               | 10,932              | 2,000               | 2,000                 |
| 31 Small Tools & Equipment                             | 2,000               | 1,417               | 2,000               | 2,000                 |
| 32 Rentals   | 1,000               | 815                 | 1,000               | 2,000                 |
| 33 Communications                                      | 1,500               | 3,603               | 1,500               | 3,600                 |
| 34 Rubbish Removal                                     | 12,000              | 12,069              | 12,000              | 14,600                |
| 35 Diesel & Gasoline                                   | 53,500              | 57,936              | 53,500              | 60,000                |
| 36 Spot Gravel   | 72,000              | 106,599             | 72,000              | 72,000                |
| 37 Pavement Patch (Town)                               | 8,000               | 7,712               | 8,000               | 8,000                 |
| 38 State Mandate Stormwater Mgmt.                      | 7,000               | 7,044               | 14,000              | 14,000                |
| 39 Village Street Paving                               | 40,000              | 21,553              | 40,000              | 55,000                |
| 40 Road Stabilization                                  | 30,000              | 31,414              | 30,000              | 30,000                |
| 41 Town Road Paving                                    | 15,000              | 11,064              | 15,000              | 20,000                |
| 42 Pavement Patch (Route 4)                            | 15,000              | 22,000              | 15,000              | 15,000                |
| 43 Roadside Tree Maintenance                           | 12,000              | 19,652              | 12,000              | 20,000                |
| 44 Crosswalk Maintenance                               | 11,000              | 9,532               | 12,000              | 12,000                |
| 45 Reconstruct North St Retaining Wall                 | -                   | -                   | 45,000              | -                     |
| 46 Salt & Sand   | 178,000             | 200,414             | 190,000             | 190,000               |
| 47 Unclassified  | 12,000              | -                   | 6,000               | 6,000                 |
| 48 <b>Total HIGHWAY CONSTRUCTION &amp; MAINTENANCE</b> | <b>1,142,400</b>    | <b>1,209,033</b>    | <b>1,245,100</b>    | <b>1,252,800</b>      |

|  | Budget<br>2017/2018 | Actual<br>2017/2018 | Budget<br>2018/2019 | Proposed<br>2019/2020 |
|--|---------------------|---------------------|---------------------|-----------------------|
| 1 BRIDGES, CULVERTS & STORM DRAINS               |                     |                     |                     |                       |
| 2 Operating Supplies                             | 2,000               | 3,502               | 2,000               | 2,000                 |
| 3 Repair & Maint Supplies                        | 6,000               | 13,150              | 6,000               | 6,000                 |
| 4 Other Purchased Services                       | 10,000              | 10,352              | 10,000              | 10,000                |
| 5 Engineering Services                           | 1,000               | 3,680               | 1,000               | 1,000                 |
| 6 Rentals  | 500                 | 795                 | 500                 | 500                   |
| 7 Culverts & Drains                              | 7,500               | 9,577               | 7,500               | 7,500                 |
| 8 Catch Basins                                   | 6,000               | 1,046               | 6,000               | 6,000                 |
| 9 Bridge Rehabilitation                          | 30,000              | 12,036              | 30,000              | 20,000                |
| 10 <b>Total BRIDGES,CULVERTS&amp;STORMDRAINS</b> | 63,000              | 54,137              | 63,000              | 53,000                |
| 11   |                     |                     |                     |                       |
| 12 HIGHWAY EQUIPMENT                             |                     |                     |                     |                       |
| 13 Operating Supplies                            | 8,000               | 13,188              | 8,000               | 12,000                |
| 14 Repair & Maintenance                          | 44,000              | 58,005              | 65,000              | 65,000                |
| 15 Equipment Maint. Supplies                     | 4,000               | 3,294               | -                   | -                     |
| 16 Other Purchased Services                      | 2,000               | 1,950               | 5,000               | 3,000                 |
| 17 Equipment Repair                              | 2,000               | 3,285               | -                   | -                     |
| 18 Grader Lease                                  | 25,000              | 24,788              | -                   | 30,000                |
| 19 Backhoe Lease/Purchase                        | 18,400              | -                   | 18,400              | 22,600                |
| 20 Loader Lease/Purchase                         | 17,800              | -                   | -                   | -                     |
| 21 Small Tools & Equipment                       | 1,100               | 446                 | 1,100               | 1,100                 |
| 22 Ton Truck '19 ( Alex )                        | 13,800              | 13,429              | 13,800              | 16,000                |
| 23 DumpTk Lease/Purchase '16                     | 19,500              | 19,369              | 19,700              | -                     |
| 24 DumpTk Lease/Purchase '17                     | 20,000              | -                   | -                   | -                     |
| 25 DumpTrkLeasePurchase '15                      | 19,200              | 19,380              | 19,685              | -                     |
| 26 Pickup Lease / Purchase                       | 6,800               | 6,762               | 6,800               | 6,800                 |
| 27 Equipment Purchase                            | 200                 | -                   | -                   | -                     |
| 28 Pickup Purchase                               | -                   | -                   | 4,000               | -                     |
| 29 F-450 Lease Purchase '19 (Ken)                | -                   | -                   | 16,000              | 16,000                |
| 30 Riding Mower Purchase                         | -                   | -                   | 3,500               | -                     |
| 31 Communications                                | 500                 | 1,378               | 500                 | 500                   |
| 32 Dump Truck '19 4x4 w/ Scraper                 | -                   | -                   | -                   | 30,000                |
| 33 <b>Total HIGHWAY EQUIPMENT</b>                | 202,300             | 165,274             | 181,485             | 203,000               |
| 34   |                     |                     |                     |                       |
| 35 SIDEWALK MAINTENANCE                          |                     |                     |                     |                       |
| 36 Sidewalk Maintenance                          | 12,000              | 10,458              | 15,000              | 12,000                |
| 37 Sidewalk Construction                         | 4,000               | 12                  | 8,000               | 25,000                |
| 38 <b>Total SIDEWALK MAINTENANCE</b>             | 16,000              | 10,469              | 23,000              | 37,000                |
| 39   |                     |                     |                     |                       |
| 40 STREET LIGHTS                                 |                     |                     |                     |                       |
| 41 Pole Replacement                              | -                   | -                   | 8,000               | 8,000                 |
| 42 Street Lights                                 | 42,500              | 39,372              | 42,500              | 42,000                |
| 43 <b>Total STREET LIGHTS</b>                    | 42,500              | 39,372              | 50,500              | 50,000                |
| 44   |                     |                     |                     |                       |
| 45 PARKS   |                     |                     |                     |                       |
| 46 Operating Supplies                            | 2,000               | 2,289               | 1,500               | 1,500                 |
| 47 Paw Bags                                      | 1,400               | 1,315               | 2,900               | 2,000                 |
| 48 Fence Maintenance                             | 200                 | -                   | 200                 | 200                   |
| 49 Small Tools & Equipment                       | 250                 | 250                 | 250                 | 250                   |
| 50 Rubbish Removal                               | 3,000               | 441                 | 2,600               | -                     |
| 51 <b>Total PARKS</b>                            | 6,850               | 4,294               | 7,450               | 3,950                 |

|  | Budget<br>2017/2018 | Actual<br>2017/2018 | Budget<br>2018/2019 | Proposed<br>2019/2020 |
|--|---------------------|---------------------|---------------------|-----------------------|
| 1 PUBLIC WORKS BUILDINGS                   |                     |                     |                     |                       |
| 2 Utilities                                | 19,000              | 23,036              | 21,200              | 24,000                |
| 3 Building Improvements                    | 250                 | 1,155               | 250                 | 250                   |
| 4 Bldg Repairs & Maintenance               | 3,600               | 4,512               | 3,600               | 3,600                 |
| 5 Mechanic St. Garage Inspection           | -                   | -                   | 5,000               | -                     |
| 6 Bond Payment                             | 70,000              | 70,000              | 70,000              | 70,000                |
| 7 Bond Payment - Interest                  | 30,300              | 27,583              | 28,800              | 26,200                |
| 8 <b>Total PUBLIC WORKS BUILDINGS</b>      | <b>123,150</b>      | <b>126,286</b>      | <b>128,850</b>      | <b>124,050</b>        |
| 9  |                     |                     |                     |                       |
| 10 CAPITAL RESERVE HIGHWAY                 |                     |                     |                     |                       |
| 11 Equip Dump Truck '17                    | 20,000              | 20,000              | -                   | -                     |
| 12 Equip Dump Truck '19                    | 35,000              | 35,000              | -                   | -                     |
| 13 Ton Truck '20 ( Ken )                   | 12,000              | -                   | -                   | -                     |
| 14 Snow Blower                             | 12,500              | 12,500              | -                   | -                     |
| 15 Ton Truck '19 ( Alex )                  | -                   | -                   | -                   | -                     |
| 16 Utility Truck                           | -                   | -                   | 10,000              | -                     |
| 17 The Green-Archway Entrances             | 3,000               | 3,000               | -                   | -                     |
| 18 General Bridge O & M                    | 25,000              | 25,000              | 25,000              | 25,000                |
| 19 Old River Rd Culvert                    | 15,000              | 15,000              | -                   | -                     |
| 20 Cox District Rd Box Culvert             | 20,000              | 20,000              | -                   | -                     |
| 21 Emergency Infrastructure                | 23,000              | 23,000              | 10,000              | 20,000                |
| 22 Pleasant St. Bridge Deck '22            | -                   | -                   | 10,000              | 5,000                 |
| 23 Rt 4 Garage Generator                   | -                   | -                   | 2,000               | 2,000                 |
| 24 Street Drain Pipe Repair                | -                   | -                   | 5,000               | 5,000                 |
| 25 Catch Basin Repair                      | -                   | -                   | 5,000               | 5,000                 |
| 26 <b>Total CAPITAL RESERVE HIGHWAY</b>    | <b>165,500</b>      | <b>153,500</b>      | <b>67,000</b>       | <b>62,000</b>         |
| 27   |                     |                     |                     |                       |
| 28 <b>Total HIGHWAY DEPARTMENTS</b>        | <b>1,765,950</b>    | <b>1,769,034</b>    | <b>1,771,385</b>    | <b>1,792,800</b>      |
| 29   |                     |                     |                     |                       |
| 30 MAINTAINING CEMETERIES                  |                     |                     |                     |                       |
| 31 Other Purchased Services                | 14,000              | 15,595              | 14,000              | 16,000                |
| 32 Repair & Maintenance                    | 1,000               | 2,078               | 1,000               | 1,000                 |
| 33 <b>Total MAINTAINING CEMETARIES</b>     | <b>15,000</b>       | <b>17,673</b>       | <b>15,000</b>       | <b>17,000</b>         |
| 34   |                     |                     |                     |                       |
| 35 CAPITAL RESERVE CEMETARIES              |                     |                     |                     |                       |
| 36 Cemetery Improvements                   | 3,000               | 3,000               | 3,000               | 3,000                 |
| 37 <b>Total CAPITAL RESERVE CEMETARIES</b> | <b>3,000</b>        | <b>3,000</b>        | <b>3,000</b>        | <b>3,000</b>          |
| 38   |                     |                     |                     |                       |
| 39 <b>Total MAINTAINING CEMETERIES</b>     | <b>18,000</b>       | <b>20,673</b>       | <b>18,000</b>       | <b>20,000</b>         |
| 40   |                     |                     |                     |                       |
| 41 SANITATION                              |                     |                     |                     |                       |
| 42 Upper Valley Solid Waste                | 34,000              | 33,528              | 33,528              | 33,550                |
| 43 <b>Total SANITATION</b>                 | <b>34,000</b>       | <b>33,528</b>       | <b>33,528</b>       | <b>33,550</b>         |
| 44   |                     |                     |                     |                       |
| 45 WELCOME CENTER                          |                     |                     |                     |                       |
| 46 Maintenance Supplies                    | 2,500               | 2,585               | 2,500               | 2,600                 |
| 47 Custodial Services                      | 19,000              | 18,584              | 19,000              | 19,000                |
| 48 Propane                                 | 850                 | 1,349               | 1,200               | 1,200                 |
| 49 Electricity                             | 1,000               | 1,207               | 1,400               | 1,400                 |
| 50 Misc Utilities                          | 3,000               | 1,643               | 1,800               | 1,800                 |
| 51 Building Improvements                   | -                   | -                   | 2,000               | 1,000                 |
| 52 Building Repairs & Maintenance          | 1,000               | 3,119               | 3,500               | 4,000                 |
| 53 Chamber Office Loan Principle           | 4,000               | 3,856               | 4,000               | 2,000                 |
| 54 Chamber Office Loan Interest            | 2,000               | 1,995               | 2,000               | 3,500                 |
| 55 <b>Total WELCOME CENTER</b>             | <b>33,350</b>       | <b>34,338</b>       | <b>37,400</b>       | <b>36,500</b>         |

| PUBLIC SAFETY |  | Budget<br>2017/2018 | Actual<br>2017/2018 | Budget<br>2018/2019 | Proposed<br>2019/2020 |
|---------------|--|---------------------|---------------------|---------------------|-----------------------|
| 1             | AMBULANCE OPERATIONS                       |                     |                     |                     |                       |
| 2             | Chief of Emergency Services Salary & Wages | -                   | -                   | 7,500               | 29,640                |
| 3             | Chief of Emergency Services Benefits       | -                   | -                   | 600                 | 17,970                |
| 4             | Paramedic & Billing Salaries & Wages       | 80,350              | 79,512              | 73,025              | 69,600                |
| 5             | Paramedic & Billing Benefits               | 33,450              | 30,837              | 34,300              | 33,950                |
| 6             | Operating Supplies                         | 23,000              | 21,798              | 30,000              | 25,000                |
| 7             | Office Supplies                            | 3,000               | 2,662               | 3,000               | 3,000                 |
| 8             | Repair & Maint Supplies                    | 100                 | 639                 | 100                 | 500                   |
| 9             | Paramedic Supplies                         | 2,500               | 1,674               | 4,000               | 3,500                 |
| 10            | Billing Software                           | 4,300               | 300                 | 5,000               | 4,000                 |
| 11            | Other Purchased Services                   | 2,600               | 3,602               | 2,600               | 3,500                 |
| 12            | EMS Responder Wages                        | 220,000             | 232,411             | 240,000             | 263,000               |
| 13            | Paramedic Intercept                        | 10,000              | 7,523               | 8,000               | 8,000                 |
| 14            | Contract Services                          | -                   | 21,030              | -                   | -                     |
| 15            | Personal Protection Equip                  | 1,000               | 194                 | 1,000               | 1,000                 |
| 16            | Rental Quarters                            | -                   | -                   | 5,220               | 5,220                 |
| 17            | Communications                             | 100                 | -                   | 600                 | 600                   |
| 18            | Dues, Subs & Meetings                      | 750                 | 474                 | 750                 | 600                   |
| 19            | Medical Testing                            | 300                 | -                   | 300                 | 300                   |
| 20            | Uncollectable Accounts                     | 20,000              | 43,451              | 20,000              | 20,000                |
| 21            | 3% Tax on VT Patient Income                | 1,000               | -                   | 1,000               | 1,000                 |
| 22            | Medicare & Ins Allowance                   | 100                 | -                   | 100                 | 100                   |
| 23            | <b>Total AMBULANCE OPERATIONS</b>          | <b>402,550</b>      | <b>446,107</b>      | <b>437,095</b>      | <b>490,480</b>        |
| 24            |  |                     |                     |                     |                       |
| 25            | AMBULANCE VEHICLE                          |                     |                     |                     |                       |
| 26            | Small Tools & Equipment                    | 1,400               | 556                 | 1,400               | 750                   |
| 27            | Ambulance 1 Maintenance                    | 2,000               | 1,995               | 2,000               | 2,000                 |
| 28            | Ambulance 2 Maintenance                    | 4,000               | 1,071               | 2,000               | 2,000                 |
| 29            | Ambulance 3 Maintenance                    | 2,000               | 7,751               | 4,000               | 4,000                 |
| 30            | Communications                             | 100                 | 275                 | 500                 | 500                   |
| 31            | Fuel                                       | 5,000               | 2,957               | 4,000               | 4,000                 |
| 32            | <b>Total AMBULANCE VEHICLE</b>             | <b>14,500</b>       | <b>14,605</b>       | <b>13,900</b>       | <b>13,250</b>         |
| 33            |  |                     |                     |                     |                       |
| 34            | AMBULANCE TRAINING                         |                     |                     |                     |                       |
| 35            | Training Wages                             | 3,000               | 5,832               | 3,500               | 3,500                 |
| 36            | Employer Paid Benefits                     | 200                 | 626                 | 200                 | 200                   |
| 37            | Operating Supplies                         | 400                 | 416                 | 1,000               | 1,000                 |
| 38            | Professional Services                      | 600                 | 1,506               | 600                 | 600                   |
| 39            | Small Tools & Equipment                    | 100                 | 332                 | 100                 | 100                   |
| 40            | Travel & Transportation                    | 300                 | -                   | 500                 | 500                   |
| 41            | Dues, Subs & Meetings                      | 200                 | 408                 | 200                 | 300                   |
| 42            | State EMS Training                         | 5,000               | 9,557               | 5,000               | 5,000                 |
| 43            | <b>Total AMBULANCE TRAINING</b>            | <b>9,800</b>        | <b>18,676</b>       | <b>11,100</b>       | <b>11,200</b>         |
| 44            |  |                     |                     |                     |                       |
| 45            | AMBULANCE COMMUNICATIONS                   |                     |                     |                     |                       |
| 46            | Office Phone & Internet                    | 1,800               | 1,555               | 1,800               | 1,700                 |
| 47            | Vehicle Cell Phones                        | 1,000               | 144                 | 1,000               | 1,000                 |
| 48            | Pagers                                     | 1,000               | 293                 | 3,000               | 3,000                 |
| 49            | Portable Radios                            | 1,000               | 3,415               | 3,000               | 3,000                 |
| 50            | Vehicle Mobile Radios                      | 500                 | -                   | 500                 | 500                   |
| 51            | <b>Total AMBULANCE COMMUNICATIONS</b>      | <b>5,300</b>        | <b>5,407</b>        | <b>9,300</b>        | <b>9,200</b>          |

|   | Budget<br>2017/2018 | Actual<br>2017/2018 | Budget<br>2018/2019 | Proposed<br>2019/2020 |
|---|---------------------|---------------------|---------------------|-----------------------|
| 1 CAPITAL RESERVE AMBULANCE                   |                     |                     |                     |                       |
| 2 Cardiac Monitors                            | -                   | -                   | 10,000              | 10,000                |
| 3 Portable Computer                           | 2,500               | 2,500               | 2,500               | 2,500                 |
| 4 Ambulance 2018                              | 25,000              | 25,000              | 25,000              | 10,000                |
| 5 Ambulance 2021                              | -                   | -                   | -                   | 50,000                |
| 6 Pagers                                      | -                   | -                   | 2,000               | 2,000                 |
| 7 2 way radios                                | -                   | -                   | 3,000               | 3,000                 |
| 8 <b>Total CAPITAL RESERVE AMBULANCE</b>      | 27,500              | 27,500              | 42,500              | 77,500                |
| 9   |                     |                     |                     |                       |
| 10 HEALTH OFFICER                             |                     |                     |                     |                       |
| 11 Salaries & Wages                           | 6,300               | 6,300               | 6,500               | 6,650                 |
| 12 Employer Paid Benefits                     | 480                 | 482                 | 480                 | 490                   |
| 13 Water Testing Supplies                     | 100                 | -                   | 100                 | 100                   |
| 14 Travel & Transportation                    | 100                 | -                   | 100                 | 100                   |
| 15 Dues, Subs & Meetings                      | 100                 | -                   | 100                 | 100                   |
| 16 <b>Total HEALTH OFFICER</b>                | 7,080               | 6,782               | 7,280               | 7,440                 |
| 17  |                     |                     |                     |                       |
| 18 <b>Total AMBULANCE DEPARTMENT</b>          | 466,730             | 519,077             | 521,175             | 609,070               |
| 19  |                     |                     |                     |                       |
| 20 FIRE DEPARTMENT                            |                     |                     |                     |                       |
| 21  |                     |                     |                     |                       |
| 22 FIREFIGHTING                               |                     |                     |                     |                       |
| 23 Chief of Emergency Services Salary & Wages | -                   | -                   | 18,200              | 29,640                |
| 24 Chief of Emergency Services Benefits       | -                   | -                   | 1,500               | 17,970                |
| 25 Salaries & Wages                           | 100,000             | 70,123              | 61,800              | 60,000                |
| 26 Employer Paid Benefits                     | 10,500              | 5,364               | 5,000               | 5,000                 |
| 27 Operating Supplies                         | 2,500               | 2,523               | 4,000               | 4,000                 |
| 28 Professional Services                      | 1,750               | 846                 | 1,750               | 1,750                 |
| 29 Winter Hydrant Maint                       | 3,600               | 3,500               | 3,600               | 3,600                 |
| 30 Hydrant Rental                             | 25,000              | 19,170              | 25,200              | 25,200                |
| 31 Travel & Transportation                    | 200                 | -                   | 200                 | 200                   |
| 32 Dues, Subs & Meetings                      | 900                 | 470                 | 900                 | 900                   |
| 33 Education                                  | 2,500               | 776                 | 2,500               | 2,500                 |
| 34 CDL Licensing                              | 500                 | 246                 | 500                 | 500                   |
| 35 Medical Testing                            | 750                 | 513                 | 750                 | 750                   |
| 36 Fire Prevention                            | 1,000               | 423                 | 1,000               | 1,000                 |
| 37 <b>Total FIREFIGHTING</b>                  | 149,200             | 103,954             | 126,900             | 153,010               |
| 38  |                     |                     |                     |                       |
| 39 FIRE COMMUNICATIONS                        |                     |                     |                     |                       |
| 40 Alarm Registration Admin                   | 200                 | -                   | 200                 | 200                   |
| 41 Equip Repair & Mainte                      | 3,000               | 545                 | 3,000               | 2,500                 |
| 42 Machinery & Equipment                      | 2,500               | 207                 | 2,500               | 1,000                 |
| 43 Communications                             | 3,000               | 3,799               | 3,000               | 3,800                 |
| 44 Security Alarm Radios                      | 5,000               | -                   | -                   | -                     |
| 45 <b>TOTAL FIRE COMMUNICATIONS</b>           | 13,700              | 4,551               | 8,700               | 7,500                 |

|   | Budget<br>2017/2018 | Actual<br>2017/2018 | Budget<br>2018/2019 | Proposed<br>2019/2020 |
|---|---------------------|---------------------|---------------------|-----------------------|
| 1 FIRE TRUCK & EQUIPMENT                        |                     |                     |                     |                       |
| 2 Operating Supplies                            | 1,500               | 1,438               | 1,500               | 1,500                 |
| 3 Repair & Maintenance                          | 2,500               | 56                  | 2,500               | 2,500                 |
| 4 Hose Testing                                  | -                   | -                   | 2,000               | 2,000                 |
| 5 Pump Testing                                  | -                   | -                   | 2,000               | 2,000                 |
| 6 Engine #1 Maintenance                         | 3,000               | 1,226               | 3,000               | 3,000                 |
| 7 Engine #2 Maintenance                         | 2,500               | 1,804               | 2,500               | 2,500                 |
| 8 Engine #3 Maintenance                         | 1,500               | 4,071               | 1,500               | 1,500                 |
| 9 Rescue Maintenance                            | 1,500               | 1,527               | 1,500               | 1,500                 |
| 10 Fuel   | 1,500               | 214                 | 1,500               | 1,500                 |
| 11 Fire Truck 2018                              | -                   | -                   | -                   | 72,000                |
| 12 <b>Total FIRE TRUCK &amp; EQUIPMENT</b>      | 14,000              | 10,334              | 18,000              | 90,000                |
| 13  |                     |                     |                     |                       |
| 14 FIREFIGHTING EQUIPMENT                       |                     |                     |                     |                       |
| 15 Operating Supplies                           | 1,500               | 1,591               | 1,500               | 1,500                 |
| 16 Equipment Maintenance                        | 1,000               | 638                 | 1,000               | 1,000                 |
| 17 Air Pack Maint & Equip                       | 3,000               | 1,878               | 3,000               | 3,000                 |
| 18 Equipment Purchase                           | 3,000               | 1,230               | 3,000               | 2,500                 |
| 19 Small Tools & Equipment                      | 400                 | 434                 | 400                 | 400                   |
| 20 Rescue Equipment                             | 800                 | 612                 | 800                 | 800                   |
| 21 Bunker Gear Replacement Pieces               | 2,500               | 4,369               | 2,500               | 2,500                 |
| 22 Hose Adapters                                | 1,000               | 247                 | 1,000               | 1,000                 |
| 23 <b>Total FIREFIGHTING EQUIPMENT</b>          | 13,200              | 10,998              | 13,200              | 12,700                |
| 24  |                     |                     |                     |                       |
| 25 CAPITAL RESERVE FIRE DEPARTMENT              |                     |                     |                     |                       |
| 26 Pager Replacement                            | 2,000               | 2,000               | 2,000               | 2,000                 |
| 27 Fire Truck                                   | 20,000              | 20,000              | 70,000              | -                     |
| 28 Bunker Gear                                  | 5,000               | 5,000               | 12,500              | 12,500                |
| 29 Generator                                    | 5,000               | 5,000               | 7,000               | 3,000                 |
| 30 Air Pack Regulators and Frames               | 4,000               | 4,000               | 9,300               | 9,300                 |
| 31 Air Pack Tanks                               | 1,000               | 1,000               | 2,000               | 2,000                 |
| 32 Boiler Replacement                           | -                   | -                   | 2,600               | -                     |
| 33 LED Lighting                                 | -                   | -                   | 2,000               | 2,000                 |
| 34 New EMS Building Conceptual Study            | -                   | -                   | 3,000               | 3,000                 |
| 35 Fire Ground 2-way Radios                     | -                   | -                   | 2,000               | 2,000                 |
| 36 <b>Total CAPITAL RESERVE FIRE DEPARTMENT</b> | 37,000              | 37,000              | 112,400             | 35,800                |
| 37  |                     |                     |                     |                       |
| 38 <b>Total FIRE DEPARTMENT</b>                 | 227,100             | 166,837             | 279,200             | 299,010               |
| 39  |                     |                     |                     |                       |
| 40 EMERGENCY SERVICES BUILDINGS                 |                     |                     |                     |                       |
| 41  |                     |                     |                     |                       |
| 42 WOODSTOCK STATION #2                         |                     |                     |                     |                       |
| 43 Maintenance Supplies                         | 150                 | 559                 | 150                 | 150                   |
| 44 Propane                                      | 800                 | 1,282               | 2,800               | 1,600                 |
| 45 Electricity                                  | 950                 | 655                 | 800                 | 800                   |
| 46 Misc Utilities                               | 2,600               | 3,809               | 2,900               | 4,000                 |
| 47 Bldg Repairs & Maintenance                   | 1,000               | 3,231               | 1,000               | 1,000                 |
| 48 <b>Total WOODSTOCK STATION #2</b>            | 5,500               | 9,535               | 7,650               | 7,550                 |



|  | Budget<br>2017/2018 | Actual<br>2017/2018 | Budget<br>2018/2019 | Proposed<br>2019/2020 |
|--|---------------------|---------------------|---------------------|-----------------------|
| 1 EMERGENCY SERVICES BLDG                      |                     |                     |                     |                       |
| 2 Maintenance Supplies                         | 1,400               | 2,076               | 1,000               | 2,000                 |
| 3 Building Custodian                           | 4,400               | 4,005               | 6,000               | 5,000                 |
| 4 Propane                                      | 4,500               | 4,722               | 2,000               | 4,800                 |
| 5 Electricity                                  | 10,000              | 7,352               | 8,350               | 8,350                 |
| 6 Misc Utilities                               | 2,500               | 2,815               | 5,000               | 3,000                 |
| 7 Paint Exterior of ESB                        | 100                 | 100                 | 500                 | 500                   |
| 8 Equip Repair & Mainte                        | 7,000               | 12,810              | 7,000               | 7,000                 |
| 9 <b>Total EMERGENCY SERVICES BLDG</b>         | 29,900              | 33,881              | 29,850              | 30,650                |
| 10   |                     |                     |                     |                       |
| 11 <b>Total Emergency Services Buildings</b>   | 35,400              | 43,416              | 37,500              | 38,200                |
| 12   |                     |                     |                     |                       |
| 13 COMMUNICATIONS                              |                     |                     |                     |                       |
| 14   |                     |                     |                     |                       |
| 15 DISPATCH SERVICES                           |                     |                     |                     |                       |
| 16 Salaries & Wages                            | 209,300             | 211,020             | 220,000             | 225,500               |
| 17 Training Wages                              | 2,000               | 1,929               | 2,000               | 2,000                 |
| 18 Residency Stipend                           | 500                 | 1,106               | 500                 | 1,500                 |
| 19 EMT Stipend                                 | 600                 | 1,742               | 1,200               | 1,200                 |
| 20 Employer Paid Benefits                      | 81,025              | 83,919              | 76,500              | 89,500                |
| 21 Operating Supplies                          | 1,200               | 457                 | 1,200               | 1,000                 |
| 22 Office Supplies                             | 1,200               | 692                 | 1,200               | 900                   |
| 23 Repair & Mainte Supplies                    | 500                 | 1,434               | 1,000               | 1,500                 |
| 24 Repairs & Maintenance                       | 1,200               | 2,234               | 800                 | 1,200                 |
| 25 Machinery & Equipment                       | 600                 | 165                 | 900                 | 900                   |
| 26 Small Tools & Equipment                     | 600                 | 214                 | 600                 | 600                   |
| 27 Tower Rental & Lease                        | 3,200               | 3,101               | 5,000               | 4,000                 |
| 28 Tower Maintenance                           | 300                 | 52                  | 300                 | 300                   |
| 29 Communications                              | 4,800               | 3,959               | 7,500               | 6,000                 |
| 30 Travel & Transportation                     | 200                 | 200                 | 200                 | 200                   |
| 31 Training Fees                               | 300                 | -                   | 300                 | 300                   |
| 32 <b>Total DISPATCH SERVICES</b>              | 307,525             | 312,224             | 319,200             | 336,600               |
| 33   |                     |                     |                     |                       |
| 34 CAPITAL RESERVE COMMUNICATIONS              |                     |                     |                     |                       |
| 35 Recorder                                    | 2,000               | 2,000               | 3,000               | 1,500                 |
| 36 Replace "K" Frequency                       | 1,000               | 1,000               | -                   | -                     |
| 37 Console terminal (a)                        | 2,000               | 2,000               | 1,000               | 3,000                 |
| 38 Console Terminal (b)                        | 2,000               | 2,000               | 4,000               | 2,600                 |
| 39 Receiver/Transmitter B                      | -                   | -                   | 2,000               | 3,000                 |
| 40 Receiver/Transmitter F                      | -                   | -                   | -                   | 3,000                 |
| 41 <b>Total CAPITAL RESERVE COMMUNICATIONS</b> | 7,000               | 7,000               | 10,000              | 13,100                |
| 42   |                     |                     |                     |                       |
| 43 <b>Total COMMUNICATIONS</b>                 | 314,525             | 319,224             | 329,200             | 349,700               |

