

TOWN OF WOODSTOCK
BOARD OF VILLAGE TRUSTEES MEETING
January 08, 2019
7:00pm
Woodstock Town Hall
Minutes

Present: Chairman Jeffrey Kahn, Ward Goodenough, Keri Cole, Serena Nelson, Cary Agin, Philip B. Swanson, Police Chief Robbie Blish, Beth Finlayson,

I. CALL TO ORDER

Chairman Jeffrey Kahn called the January 8th, 2019 meeting of the Village Trustees to order at 7:05pm.

II. CITIZEN COMMENTS – None

A. Ms. Finlayson – 45,987 people used the Welcome Center in 2018. This is up from 39,800 in 2017.

III. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

A. Public Health and Safety Proposed Ordinance

i. Ms. Cole introduced the proposed ordinance using models from Montpelier, Springfield, and St. Albans.

1. This ordinance would enable the Town and Village of Woodstock to impose fines or prescribe remedies for structures that are dangerous, unsafe, unsecured, or vacant.

a. The Town and Village would be able to work with property owners to make sure that structures are made safe and secured in a prompt fashion.

b. It would give the Town and Village power in abatement or rehabilitation of structures that have been neglected.

ii. Ms. Cole suggested that Michael Brands and Lynn Beach review the proposed ordinance and provide feedback.

iii. Mr. Kahn would also like to have it reviewed by the Vermont League of Cities and Towns (VLCT) prior to being adopted.

IV. POLICE CHIEF'S REPORT –Chief Blish

A. Holiday season was busy, but no major events.

B. The Police Dept. took part in the Governor's Highway Safety DUI Enforcement Campaign during the holiday season and it resulted in 2 DUIs and 15 tickets for various infractions.

C. During the month of December there were 4 DUI arrests made. Chief Blish is highlighting these DUIs as they are a public safety hazard.

D. On January 18th there will be a DUI Enforcement Action Plan along the Route 4 corridor in the evening.

- E. A life saver award was presented to Corporal Donka for pulling someone off of the Quechee Gorge Bridge when they were attempting to jump.
- F. Most of the Parking Meters are functioning properly now and most or all of the batteries have been replaced and the battery chargers are being utilized to extend their life and keep the meters functioning properly.
 - i. Meter Revenue for December was \$11,904. This is up from December 2017 which was \$9088.
 - 1. Credit Card usage was about 38.5%.
- G. Elm Street Parking Permit Program is underway. The Police Department has the stickers and are accepting applications. There are 10 permits available at \$280 each and they are first come, first serve.

V. VILLAGE MANAGER'S REPORT

- A. Financial Report from July 1st to December 31st of 2018 was given to the board.
 - i. Ms. Nelson asked about the Trustees line item on expenditures. The line item is in the negative.
 - 1. Mr. Swanson has not had a chance to look at the expenses in detail, but is thinking that this might be legal fees.
 - ii. The Trustees will review this financial report and bring any questions about the report to their next meeting.
- B. Village Budget Books were handed out and under Other Business the Trustees can set a date and time for a budget meeting.
- C. Mr. Kahn asked Mr. Swanson about the flag on Tribou Park. It is tattered and has been stuck in the tree.
 - i. Mr. Swanson has noticed this and will ask the Highway Department to replace the flag and trim the tree.

VI. OLD BUSINESS - None

VII. NEW BUSINESS

- A. Investment Advisory Group Update
 - i. Mr. Kahn handed out a one page update put together by Patrick Proctor.
 - 1. This shows the progress of the Woodstock Endowment Fund over the past quarter.
 - 2. The fund total as of December 31, 2018 was \$1,686,180.69.
- B. Review of Select Board changes to the Procedures and Processes for Boards, Committees, and Commissions.
 - i. No new information therefore this was tabled until more information is available.

VIII. OTHER BUSINESS

- A. Budget Meeting Dates and Times
 - i. Monday January 14, 2019 at 7pm at the Woodstock Town Hall.

IX. APPROVAL OF MINUTES from December 11, 2018

- A. No copy of the minutes available to review. Tabled until next meeting.

X. REVIEW EXPENSE WARRANTS – No expense warrants available to sign.

XI. ADJOURNMENT

Motion: by Ms. Cole to adjourn the meeting at 7:28pm.

Seconded: by Mr. Agin

Discussion: None

Vote: 5-0-0, passed.

Respectfully Submitted,

Beth Fish

Jeffrey Kahn, Chair
Ward Goodenough
Cary Agin
Keri Cole
Serena Nelson