

APPLICATION

PLANNING & ZONING
PO BOX 488
WOODSTOCK VT
802-457-7515

All applicants must be the owner, the owners' attorney, or authorized agent of the owner of property described herein.
A person holding a binding agreement to purchase property may sign application by providing written proof of such agreement.
If an agent or attorney will represent or speak on owner's behalf, owner must complete the reverse side of this application

Please Print :

OWNER(S) _____ Phone: _____ E.mail: _____

Mailing Address: _____ City: _____ ST: _____ Zip: _____

Signature(s): _____

CO-APPLICANT(S) _____ Phone: _____ E.mail: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Signature(s): _____ Interest in Property if not owner _____

Parcel Number: _____ Map # _____ Block # _____ Lot # _____

House Number: _____ Road or Street Name: _____

Zoning District: _____ Overlay District: _____

Describe What You Are Applying For: (include additional square footage, if applicable):

For Zoning Office to Complete:

Type of Review Required / Public Hearing Date:

Administrative Design Review Board: _____ VDRB: _____
 Certificate Of Occupancy Planning Commission: _____ TDRB: _____
 So. Woodstock Design Review: _____ CC: _____

Date Received: _____ Review Fee: _____ Application #: _____
Date Complete: _____ Itemized Fee: _____ (_____)
By: _____ TOTAL Fee: _____ PAID: cash check # _____

For more information on the application process, go to: www.townofwoodstock.org

WARNING: State permits may be required for this project. Contact John Fay, State Permit Specialist at:
(802) 279-4747 or email john.fay@vermont.gov

AGENT AUTHORIZATION

I, _____ owner of property located at _____
in the Town of Woodstock, Vermont, hereby designate as my agent:
Name of Agent: _____ Phone: _____ Fax: _____
Address of Agent: _____ City/St/Zip _____
for the purpose of procuring local permit(s) needed to carry out the proposal described in this application. Representations made by the above named Agent may be accepted as though made by me personally, and I understand that I may be bound by any official decision made on the basis of such representation.
Signature: _____ Date: _____

SCHEDULE OF FEES

REVIEW FEES:

- Administrative \$ 25.00
- Planning Commission (PC) \$100.00
- Village Dev. Review \$100.00
- Town Dev. Review \$100.00
- Design Review /VDRB \$100.00
- Design Review Minor \$ 50.00
- RECORDING FEE : \$ 10.00

ITEMIZED FEES:

RESIDENTIAL:

- NEW Construction 1st 1000 sq. ft. \$ 50.00
- Plus: \$0.15 per sq. ft. over 1 1,000 sq. ft.st per square foot \$.15
- Plus, if Multi-Family per unit created \$ 50.00
- Addition and/or Conversion to Living Space per square foot \$.15
- Accessory Structures/decks/porches per square foot \$.10

COMMERCIAL / INDUSTRIAL:

- Construction, Addition, or Conversion to Commercial \$ 50.00
- Plus: \$ 0.20 per sq. ft. per square foot \$.20
- Conversion to Hotel / Inn / Guest Home / B&B per guest room \$100.00
- Signs per square foot \$ 2.00

MISCELLANEOUS:

- Subdivision per new lot created \$ 200.00
- Lot Line Adjustment \$100.00
- Home Occupation \$ 50.00
- Excavation - ponds, pools, & non-commercial \$100.00
- Extraction of Sand, Gravel, Minerals per sq. ft. surface \$.35
- Fences per linear foot \$.25
- Appeal of Administrative Decision / Permit to DRB \$100.00

To estimate your Total Fee:

Add: \$ 10.00 Recording Fee +
Applicable Review Fee
+ Applicable Itemized Fee(s)

**You must consult with the
Administrative Officer for the
EXACT determination of your fee.**

Michael Brands, AICP

mbrands@townofwoodstock.org

802-457-7515

PO Box 488, Woodstock VT 05091

HOME & COMMERCIAL CONSTRUCTION

APPLICATION PLANS MUST INCLUDE:

Large Format Plans for Display @ Hearing and
One set no larger than 11" x 17"