|    | TOWN CONSTABLE                                       | Budget<br>2017/2018 | Actual<br>2017/2018 | Budget<br>2018/2019 | Proposed<br>2019/2020 |
|----|--|---------------------|---------------------|---------------------|-----------------------|
| 1  | TOWN CONSTABLE                                       |                     |                     |                     |                       |
| 2  | Salaries & Wages                                     | 5,000               | 4,094               | 7,000               | 7,000                 |
| 3  | Employer Paid Benefits                               | 400                 | 313                 | 520                 | 520                   |
| 4  | Operating Supplies                                   | 500                 | -                   | 100                 | 100                   |
| 5  | Office Supplies                                      | 200                 | -                   | 50                  | 50                    |
| 6  | Repair & Mainte Supplies                             | 100                 | -                   | 50                  | 50                    |
| 7  | Other Purchased Services                             | 200                 | 20                  | 50                  | 50                    |
| 8  | Animal Control                                       | -                   | -                   | 500                 | 700                   |
| 9  | Machinery & Equipment                                | 200                 | -                   | 100                 | 100                   |
| 10 | Communications                                       | 200                 | -                   | 1,200               | 1,500                 |
| 11 | Mileage - Blue Light                                 | 700                 | -                   | 500                 | 500                   |
| 12 | <b>Total TOWN CONSTABLE</b>                          | <b>7,500</b>        | <b>4,427</b>        | <b>10,070</b>       | <b>10,570</b>         |
| 13 |  |                     |                     |                     |                       |
| 14 | TOWN POLICE DISTRICT                                 |                     |                     |                     |                       |
| 15 |  |                     |                     |                     |                       |
| 16 | POLICE ENFORCEMENT & ADMINISTRATION                  |                     |                     |                     |                       |
| 17 | Admin Salaries & Wages                               | 59,305              | 59,305              | 63,075              | 64,650                |
| 18 | Enforcement Salaries & Wages                         | 86,210              | 86,210              | 113,250             | 115,989               |
| 19 | Admin EMT Train & Stipend                            | 625                 | 625                 | 900                 | 718                   |
| 20 | Enforcement Stipend                                  | 3,400               | 3,400               | 3,730               | 4,920                 |
| 21 | Admin Employer Paid Benefits                         | 20,875              | 20,875              | 15,400              | 20,000                |
| 22 | Enforcement Employer Paid Benefits                   | 26,000              | 26,000              | 32,185              | 32,882                |
| 23 | Admin Operating Supplies                             | 555                 | 555                 | 800                 | 656                   |
| 24 | Admin Office Supplies                                | 185                 | 185                 | 250                 | 246                   |
| 25 | Enforcement Operating Supplies                       | 315                 | 315                 | 350                 | 349                   |
| 26 | Weapon Maint & Supplies                              | 592                 | 592                 | 620                 | 615                   |
| 27 | Professional Services                                | 370                 | 370                 | 410                 | 410                   |
| 28 | Enforcement Uniform Service                          | 1,480               | 1,480               | 1,640               | 1,640                 |
| 29 | Bike Patrol  | 370                 | 370                 | 80                  | 82                    |
| 30 | Officer Video Camera                                 | 93                  | 93                  | 40                  | 41                    |
| 31 | Enforcement Small Tools & Equip                      | 1,184               | 1,184               | 1,310               | 1,312                 |
| 32 | Travel & Transportation                              | 102                 | 102                 | 140                 | 113                   |
| 33 | Adm Dues,Subs & Meetings                             | 555                 | 555                 | 750                 | 615                   |
| 34 | Enforcement Dues, Subs & Meetings                    | 93                  | 93                  | 150                 | 144                   |
| 35 | Printing & Binding                                   | 46                  | 46                  | 50                  | 41                    |
| 36 | Advertising  | 111                 | 111                 | 250                 | 123                   |
| 37 | <b>Total POLICE ENFORCEMENT &amp; ADMINISTRATION</b> | <b>202,466</b>      | <b>202,466</b>      | <b>235,380</b>      | <b>245,546</b>        |
| 38 |  |                     |                     |                     |                       |
| 39 | TOWN LAW ENFORCEMENT                                 |                     |                     |                     |                       |
| 40 | TPS Salaries & Wages                                 | 75,000              | 72,204              | 77,000              | 78,000                |
| 41 | TPS Training Wages                                   | 1,300               | 1,293               | 1,300               | 1,300                 |
| 42 | TPS Stipend  | 2,200               | -                   | 2,200               | 2,200                 |
| 43 | TPS Training Paid Benefits                           | 200                 | 99                  | 200                 | 200                   |
| 44 | TPS Employer Paid Benefits                           | 32,000              | 19,602              | 28,000              | 22,500                |
| 45 | TPS Uniform Service                                  | 1,300               | 1,294               | 1,300               | 1,300                 |
| 46 | Extended Warranty/Patrol Car                         | -                   | -                   | 1,200               | 1,200                 |
| 47 | TPS Vehicle Repair&Mainte                            | 2,500               | 2,318               | 2,500               | 2,500                 |
| 48 | TPS Small Tools & Equip                              | 500                 | 497                 | 500                 | 500                   |
| 49 | TPS 4X4 Vehicle Lease                                | 7,250               | 7,748               | 7,800               | 7,800                 |
| 50 | TPS 4X4 Radio, Lights, Radar                         | 800                 | 791                 | 800                 | 800                   |
| 51 | TPS Communications                                   | -                   | 300                 | 300                 | 300                   |
| 52 | TPS Fuel   | 2,500               | 2,500               | 2,500               | 2,750                 |
| 53 | TPS Dues, Subs & Meetings                            | 93                  | 162                 | 125                 | 125                   |
| 54 | TPS Tuition  | 750                 |                     | 750                 | 750                   |
| 55 | <b>Total LAW ENFORCEMENT</b>                         | <b>126,393</b>      | <b>108,808</b>      | <b>126,475</b>      | <b>122,225</b>        |

|   | Budget<br>2017/2018 | Actual<br>2017/2018 | Budget<br>2018/2019 | Proposed<br>2019/2020 |
|---|---------------------|---------------------|---------------------|-----------------------|
| 1 POLICE TRAINING                           |                     |                     |                     |                       |
| 2 Training Salaries & Wages                 | 1,850               | 1,850               | 2,050               | 2,255                 |
| 3 Employer Paid Benefits                    | 111                 | 111                 | 150                 | 144                   |
| 4 Travel & Transportation                   | 111                 | 111                 | 170                 | 123                   |
| 5 Tuition                                   | 703                 | 703                 | 780                 | 779                   |
| 6 <b>Total POLICE TRAINING</b>              | <b>2,775</b>        | <b>2,775</b>        | <b>3,150</b>        | <b>3,301</b>          |
| 7   |                     |                     |                     |                       |
| 8 POLICE COMMUNICATIONS                     |                     |                     |                     |                       |
| 9 Radio Maintenance                         | 111                 | 111                 | 123                 | 164                   |
| 10 Communications                           | 4,255               | 4,255               | 4,346               | 4,510                 |
| 11 <b>Total COMMUNICATIONS</b>              | <b>4,366</b>        | <b>4,366</b>        | <b>4,469</b>        | <b>4,674</b>          |
| 12  |                     |                     |                     |                       |
| 13 POLICE VEHICLE                           |                     |                     |                     |                       |
| 14 Equip Repair & Mainte                    | 1,295               | 1,295               | 1,435               | 1,435                 |
| 15 Small Tools & Equipment                  | 222                 | 222                 | 246                 | 246                   |
| 16 Fuel                                     | 2,960               | 2,960               | 3,280               | 3,690                 |
| 17 <b>Total POLICE VEHICLE</b>              | <b>4,477</b>        | <b>4,477</b>        | <b>4,961</b>        | <b>5,371</b>          |
| 18  |                     |                     |                     |                       |
| 19 BUILDING MAINTENANCE                     |                     |                     |                     |                       |
| 20 Salaries & Wages                         | 555                 | 555                 | 820                 | 820                   |
| 21 Employer Paid Benefits                   | 37                  | 37                  | 60                  | 62                    |
| 22 Propane                                  | 962                 | 962                 | 820                 | 1,066                 |
| 23 Electricity                              | 666                 | 666                 | 740                 | 738                   |
| 24 Rubbish Removal                          | 407                 | 407                 | 450                 | 615                   |
| 25 Water/Sewer                              | 259                 | 259                 | 290                 | 287                   |
| 26 Building & Maintenance                   | 500                 | 500                 | 410                 | 615                   |
| 27 <b>Total BUILDING MAINTENANCE</b>        | <b>3,386</b>        | <b>3,386</b>        | <b>3,590</b>        | <b>4,203</b>          |
| 28  |                     |                     |                     |                       |
| 29 CAPITAL RESERVE POLICE                   |                     |                     |                     |                       |
| 30 Police Computer                          | 93                  | 93                  | 100                 | 103                   |
| 31 Radio System                             | 740                 | 740                 | 820                 | 820                   |
| 32 Police Cruiser                           | 5,550               | 5,550               | 6,150               | 6,150                 |
| 33 <b>Total CAPITAL RESERVE POLICE</b>      | <b>6,383</b>        | <b>6,383</b>        | <b>7,070</b>        | <b>7,073</b>          |
| 34  |                     |                     |                     |                       |
| 35 <b>Total TOWN POLICE DISTRICT</b>        | <b>350,246</b>      | <b>332,661</b>      | <b>385,095</b>      | <b>392,393</b>        |
| 36  |                     |                     |                     |                       |
| 37  |                     |                     |                     |                       |
| 38 INTERGOVERNMENTAL                        |                     |                     |                     |                       |
| 39 Highway Rebate                           | 246,000             | 287,164             | 288,000             | 288,000               |
| 40 <b>TOTAL Intergovernmental</b>           | <b>246,000</b>      | <b>287,164</b>      | <b>288,000</b>      | <b>288,000</b>        |
| 41  |                     |                     |                     |                       |
| 42 SELECT BOARD CONTINGENCY                 |                     |                     |                     |                       |
| 43 Unclassified                             | 30,000              | 25,222              | 30,000              | 30,000                |
| 44 House Numbers                            | 500                 | 155                 | 500                 | 500                   |
| 45 Insurance                                | 160,000             | 185,672             | 170,000             | 185,000               |
| 46 Compensation Unused Sick & Vacation Time | -                   | -                   | -                   | 28,000                |
| 47 <b>Total SELECT BOARD CONTINGENCY</b>    | <b>190,500</b>      | <b>211,049</b>      | <b>200,500</b>      | <b>243,500</b>        |

|  | Budget<br>2017/2018 | Actual<br>2017/2018 | Budget<br>2018/2019 | Proposed<br>2019/2020 |
|--|---------------------|---------------------|---------------------|-----------------------|
| 1 CAPITAL RESERVE SPENDING                   |                     |                     |                     |                       |
| 2 Manager's Pickup                           | 12,000              | -                   | 12,000              | -                     |
| 3 Town Hall Improvements                     | 10,000              | 5,150               | 30,000              | 50,000                |
| 4 Office Equipment                           | -                   | 6,718               | -                   | -                     |
| 5 Computer Equipment Replacement             | -                   | 497                 | -                   | -                     |
| 6 Town Clerk Vault Improvements              | -                   | -                   | 20,000              | -                     |
| 7 Restoration of Records                     | -                   | 1,360               | -                   | 10,000                |
| 8 Listers' Equip/Education                   | -                   | 210                 | -                   | -                     |
| 9 Paving                                     | -                   | -                   | 12,000              | -                     |
| 10 Dump Trucks                               | 65,000              | 105,000             | -                   | -                     |
| 11 Hwy Supt. Pickup ( used )                 | -                   | -                   | 4,000               | -                     |
| 12 Bridges                                   | -                   | 31,291              | 60,000              | 35,000                |
| 13 Culverts & Stormwater                     | 30,000              | -                   | 8,000               | -                     |
| 14 Ambulance Purchase 2018                   | -                   | -                   | 80,000              | 10,000                |
| 15 Ambulance Equipment                       | -                   | 2,500               | -                   | -                     |
| 16 Communications                            | 5,000               | -                   | -                   | -                     |
| 17 Fire Dept Bunker Gear                     | 2,000               | 7,666               | -                   | -                     |
| 18 Console Terminal (b)                      | -                   | -                   | 16,000              | -                     |
| 19 Vail Field Pave Walkways                  | 15,000              | 11,825              | -                   | -                     |
| 20 Emergency Infrastructure                  | -                   | 17,800              | -                   | -                     |
| 21 Trucks                                    | -                   | 13,200              | -                   | -                     |
| 22 Cox District Rd Box Culvert               | -                   | -                   | 52,000              | -                     |
| 23 Fire Truck 2019                           | -                   | -                   | -                   | 170,000               |
| 24 ESB Generator                             | -                   | -                   | -                   | 20,000                |
| 25 <b>TOTAL Capital Reserve Spending</b>     | 139,000             | 203,217             | 294,000             | 295,000               |
| 26   |                     |                     |                     |                       |
| 27 LOSS REPAIR EXPENSE                       |                     |                     |                     |                       |
| 28 PropertyDamage-TaftsBridg                 | -                   | 6,675               | -                   | -                     |
| 29 Vehicle Damage/HWY Truck                  | -                   | 9,694               | -                   | -                     |
| 30 Vehicle Damage/HWY Truck                  | -                   | 15,811              | -                   | -                     |
| 31 <b>Total LOSS REPAIR EXPENSE</b>          | -                   | 32,180              | -                   | -                     |
| 32   |                     |                     |                     |                       |
| 33 TROPICAL STORM IRENE EXPENSES             |                     |                     |                     |                       |
| 34 IRE Bond Repayment                        | 44,600              | 44,600              | 44,600              | 44,600                |
| 35 IRE Bond Interest Expense                 | 17,600              | 15,548              | 17,250              | 15,000                |
| 36 <b>Total TROPICAL STORM IRENE EXPENSE</b> | 62,200              | 60,148              | 61,850              | 59,600                |
| 37   |                     |                     |                     |                       |
| 38 GRANT EXPENSE                             |                     |                     |                     |                       |
| 39 ORRV Grant Expense                        | -                   | 4,748               | -                   | -                     |
| 40 EV ChargingStation-Grant                  | -                   | 3,000               | -                   | -                     |
| 41 Highway Grant Expense                     | -                   | 1,853               | -                   | -                     |
| 42 CoxDistrict RdGrantExpens                 | -                   | 10,546              | -                   | -                     |
| 43 Energy Grant Expense                      | -                   | 7,670               | -                   | -                     |
| 44 BetterBackRoadsGrantExpen                 | -                   | 72,400              | -                   | -                     |
| 45 Storm Event (FEMA) Grant                  | -                   | 2,322               | -                   | -                     |
| 46 Densmore Stormwater Grant                 | -                   | 25,300              | -                   | -                     |
| 47 <b>Total GRANT EXPENSE</b>                | -                   | 127,839             | -                   | -                     |
| 48   |                     |                     |                     |                       |
| 49 COMMUNITY CELEBRATIONS                    |                     |                     |                     |                       |
| 50 July 4th Celebration                      | -                   | -                   | -                   | -                     |
| 51 <b>Total COMMUNITY CELEBRATIONS</b>       | -                   | -                   | -                   | -                     |

|  | Budget<br>2017/2018 | Actual<br>2017/2018 | Budget<br>2018/2019 | Proposed<br>2019/2020 |
|--|---------------------|---------------------|---------------------|-----------------------|
| 1    TRANSFERS OUT                       |                     |                     |                     |                       |
| 2    Transfer to Cap Reserve             | -                   | -                   | -                   | -                     |
| 3 <b>Total TRANSFERS OUT</b>             | -                   | -                   | -                   | -                     |
| 4  |                     |                     |                     |                       |
| 5    BILLINGS PARK                       |                     |                     |                     |                       |
| 6    Billings Park Expense               | -                   | -                   | -                   | -                     |
| 7 <b>Total BILLING PARK</b>              | -                   | -                   | -                   | -                     |
| 8  |                     |                     |                     |                       |
| 9  |                     |                     |                     |                       |
| 10   ECONOMIC DEVELOP COMMISSION         |                     |                     |                     |                       |
| 11   Local Options Tax Revenues          | 230,000             | -                   | 230,000             | 270,000               |
| 12 <b>Total ECONOMIC DEVELOP RESERVE</b> | 230,000             | -                   | 230,000             | 270,000               |
| 13                                       |                     |                     |                     |                       |
| 14 <b>Total EXPENDITURES</b>             | 5,451,711           | 5,485,852           | 5,820,923           | 6,038,508             |
| 15                                       |                     |                     |                     |                       |
| 16   EDC Grant Distributions             |                     |                     |                     |                       |
| 17   Bluff Island Music                  | 250                 | 250                 | -                   | -                     |
| 18   Public Relations                    | 178                 | 178                 | -                   | -                     |
| 19   Administrative Expenses             | 2,500               | 1,320               | -                   | -                     |
| 20   WAMBA                               | 5,500               | 2,189               | -                   | -                     |
| 21   Optimst Center                      | 35,990              | 29,100              | -                   | -                     |
| 22   Flower Baskets                      | 1,200               | 1,200               | -                   | -                     |
| 23   Community Website                   | 69,000              | 64,000              | -                   | -                     |
| 24   East End Design                     | 10,000              | 10,000              | -                   | -                     |
| 25   Pentangle Arts Study                | 25,000              | 25,000              | -                   | -                     |
| 26   Wireless Woodstock                  | 6,000               | 6,000               | -                   | -                     |
| 27   EDC Coordinator                     | 50,000              | 7,372               | -                   | -                     |
| 28   Village Revitalization              | 20,000              | -                   | -                   | -                     |
| 29   Window Displays                     | 750                 | 265                 | -                   | -                     |
| 30   Event Management                    | 7,500               | 7,500               | -                   | -                     |
| 31   Special-Emergency Funds             | 5,363               | 5,363               | -                   | -                     |
| 32   Digital Media Coordinator           | 20,000              | 2,485               | -                   | -                     |
| 33   Housing Study                       | 14,875              | 10,166              | -                   | -                     |
| 34 <b>Total EDC GRANT DISTRIBUTIONS</b>  | 274,106             | 172,388             | -                   | -                     |

| SUMMARY                             | Budget<br>2017/2018 | Actual<br>2017/2018 | Budget<br>2018/2019 | Proposed<br>2019/2020 |
|-------------------------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>CULTURE &amp; RECREATION</b>     |                     |                     |                     |                       |
| Culture & Recreation                | 593,340             | 591,097             | 507,160             | 448,745               |
| Town Hall Building                  | 93,000              | 75,723              | 114,500             | 138,100               |
| Select Board                        | 18,490              | 31,537              | 35,410              | 35,410                |
| Executive                           | 127,400             | 129,462             | 129,250             | 132,800               |
| Administration                      | 27,000              | 28,451              | 26,600              | 26,800                |
| Finance                             | 217,555             | 218,068             | 234,750             | 242,130               |
| Town Clerk                          | 133,275             | 137,388             | 156,300             | 154,760               |
| Boards & Agencies                   | 121,150             | 109,314             | 120,050             | 121,870               |
| Highways                            | 1,765,950           | 1,769,034           | 1,771,385           | 1,792,800             |
| Cemeteries                          | 18,000              | 20,673              | 18,000              | 20,000                |
| Welcome Center                      | 33,350              | 34,338              | 37,400              | 36,500                |
| Sanitation                          | 34,000              | 33,528              | 33,528              | 33,550                |
| Ambulance Department                | 466,730             | 519,077             | 521,175             | 609,070               |
| Fire Department                     | 227,100             | 166,837             | 279,200             | 299,010               |
| Emergency Services Bldgs            | 35,400              | 43,416              | 37,500              | 38,200                |
| Dispatch Services                   | 314,525             | 319,224             | 329,200             | 349,700               |
| Constable                           | 7,500               | 4,427               | 10,070              | 10,570                |
| Town Police District                | 350,246             | 332,661             | 385,095             | 392,393               |
| Village Highway Rebate              | 246,000             | 287,164             | 288,000             | 288,000               |
| Select Board Contingency            | 190,500             | 211,049             | 200,500             | 243,500               |
| Loss Repair Expense                 | -                   | 32,180              | -                   | -                     |
| Tropical Storm Irene Debt Payments  | 62,200              | 60,148              | 61,850              | 59,600                |
| Grant Expense                       | -                   | 127,839             | -                   | -                     |
| Community Celebrations              | -                   | -                   | -                   | -                     |
| Town Forest                         | -                   | -                   | -                   | -                     |
| Local Options Tax Expenditures      | 230,000             | -                   | 230,000             | 270,000               |
| Capital Reserve Spending            | 139,000             | 203,217             | 294,000             | 295,000               |
| <br>Town Operating Budget           | <br>4,811,711       | <br>5,023,635       | <br>5,031,773       | <br>5,224,108         |
| Total Capital Reserve               | 271,000             | 259,000             | 265,150             | 249,400               |
| Total Capital Reserve Spending      | 139,000             | 203,217             | 294,000             | 295,000               |
| Total Economic Develop Reserve Fund | 230,000             | -                   | 230,000             | 270,000               |
| Total Transfers Out                 | -                   | -                   | -                   | -                     |

|                                 |                     |                     |                     |                       |
|---------------------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>TOTAL EXPENDITURES</b>       | 5,451,711           | 5,485,852           | 5,820,923           | 6,038,508             |
|                                 | Budget<br>2017/2018 | Actual<br>2017/2018 | Budget<br>2018/2019 | Proposed<br>2019/2020 |
| Taxes                           | 3,663,081           | 3,955,890           | 3,773,653           | 3,920,138             |
| Land Use Reimbursement          | 254,000             | 235,146             | 248,000             | 248,000               |
| In Lieu of Taxes                | 2,000               | 6,816               | 2,000               | 2,000                 |
| Delinquent Tax Penalty&Interest | 125,000             | 117,160             | 115,000             | 115,000               |
| Interest Earned                 | 100                 | 110                 | 100                 | 5,000                 |
| Ambulance                       | 440,000             | 433,307             | 460,000             | 475,000               |
| Town Highway State Aid          | 133,000             | 99,895              | 133,000             | 133,000               |
| Village Highway State Aid       | 44,900              | 44,856              | 44,900              | 44,900                |
| Village Highway Rebate          | 246,000             | 287,164             | 288,000             | 288,000               |
| Town Hall Rent                  | 13,000              | 10,075              | 10,000              | 10,000                |
| Town Clerk Records              | 7,500               | 6,111               | 7,500               | 7,500                 |
| Licenses & Fees                 | 45,000              | 38,513              | 45,000              | 45,000                |
| Zoning Fees                     | 12,000              | 9,466               | 12,000              | 12,000                |
| Communications                  | 64,730              | 61,050              | 64,370              | 64,370                |
| False Alarm Charges             | 500                 | 1,000               | 3,000               | 3,000                 |
| Moving Violations               | 4,000               | -                   | 1,000               | 1,000                 |
| Town Police FalseAlarmCharges   | 100                 | -                   | 100                 | 100                   |
| Permits                         | 1,000               | 610                 | -                   | -                     |
| Alarm System Registrations      | 6,800               | 16,725              | 7,800               | 16,000                |
| Miscellaneous                   | 5,000               | 5,930               | 5,000               | 5,000                 |
| Sale of Equipment               | -                   | 4,000               | -                   | -                     |
| Grant Income                    | -                   | 80,888              | -                   | -                     |
| Community Contributions         | -                   | -                   | -                   | -                     |
| Timber Sales                    | -                   | -                   | -                   | -                     |
| Dispatch Fees                   | 3,000               | 6,440               | 3,000               | 5,000                 |
| Town Forest Lease               | 14,000              | 7,500               | 7,500               | 7,500                 |
| Loan & Bond Proceeds            | -                   | -                   | -                   | -                     |
| Rent- Welcome Center            | 6,000               | 6,000               | 6,000               | 6,000                 |
| Insurance Reimbursements        | -                   | 35,130              | -                   | -                     |
| Local Option Tax Revenues       | 222,000             | 270,455             | 230,000             | 270,000               |
| Rockefeller Endowment           | -                   | -                   | 60,000              | 60,000                |
| State of Vermont                | -                   | -                   | -                   | -                     |
| Village Highway                 | -                   | -                   | -                   | -                     |
| SUB-TOTAL                       | 5,312,711           | 5,740,237           | 5,526,923           | 5,743,508             |
| Transfer from Capital Reserve   | 139,000             | 203,217             | 294,000             | 295,000               |
| Surplus                         | -                   | -                   | -                   | -                     |
| Surplus, Town Police District   | -                   | -                   | -                   | -                     |
| <b>TOTAL REVENUE</b>            | 5,451,711           | 5,943,454           | 5,820,923           | 6,038,508             |

## COMBINED FINANCIAL REPORT

For the Year Ended June 30, 2018

|   | Revenues  |           |           |
|---|-----------|-----------|-----------|
|   | Town      | Village   | Total     |
| Property Taxes  |           |           |           |
| Current (Net/Taxes Abated)                            | 4,306,136 | 398,661   | 4,704,797 |
| National Park Land Trust                              | 0         | 10,076    | 10,076    |
| In Lieu of Taxes and Land Use                         | 241,962   | 740       | 242,702   |
| Total Property Taxes                                  | 4,548,098 | 409,477   | 4,957,575 |
| Licenses and Permits                                  |           |           |           |
| Licenses and Fees                                     | 44,664    | 155       | 44,819    |
| Boards and Agencies                                   | 9,466     | 9,618     | 19,084    |
| In Lieu of Taxes and Land Use                         | 241,962   | 740       | 242,702   |
| Total Licenses and Permits                            | 54,130    | 9,773     | 63,903    |
| Intergovernmental                                     |           |           |           |
| Highway State Aid                                     | 465,200   | 44,856    | 510,056   |
| Misc State Agency of Transportation                   | 16,618    | 0         | 16,618    |
| Town - Highway Rebate                                 | 0         | 287,164   | 287,164   |
| Grants - Off Road Rescue Vehicle                      | 4,748     | 0         | 4,748     |
| Grant - Better Back Roads                             | 50,840    | 0         | 50,840    |
| Grant - Densmore Hill Road                            | 25,300    | 0         | 25,300    |
| Grant - DUI Enforcement                               | 0         | 5,650     | 5,650     |
| Grant - Park & Ride                                   | 0         | 88,567    | 88,567    |
| Grant - Safe Routes to School                         | 0         | 257,202   | 257,202   |
| Total Intergovernmental                               | 562,706   | 683,439   | 1,246,145 |
| Charges for Services *                                |           |           |           |
| False Alarms and Permits                              | 17,335    | 0         | 17,335    |
| Ambulance Services (net)                              | 434,306   | 0         | 434,306   |
| Communications  | 67,490    | 0         | 67,490    |
| Police Contracts & Misc Services                      | 0         | 27,636    | 27,636    |
| * Note: Net of Town/Village Police Services Contract. |           |           |           |
| Total Charges for Services                            | 519,131   | 27,636    | 546,767   |
| Fines and Forfeits                                    |           |           |           |
| Parking Ticket Fines                                  | 0         | 23,256    | 23,256    |
| Parking Meter Revenue-Coins                           | 0         | 105,306   | 105,306   |
| Parking Meter Revenue-Credit Cards                    | 0         | 37,913    | 37,913    |
| Moving Violations                                     | 0         | 106,081   | 106,081   |
| Delinquent Tax Penalties and Interest                 | 117,160   | 0         | 117,160   |
| Total Fines and Forfeits                              | 117,160   | 272,556   | 389,716   |
| Miscellaneous   |           |           |           |
| Interest Income                                       | 319       | 5         | 324       |
| Miscellaneous   | 13,019    | 4,961     | 17,980    |
| Rents   | 23,570    | 0         | 23,570    |
| Total Miscellaneous                                   | 36,908    | 4,966     | 41,874    |
| Total Revenues  | 5,838,133 | 1,407,847 | 7,245,980 |



|                                     | <u>Town</u> | <u>Village</u> | <u>Total</u> |
|-------------------------------------|-------------|----------------|--------------|
| Other Financing Sources             |             |                |              |
| Insurance Proceeds                  | 0           | 5,240          | 5,240        |
| Transfer from Capital Reserve       |             | 73,653         | 73,653       |
| Transfer from Trust Funds           | 0           | 0              | 0            |
|                                     |             |                |              |
| Total Other Financing Sources       | 0           | 78,893         | 78,893       |
|                                     |             |                |              |
| Total Revenue & Other Sources       | 5,838,133   | 1,486,740      | 7,324,873    |
|                                     |             |                |              |
| Expenditures                        |             |                |              |
| General Government                  |             |                |              |
| Select Board/Trustees               |             |                |              |
| Legislating                         | 31,536      | 13,272         | 44,808       |
|                                     |             |                |              |
| Executive Department                | 127,962     | 57,448         | 185,410      |
|                                     |             |                |              |
| Administration                      | 24,951      | 8,488          | 33,439       |
|                                     |             |                |              |
| Finance Department                  |             |                |              |
| Treasurer                           | 18,110      | 1,475          | 19,585       |
| Accounting and Bookkeeping          | 63,117      | 29,297         | 92,414       |
| Auditing                            | 13,900      | 13,400         | 27,300       |
| Tax Listing                         | 101,934     | 0              | 101,934      |
| Tax Collecting                      | 21,008      | 0              | 21,008       |
|                                     |             |                |              |
| Total Finance Department            | 218,069     | 44,172         | 262,241      |
|                                     |             |                |              |
| Village Clerk Salaries              | 0           | 400            | 400          |
|                                     |             |                |              |
| Town Clerk Department               |             |                |              |
| Document Recording, Etc.            | 131,138     | 0              | 131,138      |
| Board of Civil Authority            | 2,749       | 0              | 2,749        |
|                                     |             |                |              |
| Total Town Clerk Dept.              | 133,887     | 0              | 133,887      |
|                                     |             |                |              |
| Boards and Agencies                 |             |                |              |
| Municipal Planning & Zoning         | 107,815     | 100,164        | 207,979      |
|                                     |             |                |              |
| Plant and Equipment                 | 55,725      | 0              | 55,725       |
|                                     |             |                |              |
| Contingency Department              | 25,377      | 5,484          | 30,861       |
|                                     |             |                |              |
| Insurance and Fidelity Bond Premium | 185,672     | 73,585         | 259,257      |
|                                     |             |                |              |
| Total General Government            | 910,994     | 303,013        | 1,214,007    |
|                                     |             |                |              |
| Transfers to Capital Project Funds  | 31,000      | 0              | 31,000       |
|                                     |             |                |              |
| Total General Govt and Transfers    | 941,994     | 303,013        | 1,245,007    |

|   | <u>Town</u>   | <u>Village</u> | <u>Total</u>  |
|---|---------------|----------------|---------------|
| Public Safety   |               |                |               |
| Town Constables                                       | 4,427         | 0              | 4,427         |
| Communications Department                             | 312,224       | 0              | 312,224       |
| Transfers to Capital Project Funds                    | <u>7,000</u>  | <u>0</u>       | <u>7,000</u>  |
| Total Communications Dept.<br>and Transfers           | 319,224       | 0              | 319,224       |
| Fire Department                                       |               |                |               |
| Firefighting  | 103,954       | 0              | 103,954       |
| Fire Communications                                   | 4,551         | 0              | 4,551         |
| Fire Trucks and Equipment                             | 10,355        | 0              | 10,355        |
| Firefighting Equipment                                | <u>10,999</u> | <u>0</u>       | <u>10,999</u> |
| Total Fire Department                                 | 129,859       | 0              | 129,859       |
| Transfers to Capital Project Funds                    | <u>37,000</u> | <u>0</u>       | <u>37,000</u> |
| Total Fire Dept. and Transfers                        | 166,859       | 0              | 166,859       |
| Police Department *                                   |               |                |               |
| Police Administration                                 | 0             | 170,628        | 170,628       |
| Police Office Maintenance                             | 0             | 10,760         | 10,760        |
| Law Enforcement                                       | 109,518       | 362,444        | 471,962       |
| Training  | 0             | 7,428          | 7,428         |
| Communications  | 0             | 76,016         | 76,016        |
| Parking Meters  | 0             | 70,188         | 70,188        |
| Vehicles and Equipment                                | <u>0</u>      | <u>18,672</u>  | <u>18,672</u> |
| * Note: Net of Town/Village Police Services Contract. |               |                |               |
| Total Police Dept.                                    | 109,518       | 716,136        | 825,654       |
| Transfers to Capital Project Funds                    | <u>0</u>      | <u>0</u>       | <u>0</u>      |
| Total Police Dept. & Transfers                        | 109,518       | 716,136        | 825,654       |
| Ambulance Department                                  |               |                |               |
| Operations  | 446,107       | 0              | 446,107       |
| Vehicle Maintenance                                   | 14,605        | 0              | 14,605        |
| Training  | 18,677        |                |               |
| Communications  | <u>5,407</u>  | <u>0</u>       | <u>5,407</u>  |
| Total Ambulance Dept.                                 | 484,796       | 0              | 484,796       |
| Transfers to Capital Project Funds                    | <u>27,500</u> | <u>0</u>       | <u>27,500</u> |
| Total Ambulance & Transfers                           | 512,296       | 0              | 512,296       |
| Emergency Services Department                         |               |                |               |
| Emergency Services Bldg                               | 33,880        | 0              | 33,880        |
| Woodstock Station #2                                  | <u>9,535</u>  | <u>0</u>       | <u>9,535</u>  |
| Total Emergency Service Dept                          | <u>43,415</u> | <u>0</u>       | <u>43,415</u> |
| Total Public Safety                                   | 1,155,739     | 716,136        | 1,871,875     |

|  | Town      | Village   | Total     |
|--|-----------|-----------|-----------|
| Highways and Streets                     |           |           |           |
| Maintenance                              | 1,199,599 | 0         | 1,199,599 |
| Construction                             |           | 0         | 0         |
| Culverts and Drains                      | 9,577     | 0         | 9,577     |
| Construction and Maintenance of Bridges  | 29,912    | 0         | 29,912    |
| Traffic Control                          | 30,753    | 0         | 30,753    |
| Street Lights                            | 39,372    | 0         | 39,372    |
| Maintenance of Sidewalks                 | 10,470    | 0         | 10,470    |
| Equipment Maintenance and Purchase       | 165,274   | 0         | 165,274   |
| Public Works Building                    | 126,286   | 0         | 126,286   |
| Highway Rebate Paid to Town              | 0         | 287,164   | 287,164   |
| State Hwy Aid Paid to Town               | 0         | 44,856    | 44,856    |
| Total Highways and Streets               | 1,611,243 | 332,020   | 1,943,263 |
| Transfers to Capital Project Funds       | 165,500   | 0         | 165,500   |
| Total Highways and Streets and Transfers | 1,776,743 | 332,020   | 2,108,763 |
| Health                                   |           |           |           |
| Town Cemetery Unit                       | 17,673    | 0         | 17,673    |
| Public Health Services                   | 6,782     | 0         | 6,782     |
| Total Health Department                  | 24,455    | 0         | 24,455    |
| Sanitation                               | 33,528    | 0         | 33,528    |
| Culture and Recreation                   | 602,002   | 0         | 602,002   |
| Intergovernmental                        | 234,737   | 0         | 234,737   |
| Welcome Center                           | 28,478    | 0         | 28,478    |
| Special Articles                         |           |           |           |
| Special Articles                         | 186,497   | 6,729     | 193,226   |
| Transfers to Capital Project Funds       | 0         | 0         | 0         |
| Total Special Articles and Transfers     | 186,497   | 6,729     | 193,226   |
| Property Damage Repairs                  | 32,180    | 0         | 32,180    |
| Irene Recovery Expense                   | 60,148    | 0         | 60,148    |
| Community Celebrations                   | 3,800     | 0         | 3,800     |
| Capital Reserve Spending                 | 203,217   | 4,822     | 208,039   |
| Capital Equip Purchases                  | 0         | 0         | 0         |
| Grant Expenses                           | 127,839   | 287,921   | 415,760   |
| Total Expenditures                       | 5,411,357 | 1,650,641 | 7,061,998 |

## TOWN OF WOODSTOCK SPECIAL ARTICLES BUDGET

| Account  | Budget<br>2017/2018 | Actual<br>2017/2018 | Proposed<br>2018/2019 | Proposed<br>2019/2020 |
|--|---------------------|---------------------|-----------------------|-----------------------|
| 1-5001 GRANTS/CONTRIB-TRUST FUND                     |                     |                     |                       |                       |
| 1-5001-901 Audit Expense                             | 1,500               | -                   | 1,500                 | 1,500                 |
| 1-5001-902 Trustee Wages                             | 900                 | -                   | 900                   | 900                   |
| 1-5001-904 Woodstock Job Bank                        | 3,000               | -                   | -                     | -                     |
| Total GRANTS/CONTRIB-TRUST FUND                      | 5,400               | -                   | 2,400                 | 2,400                 |
| 1-5002 GRANTS/CONTRIBUTIONS-GEN'L FUND               |                     |                     |                       |                       |
| 1-5002-903 Visiting Nurses and Hospice for VT & NH   | 25,000              | 25,000              | 25,000                | 25,000                |
| 1-5002-906 SE Community Action (SEVCA)               | 3,000               | 3,000               | 3,000                 | 3,000                 |
| 1-5002-907 Pentangle                                 | 33,000              | 33,000              | 39,000                | 39,000                |
| 1-5002-908 Norman Williams Public Library            | 51,250              | 51,250              | 51,250                | 51,250                |
| 1-5002-916 Woodstock Council Aging                   | 34,250              | 34,250              | 34,935                | 36,100                |
| 1-5002-917 Windsor County Partners                   | 2,500               | 2,500               | 2,500                 | 2,500                 |
| 1-5002-918 Health Care Rehabilitation Service (HCRS) | 3,247               | 3,247               | 3,247                 | 3,247                 |
| 1-5002-919 WISE                                      | 2,000               | -                   | 2,000                 | 2,000                 |
| 1-5002-920 Ottauquechee Community Partnership        | 5,000               | 5,000               | -                     | -                     |
| 1-5002-921 Spectrum Teen Center                      | 1,250               | 1,250               | 1,250                 | 1,250                 |
| 1-5002-928 Green Mountain RSVP                       | 500                 | -                   | 500                   | 500                   |
| 1-5002-954 Woodstock Area Chamber of Commerce        | 25,000              | 25,000              | 25,000                | 25,000                |
| 1-5002-961 Vail Field Improvements                   | 25,000              | 25,000              | 25,000                | -                     |
| 1-5002-966 Woodstock Community Television            | 3,000               | 3,000               | 3,500                 | 5,000                 |
| 1-5002-967 Senior Solutions                          | 1,500               | 1,500               | 1,500                 | 1,500                 |
| 1-5002-969 Woodstock Job Bank                        | -                   | -                   | 3,000                 | 3,000                 |
| 1-5002-970 Ottauquechee Health Foundation (OHF)      | -                   | -                   | 25,000                | 30,000                |
| COVER Home Repair                                    | -                   | -                   | -                     | 2,500                 |
| Public Health Council of the UV                      | -                   | -                   | -                     | 298                   |
| Total GRANTS/CONTRIBUTIONS - GEN'L FUND              | 215,497             | 212,997             | 245,682               | 231,145               |
| TOTAL SPECIAL ARTICLES                               | 220,897             | 212,997             | 248,082               | 233,545               |
| SUMMARY  |                     |                     |                       |                       |
| EXPENDITURES   |                     |                     |                       |                       |
| Special Articles- Trust Funds                        | 5,400               | -                   | 2,400                 | 2,400                 |
| Special Articles- General Funds                      | 215,497             | 212,997             | 245,682               | 231,145               |
| Total EXPENDITURES                                   | 220,897             | 212,997             | 248,082               | 233,545               |
| REVENUE  |                     |                     |                       |                       |
| Taxes, Special Articles                              | 215,497             | 212,997             | 245,682               | 231,145               |
| Transfer from Trustee of Public Funds                | 5,400               | -                   | 2,400                 | 2,400                 |
| Total REVENUE  | 220,897             | 212,997             | 248,082               | 233,545               |

**TOWN OF WOODSTOCK  
REVIEW OF TAX APPROPRIATIONS  
FY 2019-2020**

|                                     | Proposed Budget | Less Income | Net Taxes |
|-------------------------------------|-----------------|-------------|-----------|
| Selectmen                           | 35,410          | 0           | 35,410    |
| Executive                           | 132,800         | (16,000)    | 116,800   |
| Finance                             | 242,130         | (120,000)   | 122,130   |
| Town Clerk                          | 154,760         | (52,500)    | 102,260   |
| Administration                      | 26,800          | (5,000)     | 21,800    |
| Boards & Agencies                   | 121,870         | (12,000)    | 109,870   |
| Town Hall Building                  | 138,100         | (10,000)    | 128,100   |
| TOTAL GENERAL GOV'T                 | 851,870         | (215,500)   | 636,370   |
| Constable                           | 10,570          | 0           | 10,570    |
| Dispatch                            | 349,700         | (69,370)    | 280,330   |
| Ambulance                           | 609,070         | (475,000)   | 134,070   |
| Fire Department                     | 299,010         | (3,000)     | 296,010   |
| Building Maintenance                | 38,200          | 0           | 38,200    |
| Town Police District                | 392,393         | (1,100)     | 391,293   |
| TOTAL PUBLIC SAFETY                 | 1,698,943       | (548,470)   | 1,150,473 |
| Highway Maintenance                 | 1,792,800       | (465,900)   | 1,326,900 |
| Sanitation                          | 33,550          | 0           | 33,550    |
| Cemetery                            | 20,000          | 0           | 20,000    |
| TOTAL PUBLIC WORKS                  | 1,846,350       | (465,900)   | 1,380,450 |
| Recreation                          | 225,000         | 0           | 225,000   |
| Library                             | 150,700         | 0           | 150,700   |
| Parades                             | 2,000           | 0           | 2,000     |
| Fireworks                           | 7,500           | 0           | 7,500     |
| Pentangle                           | 36,720          | 0           | 36,720    |
| Woodstock Council on Aging          | 11,025          | 0           | 11,025    |
| Little Theater Bond Payment         | 15,800          | 0           | 15,800    |
| TOTAL Culture & Recreation          | 448,745         | 0           | 448,745   |
| Village Highway Rebate              | 288,000         | 0           | 288,000   |
| TOTAL INTERGOVT                     | 288,000         | 0           | 288,000   |
| Selectmen's Contingency             | 30,500          | 0           | 30,500    |
| Insurance                           | 185,000         | 0           | 185,000   |
| Compensation-Unused Sick & Vacation | 28,000          | 0           | 28,000    |
| Tropical Storm Irene Expenses       | 59,600          | 0           | 59,600    |
| Welcome Center                      | 36,500          | (6,000)     | 30,500    |
| TOTAL                               | 339,600         | (6,000)     | 333,600   |
| Capital Reserve Spending            | 295,000         | (295,000)   | 0         |
| Economic Development Reserve Fund   | 270,000         | (270,000)   | 0         |
| Rockefeller Endowment               | 0               | (60,000)    | (60,000)  |
| Town Forest Lease/Timber Sales      | 0               | (7,500)     | (7,500)   |
| TOTAL                               | 565,000         | (632,500)   | (67,500)  |
| Land Use and In Lieu of Taxes       | 0               | 0           | (250,000) |
| Surplus                             | 0               | 0           | 0         |
| TOTAL                               | 0               | 0           | (250,000) |
| TOTAL TAX APPROPRIATIONS            | 6,038,508       | (1,868,370) | 3,920,138 |
| Special Articles                    | 233,545         | (2,400)     | 231,145   |
| TOTAL Special Articles Taxes        | 233,545         | (2,400)     | 231,145   |

## Sewer Budget

| Sewer Operations |                                    | Budget    | Actual    | Budget    | Proposed  |
|------------------|------------------------------------|-----------|-----------|-----------|-----------|
|                  |                                    | 2017/2018 | 2017/2018 | 2018/2019 | 2019/2020 |
| 1                | MAINTAINING SEWER SYSTEMS          |           |           |           |           |
| 2                | Salaries & Wages                   | 29,000    | 27,458    | 29,200    | 28,500    |
| 3                | Employer Paid Benefits             | 14,200    | 10,586    | 15,800    | 16,200    |
| 4                | Operating Supplies                 | 5,000     | 2,563     | 6,000     | 5,000     |
| 5                | Professional Services              | 3,000     | 374       | 1,000     | 1,000     |
| 6                | Engineering Services               | 21,000    | 6,145     | 21,000    | 15,000    |
| 7                | Sewer Line Cleaning                | 12,000    | 15,391    | 12,000    | 12,000    |
| 8                | Repairs & Maintenance              | 6,000     | 4,827     | 6,000     | 6,000     |
| 9                | Manhole Repair & Maintenance       | -         | -         | 20,000    | 18,000    |
| 10               | Influent pump                      |           |           |           | 20,000    |
| 11               | Machinery & Equipment              | 500       | 549       | 500       | 500       |
| 12               | Sewer Line Mainte Equip            | 600       | -         | 600       | 600       |
| 13               | Rentals                            | 400       | -         | 400       | 400       |
| 14               | I I Improvements                   | 100       | -         | 100       | 100       |
| 15               | TOTAL Maintaining Sewer Systems    | 91,800    | 67,891    | 112,600   | 123,300   |
| 16               |                                    |           |           |           |           |
| 17               |                                    |           |           |           |           |
| 18               | CONSTRUCTION & MAINT. OF PLANTS    |           |           |           |           |
| 19               | Salaries & Wages                   | 159,000   | 166,688   | 162,200   | 170,300   |
| 20               | Employer Paid Benefits             | 74,000    | 72,321    | 77,250    | 79,420    |
| 21               | Operating Supplies                 | 52,000    | 47,774    | 50,000    | 50,000    |
| 22               | Office Supplies                    | 600       | 184       | 600       | 600       |
| 23               | Repair & Mainte Supplies           | 7,000     | 3,482     | 7,500     | 7,500     |
| 24               | Professional Services              | 5,000     | 7,615     | 2,000     | 2,000     |
| 25               | Other Purchased Services           | 20,000    | 17,469    | 20,000    | 20,000    |
| 26               | Uniforms, Protective Gear          | 5,000     | 4,723     | 5,000     | 5,000     |
| 27               | Engineering Services               | 12,000    | 135       | 12,000    | 8,000     |
| 28               | Laboratory Testing                 | 20,000    | 15,832    | 20,000    | 18,000    |
| 29               | Test/Monitor Wells                 | 100       | -         | 100       | 100       |
| 30               | Repair & Maintenance               | 12,000    | 10,749    | 12,000    | 12,000    |
| 31               | Small Tools & Equipment            | 2,000     | 6,919     | 2,000     | 2,000     |
| 32               | Field Rental                       | 14,000    | 22,032    | 14,000    | 30,000    |
| 33               | Utilities                          | 80,000    | 85,067    | 82,000    | 85,000    |
| 34               | Communications                     | 4,800     | 4,266     | 5,000     | 5,000     |
| 35               | Travel & Transportation            | 200       | 467       | 200       | 200       |
| 36               | Dues, Subs & Meetings              | 1,500     | 761       | 1,500     | 1,500     |
| 37               | Field Lime                         | 1,000     | 1,165     | -         | -         |
| 38               | Contingency Account                | 10,000    | 810       | 10,000    | 10,000    |
| 39               | Bond Repayment                     | 37,675    | 37,675    | 37,675    | 37,675    |
| 40               | Taxes, Licensing & Regs            | 2,400     | 1,970     | 2,400     | 2,400     |
| 41               | Insurance & Fidelity Bond          | 32,000    | 33,589    | 44,000    | 44,000    |
| 42               | TOTAL Constr. and Maint. of Plants | 552,275   | 541,692   | 567,425   | 590,695   |

|                                | Budget<br>2017/2018 | Actual<br>2017/2018 | Budget<br>2018/2019 | Proposed<br>2019/2020 |
|--------------------------------|---------------------|---------------------|---------------------|-----------------------|
| 1 SEWER VEHICLE                |                     |                     |                     |                       |
| 2 Repair & Maintenance         | 7,500               | 12,465              | 7,500               | 12,000                |
| 3 Ton Truck Lease              | 13,500              | 13,215              | 13,500              | -                     |
| 4 F-150 Lease                  | 100                 | -                   | -                   | -                     |
| 5 Town Mgr F-150 Lease         | -                   | -                   | -                   | 1,000                 |
| 6 Fuel                         | 6,000               | 6,008               | 6,000               | 7,000                 |
| 7 TOTAL Sewer Vehicle          | 27,100              | 31,687              | 27,000              | 20,000                |
| 8                              |                     |                     |                     |                       |
| 9                              |                     |                     |                     |                       |
| 10 CONSTRUCTION                |                     |                     |                     |                       |
| 11 Construction                | 200,000             | 26,559              | 225,000             | 500,000               |
| 12 TOTAL Construction          | 200,000             | 26,559              | 225,000             | 500,000               |
| 13                             |                     |                     |                     |                       |
| 14                             |                     |                     |                     |                       |
| 15 DEPRECIATION                |                     |                     |                     |                       |
| 16 Depreciation                | -                   | -                   | -                   | -                     |
| 17 TOTAL Depreciation          | -                   | -                   | -                   | -                     |
| 18                             |                     |                     |                     |                       |
| 19                             |                     |                     |                     |                       |
| 20 CAPITAL RESERVE             |                     |                     |                     |                       |
| 21 Manager's Pick-up Truck     | 600                 | 600                 | 600                 | -                     |
| 22 Ton Truck F-350             | 3,000               | 3,000               | 3,000               | 3,000                 |
| 23 F-150 Pick up               | -                   | -                   | 3,000               | 3,000                 |
| 24 Repairs & Maintenance       | 20,000              | 20,000              | 20,000              | 20,000                |
| 25 Tractor                     | 5,000               | 5,000               | 5,000               | 5,000                 |
| 26 Sludge Spreading Truck      | 3,000               | 3,000               | 3,000               | 3,000                 |
| 27 TOTAL Capital Reserve       | 31,600              | 31,600              | 34,600              | 34,000                |
| 28                             |                     |                     |                     |                       |
| 29 TOTAL Sewer Operations      | 902,775             | 699,428             | 966,625             | 1,267,995             |
| 30                             |                     |                     |                     |                       |
| 31                             |                     |                     |                     |                       |
| 32 EXECUTIVE                   |                     |                     |                     |                       |
| 33 Salaries & Wages            | 34,000              | 30,166              | 31,000              | 31,800                |
| 34 Employer Paid Benefits      | 11,500              | 8,781               | 11,100              | 10,850                |
| 35 TOTAL Executive             | 45,500              | 38,947              | 42,100              | 42,650                |
| 36                             |                     |                     |                     |                       |
| 37                             |                     |                     |                     |                       |
| 38 OFFICE ADMINISTRATION       |                     |                     |                     |                       |
| 39 Office Supplies             | 1,500               | 1,491               | 1,500               | 1,500                 |
| 40 Postage                     | 900                 | -                   | 900                 | 900                   |
| 41 Legal Services              | 250                 | -                   | 250                 | 250                   |
| 42 Equipment Maintenance       | 600                 | 411                 | 600                 | 600                   |
| 43 Communications              | 3,000               | 1,819               | 2,000               | 2,000                 |
| 44 TOTAL Office Administration | 6,250               | 3,722               | 5,250               | 5,250                 |

|                                   | Budget<br>2017/2018 | Actual<br>2017/2018 | Budget<br>2018/2019 | Proposed<br>2019/2020 |
|-----------------------------------|---------------------|---------------------|---------------------|-----------------------|
| 1 AUDITING                        |                     |                     |                     |                       |
| 2 Professional Services           | 6,500               | 6,500               | 8,800               | 8,800                 |
| 3 TOTAL Auditing                  | 6,500               | 6,500               | 8,800               | 8,800                 |
| 4                                 |                     |                     |                     |                       |
| 5                                 |                     |                     |                     |                       |
| 6 ACCOUNTING                      |                     |                     |                     |                       |
| 7 Salary & Wages                  | 23,800              | 24,956              | 24,900              | 25,600                |
| 8 Employer Paid Benefits          | 7,800               | 9,694               | 9,100               | 9,315                 |
| 9 Professional Services           | 100                 | -                   | 100                 | 100                   |
| 10 Computer Expense               | 500                 | -                   | 500                 | 500                   |
| 11 TOTAL Accounting               | 32,200              | 34,651              | 34,600              | 35,515                |
| 12                                |                     |                     |                     |                       |
| 13                                |                     |                     |                     |                       |
| 14 TOTAL Administration           | 90,450              | 83,820              | 90,750              | 92,215                |
| 15                                |                     |                     |                     |                       |
| 16 LOSS REPAIR EXPENSE            |                     |                     |                     |                       |
| 17 TOTAL Loss Repair Expense      | -                   | -                   | -                   | -                     |
| 18                                |                     |                     |                     |                       |
| 19                                |                     |                     |                     |                       |
| 20 CAPITAL RESERVE SPENDING       |                     |                     |                     |                       |
| 21 Manager's Pick-Up              | -                   | -                   | 2,000               | -                     |
| 22 Pick-up                        | -                   | -                   | -                   | -                     |
| 23 F-150 Payment                  | 7,000               | -                   | -                   | -                     |
| 24 Ton Truck                      | -                   | -                   | -                   | -                     |
| 25 Sludge Truck                   |                     |                     |                     | 225,000               |
| 26 Repairs & Maintenance          | 12,000              | -                   | 20,000              | 20,000                |
| 27 TOTAL Capital Reserve Spending | 19,000              | -                   | 22,000              | 245,000               |
| 28                                |                     |                     |                     |                       |
| 29                                |                     |                     |                     |                       |
| 30 TOTAL Appropriations           | 1,012,225           | 783,248             | 1,079,375           | 1,605,210             |
| 31                                |                     |                     |                     |                       |
| 32 REVENUE                        |                     |                     |                     |                       |
| 33 User Fee                       | 779,225             | 778,142             | 817,875             | 896,210               |
| 34 Delinquent Penalty & Interest  | 10,000              | 11,232              | 10,000              | 10,000                |
| 35 Interest Income                | 2,000               | -                   | 2,000               | 2,000                 |
| 36 Sewer Connection Fees          | -                   | 7,650               | -                   | -                     |
| 37 Miscellaneous Revenue          | 2,000               | 2                   | 2,000               | 2,000                 |
| 38 Transfer from Constr Fund      | 200,000             | -                   | 225,000             | 450,000               |
| 39 Surplus                        | -                   | -                   | -                   | -                     |
| 40 Transfer from Cap Reserve      | 19,000              | -                   | 22,500              | 245,000               |
| 41 TOTAL Revenue                  | 1,012,225           | 797,026             | 1,079,375           | 1,605,210             |



## FY 2018 SCHEDULE OF TAXES RAISED

### Grand List

|                         |                  |
|-------------------------|------------------|
| General Property        | 8,834,557        |
| Personal Property       | 11,964           |
| <b>Total Grand List</b> | <b>8,846,521</b> |

### Taxes Billed

|                            |                               |                      |                   |
|----------------------------|-------------------------------|----------------------|-------------------|
| Educational                |                               |                      |                   |
|                            | Non-Residential Education     | (5,578,235 X 1.5503) | 8,647,937         |
|                            | Homestead Educational         | (3,266,807 X 1.6603) | 5,423,880         |
|                            | Personal Property Educational | (11,964 X 1.5503)    | 18,548            |
| Municipal                  |                               |                      |                   |
|                            | Real Estate Town              | (8,846,521 X 0.4214) | 3,648,295         |
|                            | Real Estate Village           | (2,839,462 X 0.1404) | 398,660           |
|                            | County Tax                    | (8,846,521 X 0.0079) | 69,888            |
|                            | Town Police District          | (6,007,059 X 0.0577) | 346,607           |
| Other                      |                               |                      |                   |
|                            | VT State Forest & Parks       | 1% of value          | 6,816             |
| <b>Total Taxes Billed:</b> |                               |                      | <b>18,560,631</b> |

### Tax Accounted for as Follows:

|                                 |                                    |                   |
|---------------------------------|------------------------------------|-------------------|
| Collections                     |                                    |                   |
|                                 | General Property Total Collections | 17,781,679        |
|                                 | Delinquent Taxes to Collector      | 778,952           |
| <b>Total Taxes Account For:</b> |                                    | <b>18,560,631</b> |

## **REPORT OF TOWN AUDITORS**

We have examined the preliminary audit of the financial statements for the Town of Woodstock for the year ended June 30, 2018. We have met with a representative from Mudgett, Jennett & Krogh - Wisner, PC, the firm retained by the Town of Woodstock to do this work. The preliminary figures seem in order and show the town within a few thousand dollars of budget. One anomaly (no doubt due to changes in the federal income tax code) was the prepayment of some property taxes due in future fiscal years, which cannot be credited to the 2017-18 year. We approve the audit as presented.

Due to requirements set by the Governmental Accounting Standards Board (GASB) our audit document is more than 50 pages long. For this reason, the Select Board and Auditors decided not to publish the full audit in the Town Report. If you would like to review the actual audit, a copy will be on file at the Norman Williams Public Library, the Town Clerk's Office and at the Town Managers Office. You will also be able to view the audit on the Town's web site ([townofwoodstock.org](http://townofwoodstock.org)) in the financial statements section. If you would like a copy mailed to you please call the Town Hall.

Town Auditors,

Tom Debevoise  
Joseph Swanson  
Nicholas Seldon

## **Town of Woodstock Trustee of Public Funds**

This past year, the Town of Woodstock Trustees of Public Funds met many times (including meeting with the Village Trustee of Public Funds) to determine a clear pathway to deliver all funds in the best way possible. We discussed several investment management possibilities which resulted in distributing a request for proposal for services. All of the fund accounts have been updated with our new trustee, Jill Davies, joining the team as a signatory. We have begun to establish a better system of institutional record keeping and look forward to managing these funds in the coming year and upholding the intent of the original donors.

The following are the funds that the Trustees manage under the restrictions of the donors:

### **Park funds**

Mary Billings French Memorial Park Fund

### **Education & Scholarship funds**

Marbara Bagley Scholarship Fund

Gary Francis Hersey Award Fund

George C. Brockway Scholarship Fund

Orley A Whitcomb Fund

### **Health & Wellness funds**

Aline J. Boyce Fund

Oscar Freeman Fund

### **General funds**

John and Ehrick Gilman Fund

Anna Williams Dreer Fund

Common Cemetery Trust fund

Respectfully submitted,

Matthew Powers and Jill Davies

Town of Woodstock Trustees of Public Funds

Town of Woodstock Trustee of Public Funds  
Fund Balance  
JUNE 1, 2017-JUNE 30, 2018

**BALANCE SHEET**  
**June 30, 2018**

| ASSETS as of June 30, 2018           | COMMON<br>ACCOUNT | BILLINGS/FRENCH<br>FUNDS | BOYCE<br>FUND | CEMETERY<br>FUND | HERSEY<br>FUND | BROCKWAY<br>FUND | DREER<br>FUND | BAGLEY<br>FUND | FREEMAN<br>FUND | GILMAN<br>FUND | WHITCOMB<br>FUND | TOTAL<br>ALL FUNDS |
|--------------------------------------|-------------------|--------------------------|---------------|------------------|----------------|------------------|---------------|----------------|-----------------|----------------|------------------|--------------------|
| Cash                                 |                   | \$56,624                 |               |                  | \$2,415        | \$1,457          | \$7,139       |                |                 |                |                  | \$67,635           |
| Money Market                         | \$9,238           | \$48,270                 | \$52,400      | \$76,451         |                |                  | \$11,239      | \$42,828       | \$19,119        | \$3,666        |                  | \$263,211          |
| Investments                          |                   | \$218,958                | \$3,160       |                  |                |                  |               |                |                 |                | \$25,410         | \$247,528          |
| Due from other funds/Projects*       |                   |                          |               |                  |                |                  |               |                |                 |                |                  | \$0                |
| Total assets                         | \$9,238           | \$323,852                | \$55,560      | \$76,451         | \$2,415        | \$1,457          | \$18,378      | \$42,828       | \$19,119        | \$3,666        | \$25,410         | \$578,374          |
| LIABILITIES                          |                   |                          |               |                  |                |                  |               |                |                 |                |                  |                    |
| Due to other funds                   |                   |                          |               |                  |                |                  |               |                |                 |                |                  | \$0                |
| Total liabilities                    |                   |                          |               |                  |                |                  |               |                |                 |                |                  | \$0                |
| FUND BALANCE                         | \$9,238           | \$323,852                | \$55,560      | \$76,451         | \$2,415        | \$1,457          | \$18,378      | \$42,828       | \$19,119        | \$3,666        | \$25,410         | \$578,374          |
| Total Liabilities and<br>fund equity | \$9,238           | \$323,852                | \$55,560      | \$76,451         | \$2,415        | \$1,457          | \$18,378      | \$42,828       | \$19,119        | \$3,666        | \$25,410         | \$578,374          |

#### D. Anna Williams Dreer Fund

This fund originated as a gift of real estate to the Town, the sale of which was authorized by Town vote on March 2, 1943. Assets totaling \$23,838.48 were transferred by the Board of Selectman to the Trustees of Public Funds on May 3, 1961. The Town voted that *“the proceeds of the sale are to be placed in a separate fund... to be used only for charitable or educational purposes, but in no event shall the said fund be used for any purpose at all without a vote of consent of the Town of Woodstock at a regular Town Meeting”*.

#### E. Oscar Freeman Fund

This fund was decreed by the Hartford District Probate Court on May 18, 1935 with assets valued at \$17,390.21. The fund has the provision that the income be used for *“the benefit of the needy poor”*. In recent years, income from the Freeman and Boyce Funds have been allocated to the Woodstock Visiting Nurse Association as appropriations have been warned and voted for the benefit of that organization by the Town at its regular Town Meeting.

#### F. John and Ehrick Gilman Fund

This fund was decreed by the Hartford District Probate Court on January 25, 1954 with assets valued at \$4,899.48. The fund, to be known as the “John and Ehrick Gilman Fund” is to be kept *“prudently invested and the income there from to be used each year for town purposes”*.

#### G. Orley A. Whitcomb Fund

Under Article 20 of the Will of Orley A. Whitcomb \$5,000 was gifted to the Town, the investment income from which is payable annually to the local Kings Daughters and Sons Organization.

The Town Trustees of Public Funds have custody and control of three additional funds, namely:

1. The Marbara Bagley Scholarship Fund
2. The Gary Francis Hersey Award Fund
3. The George C. Brockway Scholarship Fund

The Cleveland Fund has now been totally disbursed. The Eloise Brockway Fund was combined with the George Brockway Fund savings account. The Bagley Fund has a balance of \$42,828. The Hersey Fund has a balance of \$2,415. The Brockway Fund has a balance of \$1,457. All balance information is as of June 30, 2017.

Respectfully submitted,  
Matthew Powers, For Trustees of Public Funds

SPECIAL TOWN MEETING

May 15, 2018

MINUTES

PRESENT: John Doten, Jill Davies, Mary Riley, L.D. Sutherland Jr., Sonya Stover Selectboard; Matt Maxham, Moderator; Phil Swanson, Manager; Jane Soule and Fred Barr, Justices of the Peace; Charlie Degener, Clerk; and approximately 65 Woodstock voters.

After reviewing points of order and procedure, Matt Maxham read out the Warning at 7:05.

Article I was moved by Sally Miller and seconded by Jeff Kahn. Sonya Stover spoke about the revision to the budget and explained how the Selectboard, after consultation with the Vermont League of Cities & Towns and others with municipal financial experience, have changed their borrowing/debt policy to be more in line with best practices. She also spoke of the necessary renovations needed at Town Hall covered by Article II. The last major renovations at Town Hall were more than 30 years ago. Sonya emphasized this budget is more of a change in timing of payment than in overall spending.

Chris Miller asked what the monetary difference is between the defeated and proposed budgets. Sonya said the new budget is about \$200,000 less. She noted we are not changing our spending, but rather our debt.

Charlie Kimbell asked how this budget would affect the tax rate. Sonya explained that this reflects an increase of approximately 3% or \$25.00 in taxes on a \$200,000 assessment. She then read an email from Tom Debevoise who was unable to attend the meeting due to evening chores. Tom spoke in support of the revised budget and the new borrowing policies.

Marian Koetsier asked if this budget includes the amount proposed in Article II. The answer was this budget includes the loan payment if Article II passes.

Roy Bates congratulated the Selectboard on its budget and pointed out that total expenditures are the same as two years ago.

Candace Coburn thanked the Board members for their hard work and asked about employee pay increases. Jill Davies said this year there will be a minor flat increase versus the merit increases of the past. Michael Brands spoke as a town employee of nearly thirty years. He spoke in favor of a merit based pay increase and the benefit to the Town of long-term employees making livable wages. These employees contribute to and support the community. Jeff Kahn, as a Village Trustee stated that merit is part of the plan.

Matt re-read the motion. Article I was voted and adopted.

Article II was moved by Marian Koetsier and seconded by Chris Miller. Chris mentioned this item has been accounted for in the Budget passed in Article I and these renovations are necessary. David Schwartzman questioned the phrase "terms advisable."

Matt re-read the motion. Article I was voted and adopted.

Article III, Other Business, was offered by the moderator. Mary Riley thanked all for attending the meeting. Sonya mentioned the Selectboard's recent inspection of potholes and said it is an issue they are aware of. Carey Agin mentioned cracks in the sidewalks.

Bob Holt moved to adjourn seconded by Anne Marie Boyd and so voted at 7:26 p.m.

Attest:

F. Charles Degener III, Town Clerk

**ANNUAL TOWN MEETING**  
**March 3, 2018**

Present on Stage: Matt Maxham, Philip Swanson, Jill Davies, John Doten, Bob Holt, L. D. "Butch" Sutherland Jr., Sonya Stover, Charles Degener

Matt Maxham gave some interesting facts from the 1918 Town Meeting, \$4,579 was spent on Highways, or \$97,000 in current funds; \$1,226 was spent on the poor after deducting income from the Town Farm, and \$150 for sheep killed by dogs.

Following the Pledge of Allegiance, Vermont League of Cities & Town's Executive Director Maura Carroll presented Phil Swanson with the VLCT's Lifetime Achievement Award. With 32 years of service to Woodstock, Phil is currently the longest serving Municipal Manager in Vermont. Phil thanked the League for the award and also for the valuable legal assistance provided the Town over the years. Tom Debevoise recalled hiring Phil. Tom was serving on the Selectboard with John Audsley and Jack Keeling at the time. Several candidates had been interviewed and the search was down to Phil and one other candidate, who were asked to return for a second interview. After interviewing both candidates for a second time, Tom was prepared for a lengthy meeting to discuss the merits of each. Jack Keeling said "I guess we know who we'll hire. That one guy is way too smooth." And so Phil Swanson was hired. Phil informed the audience that the "Smoothy" has spent a lengthy career in the Legislature.

At 10:15 Matt Maxham called the meeting to order, mentioned points of order and read out the Town Meeting Warning.

**ARTICLE I:** "The election of Town Officers for the ensuing year as required by law including: (Australian Ballot)" Mary Riley introduced herself as a candidate for the Select Board two year term. L. D. Butch Sutherland Jr. introduced himself as a candidate for the Select Board three year term.

**ARTICLE II:** "To see if the Town will receive and act upon reports submitted by the Town officers." Moved by Ed English, seconded by Susie Krawczyk, voted and adopted.

**ARTICLE III:** "To see if the Town will vote to collect the Town General, Highway, School Taxes and State Education Taxes on real property and all other taxes levied through the Treasurer under the provisions of Title 32 VSA Chapter 133 and fix the dates of payment as November 2, 2018, and May 3, 2019." Moved by John Doten, seconded by Sally Miller, voted and adopted.

**ARTICLE IV:** "To see if the Town will vote to pay the Town Officers in accordance with Title 24 VSA, Section 932 as follows:

|                |             |                   |
|----------------|-------------|-------------------|
| Select Board   | \$ 1,000.00 | per year          |
| Town Treasurer | 16,000.00   | per year          |
| Listers        | 23.80       | per hour          |
| Constable      | 23.80       | per hour          |
| Town Clerk     | 30.00       | per hour          |
| Moderator      | 50.00       | each time serves" |

**ARTICLE V:**

“To see if the Town will vote to authorize the Treasurer, with the approval of the Select Board to borrow money, if necessary, in anticipation of taxes for Fiscal Year 2018-2019 to defray current expenses and debts of the Town and Sewer Department.”

Moved by Tom Weschler and seconded by John Doten. Pat Hesterberg asked about sewer billing and usage. Phil explained about minimum rates and how they had been developed. The motion passed.

**ARTICLE VI:**

“To see if the Town will vote to appropriate the sum of Six Million Forty Thousand Three Hundred Twenty Three Dollars (\$6,040,323) which includes the specified sums of money to operate each department; and to raise by taxation the amount of Four Million Forty Three Thousand Fifty Three Dollars (\$4,036,053) which is the necessary sum to defray operating costs for FY 2018-2019.” Moved by John Doten and seconded by Ed English. The moderator turned the floor over to the Select Board for a thorough examination of the budget. Bob Holt thanked everyone for the privilege of serving for the past six years and explained that he would not be presenting any portion of the budget. Sonya made a presentation to explain the budget in General terms and in comparison to other Vermont Towns. Woodstock municipal taxes are 204 out of 255. Of area towns in the new school district, only Killington has lower municipal taxes. However, Woodstock has a high Homestead Education tax. Out of 255 towns Woodstock ranks 52, meaning that only 51 Vermont towns pay less school tax. Roughly 80% of a Woodstock tax bill is paid to Montpelier to support the State’s schools. The Select Board’s proposed budget has 10% increase which would be roughly an additional \$200 in property taxes on a \$500,000 home. Jill made a presentation regarding proposed savings from utility bills, lack of payment to the school for use as an emergency shelter, and reduced energy costs at Town Hall along with new lighting at the Wastewater Treatment Plant. She explained a change in how the Rockefeller endowment fund is managed with fewer fees. The Board has implemented a new approach to capital budgeting. Presently we incur debt to purchase items. The proposal is to change to a method of saving for our needs instead. We will need a new fire truck and Emergency Services Building in the near future. As we move to a savings policy rather than a borrowing policy there will be a bit of a financial squeeze at first. Jill then began a line by line examination of the budget. Marian Koetsier, Chris Miller, Ed English, Sari White, Byron Quinn, Alita Wilson, Tom Debevoise, Carl Huck, Sally Garmon, Susan Ford, Anne Macksoud, Joe Dinatale, participated in discussion. John Doten then took over the presentation of the budget after first telling about Jimmy Aikens’ experience with his cowdog, and his humility at learning that the dog knew more than he did. Pat Hesterberg discussed the North Street retaining wall and advised a new concrete replacement rather than dry-laid stone which can create habitat for groundhogs and skunks. Al Alessi, Marian Koetsier, Chris Miller, Jeff Kahn, Sari White, Carolyn Kimbell, Heidi Lang, Bill MacDonald, Amy McElroy, Byron Quinn, Jason Drebitko, Candice Coburn, Karl Huck, Tom Debevoise, and Greg Gosselyn participated in the discussion. Butch Sutherland then led the review. Sally Garmon, Sari White, Ed English, Pat Hesterberg, Byron Quinn, and Dee Anderson participated in discussion. Sonya Stover finished the line-by-line review of the budget. After a complete review of the budget, there was discussion on the merits of purchasing things with savings or credit. Tom Debevoise spoke in opposition of the budget. Tom felt that a 10% increase is too much. The change in policy regarding the Capital Budget is misguided. There must always be some debt. Towns can always borrow more easily and more cheaply than individuals and businesses. He explained the differences between personal and municipal finances and the borrowing methods of each. This new policy is only good if Woodstock taxpayers have absolutely nothing better they could be spending their own money on. Matt Stover, Candace Coburn, Alita Wilson, Bill McDonald, Al Alessi, Tom Weschler,



Suzanne Marier, Joe Dinatale, and Byron Quinn all discussed the pros and cons of each method. Jack Anderson asked for a paper ballot, and more than six people agreed. While voters cast their ballots, State Representative Charles Kimbell and Senator Alison Clarkson gave presentations. The meeting was recessed at 1:15 for lunch.

The meeting reconvened at 2:00 and the results of the paper ballot were read.

48 Yes 91 No                      1 Blank.

David Brown was called to the stage. Bob Holt thanked him for his years of service on the ECFiber Board and presented him with a certificate. George Sadowsky and Bill McGowan spoke about ECFiber and the progress they are making.

Butch made a presentation to Bob, on behalf of the Select Board, thanking him for his service and dedication to the Select Board.

**ARTICLE VII:**                      “To see if the Town will vote to appropriate the sum of One Million Seventy Nine Thousand Three Hundred Seventy Five Dollars (\$1,079,375), which includes Eight Hundred Seventeen Thousand Eight Hundred Seventy Five Dollars (\$817,875) from user fees and Two Hundred Sixty One Thousand Five Hundred Dollars (\$261,500) from other revenues, to pay the current expenses and debt of the sewer department for FY 2018- 2019.” Moved by Ed English and seconded by Chris Miller. Sari White asked how the defeat of the budget would affect this. Phil said this was a separate budget for the Sewer Corporation. Voted and adopted.

**ARTICLE VIII:**                      “To see if the Town will vote to appropriate the sum of Nine Hundred Dollars (\$900) and pay each of the Trustees Three Hundred Dollars (\$300) for the purpose of paying the Trustees of Public Funds for services rendered, and approve the expenditure from the income of the Trust Funds for that purpose.” Moved by Butch Sutherland, seconded by John Doten and passed.

**ARTICLE IX:**                      “To see if the Town will vote to appropriate the sum of One Thousand Five Hundred Dollars (\$1,500) for the purpose of having the Public Trust Funds audited and approve the expenditure of One Thousand Five Hundred Dollars (\$1,500) from income of the Trust Funds to pay for the Annual Audit.” Moved by John Doten, seconded by Butch Sutherland and passed.

**ARTICLE X:**                      “To see if the Town will vote to appropriate the sum of Twenty Five thousand Dollars (\$25,000) for general improvements to Vail Field.” Moved by John Doten and seconded by Ed English. Jack Anderson asked what is planned. Phil said the money will go towards rehabilitation of the 40 year old tennis courts. Bob Benz asked what the total project cost was, Phil did not have the figures. Motion passed.

**ARTICLE XI:**                      Shall the Town raise and appropriate the sum of Three Thousand Dollars (\$3,000) for the support of the Woodstock Area Job Bank to continue free employment referral services in the greater Woodstock area. (By Petition) (Australian Ballot) Beth Crowe, Executive Director spoke in support.

**ARTICLE XII:**                      Shall the Town of Woodstock vote to appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500) for Woodstock Community Television to help support coverage of ongoing events within the Town of Woodstock. (By Petition) (Australian Ballot) Macy Lawrence spoke in support.

- ARTICLE XIII:** Shall the Town vote to raise and appropriate from the general fund the sum of Twenty Five Thousand Dollars (\$25,000) to help support the home health, maternal and child health, and hospice care provided in patients' homes and in community settings by the Visiting Nurse and Hospice for VT and NH. (By Petition) (Australian Ballot) Ed English spoke in favor.
- ARTICLE XIV:** Shall the Town appropriate the sum of Three Thousand Two Hundred Forty Seven Dollars (\$3,247) to help support outpatient mental health, and substance abuse services by the staff of Health Care and Rehabilitation Services, Inc. (HCRS). (By Petition) (Australian Ballot) No discussion.
- ARTICLE XV:** Shall the Town appropriate the sum of Three Thousand Dollars (\$3,000) to Southeastern Vermont Community Action (SEVCA) to assist Woodstock in responding to the emergency needs of the community and providing all available and applicable services to families and individuals in need. (By Petition) (Australian Ballot) No discussion.
- ARTICLE XVI:** Shall the Town raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1,500) for the support of Senior Solutions (formally Council on Aging for Southeastern Vermont) for help to support seniors and their families who are trying to remain at home and not be placed in a nursing home. (By Petition) (Australian Ballot) No discussion.
- ARTICLE XVII:** Shall the Town appropriate the sum of One Thousand Two Hundred Fifty Dollars (\$1,250) to support programming of the Spectrum Teen Center. Our objective is to engage teens in healthy activities and make youth feel supported, welcomed and included. There is no charge to attend our program. (By Petition) (Australian Ballot) Alita Wilson spoke in support of this article.
- ARTICLE XVIII:** Shall the Town raise and appropriate the sum of Two Thousand Dollars (\$2,000) to support the mission of WISE (Women's Information Services, Inc.) in providing free crisis intervention and support services to victims of domestic and sexual violence, prevention education, and training to community members and professionals. (By Petition) (Australian Ballot) Jackie Fisher spoke in support of this article.
- ARTICLE XIX:** Shall the Town of Woodstock appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) for the Ottauquechee Health Foundation (OHF). OHF is a nonprofit community resource that provides funding and support for individuals with limited financial means to help meet critical health and wellness needs such as medical and dental care, eyeglasses, hearing aids, dentures, prescription co-payments and short term caregiver services. (By Petition) (Australian Ballot) Adrienne Sass spoke in support of this article.
- ARTICLE XX:** Shall the Town of Woodstock appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) for Windsor County Partners for youth mentoring services provided to children in Windsor County. (By Petition) (Australian Ballot) No discussion.
- ARTICLE XXI:** Shall the Town of Woodstock appropriate the sum of Five Hundred Dollars (\$500) to Green Mountain RSVP & Volunteer Center of Windsor County to develop opportunities for people age 55 and older to positively impact the quality of life in the community of Woodstock through volunteer service. (By Petition) (Australian Ballot) No discussion.

**ARTICLE XXII:** To see if the Town will vote to appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be allocated to the Woodstock Area Chamber of Commerce for operational expenses of the Mechanic Street Welcome Center for FY 2018-19. (By Petition) (Australian Ballot) George Sadowsky asked about the format of the article. Susan Ford Asked why this amount is more than what is already in the town budget. Phil said it is to support staffing, the budget is for utilities. Sonya Stover asked if they petition the Village for money, Phil said they can but do not.

**ARTICLE XXIII:** Shall the Town of Woodstock vote to appropriate the sum of Thirty Four Thousand Nine Hundred Thirty Five Dollars (\$34,935) as the Town's share of service for the Woodstock Area Council on Aging to run the Thompson Senior Center. The Thompson is an important community resource – providing daily meals, medical and area transportation, and an array of health, educational and social services. (By Petition) (Australian Ballot) Deanna Jones, Executive Director spoke in support of this article. Ed English also spoke in favor.

**ARTICLE XIV:** Shall the Town vote to appropriate and raise by property taxes, the sum of Fifty One Thousand Two Hundred and Fifty Dollars (\$51,250) for the Norman Williams Public Library to help support the operations and maintenance of the library. These funds are over and above the level budgeted support that the Town provides to this library for Fiscal Year 2018-2019. (By Petition) (Australian Ballot) Amanda Merk, Executive Director spoke in favor of the article. Byron Quinn asked if other towns support the Library. Amanda said only Bridgewater supports the Library with \$3,500 because they have no town library. Residents from towns other than Woodstock or Bridgewater must pay fees.

**ARTICLE XXV:** Shall the Town of Woodstock vote to raise, appropriate and expend the sum of Thirty Nine Thousand Dollars (\$39,000) for the support of Pentangle Arts to provide services to the residents of the Town of Woodstock. (By Petition) (Australian Ballot) Alita Wilson, Executive Director spoke in support of the article.

**ARTICLE XXVI:** To entertain the discussion of any other business of interest to the legal voters, such discussion shall not be construed in any manner as binding Municipal action.

“We The Town Meeting of Woodstock Vermont meeting on Saturday March 3, 2018 send a nonbinding message of positive support for Gun Violence Protection bills before the Vermont legislature: House Bill 422 and Senate Bills: 6 and 221” moved by Chris Lloyd, and seconded by Paul Regan. Alan Willard, Ed English, Pat Hesterberg, Charlie Kimbell, Jackie Fisher, Bill McDonald, Al Alessi, and Paul Regan spoke in favor. Motion passed.

Respectfully submitted,

F. Charles Degener, III Town Clerk

Matthew Maxham, Moderator

## **Return of Vote March 6, 2018**

### **MODERATOR**

|                    |     |
|--------------------|-----|
| <b>MATT MAXHAM</b> | 557 |
| BLANK              | 36  |
| WRITE-IN           | 0   |
| TOTAL              | 593 |

### **TOWN TREASURER**

|                       |     |
|-----------------------|-----|
| <b>CANDACE COBURN</b> | 524 |
| BLANK                 | 65  |
| WRITE-IN              | 4   |
| TOTAL                 | 593 |

### **SELECTBOARD 3 YR**

|                               |     |
|-------------------------------|-----|
| <b>L D "BUTCH" SUTHERLAND</b> | 467 |
| BLANK                         | 119 |
| WRITE-IN                      | 7   |
| TOTAL                         | 593 |

### **SELECTBOARD 2 YR**

|                   |     |
|-------------------|-----|
| <b>MARY RILEY</b> | 525 |
| BLANK             | 63  |
| WRITE-IN          | 5   |
| TOTAL             | 593 |

### **LISTER 3 YR**

|                      |     |
|----------------------|-----|
| <b>PAUL WILDASIN</b> | 467 |
| BLANK                | 123 |
| WRITE-IN             | 3   |
| TOTAL                | 593 |

### **AUDITOR 3 YR**

|          |     |
|----------|-----|
| BLANK    | 580 |
| WRITE-IN | 13  |
| TOTAL    | 593 |

### **FIRST CONSTABLE**

|                     |     |
|---------------------|-----|
| <b>KELLY LINTON</b> | 497 |
| BLANK               | 96  |
| WRITE-IN            | 0   |
| TOTAL               | 593 |

### **GRAND JUROR**

|          |     |
|----------|-----|
| BLANK    | 580 |
| WRITE-IN | 13  |
| TOTAL    | 593 |

### **TOWN AGENT**

|          |     |
|----------|-----|
| BLANK    | 583 |
| WRITE-IN | 10  |
| TOTAL    | 593 |

### **TRUSTEE OF PUBLIC FUNDS 3 YR**

|              |     |
|--------------|-----|
| <b>BLANK</b> | 580 |
| WRITE-IN     | 13  |
| TOTAL        | 593 |

### **TRUSTEE OF PUBLIC FUNDS 3 YR**

|          |     |
|----------|-----|
| BLANK    | 586 |
| WRITE-IN | 7   |
| TOTAL    | 593 |

### **TRUSTEE OF PUBLIC FUNDS 1 YR**

|          |     |
|----------|-----|
| BLANK    | 589 |
| WRITE-IN | 4   |
| TOTAL    | 593 |

### **CEMETERY COMMISSIONER**

|                  |     |
|------------------|-----|
| <b>GREG CAMP</b> | 528 |
| BLANK            | 65  |
| WRITE-IN         | 0   |
| TOTAL            | 593 |

### **ELEMENTARY SCHOOL BOARD DIRECTOR**

|                      |     |
|----------------------|-----|
| <b>JESSICA STOUT</b> | 463 |
| BLANK                | 130 |
| WRITE-IN             | 0   |
| TOTAL                | 593 |

**ELEMENTARY SCHOOL BOARD DIRECTOR**

|          |     |
|----------|-----|
| BLANK    | 580 |
| WRITE-IN | 13  |
| TOTAL    | 593 |

**WOODSTOCK UNION HIGH SCHOOL****BOARD DIRECTOR**

|          |     |
|----------|-----|
| BLANK    | 581 |
| WRITE-IN | 12  |
| TOTAL    | 593 |

**ARTICLE 8 WOODSTOCK MODIFIED UNIFIED  
UNION SCHOOL DISTRICT**

|       |     |
|-------|-----|
| YES   | 316 |
| NO    | 212 |
| BLANK | 65  |
| TOTAL | 593 |

**ARTICLE XI JOB BANK**

|       |     |
|-------|-----|
| YES   | 465 |
| NO    | 119 |
| BLANK | 9   |
| TOTAL | 593 |

**ARTICLE XII COMMUNITY TV**

|       |     |
|-------|-----|
| YES   | 397 |
| NO    | 178 |
| BLANK | 18  |
| TOTAL | 593 |

**ARTICLE XIII VISITING NURSE**

|       |     |
|-------|-----|
| YES   | 494 |
| NO    | 97  |
| BLANK | 2   |
| TOTAL | 593 |

**ARTICLE XIV HCRS**

|       |     |
|-------|-----|
| YES   | 460 |
| NO    | 120 |
| BLANK | 13  |
| TOTAL | 593 |

**ARTICLE XV SEVCA**

|       |     |
|-------|-----|
| YES   | 448 |
| NO    | 126 |
| BLANK | 19  |
| TOTAL | 593 |

**ARTICLE XVI SR SOLUTIONS**

|       |     |
|-------|-----|
| YES   | 495 |
| NO    | 87  |
| BLANK | 11  |
| TOTAL | 593 |

**ARTICLE XVII SPECTRUM**

|       |     |
|-------|-----|
| YES   | 453 |
| NO    | 123 |
| BLANK | 17  |
| TOTAL | 593 |

**ARTICLE XVIII WISE**

|       |     |
|-------|-----|
| YES   | 471 |
| NO    | 109 |
| BLANK | 13  |
| TOTAL | 593 |

**ARTICLE XIX OCF**

|       |     |
|-------|-----|
| YES   | 433 |
| NO    | 146 |
| BLANK | 14  |
| TOTAL | 593 |

**ARTICLE XX WINDSOR CTY PTNRS**

|       |     |
|-------|-----|
| YES   | 408 |
| NO    | 168 |
| BLANK | 17  |
| TOTAL | 593 |

**ARTICLE XXI RSVP**

|       |     |
|-------|-----|
| YES   | 385 |
| NO    | 185 |
| BLANK | 23  |
| TOTAL | 593 |

**ARTICLE XXII WELCOME CTR**

|       |     |
|-------|-----|
| YES   | 327 |
| NO    | 246 |
| BLANK | 20  |
| TOTAL | 593 |

**ARTICLE XXIII THOMPSON SR CTR**

|       |     |
|-------|-----|
| YES   | 530 |
| NO    | 54  |
| BLANK | 9   |
| TOTAL | 593 |

**ARTICLE XXIV NORMAN WILLIAM LIBRARY**

|       |     |
|-------|-----|
| YES   | 364 |
| NO    | 217 |
| BLANK | 12  |
| TOTAL | 593 |

**ARTICLE XXV PENTANGLE**

|       |     |
|-------|-----|
| YES   | 358 |
| NO    | 222 |
| BLANK | 13  |
| TOTAL | 593 |

Attest:

F. Charles Degener III, Town Clerk

Matthew Maxham, B.C.A.

Susan B. Ford, B.C.A.

Mary Y. Riley, B.C.A.

Jane P. Soule, B.C.A.

## Town Clerk's Report

This year we continued our program of digitizing and indexing our historic Land Records. Nearly half of all documents recorded since the 1770's have been digitized and indexed, and all incoming documents are processed in this manner. The bulk of our Land Records have been created in the past twenty-five years. Once we have digitized and indexed our records back to 1986, we will be able to remove the card catalogue from our vault freeing up limited space for our constantly increasing Land Records. These documents form the basis and history for all present and future real estate transactions in Woodstock and their maintenance and preservation is crucial. Vermont law continues to mandate that each Town Clerk properly manage these documents and store them in a fireproof vault.

Conservation work was performed on our book: "Meetings 1868-1904". This volume was in especially deteriorated and delicate condition. Professional conservators removed adhesives and de-acidified the pages before encapsulating them in archival grade polyester envelopes. Windsor County had a fifteen foot section of roller shelving, in pristine condition, that was no longer needed. We were able to purchase this unit and nearly double our shelving capacity. Thankfully we have been setting aside money for the conservation of our records and the expansion of our vault for many years and had money available for these necessary expenditures.

This past year we administered four Elections. While each election conducted by Australian Ballot is only one 16 hour work day, the increasing popularity of Absentee Voting has strained our resources and turned a one day event into a month long task. In addition, the implementation of Same Day Voter Registration complicates the efficient management of elections. Twenty-five percent of votes cast in the November General Election were by Absentee Ballot. In compliance with Vermont Law, and in an effort to manage this new volume of Absentee Voting, it is the policy of this office to close for business the day preceding an election in addition to Election Day. This allows Election Officials to process Absentee Ballots and prepare for the Election on the day before voting in addition to accomplishing some of the tasks otherwise relegated to Election Day. It requires the same amount of energy and resources to conduct an election whether 19 people or 1,900 vote so we encourage everyone who can to turn out on Election Day. Even at peak times, the process of voting on Election Day is generally quicker and easier for the voter. Not all people are able to get to the polls between 7:00 A.M. and 7:00 P.M on Election Day, and for those who can't Absentee Ballots are an excellent option.

Mary Riley, Carol Wood, and Joe Lucot continue to serve capably and knowledgably as Assistant Clerks. We are available to the public and maintain regular business hours of 8:00 – 12:00 and 1:00 – 4:30, Monday through Friday. The office is closed the day preceding Australian Ballot voting.

Remember that each dog kept in Woodstock must be registered annually by the end of March.

I thank you for the opportunity to serve the Town for eight years as Assistant Clerk, and the past three as Clerk. I look forward to continuing my service to the people of Woodstock and thank you for your support.

Respectfully submitted

F. Charles Degener III, Town Clerk

## TREASURER'S ANNUAL REPORT

This being my first year as Treasurer, I have been busy getting into the “how’s and why’s” of our finances and am hoping my past experience in accounting may bring fresh eyes to current practices. We have instituted one big change this year – switching to a different bank. As you know from past and current financials, interest income has been very low- averaging around \$100 a year since 2014. Working with Phil Swanson, we met with all the local banks that were interested in the Town and Village accounts. We made our decision on the following criteria:

- Interest rate
- Services and Security
- Community Service

There were variables in each proposal, such as good rates with short term CD’s and services offered. After reviewing each proposal carefully, Phil and I decided that Mascoma Bank offered the best benefits for the Town and Village of Woodstock. Phil and I thanked all the banks that applied (Bar Harbor, Peoples and Mascoma.) for the comprehensive proposals – their commitment to the community of Woodstock is deeply appreciated.

While the goal was to get the new accounts active on July 1<sup>st</sup>, for many reasons our first deposit did not take place until October 30, 2018. A special thank you to Betty Ann Scammell for her hard work in changing systems. We have realized interest of over \$9,000 from Oct 30<sup>th</sup> through December. Our balances fluctuate greatly- obviously very high when taxes are collected and dipping way down before the next collection date. We are now on track to make a healthy amount in interest this year and hopefully in years to come.

Respectfully submitted,

Candace Coburn  
Treasurer



## Board of Listers

The Board of Lister's most important duty is to produce a Grand List of all properties in Woodstock. This year has been a fairly active year for sales of properties, with 117 property transfers: 13 condos, 32 residential properties with under 6 acres, 11 residential properties with more than 6 acres, 8 commercial properties, 10 sales of land and 3 mobile homes between April 1, 2018 and December 31, 2018. Last year we had 98 sales for the entire assessment year from April 1, 2017 to March 31, 2018.

We are required by state statute to have all of the assessments in town at 100% of fair market value. In order to have a clear picture of the Woodstock real estate market, we process all property transfers, and conduct an analysis of all sales which occur during the year. Woodstock's CLA (Current Level of Assessment) which is a three-year analysis of sales, is 97.78% which indicates that our assessments are reasonably close to market value.

We also oversee an extensive Current Use Program for Woodstock which currently has 187 parcels enrolled, representing 16,541.02 acres. Recent legislation requires us to value any excluded land as a stand-alone parcel, therefore, we had to recalculate values on many of our Current Use properties, resulting in significant changes in property valuation.

Another important part of our duties is to keep track of Homestead filings. EVERY VERMONT RESIDENT IS REQUIRED TO FILE A HOMESTEAD DECLARATION FORM HS122 BY APRIL 15<sup>th</sup> EACH YEAR WITH THE TAX DEPARTMENT. The Vermont Tax Department sends us weekly electronic reports as people file their HS122 forms which insures that the correct tax rate is billed.

Woodstock Listers are elected by you, and work for you, the taxpayer. We are required to work within the guidelines of constantly changing, and increasingly complex Vermont Legislation and mandates. Listers attend training sessions and seminars as offered by Property Valuation & Review (PVR), and participate in the Vermont Association of Listers and Assessors (VALA) to improve our knowledge, and meet with other listers, all to ultimately serve you better. We take an oath to be fair and equitable while we assess all real property at Fair Market Value. Each of us in the Lister's office is a Woodstock taxpayer and we understand the burden placed upon property owners.

Throughout the year, the Lister's office is open Monday through Friday from 8am. until noon. Our office is here to provide information and assistance to any property owners and we also assist appraisers, realtors, and attorneys doing research. We encourage property owners to visit and to become familiar with their assessments and to learn how our process works. We have a wealth of information, including property files, sales information, and maps.

In an effort to make the Lister's office as accessible and user-friendly as possible, we are able to email a copy of the Grand list to you upon request. For anyone wishing to see a printed copy of the Grand List, they are available in the Lister's office, Zoning and Planning office, Municipal Manager's office, and in the Town Clerk's office. You can also reach us at 457-3607 or [woodstocklisters@townofwoodstock.org](mailto:woodstocklisters@townofwoodstock.org)

Respectfully submitted,

Paul H. Wildasin, Carol M. Wood and Jennifer H. Maxham  
Woodstock Board of Listers

# Woodstock Ambulance Service

## Annual Report 2017-2018

Nationwide Emergency Services face challenges when it comes to meeting basic staffing requirements every day. As the professional field of EMS grows to meet the ever changing needs of the population we serve, EMS Providers must strive to accommodate these growths in our continuing education, reinforcement of life saving skills and encouraging continuous quality improvement. Woodstock Ambulance Service and its members face the same challenges. Some of our members average 96 continuous hours on duty. That's 96 hours they spend solely dedicated to Woodstock Ambulance Service to ensure that someone is available to keep your family safe and healthy. Ambulance members average several hours every month in multiple classes to meet credentialing requirements at the State and National levels of certification and licensing. Ambulance members accomplish these long hours on the job and in continuous training while maintaining a full time job, being a full time Mother or Father and/or otherwise being a contributing member of this community.

In 2018 we welcomed several new members to Woodstock Ambulance Service. We have welcomed Wyatt Smith, Jess Ryan-Leblanc, Kirsten Murphy, Adam Sappern, Will Tracy, Riley Quicker and Aaron Hodge as new EMS Providers to our service. Several of our members are celebrating Honorable Service Awards. Joe Swanson and Sari White are celebrating 10 years of service. Christine Gould is celebrating 5 years of service. If you see these members around town, please be sure to thank them for a job well done in striving to provide excellent service to the Woodstock Community. Woodstock Ambulance Service would like to thank the community members as well as the Town of Woodstock for its continued support as our Service grows to accommodate the ever changing field of Emergency Medical Services.

In 2018 we documented 817 calls in comparison to the 756 documented in 2017.

|                           | <u><b>2017</b></u> | <u><b>2018</b></u> |
|---------------------------|--------------------|--------------------|
| Fire Assist:              | 75                 | 88                 |
| Advanced Life Support:    | 225                | 171                |
| Basic Life Support:       | 160                | 193                |
| Non-Transport:            | 193                | 285                |
| Events Coverage:          | 85                 | 80                 |
| <b>Responses by Town:</b> | <u><b>2017</b></u> | <u><b>2018</b></u> |
| Bridgewater:              | 79                 | 92                 |
| Hartland:                 | 23                 | 17                 |
| Plymouth:                 | 25                 | 14                 |
| Pomfret:                  | 53                 | 63                 |
| Woodstock:                | 562                | 464                |
| Other Towns:              | 14                 | 6                  |

## WOODSTOCK AMBULANCE

| <u>AMBULANCE RUNS BY RESPONSE DISPOSITION</u>                                 | <u>2017</u> | <u>2018</u> |
|---|-------------|-------------|
| <u>Patient Treated, Transported by this EMS Unit</u>                          | 393         | 368         |
| <u>Standby-No Services or Support Provided</u>                                | 85          | 54          |
| <u>Patient Evaluated, No Treatment/Transport Required</u>                     | 67          | 115         |
| <u>Standby-Public Safety, Fire, or EMS Operational Support Provided</u>       | 63          | 92          |
| <u>Canceled (Prior to Arrival At Scene)</u>                                   | 38          | 66          |
| <u>Canceled on Scene (No Patient Contact)</u>                                 | 31          | 14          |
| <u>Patient Treated, Released (per protocol)</u>                               | 24          | 36          |
| <u>Agency Assist</u>  | 25          | 24          |
| <u>Patient Treated, Transferred Care to Another EMS Unit</u>                  | 10          | 4           |
| <u>Patient Refused Evaluation/Care (Without Transport)</u>                    | 9           | 23          |
| <u>Patient Evaluated, Released (AMA)</u>                                      | 7           | 13          |
| <u>Canceled (Transferred to Mutual Aid)</u>                                   | 3           | 2           |
| <u>Patient Dead at Scene - No Resuscitation Attempted (Without Transport)</u> | 2           | 3           |
| <u>Patient Dead at Scene - Resuscitation Attempted (Without Transport)</u>    | 2           | 3           |

Respectfully Submitted,

Misha McNabb NRP  
EMS Division Director

## WOODSTOCK COMMUNICATIONS

### Annual Report 2017-2018

| PHONE CALLS          | 2016  | 2017  | 2018  | RADIO CALLS         | 2016   | 2017   | 2018   |
|----------------------|-------|-------|-------|---------------------|--------|--------|--------|
|                      |       |       |       |                     |        |        |        |
| BRIDGEWATER          | 87    | 105   | 71    | BRIDGEWATER         | 924    | 679    | 911    |
| POMFRET              | 61    | 95    | 53    | POMFRET             | 564    | 526    | 634    |
| WOODSTOCK AMB        | 603   | 634   | 692   | WOODSTOCK AMB       | 5,928  | 5,305  | 7,143  |
| WOODSTOCK FIRE       | 191   | 136   | 163   | WOODSTOCK FIRE      | 1243   | 903    | 1,023  |
| WOODSTOCK<br>POLICE  | 2,183 | 2,583 | 2,297 | WOODSTOCK<br>POLICE | 36,727 | 47,489 | 44,511 |
|                      |       |       |       |                     |        |        |        |
| TOTAL PHONE<br>CALLS | 3,080 | 3,553 | 3,276 | TOTAL RADIO CALLS   | 45,386 | 54,902 | 54,222 |

I respectfully submit my annual report to the Select Board and citizens of Woodstock.

The Woodstock Emergency Services Communications Team is on duty 24 hours a day 7 days a week and typically there is only one person on duty per shift. We provide dispatch services for Woodstock Police, Fire, Ambulance, Highway and Sewer departments, South Woodstock Fire, Bridgewater Fire and Fast Squad, and Pomfret/Teago Fire and Fast Squad.

The Communications Team is dedicated to providing the best information possible to the responding units in emergency and non-emergency situations. This is achieved by asking certain questions of the caller. The main questions consist of where the incident occurred, what it is, and the caller's information (name, date of birth, address and phone number). There are many times when people will call and ask to speak to the Police Chief or Fire Chief directly and bypass the dispatcher. The call may or may not be an emergency. In either case, the call might need immediate response. We ask that callers advise the dispatcher the nature of the call so the most efficient and effective service can be provided.

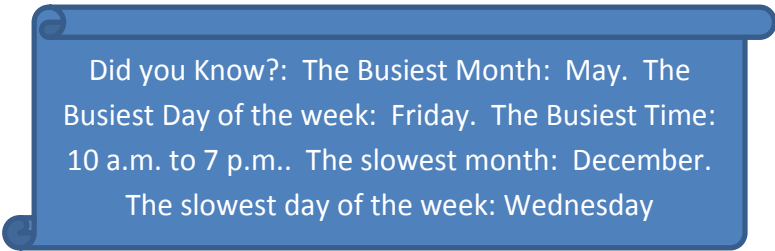
The numbers provided only give a snapshot of the Communications Department work. There are many other calls that are handled by the team that may not be logged into the system. We answer calls ranging from directions to locations, burn permits, lost or found items and animals, walk-ins about parking tickets to speeding tickets to name a few. During a high impact event such as the PI Restaurant fire, the dispatcher on duty has to send all the agencies that we dispatch for, as well as contacting all the other outside agencies to respond. In addition to the aforementioned duties, the dispatcher is also responsible for fielding everyday calls, and maintaining input into the CAD system. During high impact weather events, such as the recent snow storm that knocked down numerous trees and power lines in the area, the dispatcher is not only receiving calls from the public in reference to the trees and power lines; they are also relaying all of that information to the proper agencies for response. Please be patient and know that we are doing our best to provide the citizens with the help needed in a timely manner.

## **Town Police Report**

**Mission Statement: "To provide a safe and orderly environment in Woodstock through professionalism, high quality police service, an active partnership with the community and a concern for individual dignity by assuring fair and equal treatment for all."**

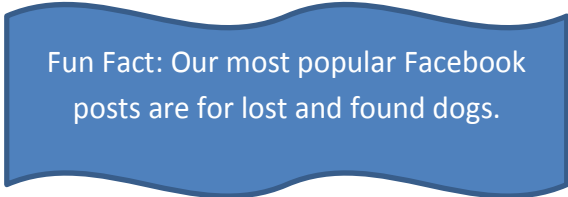
First, let me take this opportunity to tell all of the residents, business people and visitors of Woodstock what an honor and privilege it is to serve as Woodstock's Chief of Police. Furthermore, the Officers, Dispatchers and staff of the Woodstock Police Department are dedicated people who work day in and day out ensuring the safety of our community. In that same vein, the success of our mission is reliant on the support we receive from the Select board, Municipal Manager and town's people and we are thankful to them.

Forty hours of patrol coverage and 24/7, 365 emergency response is provided to the Town of Woodstock by the Village of Woodstock Police Department. In addition, a police officer is always available 24 hours a day by phone if a non-emergency response is needed. During 2018, 920 service calls were handled by the Woodstock Police Department in the Town out of a total of 2,287 calls. The adjacent list of observed incidents provides additional insight into the various types of incidents handled by the Police Department.



Did you Know?: The Busiest Month: May. The Busiest Day of the week: Friday. The Busiest Time: 10 a.m. to 7 p.m.. The slowest month: December. The slowest day of the week: Wednesday

We strive to maintain a close partnership with the community and to maintain open lines of communication. During 2018 we continued to work with many other agencies, institutions and organizations throughout Woodstock and the surrounding area. (follow us on twitter at: [Woodstock Police@Woodstockpolice](#) and facebook at: [Woodstock Vermont Police Department](#)) As always we provide a high level of service to the community and perform services that make Woodstock a great place to live and work.



Fun Fact: Our most popular Facebook posts are for lost and found dogs.

The opioid crisis continues to plague communities throughout the state and nation. Many of the thefts and other crimes that we experience are as a result of this epidemic and it continues to be a primary concern to public safety. Citizens are encouraged to take proactive measures in ensuring they do not become victims by locking the doors to your homes and vehicles when away from them. The Woodstock Police Department continues to maintain a Prescription Drug Drop box in the lobby of the Emergency Services Building. Citizens can drop off any unused and unwanted prescription medication they have 24 hours a day/ 7 days a week.

In 2018 The Woodstock Police Department filled a Full Time Officer vacancy that was created when Cpl. James Otranto retired in 2017. We were fortunate to be able to fill it with Officer Joseph Lucot, who has been with the department as a part-time Officer since 2015. This allowed for a seamless transition since Officer Lucot was already trained and familiar with the Woodstock community. Officer Lucot is a native of Woodstock and is very familiar with the area and Woodstock residents. He is a proactive and productive Officer and will be attending the Full Time Police Officer Certification Training at the Vermont Police Academy in August of 2019.

In addition, Officer Donka was promoted to Corporal as result of Cpl. Otranto's retirement. Cpl. Donka has been with the Woodstock Police Department since 2012 and has over 35 years of policing and supervisory experience in Vermont.

Once again, I unreservedly thank all of the men and women of the Woodstock Police Department for their hard work and professionalism as well as to the other departments and personnel of the Town and Village for their assistance and support.

Respectfully Submitted,

Chief Robbie Blish

# TOWN OF WOODSTOCK CALLS FOR SERVICE 2016-2018 COMPARISON

| Type of Call                    | 2016 | 2017 | 2018 | Type of Call                       | 2016       | 2017         | 2018       |
|---------------------------------|------|------|------|------------------------------------|------------|--------------|------------|
| 911 Hang-up Call                | 19   | 29   | 11   | Information Report                 | 6          | 3            | 3          |
| Accident Fatal                  | 0    | 0    | 0    | Intoxicated Person                 | 0          | 0            | 0          |
| Traffic Accident w/<br>Damage   | 34   | 30   | 31   | Juvenile Problem                   | 12         | 5            | 16         |
| Traffic Accident w/<br>Injuries | 12   | 8    | 5    | Litter/Pollution/Public<br>Health  | 1          | 2            | 1          |
| Agency Assistance               | 27   | 76   | 68   | Lost/ Found Property               | 0          | 33           | 9          |
| Animal Noise &<br>Problem       | 14   | 55   | 49   | Noise Disturbance                  | 5          | 7            | 5          |
| Assault                         | 1    | 2    | 6    | Phone Problem/ Harassment          | 1          | 1            | 1          |
| Burglary                        | 10   | 6    | 1    | Property Damage, Non-<br>Vandalism | 2          | 0            | 4          |
| Burglary Alarm                  | 61   | 72   | 79   | Property/ Home Watch               | 160        | 347          | 341        |
| Citizen Assist                  | 27   | 33   | 31   | Public Speaking                    | 4          | 8            | 3          |
| Citizen Dispute                 | 9    | 1    | 3    | Probation Violation                | 2          | 4            | 0          |
| Commercial Vehicle<br>Inspect.  | 8    | 3    | 2    | Search Warrant                     | 1          | 0            | 0          |
| Motor Vehicle<br>Complaint      | 48   | 60   | 65   | Stalking                           | 1          | 1            | 0          |
| Careless & Negligent            | 0    | 0    | 1    | Sex Offense                        | 2          | 0            | 9          |
| Court Time                      | 1    | 7    | 0    | Suspicious<br>Person/Circumstance  | 50         | 63           | 45         |
| Criminal – DLS                  | 0    | 0    | 4    | Theft                              | 21         | 12           | 17         |
| Dead Body                       | 3    | 1    | 3    | Threatening                        | 7          | 3            | 4          |
| Directed Patrol                 | 21   | 14   | 17   | Towed Vehicle                      | 0          | 2            | 0          |
| Disorderly<br>Conduct/Noise     | 0    | 9    | 5    | Traffic Hazard                     | 18         | 12           | 18         |
| DUI                             | 12   | 5    | 1    | Trespassing                        | 9          | 5            | 5          |
| Controlled Substance<br>Problem | 0    | 20   | 2    | Unlawful Mischief –<br>Vandalism   | 9          | 8            | 4          |
| Escort                          | 1    | 8    | 6    | VIN Number Inspection              | 10         | 16           | 7          |
| Family Fight/<br>Domestic       | 10   | 8    | 8    | Welfare/ Suicide Check             | 24         | 19           | 27         |
| Fraud/Embezzlement              | 4    | 11   | 7    |                                    |            |              |            |
|                                 |      |      |      |                                    |            |              |            |
|                                 |      |      |      | <b>TOTAL CALLS</b>                 | <b>667</b> | <b>1,009</b> | <b>929</b> |

## **CONSTABLE REPORT**

**2017-2018**

The Town Constable is an elected position and each year the residents of Woodstock elect a constable to help maintain the safety of the people who live in and visit our community. As constable, I am the Animal Control Officer. This has become a challenge since we no longer have a local kennel and lost pets are now taken to Lucy Mackenzie Humane Society in Brownsville. Unfortunately, this is an inconvenience for pet owners. Please make sure your dog has a tag with your personal information and their license tag. This will allow me to reunite you with your pet without the inconvenience of retrieving them from the kennel. I have followed up on the licensing of dogs within our community. Our list continues to dwindle and through the diligence of pet owners in maintaining dog licenses- it helps reduce the stress of you losing your pet.

As Constable, I also assist several agencies such Fire, EMS and Police. Some of these duties include traffic control, parade coverage, and on-scene safety. As a reminder, we have one Constable in town and this may render longer response time in my arriving or returning your call. I ask for your patience in these times and will do my best to make my response as timely as possible.

Again I, thank you, the residents of Woodstock, for electing me to office. I attend several trainings each year at the Police Academy to ensure that I am current on changes to laws within the State. This training also allows me to recertify my credentials and ensure that I serve our community to the best of my ability.

Respectfully Submitted,

Kelly Linton  
Constable



## WOODSTOCK FIRE DEPARTMENT

The Woodstock Fire Department has responded to 155 calls for the calendar year of 2018. This year Woodstock fire department responded to 9 structure fires resulting in one million dollars' worth of damage. The fire downtown at 67 Central St. was a large loss to the community. The fire department was at the scene 18 hours, 2 Firefighters were sent to the hospital and many mutual aid departments were needed. Thankfully working smoke and carbon monoxide alarms prevented the death and injury of the tenants above the restaurant.

This year, 2 new members are currently enrolled the VT Fire academy level 1 firefighting training and will be certified June of 2019: Andrew Hubbell and Aaron Hodge.

If anyone knows of a young individual age 14- 17 who has an interest in Fire or EMS, we have a cadet program for them.

Woodstock Fire/EMS Department continues to struggle with the lack of members needed, especially during the daytime (Drivers, firefighters, EMT or other special assets are needed). If you are interested in joining please contact me anytime.

One of the greatest strengths of the Fire department, is it members! Our members continue to give their time and effort to the department which is greatly appreciated by many. This is a volunteer position that takes time away from family and personal lives, and I am truly thankful for the dedication our members continue to give.

Lastly, should you have any questions, comments or suggestions or would like to visit our station please contact me at [davidgreen@townofwoodstock.org](mailto:davidgreen@townofwoodstock.org).

Respectfully submitted,

David Green

Fire Chief, Woodstock Fire /EMS

### Woodstock Fire Department Calls

|  | 2017 | 2018 |
|--|------|------|
| Building fire: -----                   | 4    | 9    |
| Chimney fires: -----                   | 4    | 4    |
| Brush or grass: -----                  | 4    | 4    |
| Fuel spills or smell of propane: ----- | 1    | 5    |
| Power lines: -----                     | 3    | 5    |
| Fire alarms: -----                     | 39   | 37   |
| Co alarms due to malfunction: -----    | 4    | 3    |
| Carbon monoxide incident-----          | 3    | 1    |
| Ambulance assist: -----                | 1    | 6    |
| Motor vehicle accidents: -----         | 13   | 11   |
| Motor vehicle fires: -----             | 1    | 1    |
| Electrical fires: -----                | 0    | 4    |
| Other dept. Calls: -----               | 28   | 65   |
| Total calls -----                      | 107  | 155  |

## Woodstock Fire Chief full-time position

The Fire department's current system for the Fire chief is no longer sustainable. Currently the Fire chief is in charge of the Fire and EMS (emergency medical services), E-911 and is part of Woodstock's Emergency management. The chief is responsible for day to day operations, vehicle maintenance, training, grant writing, purchasing and many administration duties.

Woodstock Fire personnel currently consist of 50 volunteers for Fire and Ems who are paid per call, and work shifts nights/weekends for a small stipend. Weekdays are covered by EMS providers only with one Ems coordinator (paramedic), one part time employee (paid for the day, a 12-hr. shift) and one volunteer who receives a \$75 per day (12hrs) and paid per call to be available. The Fire dept has an officer who covers a shift from 6pm Friday to 6am Monday on Weekends and is paid per call. The members of the fire dept are paid on call and have no requirements to be available for calls at any time.

Woodstock Fire department is losing more members than is gaining each year, due to number of hours of training initially required (200 hrs.), to additional time committed for training monthly with the department and the annual requirement of training required by the State of Vermont. Studies have also shown that the numbers of people volunteering are in decline for many reasons. Woodstock also does not have a local work force of any size anymore that allows members to leave from their job here in Woodstock to respond to calls during the day. Woodstock is becoming a bedroom and a retirement community. Ems is relying more and more on out of town providers.

The current system compensates the chief for 20 hours of work per week. The current chief has a full-time job during the week day and does his Fire department work at night and weekends which has several downfalls listed below.

- Members during the week day available for calls are a maximum of 2 to some days 0. Leaving the Town of Woodstock grossly underprepared for emergency's, with a Chief available during business hours he will be able to respond to calls starting required help as needed.
- Vehicle maintenance is delayed long periods until someone can be found during working hours to be available to deliver the vehicle to the garage, or in-house maintenance waits until time is found among many other duties to be done.
- Doing business after hours or retuning calls can be difficult to correspond with citizens and businesses as needed to do regular department business.
- Can do an inspection to ensure public building life safety systems are up to date prior to liquor license renewals for the town.
- Will be assigned Assistant Health officer duties.
- The Chief will be certified fire inspector and can help Residents comply with State of Vermont Fire codes.
- Can engage the Schools better to embrace Fire Prevention for the Students and also talk to students about becoming Cadets with Fire Department.
- Can engage seniors, the Senior center and nursing homes with better participation for the at risk populations with fire prevention.
- Emergency operations of the power for the dispatchers and the radio systems that alert several fire depts that Woodstock dispatches for fall under the chief to ensure they continue running during power outage and mechanical failures.

In conclusion as EMS and Fire calls continue to rise our needs grow to be able to protect our citizens. Woodstock is on track this year to reach 950 fire and /ems calls. A full time Fire Chief can ensure the department is in compliance with state and Federal laws, respond to calls, and can work toward mitigating at risk population injury's and reduce the Town's chance of an incident occurring with no one from Woodstock Fire available and relying on Mutual aid which can be more than 20 minutes away.

## Fire Warden Report

Woodstock has a burning permit program in place, with this program we rarely see brush fires started by humans. In 2018 we saw only four incidents with minor burning of land, thankfully.

I would like to remind you that a permit to kindle an outside fire is required. You may obtain this permit at the fire station and once you fill out your initial permit a phone call is only required for subsequent burns. Only natural brush and wood is allowed to be burned. Construction materials, trash or other debris is not allowed to be burned, and must be disposed of properly. Snow on the ground still requires a permit to burn.

Below I have included Vermont statistics for this year's fire season.

Respectfully submitted

David Green

Fire chief, Woodstock Fire/Ems

State Wide 2018

Number of human caused fires - 57

Number of lighting caused fires- 2

Number of acres burned caused by human- 112

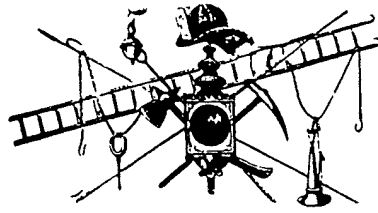
Number of acres burned by lighting- 1

Total number of fires - 59

Total numbers of acres burned- 113

Ten yr total averages of acres burned - 87

Total numbers of acres burned in Woodstock - 0



## Woodstock Firefighters' Relief Association

Woodstock firefighters dedicate themselves to community service and are ready on a moment's notice to rush into potentially dangerous situations to save the lives and property of fellow citizens. And the Woodstock Firefighters' Relief Association (WFRA) has been there for our firefighters, their families and the entire Woodstock community for well over 100 years.

Our mission is to:

- Provide help socially, financially and spiritually to those unfortunate sick and injured firefighters and their families, and assist firefighter families in case of death.
- Raise funds to purchase and maintain important safety equipment for Woodstock Fire/EMS.
- Help with community events, such as picnics and parades.
- Provide members with dress uniforms for parades, funerals and other important events.
- Purchase and place grave markers on Memorial Day for deceased firefighters.
- Promote fellowship among firefighters in all times, good and bad.

Each year the WFRA purchases equipment that personnel need for safe and effective operations. We've used hand-held thermal imaging cameras since the 1990s to see through the thick smoke often encountered during fires. Advancements in thermal imaging technology have now reduced the size of the components and has enabled a lightweight camera and display in the firefighter's mask, keeping the thermal image in view at all times. In 2018 we purchased Scott Sight face masks, which combines a camera with a display in the mask, leaving our firefighters hands free for quickly finding and extracting a victim or injured firefighter from a building.

We also own and maintain Woodstock's first fire engine, a 1923 Maxim, restored and owned by the Woodstock Firefighters' Relief Association for community events like the Memorial Day parade, thereby keeping a part of our shared historical heritage alive. At Halloween we purchased candy and fire safety materials for Woodstock Fire/EMS to pass out at the main entrance to Trick or Treating in the Village. This is a popular stop for many families and children and a great place to deliver fire safety and outreach information.

Thank you once again for your support. Visit us online at <https://www.woodstockfire-ems.org/wfra/> and please stay safe in 2019.

Respectfully submitted,

Kent McFarland, President  
Hannah Krawczyk, Vice President  
Scott Noble, Secretary

Kevin Lessard, Treasurer  
Ward Goodnough, officer

# **Highway Department**

## **2017-2018 Town & Village Report**

2017-2018 was another productive year and there were several projects completed including; replacing the large culvert on Cox District Road with a precast culvert and reconstruction of the retaining wall and improvements to the drainage and road surface on North Street. State mandated ditching began on Densmore Hill Road and the bridge deck and guardrail on the Stone Arch Bridge at the bottom of the road were replaced. Curbing was installed on Mountain Avenue and Bond Street.

Upgrading and maintaining storm drains continues, as road salt and time deteriorate both the concrete structures and the old galvanized pipe replacing and repairing them is a continuous process. Several manholes have also been either repaired or replaced. Paving was accomplished on Mountain Avenue, Dartmouth Lane, Bond Street, and Prospect Street. Route 4 and Route 106 had thermal repairs as well as paving repairs. These repairs will help alleviate the pot holes and delamination of the pavement.

Regular maintenance of the roads continues as well with, grading, ditching, plowing, salting, sanding, culverts, tree work, etc.

I would like to thank the residents of Woodstock for their continued support of the Town & Village Highway Department, and for their patience when traveling through work areas.

I would also like to thank all of the other departments for their continued support.

In conclusion, I thank the entire highway crew. The many hats that they have to wear can be very demanding at times, yet their dedication perseveres.

Respectfully submitted,

Ken Vandenburg

Town/Village Highway Superintendent

## Woodstock Wastewater Treatment Plant

### Annual Report

The Woodstock Wastewater Treatment department is pleased to report that all three of our treatment plants are in compliance with State of Vermont regulations.

In the past year, the improvements to the Wastewater Department have included:

- **Main Plant:** Replaced drive unit and motor for clarifier 2, replaced drive motor for clarifier 1, rebuilt 40hp electric motor and blower for sludge storage.
- **South Woodstock Plant:** Removed nuisance trees, replaced front fence with new privacy fence, improved drainage, painted building and replaced the air intake silencers on both blowers.
- **Taftsville Plant:** The steel air lines and valves from the blowers to aeration were replaced and a new wasting valve was installed. We also replaced the Chlorine pump which failed in November and gave us an E. coli violation; this issue was quickly resolved and there was no danger to the public.
- **Collection System:** Repair of manholes on Elm Street, Senior Lane and Central Street. We had Hartigan back again for three days to clean and inspect sewer lines.
- **Pump Station:** Replaced drive shaft, coupling and assembly for the comminutor.
- New safety equipment was purchased with grant monies.

The Taftsville Treatment Plant will be getting an upgrade in 2019 which includes a new influent channel and comminutor. The tanks will be sandblasted and any necessary welding repairs done. They will then be coated with a DuraChem Polylining that will extend the life of this aging facility.

The Wastewater Treatment Plant staff thanks the residents of the Town of Woodstock for their patience when we are working in the streets and roads. We also thank the other Town and Village Departments for their continued support and assistance when needed.

Respectfully submitted,

Wayland Lord

Wastewater Superintendant

Timothy Lynds

Assistant Chief Operator

Elijah Lemieux

Operator

## **2018 TOWN OF WOODSTOCK PLANNING & ZONING ANNUAL REPORT**

Although the Town Zoning Regulations were recently readopted in 2017, 2018 saw three amendment requests. Two in South Woodstock were approved and one in West Woodstock was denied. All three were zoning map changes. This is a good demonstration that the zoning regulations are not carved in stone and may be changed at any time.

A big event impacting the Village more than the Town was the rewrite and expansion of the National Historic District for the Village. (The original historic district was established in 1970s, one of the first in Vermont. It was written in a minimalist style, essentially a list of structures with little reference to architectural style or historic importance.) The resulting document is well over 200 pages long not counting the photographs which are available in a digital format. The document adds an overview of Woodstock Village history, connecting buildings to historic events and figures. The district was expanded south to include most of the developed area of the Village. This makes sense as the majority of the homes in the Village exceed the 50 year eligibility threshold for inclusion. Three buildings of significance were added as contributing structures due to the 50 year clause. Both the Woodstock Inn and the Middle Covered Bridge were rebuilt in 1969. The former Frank Gyra home on Linden Hill is notable as a rare example of a modern architectural style included in the district.

In December of 2018, the Planning Commission finalized the rewrite of Town Plan's Energy Chapter. This is an important step which will eventually allow the Town party status in Act 249 reviews of "solar farms". These are the large solar panel facilities which generate more than 50 kilowatts electricity. The chapter will now start the adoption process which, per State mandates, will include a rewrite of the Community Facilities chapter and addition of language and maps which address large forest blocks and wildlife connectivity. One more project for the upcoming year.

The Town received a Vermont Agency of Transportation Bike/Ped grant to design an extension of the East End sidewalk to the Gallery Place Plaza. The sidewalk currently stops at the Pizza Chef restaurant. An additional State grant, the Municipal Planning Grant was awarded to the Town via the Economic Development Commission to redesign the East End River Walk along Maxham Meadow Way.

The Planning Commission continues the rewrite of the Village Zoning Regulations. Most of the changes will be clarifications and required updating of existing regulations. Multi-family housing, Short Term Rentals and signs have been the main issues. Potential expansion of the Design Review District will be an additional one.

The Town Development Review Board retains a full complement of members, however an opening will occur in early 2019. The Conservation Commission remains at full capacity with the appointment of Howard Krum, replacing an original member and former chair, Lea Kachadorian. During recent years, the Planning Commission has had a complete turnover with the exception of long term Chair Sally Miller. Newer members have transitioned well during 2018. A new member, Ben Jervey was appointed late in the year. The South Woodstock Design Review Board has held steady with 3 members. The Town would like to thank all former members for their service and commitment to the community. Please note that in March of each

year positions become available. If interested in serving on a board or commission, please submit your name to the Town Planner or the Select Board.

Overall permit activity increased slightly, adding 2 more applications than 2017, with 78 permits issued. However, administrative permits decreased significantly from 56 to 43. The ever important number of single family home permits decreased from 4 to 2. Apartment/guest house permits decreased from 3 to 0. Housing is a major concern. Home occupation permits decreased from 1 to 0. Subdivision permits increased from 2 to 3 creating 6 new lots. Lot line adjustments fell from 3 to 0. Conditional use permits, a good indicator of commercial activity, increased almost fourfold from 8 to 29. There was 1 waiver to setback request, up from 0. Bed and Breakfast permits decreased from 1 to 0. Short Term Rental permits (less than 30 days) decreased from 2 to 1. There were no Scenic Ridgeline permits issued, equaling 2017. The South Woodstock Design Review Board activity tripled with 9 permits issued.

The Town Planner/Administrative Officer Michael Brands, AICP, is now in his 30th year of service to the community. Mr. Brands continues to serve on the Two Rivers Ottaquechee Regional Planning Commission's Transportation Task Force. He is also active with the Vermont Planners' Association and the Upper Valley Planners' Forum.

Lynn Beach, P&Z's recently hired assistant, replaced 15 year assistant Renee Vondle this summer. Lynn's former experience as the Town Manager's Administrative Assistant and as a zoning enforcement official in Connecticut has helped the transition move along smoothly.

Via the Town's website, Planning and Zoning clients are able to reference the town plan, regulations, applications and worksheets on-line instead of coming in for or requesting paper copies. Please take time to visit the site, [www.townofwoodstock.org](http://www.townofwoodstock.org). Any and all suggestions for an improved service are welcome.

All comments concerning any planning and zoning issue are more than welcome. Please contact either Michael Brands - Town Planner, Lynn Beach - Zoning Assistant, or members of the Planning Commission. The planning and zoning process requires the input of the citizens for it to be both fair and equitable, keep the comments coming!

Respectfully submitted,

Michael E. Brands, AICP  
Town Planner & Administrative Officer  
**[MBrands@townofwoodstock.org](mailto:MBrands@townofwoodstock.org)**



## **2018 TOWN OF WOODSTOCK CONSERVATION COMMISSION ANNUAL REPORT**

The Conservation Commission held nine regularly scheduled meetings and a number of site visits in 2018. The Commission conducted two wetland site visits and six riparian reviews in conjunction with ongoing permit applications. There were no Scenic Ridgeline applications this year.

The Conservation Commission reviewed a number of changes to the Village Zoning Regulations and the Municipal Plan. The Village Zoning is currently being rewritten. The main effort is to coordinate riparian and wetland reviews to fall in line with that mandated at the Town level. The Energy Chapter of the Town Plan was rewritten. This will allow Woodstock a voice at the Public Service Board's table during alternative energy applications (for the most part solar farms). Late last year it was determined that the Town Plan also needs to add a section on forests concerning parcelization of large lots and on wildlife connectivity. Fortunately, the Commission has been working on these issues for the past few years, mainly concerning the Town's southwest corner. This should help expedite the rewrite process.

The Conservation Commission held one large event, a Roadside Invasive Workshop. The event was held in April just before the invasive plants start growing. The event drew numerous Conservation Commissioners from Upper Valley towns. Mike Bald, one of the more experienced Vermonters with invasive plants, Gerry Hawkes, forester and inventor, and Kevin Geiger, Two Rivers Ottauquechee Regional Commission's invasive plant expert, were the main speakers. The discussion soon involved all attendees revealing the depth of knowledge and local experience dealing with the invasive species. The chief roadside invasive species are Wild Parsnip, Wild Chervil and Giant Hogweed. Japanese Knotweed was also mentioned, although it prefers the wetter areas along water ways.

The Conservation Commission applied for two State Transportation grants related to bicycle and pedestrians. A request to paint sharrows (bicycle logos) and fog lines to create 10' vehicle lanes with the remainder of pavement serving as the bike lane was denied. A second grant to design an extension of the East End sidewalk 350' east from Pizza Chef restaurant to the Gallery Place Plaza was approved. The search for consultants is underway and one should be chosen in mid-winter.

The Conservation Commission continues to work with the concept of carbon sequestration in local forests. Lynn Peterson has been the lead person on this project. Together with Zach Ralph and Michael Caduto of Sustainable Woodstock, numerous monthly workshops were held throughout the year. The State Forest Commissioner participated in the last workshop of the year, showing the State may soon be showing more interest in this subject. Trees naturally absorb carbon as they grow and serve as a storage vessel in old age. Making quality long term furniture out of hard wood is a great way to extend the carbon storage cycle. The State's current use program should be amended to recognize the importance of carbon sequestration.

During the course of the year many members attended numerous conferences and workshops held around the state. This is a valuable contribution by the members, as not all members are able to attend these important events. The members are then able to share the information gathered with the rest of the membership at the following meeting.

The Conservation Commission membership has remained constant for the past few years. Lea Kachadorian, an original member from 1989, has stepped down after many productive years of service. Her love of wetlands evolved into the 2004 Arrowwood Wetland Study that serves as the official map and catalogue of the town's Class III wetlands. This summer, Howard Krum was appointed to replace Lea and become our newest member. Should one desire to become a member please contact Town Planner, Michael Brands at 802-457-7515, [mbrands@townofwoodstock.org](mailto:mbrands@townofwoodstock.org) or attend a Conservation Commission meeting which are regularly scheduled for the third Wednesday evening of each month at 7:00pm.

One does not need to be a member to attend and/or participate in Conservation Commission activities. All members of the public are invited. Conservation Commission agendas and activities are posted on three bulletin boards (the Town Hall, the Norman Williams Public Library and the EMS building in the East End) and on the Town's website: [townofwoodstock.org](http://townofwoodstock.org).

## **Woodstock Economic Development Commission Annual Report 2018**

The Mission: The goal of the Woodstock Economic Development Commission is to plan and implement sustainable economic development in the Woodstock area. The WEDC is tasked with the following:

- To encourage and help existing and new businesses prosper, create more job opportunities, and become more environmentally conscious
- To make this a livable and welcoming community for a diverse, multi-generational population
- To promote a welcoming, sustainable Woodstock area
- To improve and make the best use of land, buildings and other physical infrastructure, and
- To develop tools to promote a sustainable economy

Summary: Since the inception of the Options Tax in 2016 the EDC has raised \$840,000 in tax revenue. 57% of this revenue (\$480,000) has been granted to a total of 35 projects, in five categories: Marketing (35% of the total funds granted), Job Creation (24%), Planning for Future Development (17%), Improving the Quality of Life (8%), and Support Activities (16%). Partly as a result of these investments, Woodstock has seen attractive economic development. Growth in options tax receipts (which is a proxy for local business revenue from food, alcohol and rooms) was 6.2% in FY2018 and 9.3% in FY2017, well above the rate of overall economic growth in the US.

The EDC has a balance of \$360,000 available for future investment, along with annual revenues of approximately \$260,000. Most of this balance was generated in FY2016 and FY2017, when the Commission was establishing its operating procedures. In FY2018 the Commission granted 99% of the funds it received, and early indications are that it will grant the vast majority of its funds in FY2019 as well.

Projects funded in 2018 included:

### **Community Events:**

- Supported Bookstock's new initiative to help underwrite nationally known authors for keynote events.
- Jazz on a Sunday Afternoon brought musicians to the center of the village enlivening a normally quiet time.
- Granted East Ends Eats, which will build on a successful prior food truck event and help start a new business.
- Granted a Community Visioning program, which will bring together various community stakeholders to set priorities, assess existing and future community efforts, and identify areas of growth.

### **Helping business programs:**

- Provided emergency funds for two businesses unexpectedly affected by the village bridge closing.
- Allocated funds for a new Job Bank initiative to develop the underutilized workforce in Woodstock by connecting high school students with job opportunities.
- Supported the WUHS Apparel business, which will allow students to experience running a business and sell a Woodstock promotional item.

- Extended two grants to address the growing need for childcare in Woodstock, to Rainbow Playschool & Woodstock Christian Childcare. As recent press has noted, this appears to be an increasingly urgent need in the community and one that the EDC hopes to impact.

Other EDC initiatives include:

- Housing Study – Over 400 respondents added their input to the Housing Study completed in 2018. The EDC is taking next steps to determine how to utilize the information gathered.
- Hiring a coordinator to provide administrative support for the commission and assist with EDC initiatives and committees.
- Saw continued success of previously funded events like the annual Lobster Fest, the Optimist Center, and WCTV8.

Structure:

The EDC has four working committees. Each reports significant developments in 2018:

- Website – hired marketer and new Woodstock resident Katie Berdan to generate content to populate a new Woodstock website, a joint venture with the Woodstock Chamber of Commerce, with accurate information and launch a biweekly email newsletter. Pageviews increased from 16,000 to 54,000 between the first and last months of 2018; since its deployment in August, newsletter sign-ups have risen from 380 to 850, with click rates increasing from 15% to nearly 40%. Sign up for the community newsletter at [woodstockvt.com](http://woodstockvt.com).
- Village Revitalization – hired planning firm DuBois & King, after a thorough RFP, for an overarching study of Woodstock Village areas for improvement in wayfinding, aesthetics, pedestrian engineering, and more. Though the study is ongoing, initial meetings included opportunities for public engagement.
- Recreation – is working on the River Loop Trail, a new walking trail east of town. The EDC solicited and was granted, on behalf of the town, a Vermont Municipal Planning Grant in the amount of \$21,600 to update a 2000 plan, effectively leveraging existing Options Tax funds expended to generate more funds to direct toward Woodstock enhancements.
- Economic Resources – put together an initiative package to help fill empty storefronts, offering a two-month rent subsidy to qualifying businesses in the metered district. The subcommittee also began to run information sessions and grant-writing workshops.

Check the EDC webpage for additional information, including applications for community grants and funded proposals.

<https://townofwoodstock.org/economic-development-commission-2/>

Respectfully submitted,  
Julia Cooke  
EDC Co-Chair

## **Cemetery Commissioners Report**

The Woodstock Cemetery Commissioners have been pleased with the level of care given to these historic burial grounds partly do to the increase in the support to help with the yearly maintenance.

The commissioners continue to look for ways to deal with projects and long-term maintenance with fencing, walls, trees, and older gravestones. This year there were several fallen trees that presented issues, but thankfully minimal damage to stones and fencing. The commissioners are always open to hearing from and receiving help from citizens that might want to assist in caring for the cemeteries. Or the property around them. Please remember to consult the commissioners before attempting any changes or improvements to the cemeteries.

The many burial grounds in Woodstock are important to families past and present and also provide historical value. The commissioners thank you for your continued support in caring for the cemeteries and look forward to working with you to help care for and improve the cemeteries in the coming year.

Respectfully submitted,

Fred Barr  
Greg Camp  
Bruce Gould  
Woodstock Cemetery Commissioners

## Woodstock Recreation Center, INC.

The Woodstock Recreation Center (WRC) is 72 years old in 2019. There have been many positive changes over the years; I will give a brief timeline below:

- In August of 1958 the first “small” pool was built, with funding from the Woodstock Rotary club.
- In June 1968 the “big pool” was built
- In February 2007 a major renovation project was completed removing the bowling alley and adding a Fitness Center and dance studio where many fitness classes, dance classes, and other programs are taught today.
- In April 2008 the construction of a new “big pool” began.
- The small pool is still used today.
- In June 2009 the new “big pool” was ready for use.
- In 2010 the lower level of WRC was fully renovated with new bathrooms, showers, floors, walls, electrical, and plumbing.
- In August 2011 Tropical Storm Irene came through with flood waters filling the small pool with silt, entering the lower level of WRC and rising to 5ft. In the theater.
- This amounted to over 250,000.00 in damages.
- The lower level of WRC had to have all the recently completed renovations ripped out from 4ft and below due to water damage. This was all repaired within two months.
- The Theater had so much water and silt, all of the electrical, plumbing, and heat was ruined, the entire lower level had to be gutted from the ceiling down, there was no heat, or electricity in the building.
- In October 2012 all repairs to the theater were complete. The theater was again habitable and rainbow preschool moved back in and all classes resumed upstairs.
- In 2015 The original wood floors in the theater were refinished and the exterior side doors replaced.
- In 2016 the Carpet in the front office was replaced with wood, and we replaced two treadmills as well as two pieces of weight lifting equipment in the gym.
- In 2017 we replaced the lift station and sewer pumps in the theater, we also added two more treadmills to the gym, and two new spin bikes to the studio.
- In 2018 we added a step mill to the gym, we replaced the pump and several lines for the small pool, and we did some much needed tree removal of dead trees.

Over the past years at Town Meeting I have noticed that our position in this community can be confusing at times. I will explain our funding clearly and briefly.

The Woodstock Recreation Center is a 501 C3 non-profit; we have a very small trust from Marion Faulkner that amounts to roughly 10% of our total budget. The funds we generously receive from the town amount to roughly 30% of our total budget. The other 60% of our budget is made up of fundraising, our annual appeal, grants and user fees.

The other area that seems to be unclear at times is Vail Field, WRC does not own Vail Field we maintain Vail Field. The playground that was built is owned by the town/village. The WRC along with community members and Woodstock Rotary club volunteered to build it to save the community money. Any special projects or improvements at Vail field are through the town/village with support and oversight from WRC.

I hope this clarifies some of the most common questions that arise, as always your continued community support and input is invaluable to us, we hope you continue to see the benefit in your partnership with the WRC. Please contact Gail Devine Executive Director, for further details or to offer your support, contribution, or expertise.

Sincerely,  
Gail Devine  
Executive Director

Current WRC full time Staff:  
Gail Devine – Executive Director  
Joel Carey – Assistant Director  
Kerri Elkouh – Office Administrator

The staff and board of the WRC are committed to the goals that have been set forth and continue to strive toward improvements that will benefit the entire community.

Current Board members: Chair– Dave Doubleday, Vice-Kent McFarland, Secretary- Emma Schmell , Treasurer- Jim Giller, Select board Rep.- Butch Sutherland, board members at large: Tom Emery

December 21, 2018

Spectrum Teen Center  
70 Amsden Way  
Woodstock, VT 05091



The Spectrum Teen Center has been serving teens for 22 years in grades 9-12. In 2017, we opened our program up to middle school. Our teens are from the six sending towns that make up the Windsor Central Supervisory Union.

In 2017, we tried something new and took teens into the community. We noticed that our attendance increased exponentially. We have worked to develop community connectedness with other groups, organizations and businesses in an effort to offer great teen events.

Over the past year we offered two Miniature Golf/Pizza Night where we had approximately 40 teens. Over 150 teens attended Ice Skating Night with the Union Arena with a DJ and strobe lights. Each month during the school year, we partner with Artistree and feature "Branch Out Teen Nights". We had several pizza nights at Pizza Chef where our average attendance was 40-50 teens. We featured a Comedy Night at the Woolen Mill Comedy Club in Bridgewater where professional comedians performed for upperclassmen. We partnered in several teen movie nights at the Town Hall Theater with Pentangle, offered a night of swimming at the Upper Valley Aquatic Center and more! All these events were **FREE for teens!!!!!!**

Enthusiastically,  
Heather Rubenstein & Joni Kennedy



*inspire,  
community*

## SUSTAINABLE WOODSTOCK

*Sustainable Woodstock seeks to  
organize and empower  
members to integrate*

*environmentally, economically and socially responsible practices in all aspects of their lives to create a sustainable community. The organization's volunteer-based action groups encourage a vibrant community, promote a thriving local economy and educate about how to conserve and protect natural resources.*

We are deeply grateful for the energy, enthusiasm and hard work of our dedicated board members, volunteers, partners and supporters. Our heartfelt thanks to Sally Miller for her legacy of achievements as executive director during the first decade of Sustainable Woodstock (SW). The year 2018 saw strong participation in our community programs, events and projects:

- **ENERGY:** Fighting climate change begins at home. In 2018 the SW Energy Action Group (SWEAG) focused on creating more energy-efficient housing, including successful “button up” weatherization campaigns. We completed seven low-income weatherization projects in collaboration with COVER Home Repair & SEVCA. SWEAG brought Woodstock’s first community solar array (100kW) to the brink of groundbreaking at the new Route 12 location of Rainbow Playschool. Phil Swanson signed the “Mayors Ready for 100% Clean Energy Pledge!” SW helped the town conduct audits of municipal buildings, evaluate solar feasibility of municipal building roofs, write the updated Town Energy Chapter and work toward the town’s signing of a 425kW Power Purchase Agreement in order to obtain all of the municipal government’s electrical needs from solar energy. We staged a successful inaugural Solar Showcase during Summer Fest.
- **FIVE TOWN SUSTAINABILITY INITIATIVE:** During the second year of promoting regional sustainability initiatives in Woodstock and the surrounding towns of Barnard, Bridgewater, Pomfret and Reading, SW supported the Bridgewater Area Community Foundation’s campaign to save the Bridgewater Schoolhouse and will assist in planning a resilient community center. We established a Bridgewater Listserv in collaboration with Vital Communities, recruited volunteers to conduct water tests of Kedron Brook and completed an eight-month work-study series on managing regional forests for carbon storage and sequestration. SW received approval to plant 300-400 trees in West Woodstock to protect homes at the Riverside Mobile Home Park. We are working with regional partners to make mass transportation alternatives available along the Route 4 corridor. SWEAG also participated in the Weatherize Upper Valley Program in the five surrounding towns.
- **RECYCLING:** The Recycling Action Group encourages Woodstock residents to recycle as much of their waste as possible. At our community recycling day in April we collected 3 tons of electronic waste and shredded 1 ton of paper. Our facilitation of waste collection at public events, like the Covered Bridges Half Marathon, typically diverts 75 percent of the waste generated and sends hundreds of pounds of compost to local farms.
- **EAST END PARK:** The East End Action Group (EEAG) made great strides toward realizing the vision forged in the East End Gateway Conceptual Plan. Over the last five years, community volunteers and partners donated hundreds of hours to develop a riverfront park in Woodstock village: planting trees, shrubs, and perennials; cutting down invasive plants; creating an edibles garden; making and installing wooden picnic tables and stone benches. Students contributed time and labor to make the park significantly more eco-friendly, user-friendly, and FUN—creating a beautiful “glade” with log benches and inspirational messages. The EEAG is now engaged in a major push to fund and complete the grand vision for the park.
- **COMMUNITY GARDENS:** We had a productive growing season at our two community gardens at King Farm and Billings Farm, with more than 35 people growing food and flowers for their families. We gathered for workdays and potlucks, exchanged recipes and farming tips and enjoyed the company of fellow gardeners. Billings Farm kindly approved the (2019) construction of several cold frames to extend the early growing season.
- **OUTREACH & EDUCATION:** SW educates the community about sustainability issues through our weekly *Vermont Standard* newspaper column, website, social media, e-newsletter, speakers and *Climate Change & Sustainability* monthly film series (with Pentangle Arts), which was attended by over 600 people (10 screenings) in 2018. Our monthly “Green Drinks” social gatherings (five years and running) encourage conversations around climate change, local food and other initiatives. All activities and programs are open to the community.
- **NAKED TABLE:** Under the leadership and sponsorship of Charles Shackleton, Miranda Thomas and our enthusiastic crew of volunteers, we completed our 10th Annual Naked Table fund-raiser on Woodstock’s Middle Covered Bridge. Naked Table 2019 will mark the Middle Bridge’s 50th anniversary.
- **SUSWOO GLOBAL:** We continue to build partnerships with Sustainable Woodstock, UK; Sustainable Woodstock, Ill. and others to share programs and explore ways to educate and engage our communities with global perspectives.

We gratefully acknowledge generous support from individuals and organizations, including Woodstock Foundation, Woodstock Rotary, Woodstock Garden Club, Pentangle Arts, Woodstock Chamber of Commerce, Marsh-Billings-Rockefeller National Historical Park, Billings Farm, Change the World Kids, WUHS AP Environmental Science Students, Ottauquechee Health Foundation, ShackletonThomas, Two Rivers-Ottawquechee Regional Commission, Connecticut River Conservancy, Vermont Youth Conservation Corps, Optimist Center, Greater Upper Valley Solid Waste Management District, Vital Communities and others.

In 2019 we will celebrate SW’s 10th anniversary by working with our partners and the Town on several major new initiatives, including a campaign to reduce the volume of single-use plastic products in Woodstock.

Respectfully submitted,  
Michael Caduto, executive director  
director@sustainablewoodstock.org 802•457•2911





Town Hall Theatre  
31 The Green / Woodstock, VT 05091  
info@pentanglearts.org  
www.pentanglearts.org  
802.457.3981

Pentangle's Board of Trustees, members and staff are grateful to the residents of Woodstock and the Town of Woodstock for their continued support of our efforts to make our community a more vibrant, creative and stimulating place to live.

We remain committed to the following guiding principles to inform all our programming, including Arts in Education and Community outreach and engagement.

- To provide programming that appeals to all ages.
- To create opportunities for audiences and artists to make meaningful connections in our community.
- To nurture the artistic talent of our community members.
- To foster creative thinking through Arts in Education programs that are immersive and experiential.
- To engage underserved constituencies in creative activity.
- To return the generosity of our community for our organization with free programming.
- To be a reliable steward of Woodstock's historic Town Hall Theatre.
- To ensure that the Town Hall Theatre remain a thriving, open, and accessible community resource for a wide variety of uses.
- To be fiscally responsible.
- To support our local non-profit community.
- To be a catalyst for cultural, social and economic development.
- To seek mutually beneficial partnerships with businesses who support our mission.

**Here are the highlights of upcoming season:**

- Creative Dance and Movement In-School Residency and After-School Camp
- The Center for Cartoon Studies Residency at WUHS
- Professional live musicals based on children's literature for grades pre-k-6
- 38<sup>th</sup> Annual Free Brown Bag Concert Series
- Pentangle's Wassail Weekend program of concerts, theatre and holiday movies
- Summer Theatre Camp for Area Youth
- Summer Creative Movement and Dance Camp for Area Youth
- *Thank you, Thursday* Free Movie Series
- Forty-two Weekends of Feature Film Screenings
- Vermont Symphony Orchestra's 2019 Summer Festival Tour presented with the Woodstock Inn and Resort
- Climate Change and Sustainability Film Series co-presented with Sustainable Woodstock

Your continued support is so important to the many area residents who depend on Pentangle's stewardship of the Town Hall Theatre, a vital gathering place where friends, neighbors, and visitors share camaraderie and world class entertainment. We thank you for your time and consideration. Don't hesitate to contact us for more information at [director@pentanglearts.org](mailto:director@pentanglearts.org), or 457-3981.

Respectfully Submitted,

Alita Wilson

Executive Director (802) 457-3981



Annual Report to the Town Of Woodstock  
For Fiscal Year 2017-2018

**Mission:**

The Norman Williams Public Library's mission is to enrich the intellectual and cultural life of the greater Woodstock community by providing access to literature, culture, current information and technology; promote the love of reading; foster the free and open exchange of ideas; serve as a gathering place for people of all ages; and support lifelong learning for all.

The library works to improve the lives of Woodstockers. During fiscal year 2017-2018 the library counted 76,060 visitors. Visitors came to the library to use computers, borrow books and other materials (70,855 items circulated), join friends for events, games, crafts and programs, attend informational meetings and lectures and enjoy a quiet place of refuge.

**Helping Woodstock children and teens succeed:**

Librarians at Norman Williams Public Library are continually developing new programs and services to help youth learn literacy, computer, arts and other formative skills. In 2017-2018 the library expanded afterschool programs to include: arts and crafts with healthy snacks, tutoring and homework help, computer skills training, mentoring, child-led book club for grades 5-8, kids knitting club, "Culinary Kids" cooking classes. The library also continued to support early childhood literacy skills by offering daily Storytimes for preschoolers and babies. These library Storytimes provide excellent learning opportunities for the very young, and they also build supportive community networks for parents, pre-school teachers and caregivers. 3,441 children participated in library programs.

**Life-changing technology tutoring for adults:**

The library offers 7 computers, two printers, two copiers and a fax machine for public use. According to library records, 3,600 people made use of public computers in 2017-2018. The library also offers individual, one-on-one tutoring regarding use of computers, cell phones, tablets and other devices. 355 separate technology tutoring sessions were offered in 2017-2018. Norman Williams Public Library's technology tutoring improves lives and opens pathways for success. During the last year, library staff helped Woodstockers update electronic resumes, store and organize family photos, communicate with grandchildren over Skype and Snapchat, and prepare required documents for local, county and state. A librarian helped one woman prepare her resume, send it via email and the library was pleased to learn that this woman got the job!

**Enrichment and entertainment for Woodstockers:**

The library offered 437 programs themed for adults of all ages. 6,730 people enjoyed programs at the library. Adult programs included: weekly bridge games, weekly knitting groups, a monthly poetry reading group, and weekly Mah Jong games. The library offers a wide variety of book discussions, arts & crafts classes, musical experiences, lectures and author talks. Townspeople report that these interesting and entertaining activities expand their social networks and create more opportunities for people to go out and enjoy the Village of Woodstock.

**Library extends beyond walls of our building:**

In 2017-2018 library staff continued to offer programs and services beyond the walls of the library building. Staff took field trips to the Woodstock History Center and the Marsh-Billings Rockefeller National Park. Library patrons were treated to library field trips to the Hall Art

Foundation. Children's librarians offered programs at the Woodstock History Center Old Time History Fair, the Rainbow Nursery School & Stafford Commons. Technology Tutoring is offered every other week at the Thompson Senior Center.

**Investing in Woodstock – caring for library facility and grounds:**

2017-2018 was a year of continuing to improve and invest in the historic library building and refresh the grounds. Chippers was hired to remove dead trees and underbrush from the back lot and will aerate, fertilize and repair the lawns beginning in spring of 2019. Library trustees are in the midst of fundraising to invest in important repairs to the HVAC system. Fundraising is also underway to invest in state-of-the-art audio visual equipment to benefit the entire community.

**Respectfully submitted,**



Amanda Merk, Executive Director

**Trustees:**

Ron Miller, Co-President  
Chris Lloyd, Co-President  
William Colson, Vice-President  
Gary Horsman, Secretary  
Joe Boyd, Treasurer  
Laurie Chester  
Mark Hall  
Gina McAllister  
Roland Moore  
Barbara Trippel Simmons

**Staff:**

Kathy Beaird  
Meg Brazill  
Ellen Desmeules  
Maria Heinz  
Adrienne McFarland  
Clare McFarland  
Lori Mitchell  
Michael Ricci  
Maeve Ryan  
Danelle Sims

## **BILLINGS PARK COMMISSION Report 2018**

The **Billings Park Commission (BPC)** oversees Woodstock's town parks: Billings Park, the 141 acres on Mt. Tom adjacent to both the Faulkner Park and the National Park, as well as the 65 acre park on Mt. Peg. The BPC is an active participant in the Woodstock Trails Partnership, a consortium of interested parties, devoted to enhancing, improving and promoting the over 30 miles of Woodstock area trails accessible from our Village Center. In addition to regular maintenance and oversight of the parks, we participate in a number of events designed to promote the beautiful and extensive trail system in Woodstock.

The Faulkner Trust has continued to finance the restoration of the trail up from Faulkner Park to the South Peak summit which is nearing completion. This fall saw the next installment of this work – its focus being the rebuilding of several significant sections of stone retaining wall. Some of our biggest challenges face us as this project approaches the steep pull to the South Peak. This work represents a partnership with the Faulkner Trust, the National Park Service (NPS), the VT Youth Conservation Corps and professional trail builders Peter Jensen & Assoc.

We continue to benefit from the expertise of Jennifer Waite, whose time and talent we are able to draw on through our technical assistance grant from the National Park's Rivers and Trails Program. Her experience, contacts and insights are invaluable and we are extremely grateful for this ongoing assistance. With her help, the 3<sup>rd</sup> edition of the Walk Woodstock Trail Map was published last year. It is available at the National Park and at the Village Visitor's Center.

BPC is working with the Woodstock Resort Corp to improve signage at Mt. Peg. We installed some new trail signs and have plans and a cost estimate for a new kiosk with map for the on Mt Peg. In addition we hosted NPS interns on Mt. Peg for continued invasive plant control. And, the BPC has sent out an RFP for a Park Management Plan to several foresters/wildlife managers. We hope to be able to adopt a plan in 2019.

This fall we worked with NPS and the Town to clean out the Girl Scout Cabin on Mt. Tom's Cemetery Trail. It has been neglected and misused in the last few years. As a result, this spring we will be exploring opportunities for its future purpose and use with possible community partners. It has great potential. If you have an idea as to how it might be used, please be in touch.

2018 saw another successful Trek to Taste on Mt. Tom to celebrate National Trails Day (the first Saturday in June). During this now well established annual event showcasing our trails, hikers trekked to taste some delicious local food and reviewed our local Farm to School projects.

And finally, we say goodbye and thank you to Kathy Avellino and Marc Weinstein, who have resigned from the BPC. The BPC is grateful for their service and support of our town parks.

Respectfully,

Alison Clarkson, Chair

Chris Lloyd, Josh Pauly, Sam Segal and Don Wheeler Commissioners



#### Board of Directors

Sara Norcross, President  
Kathleen Robbins, Secretary  
Ryana Bishop, Treasurer  
Patrick Fultz  
Leo Lacroix  
Dawn Thomas  
Teresa Cheeks

#### Staff

Beth Crowe, Director

#### Location:

Woodstock Town Hall  
2<sup>nd</sup> Floor  
31 The Green  
Woodstock, VT 05091

802-457-3835

#### Hours:

Tuesday 9-12:00  
Wednesday 9-12:00  
Thursday 9-12:00

www.woodstockjobbank.org  
woodstockjobbank@gmail.com

## **The Woodstock Area Job Bank**

*"Bringing together people who need work  
with people who need workers."*

Since 1974 the Woodstock Area Job Bank has helped people in our community by matching those looking for work with those having jobs to be done.

Today the jobs listed vary from full-time professional to hourly household work – and everything in between. This valuable referral service has always been offered free of charge.

### **What's happening at the Job Bank?**

- We provide individuals in our community with valuable work experience, exposure to new work environments, and opportunities to sharpen their skills.
- We provide businesses and families the opportunity to connect with workers in our community and even serve as mentors on the job.
- We support volunteers! We're continuing our effort to promote volunteer opportunities in the area.
- We maintain an interactive website that allows employers to post jobs directly online AND the ability for job-seekers to register their skills online.
- We're collaborating with area nonprofits to better serve our community by developing and maintaining a "Bit Time" List of workers available for small and one time jobs.

### **How are we doing?**

- Our requests for workers continue to grow each year. There are over 500 active job seekers on our list. In 2018 employers posted 581 jobs.
- The Job Bank serves job-seekers, volunteer-seekers and employers throughout the greater Woodstock area.

### **How are we funded?**

This year our funding request to the Town of Woodstock remains level with last year.

While we do receive some funding from area towns - Woodstock, Hartland, Bridgewater, Barnard, Pomfret and Reading - our budget is limited. These funds will help toward operating expenses as we continue offering in-person, online, and telephone resources and strive to expand service hours.

*The Woodstock Area Job Bank is a 501 c-3 organization  
We thank the voters of Woodstock for supporting  
this worthy organization!*

## Vermont League of Cities and Towns 2018 Overview

### *Serving and Strengthening Vermont Local Government*

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities and directed by a 13-member Board of Directors that is elected by the membership and comprising municipal officials from across the state.

VLCT's mission is to serve and strengthen Vermont local government. It is the only statewide organization devoted solely to delivering a wide range of services to local officials who serve municipalities of varying populations and geographic regions but face similar requirements with disparate resources. All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities, including villages, solid waste districts, regional planning commissions, and fire districts.

Local governments in Vermont provide essential services to residents and visitors alike. From managing budgets, conducting elections, assessing property and maintaining roads to providing public safety services, recreational programs, water and sewer infrastructure, street lighting, and libraries, the work carried out by appointed and elected officials and community volunteers is both critical and challenging. The demands on local government are complex and require resources that are not always available in every city, town or village in the state.

VLCT provides legal, consulting, and education services to its members, offering important advice and responses to direct inquiries, as well as training programs on specific topics of concern to officials as they carry out the duties required by statute or directed by town meeting voters. We represent cities and towns before the state legislature and state agencies, ensuring that municipal voices are heard collectively and their needs are met. VLCT also advocates at the federal level, primarily through its partner, the National League of Cities, and directly with Vermont's Congressional delegation.

VLCT offers opportunities to purchase risk management products and services that directly meet the specific and specialized needs of local government through the VLCT Employee Resource and Benefit (VERB) Trust and the VLCT Property and Casualty Intermunicipal Fund (PACIF).

During the 2018 calendar year, *VLCT News* converted to a magazine style publication from its newsletter format, with the intent to provide more content and diverse information in each edition.

VLCT also finalized the details of moving its digital data to the "cloud," thereby increasing operational efficiency and enhancing cybersecurity and redundant protection of information. This move also reduced the need to acquire, maintain, and replace costly capital equipment. Improvements to the website are ongoing, and in concert with this effort is the research into a new customer relations management system, designed to help VLCT provide important information to members, but also to simplify ways that members provide information to VLCT that is shared among all municipalities.

VLCT conducted a series of Listening Sessions in 12 communities around the state to hear directly from local officials about services received from VLCT and whether any changes are needed, including whether new services should be initiated or outdated ones eliminated. Further discussions will be held with the Board of Directors. Members will be kept apprised of progress in setting future goals and priorities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the continued progress being made in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at [www.vlct.org](http://www.vlct.org).



## **TRORC 2018 YEAR-END REPORT**

The Two Rivers-Ottauquechee Regional Commission is an association of thirty municipalities in east-central Vermont that is governed by a Board of Representatives appointed by each of our member towns. As advocates for our member towns, we seek to articulate a vision for building a thriving regional economy while enhancing the Region's quality of life. The following are highlights from 2018:

### **Technical Assistance**

Our staff provided technical services to local, state and federal levels of government and to the Region's citizens, non-profits, and businesses. TRORC staff assisted numerous towns with revisions to municipal plans, bylaws and studies, and assisted towns with Municipal Planning Grant (MPG) applications.

### **Creative Economy and Public Health**

This year, TRORC received a USDA Rural Development Grant to support the Region's creative economy. Staff hosted several Cornerstone Creative Community of Vermont (3CVT) steering committee meetings, as well as informational and networking events. TRORC also worked on several public health projects, including health planning and food access.

### **Emergency Management and Preparedness**

TRORC conducted a Hazardous Materials Statewide Commodity Flow Study to inform and update emergency response plans, hazard analysis, and response procedures. Our Local Emergency Planning Committee efforts with local emergency responders and town officials continue across the Region. TRORC has been preparing the final municipal Hazard Mitigation Plans in the TRO Region. Staff participated in developing municipal Local Emergency Management Plans.

### **Municipal Energy Plans**

During this second year of energy plan funding, TRORC assisted five more towns on Enhanced Energy Plans to further the state energy goals to meet 90% of Vermont's energy needs from renewable sources by 2050. Towns meeting Energy Planning Standards receive a Determination of Energy Compliance and receive Substantial Deference on their input under the Section 248 review process for electricity generation facilities.

### **Transportation**

TRORC is managing the Department of Environmental Conservation's Municipal Roads Grants-In-Aid program in our Region. This provides funding for towns to implement Best Management Practices (BMP) on municipal roads ahead of the state's forthcoming Municipal Roads General Permit provisions. We have 29/32 municipalities participating with \$460,000 grant funding in the Region to construct projects including grass and stone-lined ditches, improvement and replacement of culverts, and stabilizing catch basin outlets. TRORC continues to seek and obtain VTrans grants under many state grant programs.

Specifically in Woodstock this past year, we organized a tabletop exercise for emergency services, prepared a Municipal Planning Grant application, and prepared a VTrans Bike and Pedestrian sidewalk scoping application by Gallery Plaza. We also prepared a VTrans Better Roads Grant application for a road erosion inventory, and provided various grant assistance for ditching work along Densmore Hill Road.

*We are committed to serving you, and welcome opportunities to assist you in the future.*

*Respectfully submitted, Peter G. Gregory, AICP, Executive Director  
Jerry Fredrickson, Chairperson, Barnard*



## ECFiber 2019 Report to the Town of Woodstock

Woodstock is a founding member of ECFiber, a not-for-profit consortium of 24 towns in east-central Vermont, dedicated to building a community-owned, fiber-optic network to deliver high-speed Internet to every home, business, and civic institution in its territory. Preference is given to reaching as many unserved locations as possible, with a focus on back roads and outlying neighborhoods.

During 2018, ECFiber expanded its network to 3200+ active customers, with new routes and coverage in a number of towns. Our transformation into a Vermont Communications Utility District two years ago has given us access to the Municipal Bond market, which we have used to raise about \$24 million of funds for network construction to date.

Parts of South Woodstock are already connected to the ECFiber network through West Reading. Through the efforts of David Brown, a cybercafé was established at the South Woodstock General Store allowing the public to sample ECFiber service.

The good news for 2019 is that ECFiber is building a trunk line through Woodstock to connect Barnard and Pomfret on the north to Reading and West Windsor on the south. From the north, two spurs will come from Barnard on Route 12 and through Pomfret meeting at the junction of the Pomfret Road and Route 12. A line will be built from Route 12 down Prosper Road to the fire station on Route 4. It will then continue south, crossing Route 4 and the Ottauquechee and making a wide loop on Fletcher Hill Road connecting to the network in South Woodstock Center. At the same time, network will be built on most of the side and branch roads that connect to this entire route through Woodstock. For the exact routes and what is to be built on side roads, see the map on the <https://ecfiber.net> home page.

ECFiber is Woodstock's best chance to obtain high bandwidth broadband Internet connectivity throughout much of the town, providing a very high-speed internet service at very reasonable prices. If you live anywhere near where the new service is to be provisioned, or anywhere else in Woodstock for that matter, we strongly urge you to go to the ECFiber web site, <https://ecfiber.net> and subscribe. Subscribing lets ECFiber know that you are interested in possible service at your location, helping them to plan their network buildout. There is no obligation, and there is no deposit to subscribe. You will be contacted when service is available to you.

For more information, visit ECFiber at <https://ecfiber.net> or contact us, your Woodstock town delegates to ECFiber, by emailing us at [woodstock@ecfiber.net](mailto:woodstock@ecfiber.net). We will be happy to explain how you can get true high-speed internet service for your home or office.

Respectfully Submitted,

Dan Orcutt and Bob Merrill



## 2018 ANNUAL REPORT

### GREATER UPPER VALLEY SOLID WASTE MANAGEMENT DISTRICT

The GUVSWMD, established in 1992, comprises 10 Upper Valley towns. The District provides an integrated system for waste management for both solid waste and unregulated hazardous waste through recycling and reuse programs, food diversion and composting. GUV also provides special collection events for bulky and household hazardous waste, paint, electronics, tires, and fluorescent bulbs. In addition, the District offers technical assistance, outreach, and education programs to area residents, businesses, schools, and municipalities.

Direct services provided by GUV to Woodstock and District residents in fiscal year 2018:

- Events were held in Norwich, Thetford, Sharon, Strafford, Vershire, Woodstock, and Hartford where we collected 15.6 tons of tires; 1.2 tons of scrap metal; 5.7 tons of electronics; 11.6 tons of “big” trash/construction & demolition debris; and thousands of fluorescent bulbs and batteries.
- 409 GUV residents (26 from Woodstock) participated in household hazardous waste events held in Norwich in September 2017, Vershire in October 2017, and Hartford in June 2018. 11.1 tons of hazardous material were collected, including 1,456 gallons of paint.
- 145 GUV residents attended our four backyard composting workshops where we sold 88 Soil Saver composters and 55 Sure-Close food scrap pails. A record 57 people attended the workshop at the So. Woodstock Firehouse on June 28.

In FY 2018, Phil Swanson was the Woodstock representative to the GUVSWMD Board of Supervisors. We thank him for his dedication and ongoing support of our work.

Tips to remember:

- The next household hazardous waste collection will be Saturday, June 1, 2019 at the Hartford Recycling Center. Stay tuned for other 2019 HHW dates and locations.
- Recycle **paint, fluorescent bulbs, and all batteries** (except vehicle) at the transfer station. Visit [www.paintcare.org](http://www.paintcare.org) or [www.call2recycle.org/vermont/](http://www.call2recycle.org/vermont/) for more info.
- Food scraps will be banned from residential trash as of July 1, 2020.

The District’s 2019 “What To Do With...” Guide and Collection Event Schedule will be available at Town Meeting, the Town Clerk’s office, or at [www.guvswd.org](http://www.guvswd.org). For information call Ham Gillett at 802-674-4474 or email [hgillet@swcrpc.org](mailto:hgillet@swcrpc.org).



**The Woodstock Area Council on Aging  
(The Thompson Center)**

*Your First Resource for Aging in our Community*

The Thompson helps seniors age well in our rural community. We provide timely support and services and are a resource and advocate on issues related to aging.

More than 1,500 seniors benefited from Thompson services over the past year (more than 50% from Woodstock) – through home delivered meals, local and out-of-town rides, delicious lunches at the Center, exercise classes, social events, tax and insurance help, medical equipment, by volunteering, and much more!.

As the local resource and advocate for seniors and their families in Pomfret, Barnard, Bridgewater, Woodstock, and surrounding communities, The Thompson is so much more than our building located in West Woodstock. Last year we launched our Aging at Home initiative to provide additional supports to people where they want to be, at home. We provided hundreds of referrals to resources and vetted service providers as well as “days of service” for help with odd jobs for seniors at home.

The senior population in our area continues to grow in size and in age, and we see the utilization of Thompson services growing as well. Meals served increased again this past year to 19,801, and the rides provided increased from 4,014 to 4,805. Participation in exercise and other programs has increased as well. Your continued support will help to ensure the success of this valuable community resource. Together, we truly can enrich the experience of aging in our area.

Please contact us at [info@thompsonseneiorcenter.org](mailto:info@thompsonseneiorcenter.org) or 457-3277 with any questions or needs. You can also see the menu and program calendar online at [www.thompsonseneiorcenter.org](http://www.thompsonseneiorcenter.org) or find us on Facebook. Thank you for your support!

Respectfully submitted,  
Deanna Jones, Executive Director

**VISITING NURSE AND HOSPICE FOR VT AND NH**  
***Home Health, Hospice and Maternal Child Health Services in Woodstock, VT***

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2017 and June 30, 2018 VNH made 3,507 homecare visits to 160 Woodstock residents. This included approximately \$125,280 in unreimbursed care to Woodstock residents.

- **Home Health Care:** 1,889 home visits to 130 residents with short-term medical or physical needs.
- **Long-Term Care:** 312 home visits to 9 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- **Hospice Services:** 1,273 home visits to 15 residents who were in the final stages of their lives.
- **Skilled Pediatric Care:** 33 home visits to 6 residents for well baby, preventative and palliative medical care.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Woodstock's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,



*Hilary Davis, Director Community Relations and Development (1-888-300-8853)*

## **Health Care & Rehabilitation Services**

### **Narrative Report for FY18 for Town of Woodstock**

Health Care and Rehabilitation Services (HCRS) is a comprehensive community mental health provider serving residents of Windsor and Windham counties. HCRS assists and advocates for individuals, families, and children who are living with mental illness, developmental disabilities, and substance use disorders. HCRS provides these services through outpatient mental health services, alcohol and drug treatment program, community rehabilitation and treatment program, developmental services division, and alternatives and emergency services programs.

During FY18, HCRS provided 1722 hours of services to 36 residents of the Town of Woodstock. The services provided included all of HCRS' programs resulting in a wide array of supports for the residents of Woodstock.

Anyone with questions about HCRS services should contact George Karabakakis, Chief Executive Officer, at (802) 886-4500.



*Proudly Sponsored by Southwestern Vermont Council on Aging*

Serving Bennington, Windham and Windsor Counties  
160 Benmont Ave., Suite 90 Bennington, VT 05201  
802-772-7875 | [caliberti@svcoa.net](mailto:caliberti@svcoa.net) | [rsvpvt.org](http://rsvpvt.org)

## Woodstock Annual Town Report FY 2018

Green Mountain RSVP connects volunteers 55 and over to opportunities at nonprofit organizations with a positive impact to the towns within Bennington, Windsor, and Windham Counties. We are sponsored by the Southwestern VT Council on Aging (SVCOA).

As part of our Healthy Living focus, we partner with some of the following volunteer stations: Meals on Wheels providers, transportation programs, food pantries, The American Red Cross, AARP/VITA Tax Programs, Bone Builder Exercise classes, and mentor programs in local schools. We also partner with many other nonprofits, like senior meal sites, hospitals, museums, libraries, and knitting projects.

We provide annual recognition and social events for volunteers. We issue a bi-monthly newsletter in each county. We help support nonprofits with background checks and liability insurance for RSVP volunteers. Our motto is do good, feel good! Volunteering benefits the volunteer and their community.

GMRSVP trains instructors and provides weights and materials in order to offer the popular Bone Builders program at the Thompson Senior Center twice weekly, led by local residents. 12 local residents attend this class regularly. We have a volunteer who delivers for Meals on Wheels to an average of 9-12 people weekly.

Your Town's funds are essential for us to continue to support and develop programs for seniors who wish to volunteer. Our staff and administrative costs are covered by federal funds from the Corporation for National and Community Service (CNCS) – Senior Corps. Your partnership within the Woodstock community can truly make a difference for Windsor County with local volunteers helping their neighbors.

You are welcome to contact Corey Mitchell in our Ascutney office at (802) 6744547. Thank-you for your continued support.



RSVP is  
Supported in part by The Corporation for National and Community Service  
Southwestern Vermont Council on Aging

## **Southeastern Vermont Community Action**

Southeastern Vermont Community Action is an anti-poverty, community-based, nonprofit organization serving Windham and Windsor counties since 1965. Our mission is to enable people to cope with and reduce the hardships of poverty; create sustainable self-sufficiency; and reduce the causes and move toward the elimination of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Family Services/Crisis Intervention, (fuel & utility, housing and food assistance), Homelessness Prevention, Micro-Business Development, SaVermont (asset building & financial literacy), Ready-for-Work (workforce development), Volunteer Income Tax Assistance, VT Health Connect Navigation, and Thrift Stores.

In the community of Woodstock we have provided the following services during FY2018:

**Weatherization:** 5 homes (11 people) were weatherized at a cost of \$64,002

**Emergency Heating Systems:** 1 home (5 people) received heating system repairs at a cost of \$307

**Micro-Business Development:** 1 person received counseling, technical assistance & support To start, sustain or expand a small business, valued at \$1,550

**Tax Preparation:** 6 households (10 people) received tax credits, refunds and other benefits valued at a total of \$31,901

**VT Health Connect Navigation:** 1 household (1 person) received assistance to enroll or make changes in the Vermont Health Exchange, valued at \$332

**Family Services:** 14 households (34 people) received 60 services, valued at \$727 (including crisis intervention/resolution, financial counseling, nutrition education, forms assistance, referral to and assistance with accessing needed services)

**Fuel/Utility Assistance:** 6 households (11 people) received 12 assists valued at \$5,871

**Housing Assistance:** 2 households (4 people) received 2 assists valued at \$2,955

**Thrift Store Vouchers:** 2 households (4 people) received goods & services valued at \$15

Community support, through town funding, helps to build a strong partnership. The combination of state, federal, private and town funds allow us to not only maintain, but to increase and improve service. We thank the residents of Woodstock for their support.

Stephen Geller, Executive Director  
Southeastern Vermont Community Action (SEVCA)  
91 Buck Drive  
Westminster, VT 05158  
(800) 464-9951 or (802) 722-4575  
[sevca@sevca.org](mailto:sevca@sevca.org)  
[www.sevca.org](http://www.sevca.org)





# Windsor County Partners

BUILDING HEALTHY COMMUNITIES THROUGH YOUTH MENTORING

PO Box 101, 54 Main Street, Windsor, VT 05089 • 802-674-5101  
windsorcm@outlook.com • www.wcpartners.org

## **Town Narrative - Woodstock For July 1, 2017 - June 30, 2018**

Windsor County Partners is in its 5<sup>th</sup> decade of building healthier communities through youth mentoring. Our community-based PALS (Partner Always Lend Support) program extends across the county. Mentored youth learn life skills, provide community service and participate in cultural and athletic activities. In our surveys, 100% of the young people in our PALS program report that having a mentor has made a difference in their life.

WCP creates partnerships where mentors are matched with a child. Matches are made up with children up to age 12. Since matches are renewed annually, mentored children range in age from 7 – 18. These mentoring partnerships meet for 2 hours per week for at least a year or longer.

In FY 2018, WCP served and supported 24 community-based mentorships, with children from 10 local towns. Collectively, these mentors volunteered over 1900 hours. Our mentees were distributed among 19 Windsor County public schools. Our surveys demonstrate the positive affects of mentoring. Mentors (94%) report that their mentee is gaining social skills. Mentee parents (94%) said that they would recommend mentoring to others and mentees (89%) reported feeling hopeful about the future.

WCP has invested in three part-time regional outreach coordinators who will better serve the towns in their region, increase the number of mentors recruited and the number of mentor matches. We welcome Samantha Cronin, who is the regional coordinator for Woodstock. Going forward, we are pursuing a partnership with the WCUD EmpowerUp Program which offers school-based mentoring.

Financial support from Windsor County helps ensure the well-being of children and their families. For more information on our mentorships, find us on Facebook, visit our website [www.windsorcountypartners.org](http://www.windsorcountypartners.org) or contact us at [ProgramsWC@outlook.com](mailto:ProgramsWC@outlook.com) 802-674-5101. WCP thanks the voters of Woodstock for their support for the children of Windsor County.

*Robert Coates*



January 17, 2019

Charles Degener and Selectboard  
Town of Woodstock  
P.O. Box 488  
Woodstock, VT 05091

Dear Charlie and Selectboard members,

WISE is very grateful for the support of local Upper Valley communities, including the town of Woodstock, to assure that WISE services are available for all residents. **WISE respectfully requests \$2,000 in support from the town of Woodstock for 2019.** Federal and state grants only fund a portion of the total cost for WISE operations, which necessitates our reliance on the generosity of private funders and municipalities.

WISE is the sole provider of 24/7 crisis intervention, advocacy, and supportive services for victims of domestic and sexual violence in 21 towns in New Hampshire and Vermont, including the town of Woodstock. Last year WISE provided crisis intervention and advocacy services to 1,260 victims of domestic or sexual violence, many of whom were parents of young children. This number represents an increase of 849 new requests for services since the previous year, and over 3,964 hours of advocacy services.

The mission of WISE is to lead the Upper Valley to end gender-based violence through survivor-centered advocacy, education, and mobilization for social change. WISE provides a year round, every hour of every day crisis line, assuring that callers can speak with a live, trained person at any time. The crisis line is free and confidential as are the other types of support provided by WISE: emergency housing; in-person advocacy for victims at emergency rooms, police stations, and courthouses; crucial safety planning; securing legal aid; and healing support through writing groups, yoga classes, sobriety meetings, and therapeutic horseback riding experiences. Additionally, WISE routinely trains law enforcement and medical personnel on Lethality Assessment - a screening used to identify victims at high risk of homicide by their intimate partner.

Each year WISE experiences an increase in victims needing services. The number of people impacted by opiate misuse and addiction in the Upper Valley (as in many areas) continues to grow and stress the



resources of many social service organizations, including WISE. Domestic violence remains the leading cause of violent death in NH and VT. WISE remains committed to building relationships with organizations - medical and social service providers, housing sources, lawyers and others in the community - in order to provide victims with connections that can enhance their safety and long-term well-being. As community support grows, the strength it takes for victims to reach out for assistance is enhanced. Supporting people in crisis and educating community members is crucial to eliminating domestic violence and abuse.

Community support such as the appropriation from the Town of Woodstock, truly makes a difference in the ability of WISE to provide comprehensive support to victims of violence. The WISE website ([www.WISEuv.org](http://www.WISEuv.org)) has important resources identifying intimate partner violence, how to increase personal safety, and guidance in supporting a loved one experiencing domestic violence, sexual abuse, or stalking. Please do not hesitate to let me know if you have any questions.

Sincerely,



Peggy O'Neil  
Executive Director



State of Vermont  
Department of Health  
White River Junction District Office  
118 Prospect Street, Suite 300  
White River Jct., VT 05001

[phone] 802-295-8820  
[fax] 802-295-8832  
[toll free] 888-253-8799  
**HealthVermont.gov**

## Vermont Department of Health Local Report

WOODSTOCK, 2019

At the Vermont Department of Health our twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters.

Your local office is in White River Junction at the address and phone number above. Available to help individuals and families at worksites, schools, town meetings, or by appointment, we work hard to provide you with knowledgeable and accessible care, resources, and services. We also partner with local organizations and health care providers to ensure we're equipped to respond to the community's needs. In 2018, we worked in partnership with communities to:

- Increase capacity statewide to prevent underage and binge drinking and reduce prescription drug misuse and marijuana with [Regional Prevention Partnerships \(RPP\)](#).
- Prevent and control the spread of [infectious disease](#). In 2018 we spent \$13,729,406 on vaccines provided at no cost to healthcare providers around the state to make sure children and adults are protected against vaccine-preventable diseases. We also responded to 244 cases of infectious disease.
- [Promote wellness](#) by focusing on walking and biking safety, reducing tobacco exposure, and increasing access to healthy foods through the implementation of local projects and municipal strategies.
- Support [healthy families](#) by helping kids stay connected with providers and dentists following transfer into foster care.
- Serve families and children with the Women, Infants, and Children ([WIC](#)) Nutrition Education and Food Supplementation Program. In 2018, we served over 11,000 families.
- Provide trainings on [Help Me Grow](#) to Healthcare and Early Childhood Education Providers to support improved access to resources and services for parents and families with young children.
- Share new data and reports including the [Vermont Lead in School Drinking Water Testing Pilot Report](#) which is helping Vermonters understand and address the risk of lead in school drinking water, and the [Injury and Violence in Vermont](#) report, which is shedding light on the risk of suicide among youths.
- Work with businesses in planning and starting [worksite wellness](#) strategies to improve on-the-job opportunities for health for local residents, including creating Breastfeeding Friendly locations to support growing families.
- Work with local partners, including, schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a [public health emergency](#).
- Improve understanding of how to stay healthy at work, home, and in the community through initiatives and resources related to 3-4-50, Help Me Grow, WIC, Building Bright Futures, Be Tick Smart, 802Quits, and the Breastfeeding Friendly Employer project.

Learn more about what we do on the web at [www.healthvermont.gov](http://www.healthvermont.gov)

Join us on [www.facebook.com/VDHWRJ/](https://www.facebook.com/VDHWRJ/)

Follow us on [www.twitter.com/healthvermont](https://www.twitter.com/healthvermont)





**GREEN UP VERMONT**

P.O. Box 1191  
Montpelier, Vermont 05601-1191  
(802)229-4586, or 1-800-974-3259  
[greenup@greenupvermont.org](mailto:greenup@greenupvermont.org)  
[www.greenupvermont.org](http://www.greenupvermont.org)

Green Up Day marked its 48th Anniversary, with 22,700 volunteers participating! Green Up Vermont is a nonprofit organization, not a state agency. With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride. Green Up Day is a day each year when people come together in their communities to remove litter from Vermont's roadsides and public spaces. Green Up Vermont also focuses on education for grades K-2 by providing free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit [www.greenupvermont.org](http://www.greenupvermont.org).

Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover fourteen percent of our operating budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 55,000 Green Up trash bags, promotion, education, and two part-time staff people.

Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can donate to Green Up Vermont on Line 29 of the Vermont State Income Tax Form or anytime online through our website.

Follow our blog for updates throughout the year! You can also link to Green Up Vermont's Facebook, Instagram, and Twitter pages by visiting our website.

**Save the date:** Always the first Saturday in May, Green Up Day is May 4, 2019. A Vermont tradition since 1970!



## **ANNUAL REPORT**

### **SENIOR SOLUTIONS** **(COUNCIL ON AGING FOR SOUTHEASTERN VERMONT)**

Senior Solutions-- Council on Aging for Southeastern Vermont – has served the residents of Woodstock and the Southeastern Vermont region since 1973. Our main office is located at 38 Pleasant Street in lower level of the Nolin-Murray Center building. Our mission is to promote the well-being and dignity of older adults. Our vision is that every person will age in the place of their choice, with the support they need and the opportunity for meaningful relationships and active engagement in their community.

Many of our services are available regardless of income or assets. However, we target our resources to those older adults with the greatest social and economic needs. Supporting caregivers is an important part of our work. Senior Solutions can help caregivers assess their family's needs and options, connect with resources and local programs that meet their needs and provide short-term relief (respite) for those who are caring for family members.

The population of older adults is increasing, as are many costs associated with providing services. Vermont is the second oldest state in the country (median age) and within Vermont the highest concentration of elders is in Windsor and Windham counties. Unfortunately, our state and federal funding has been largely stagnant for many years. This means that financial support from the towns we serve is critical.

We continually seek funding from new sources to enable us to do more for people. This past year these included grants from the Christopher Reeve Foundation to serve people with paralysis, from Efficiency Vermont to conduct home energy visits and help older adults save money on their electric bills and from the Holt Ames Fund to increase our outreach to vulnerable elders. Clients are given the opportunity to make a voluntary contribution to help support the services they receive. We also seek donations from the public and have established a planned giving program through the Vermont Community Foundation.

We strive to develop new programs to meet evolving interests and needs. This past year we trained instructors in Tai Chi for falls prevention and started a new program, aquatics for people with arthritis. We provide financial support to volunteers interested in starting new evidence-based wellness programs.

This is a summary of services provided to Woodstock residents in the last year (9-1-17 through 8-30-18).

*(802) 885-2655 Fax (802) 885-2665 Toll Free (866) 673-8376  
Senior HelpLine (800) 642-5119*

**Information and Assistance:** 71 Calls and Office Visits. Our toll-free Senior HelpLine (1-800-642-5119) offers information, referrals and assistance to seniors, their families and caregivers to problem-solve, plan for the future, locate resources and obtain assistance with benefits and completing applications. Callers were assisted with applying for benefits, health insurance problems, housing needs, fuel assistance and many other services. Extensive resources are also described at [www.seniorsolutionsVT.org](http://www.seniorsolutionsVT.org).

**Medicare Assistance:** 51 residents received assistance with Medicare issues through our State Health Insurance Assistance Program (SHIP). Our SHIP program provides Medicare education and counseling, “boot camps” for new Medicare enrollees and assistance in enrolling in Part D or choosing a drug plan.

**In-Home Social Services:** We provided 9 elder residents with in-home case management or other home-based services for 110.25 hours to enable them to remain living safely in their homes. Often minimal services can prevent premature institutionalization. A case manager works with an elder in their home to create and monitor a plan of care, centered on the elder’s personal values and preferences. Many people would not be able to remain in their homes but for the services of Senior Solutions. Senior Solutions also investigates reports of self-neglect and provides assistance to those facing challenges using a community collaboration approach.

**Nutrition services and programs:** 40 Woodstock seniors received 4,894 meals at home and many received congregate meals from Thompson Senior Center through Woodstock Meals on Wheels. Senior Solutions administers federal and state funds that are provided to local agencies to help operate senior meals programs and provides food safety and quality monitoring and oversight. Unfortunately, these funds do not cover the full cost of providing meals, so local agencies must seek additional funding. Senior Solutions does not use Town funds to support the senior meals program or benefit from any funds given by the Town to support local Meals on Wheels. Senior Solutions provides the services of a registered dietician to older adults and meal sites. Assistance is also provided with applications for the 3SquaresVT (food stamp) program.

**Caregiver Respite:** Through grants we provide respite assistance for caregivers of those diagnosed with dementia or other chronic diseases. One resident is receiving this grant.

**Transportation:** Senior Solutions provides financial support and collaborates with local and regional transit providers to support transportation services for seniors that may include a van, a taxi, or a volunteer driver. Special arrangements are made for non-Medicaid seniors who require medical transportation.

**Other Services:** Senior Solutions supports a variety of other services including health, wellness and fall prevention programs, legal assistance (through Vermont Legal Aid), assistance for adults with disabilities and home-based mental health services. Senior Solutions has a flexible “Special Help Fund” that can help people with one-time needs when no other program is available.

Our agency is enormously grateful for the support of the people of Woodstock.

Submitted by Carol Stamatakis, Executive Director.

The Ottauquechee Health Foundation provides grants and supports programs to help meet health and wellness needs in Barnard, Bridgewater, Hartland, Killington, Plymouth, Pomfret, Quechee, Reading, and Woodstock.

# OTTAUQUECHEE HEALTH FOUNDATION

## Board of Trustees

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**Tayo Kirchhof**

*Executive Director*

**Beth Robinson**

*Grants Coordinator*

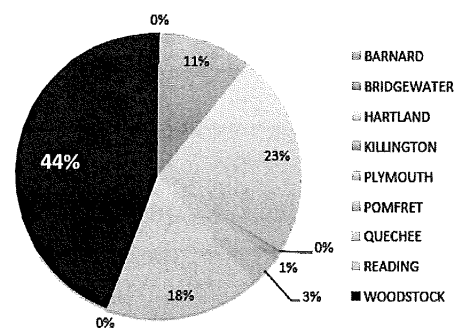
## Who We Are:

For more than 20 years, the Ottauquechee Health Foundation has fostered health and wellness in our communities through support for education and initiatives, and grants to help our neighbors meet their healthcare needs. OHF helps people with limited financial resources to access health and wellness services they might not otherwise receive, including medical care, dental care and dentures, hearing aids, eyeglasses, counselling and caregiver support.

Today, as throughout its history, OHF is strengthened by the many people, organizations and businesses that make our efforts possible. We are honored by the participation of our members, the hard work of our volunteers, and the generosity of our donors. We are especially grateful for the support provided to us from the Town of Woodstock. As a result, OHF is vital, strong and committed to the health and wellness of our communities.

In 2018, OHF provided 241 grants through our Good Neighbor Grant Program, of which 44% were supplied to Woodstock residents.

## 2018 (9/30) GNG by Town - \$



## FY 2017

Total Grants  
Provided

241

Total People  
Served

1930

Average Grant  
Amount

\$541

% Under 200%  
of Poverty Level

79%

## What We Do:

- OHF provides gap funding on behalf of individuals who are unable to pay for the high costs of health and wellness services. **Last year OHF approved more than \$124,000 in health and wellness grants.**
- OHF understands the importance of keeping abreast of the changing needs of our communities, and supporting those needs through education and pilot programs that focus on prevention. **OHF is currently planning multiple education forums and events as well as focusing on new initiatives for 2018/2019.**

- OHF works in partnership with area health providers and organizations to provide care coordination and support. **In addition, local health providers discount their services, to allow our neighbors to access health and wellness services at a more affordable rate. In fact, \$124,000 in 2017 grants enabled access to over \$165,000 in health and wellness services.**

## Contact Us:

Ottauquechee Health Foundation  
30 Pleasant Street/P.O. Box 784  
Woodstock, VT 05091

802.457.4188  
[www.ohfvt.org](http://www.ohfvt.org)

Tayo Kirchhof, Executive Director  
[director@ohfvt.org](mailto:director@ohfvt.org)  
Beth Robinson, Grants Coordinator  
[grants@ohfvt.org](mailto:grants@ohfvt.org)





### **Mentoring Advisory Board**

**Sherry Sousa, Program Supervisor**  
**Annie Luke, Program Coordinator**  
**Emma Schmell, Mentor**  
**Maggie Mills, WES Principal**  
**Vali Stuntz, WUMS/HS School Liaison**  
**Erin Klocek, WES School Liaison**  
**Nancy Boymer, BA School Liaison**  
**Mary Dolan, KES School Liaison**  
**Melanie Sheehan, Prevention Coalition**

### **Empower UP Staff**

**Annie Luke**  
**Program Coordinator**  
[mentoring@wcsu.net](mailto:mentoring@wcsu.net)  
**(802) 457 - 1317**

*Empower Up - Windsor Central Mentoring Program (previously known as Ottauquechee Community Partnership's Mentor and Buddy Program) has been matching mentors with WCSU students since 1999. This WCSU-wide initiative strives to build positive intergenerational relationships between adult role models and students.*

*Empower UP Mentoring program is grateful for the local funding support from towns. Community support is essential to sustain this program and serve the maximum number of students in the district.*

### **2019 Annual Report** **WCSU Mentoring Program**

#### **Highlights of work this past year:**

- Empower up has continued to maintain and support 16 mentor/mentee matches.
- In order to increase capacity to mentor more students, Program Coordinator has performed outreach to 4 area businesses with mid – large employee bases. The purpose of the outreach was to increase awareness of the program and encourage adult employees as mentors.
- Through collaboration with ArtisTree, mentors and mentees were celebrated in a fun crafting event. This collaboration continues to support the program in many ways including vouchers for free classes for mentoring matches.
- In collaboration with Woodstock faith – based community, supported mentor recruitment challenge event by delivering Mentoring Information Evening. Purpose of the event was to increase awareness of the program and encourage adults to become mentors.
- Engaged professional marketing consultant to develop new program branding materials. With local prevention coalition funding, materials were printed “in kind” and then distributed widely for program promotion. Materials are targeted for the community in general, adult mentors, and parents.



**P0 Box 181  
19B Central Street  
Woodstock, VT 05091  
802 ~ 457 ~ 2679**

Is now ....



### Board of Directors

**Kathy Astemborski, President  
Robbie Blish, Vice-President  
Emma Schmell, Co-secretary  
Crys Szekely, Co-secretary  
Jonathan Wilson, Treasurer  
Marie Anderson  
Susan Ford**

### OCP Staff

**Melanie Sheehan  
Executive Director  
msheehan@ocpvt.org**

**Biz Alessi  
Outreach Coordinator  
biz.alessi@gmail.com**

*As of June 30, 2018, OCP has ceased as an area non-profit and the WCSU now oversees the district's mentoring program. In addition, expanded programs at Mt. Ascutney Hospital and the Mt. Ascutney Prevention Partnership will ensure our community benefits from ongoing substance misuse prevention infrastructure and implementation activities.*

*Community members wishing to continue to support OCP initiatives are encouraged to make donations to WCSU with the memo: Empower UP mentoring.*

### **2018 Annual Report**

OCP worked closely with WCSU Administration to embed the mentoring program into the school district so that all students have equal access and opportunity to the program.

### Highlights of work this past year:

- Continued to maintain mentoring matches and recruit / train caring, quality mentors
- Convened six meetings of the WCSU Prevention Team to identify priority issues related to our young people who are at risk and build a plan to increase healthy behaviors
- Distributed over 750 RX drug prevention materials through Woodstock Pharmacy
- Coordinated Drug Take Back Day with the Windsor County Sheriff whereby 594 pounds of medications were collected across the County
- Collaborated with Two Rivers OttawaQuechee Regional Commission to further establish a Regional Health Advisory Council and work on Town Health and Wellness Committee



Windsor County Update  
Assistant Judges Jack Anderson & Ellen Terie

FY 2019-2020 Budget

Once again the Assistant Judges have worked to produce a budget that is responsible and prudent while mindful of the tax burden upon property owners. The budget calls for \$ 448,185 to be raised by taxes, an increase of \$8,327 (.0189%) over the current FY 18-19 budget. The new budget calls for \$ 566,841 in total spending, an increase of \$25,816 (.0477) over the current FY budget. It should be noted that for the first time ever, the County will not be responsible for commissioning Notaries Public. This function has been taken over by the Office of Professional Regulation within the Secretary of State's Office. This will result in a loss of revenue for Windsor County of approximately \$17,000 over the next four years.

Pursuant to Title 24 Sect. 134, the County Treasurer shall issue warrants on or before March 1 requiring the tax to be paid in two installments on or before July 5 and on or before November 5 (2017).

Courthouse Renovation Bond

2019 marks the sixth year of the \$2 million bond repayment. The bond was issued for ten years at 2.83%. This year, the amount to be billed to the towns will be \$235,751 (\$200,000 principal; \$35,731 interest). This billing is NOT part of the county budget, but a separate assessment.

Other News

On July 17 a sprinkler head failed on the second floor at the County Building at 62 Pleasant Street, over the Sheriff's front offices. It happened in the wee hours of the morning, but we were not aware of it until 6 AM, after thousands of gallons had flooded the building. Ceilings and walls were soaked through, and floors and rugs had to be ripped up. For a short while, power was out. Ceiling lights were ruined, and the Sheriff's Department's phone network was destroyed. There was a lot of water to clean up on the second floor, first floor and basement.

Our Building Superintendent, Bruce Page, oversaw the recovery effort and took responsibility for a lot of the work. The Sheriff's office, where most of the damage occurred, stayed open through the ordeal. The rehabilitation offered the opportunity to update and refurbish as well, and within a few short weeks all was repaired and back to normal. Fortunately, the County's property and casualty insurance covered 100% of the cost.

Many thanks to Bruce for his yeoman service and to the following vendors: ServPro, Viking Electrical Services, D. Burke Paint and Drywall, Vermont Life Safety, Carpet Mill USA and Green Mountain Plumbing and Heating.

Thanks also to our County Clerk, Pepper Tepperman, who worked with our insurance adjustor, kept track of invoices and payments, and generally kept us organized throughout. We Assistant Judges are fortunate to work with such dedicated staff and grateful for the opportunity to serve the people of Windsor County.

**WARNING FOR  
ANNUAL MEETING OF THE  
WINDSOR CENTRAL MODIFIED UNIFIED UNION SCHOOL DISTRICT**

The legal voters of the Windsor Central Modified Unified Union District (the “District”), comprising the voters of the Towns of Bridgewater, Killington, Plymouth, Pomfret, Reading, and Woodstock (all Grades PK-12), and the Town of Barnard (Grades 7-12), are hereby warned and notified to meet at the Woodstock High School/Middle School Teagle Library, located in Woodstock, Vermont, on Monday, March 11, 2019, at 6:00 P.M. for the purpose of transacting business not involving voting by Australian ballot.

Article 1: To elect a Moderator for the ensuing year.

Article 2: To elect a Clerk who shall assume office upon election, and serve a one year term or until the election and qualification of a successor.

Article 3: To elect a Treasurer who shall assume office upon election, and serve a one year term or until the election and qualification of a successor.

Article 4: To determine and approve compensation, if any, to be paid District officers.

Article 5: Shall the voters of the Windsor Central Modified Unified Union School District authorize the board of directors under 16 V.S.A. 562 (9) to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year?

Article 6: To transact any other school business thought proper when met.

**MARCH 5, 2019 – AUSTRALIAN BALLOT QUESTION**

The legal voters of the Windsor Central Modified Unified Union District are hereby further warned and notified to meet at their respective polling places hereinafter named for the above-referenced towns on Tuesday, March 5, 2019, during the polling hours noted herein, for the purpose of transacting during that time voting by Australian ballot.

Article 7: The legal voters of the specified towns designated within this itemized Article shall elect the following:

- Barnard: one school director for a three year term to expire 2022
- Bridgewater: one school director for a three year term to expire 2022
- Bridgewater: one school director for the remaining two years of a three year term to expire 2021
- Plymouth: one school director for a three year term to expire 2022
- Plymouth: one school director for the remaining year of a two year term to expire 2020
- Reading: one school director for a three year term to expire 2022
- Woodstock: one school director for a three year term to expire 2022
- Woodstock: one school director for a three year term to expire 2022

Article 8: Shall the voters of the Windsor Central Modified Unified Union School District approve the school board to expend eighteen million, ninety five thousand, eight hundred thirty four dollars (\$18,095,834), which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$17,994 per equalized pupil. This projected spending per equalized pupil is 3% higher than spending for the current year.

The legal voters of Windsor Central Modified Unified Union School District are further warned and notified that an **Informational Meeting** will be held at the Woodstock Union Middle School library in the Town of Woodstock on **Monday, February 25, 2019**, commencing at 6:00 P.M., for the purpose of explaining the 2019-2020 proposed budget.

Dated this 23<sup>rd</sup> day of January, 2019.  
Paige Hiller, WCMUUSD Board Chair

**POLLING PLACES**

The voters residing in each member district will cast their ballots in the polling places designated for their town as follows:

|             |   |                                 |   |              |
|-------------|---|---------------------------------|---|--------------|
| Barnard     | * | Barnard Town Hall               | * | 10 am – 7 pm |
| Bridgewater | * | Bridgewater Town Clerk’s Office | * | 8 am – 7 pm  |
| Killington  | * | Killington Town Hall            | * | 7 am – 7 pm  |
| Plymouth    | * | Plymouth Municipal Building     | * | 10 am – 7 pm |
| Pomfret     | * | Pomfret Town Hall               | * | 8 am – 7 pm  |
| Reading     | * | Reading Town Hall               | * | 7 am – 7 pm  |
| Woodstock   | * | Woodstock Town Hall             | * | 7 am – 7 pm  |

### **AUDITOR'S STATEMENT**

The financial records are being audited by RHR Smith & Company for the year ending June 30, 2018.

Copies of the completed audit, when available, may be requested by calling the Finance Director of the Windsor Central Supervisory Union at 802-457-1213, extension 1089.

An itemized Windsor Central Unified District budget can be found at [www.wcsu.net](http://www.wcsu.net).

## **Report from the Superintendent**

The 2017-18 school year was a planning year for the new Windsor Central Unified District and the district became operational on July 1, 2018. Work began in the spring of 2018 will be continuing through spring of 2019 to develop a 5 year strategic plan for our district that will provide a roadmap and vision for the future. This plan will ultimately drive budget development and investment priorities for the merged district. This year, the following priorities were identified as the FY20 budget was developed:

### **Contractual Obligations - Moving to a single contract (\$755,000)**

- This budget moves all educators on to a single salary grid, removing the discrepancies that existed between districts prior to the merger, standardizes the number of days teachers work at all campuses, and covers the contractual 11.8% increase in health care costs.

### **Adjustments Related to Addressing Student Enrollment and Facility Issues**

- This budget integrates TPVS (The Prosper Valley School) students into WES but provides funding for maintaining TPVS facility.
- This budget moves RES (Reading Elementary School) students in grades 4-6 to WES.
- This budget removes 1.5 administration and nursing positions from TPVS but maintains .6 principal position for TPVS students
- This budget removes 1.6 Administration positions from RES while adding an additional classroom paraprofessional position.
- This budget reduces unified arts positions at both the elementary and WUHSMS levels to adjust for declining enrollment and for the consolidation of grade levels at the elementary level.

### **Investments Related to Improved Student Outcomes**

- This budget standardizes unified arts offering at the elementary level across campuses including Spanish 3 times per week in grades 4-6.
- This budget supports investments in instructional coaching at both the elementary and WUHSMS level
- This budget provides full-day free Pre-K programs at each of our 2019-20 elementary campuses (WES, KES, and RES).

### **Establishment of a Line Item for Capital Improvements**

This budget establishes a \$150,000 line item for district capital investments.

Sincere thanks is extended to the many community members, educators, and students who are contributing to the dialogue around the vision and future of our district.

Warm Regards,  
Mary Beth Banios  
Superintendent, Windsor Central Supervisory Union

# Treasurer's Delinquent Sewer Tax Register

February 1, 2019

## 2013S

Wasp Snack Bar

## 2014S

Hirschbul, Michael

Wasp Snack Bar

## 2015S

Hirschbul, Michael

Holmes, Glenn Estate

Holmes, Glenn Estate

Holmes, Glenn Estate

## 2016S

Anderson, Mark & Wendy

Brown, Sabrina

Brown, Sabrina

Costello, Kenneth

Fennessey, James W.

Fraser, Richard

Hirschbul, Michael

Holmes, Glenn Estate

Holmes, Glenn Estate

Homes, Glenn Estate

Milligan, Penny

Ploss, Richard & Patricia

Sluicer, Christopher

## 2017S

Anderson, Mark & Wendy

Brown, Sabrina

Brown, Sabrina

Costello, Kenneth

Fennessey, James W.

Hall, Sonya H.

Harrison, W. W. Rodes

Haynes, Diana

Henderson, Gareth & Christine O.

Hirschbul, Michael

Holmes, Glenn Estate

Holmes, Glenn Estate

Homes, Glenn Estate

Milligan, Penny

Ploss, Richard & Patricia

Schimmelpfenning, Paul & Annaliese

Simon, Lydia

Simpson, Doris M. Estate

Simpson, Doris M. Estate

Sluicer, Christopher

Smith, Jay W.

Stackhouse, Lynda G.

United States Post Office

**Grand Total of Delinquent Sewer Taxes**

**\$ 40,272.79**

# TREASURER'S DELINQUENT PROPERTY TAX REGISTER

**FEBRUARY 1, 2019**

**2010**

Ewasko, Cameron & Marylou

**2011**

Holmes, Gordon H.

**2014**

Davidson, Murray

**2015**

Bahrakis, Patty K.

Davidson, Murray

Ewasko, Cameron & Marylou

Holmes, Gordon H.

Panoushek, Stephen

Stackhouse, Lynda G.

**2016**

Bahrakis, Patty K.

Burns, James & Elizabeth

Davidson, Murray

Ewasko, Cameron & Marylou

Holmes, Glen Estate

Holmes, Gordon H.

Panoushek, Stephen

Prindle, Janice

Simpson, Doris M. Estate

Sluicer, Christopher

Stackhouse, Lynda G.

Tsouknakis, Nicholas

Wilson, Jennifer & Edwards, Mary

Wilson, Jennifer & Edwards, Mary

**2017**

Adams, Jeffrey D.

Arnold, Andrew E.

Bahrakis, Patty K.

**2017- Continued**

Bell Jr., Charles D.

Birch Wood Inc.

Brosnahan, Barbara

Brown, Sabrina

Burns, James & Elizabeth

Cooper, Ellen F.

Davidson, Murray

Dimick, Nina Estate

Dr. Casiere Property

Ewasko, Cameron & Marylou

Fox, Neal

Hall, Sonja

Holmes, Glen Estate

Holmes, Gordon H.

Hutchins, Jennifer

Kinne, Beverly

Lestan, Theresa

Lindauer, Kenneth E.

Neil, Gary R

Ottawuechee Meadows Condos

Ox Hill Construction

Panoushek, Stephen

Ploss, Richard & Patricia

Prindle, Janice

Sharpe, Mary O.

Simpson, Doris M. Estate

Sluicer, Christopher

Smith, Janet B.

Sprague, Larry A. & Angela

Stackhouse, Lynda G.

Townsend, Ryan R. & Desree M.

Tsouknakis, Nicholas

Wilson, Jennifer & Edwards, Mary

Wilson, Jennifer & Edwards, Mary

Wright, Charles

**Grand Total of Delinquent Property Taxes**

**\$ 299,378.48**

## **Treasurer's Delinquent Property Tax Register**

**February 1, 2019**

|  |                             |
|--|-----------------------------|
| <b><u>2010 Total</u></b>                               | <b><u>\$ 611.85</u></b>     |
| <b><u>2011 Total</u></b>                               | <b><u>\$ 2,188.27</u></b>   |
| <b><u>2014 Total</u></b>                               | <b><u>\$ 2,892.25</u></b>   |
| <b><u>2015 Total</u></b>                               | <b><u>\$ 22,190.50</u></b>  |
| <b><u>2016 Total</u></b>                               | <b><u>\$ 78,781.55</u></b>  |
| <b><u>2017 Total</u></b>                               | <b><u>\$ 192,714.06</u></b> |
| <b><u>Grand Total of Delinquent Property Taxes</u></b> | <b><u>\$ 299,378.48</u></b> |

## **Treasurer's Delinquent Sewer Tax Register**

**February 1, 2019**

|   |                            |
|---|----------------------------|
| <b><u>2013S Total</u></b>                           | <b><u>\$ 1,490.51</u></b>  |
| <b><u>2014S Total</u></b>                           | <b><u>\$ 1,447.46</u></b>  |
| <b><u>2015S Total</u></b>                           | <b><u>\$ 3,004.84</u></b>  |
| <b><u>2016S Total</u></b>                           | <b><u>\$ 14,626.17</u></b> |
| <b><u>2017S Total</u></b>                           | <b><u>\$ 19,703.81</u></b> |
| <b><u>Grand Total of Delinquent Sewer Taxes</u></b> | <b><u>\$ 40,272.79</u></b> |

## LOCAL LEGISLATORS

Rep. Charlie Kimbell  
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Senator Alice Nitka  
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