

TOWN OF WOODSTOCK
BOARD OF VILLAGE TRUSTEES MEETING
April 09, 2019
7:00pm
Woodstock Town Hall
Draft Minutes

Draft subject to approval.

Present: Chairman Jeffrey Kahn, Cary Agin, Serena Nelson, Keri Cole, Ana DiNatale, Phil Swanson, Beth Fish, Vicki Ferentinos, Shannon Parker-Ferentinos, Beth Finlayson, Ray Bourgeois, Chief Robbie Blish

I. CALL TO ORDER

Chairman Jeffrey Kahn called the meeting to order at 7:01pm

II. CITIZEN COMMENTS

- A. On April 18th, 2019 the Revitalization Sub-Committee of the EDC will meet to discuss the feedback of the report presented on March 21st, 2019.
- B. Sip Sip Hooray for Phil Swanson is on April 11th starting at 5pm.

III. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

- A. Teagle Landing – This was discussed in Other Business.
- B. Investment Advisory Group – This was discussed in Other Business.
- C. Village Trust Funds – This was discussed in Other Business.

IV. REQUESTS FOR PERMITS

- A. Use of the Green- Easter Egg Hunt – Vicki Ferentinos 4/21/2019 7-10:30am
 - i. Approximately 800 eggs will be hidden on the green for kids within the fenced in area. Weather permitting event. They will put nut-allergy friendly candy, toys and trinkets, and other items in the eggs.
 - ii. Ms. Ferentinos will start advertising ASAP if they get approval.

Motion: by Ms. Nelson to approve the Easter Egg Hunt on the Village Green as submitted.

Seconded: Ms. Cole

Discussion: Ms. Finlayson advised that they may want to make a sweep before the event for dog manure and other trash.

Vote: 5-0-0, passed.

V. POLICE CHIEF'S REPORT

- A. Chief Robbie Blish gave a report to the Village Trustees.
 - i. The fence crash at the intersection of Elm St and River St. is under investigation, but the car owner does have insurance, so the fence repair and replacement will be covered.
 - ii. There were 3 DUIs in the past 30 days. One was driving while high.
 - iii. There was an attempted burglary and a suspect has been identified for this crime.
 - iv. There have been 6 car crashes in the past 30 days.

- B. Mr. Swanson will work on getting the parking meter replaced by the Welcome Center and send the invoice for the repair/replacement to Casella.
- C. Mr. Agin asked how many meters the town/village own versus lease. Chief Blish did not have those numbers on hand, but will look into it.

VI. VILLAGE MANAGER'S REPORT

- A. Financial Report
 - i. There was a large increase from last month to this month in spending on Finance line.
 - 1. Mr. Kahn would like for Mr. Swanson to look at it.
- B. The potholes seem to develop daily and the highway guys fill them as fast as they can.
- C. Mr. Swanson has arranged for approximately 12 stumps to be ground down on the Village Green by Timber Tenders.
- D. The contractor for the Village Lighting Installation will be back this spring to finish the job, which included restoring the Green to its pre-installation appearance.
- E. TD Bank grate – The weather needs to be warmer in order to pour the concrete and do a one pour fix.
- F. People's Bank says that they will fix their grate by Easter.

VII. OLD BUSINESS

- A. Renewal of agreement for Auditing Services with Mudgett, Jennett, & Krogh-Wisner, P.C.
 - i. It has been changed to include Zoie Parent's name on the agreement instead of Anna Pitts.
 - ii. Current Fiscal year, we have spent \$13,000 out of the budgeted \$13,500.

Motion: by Ms. Cole to approve the agreement between Mudgett, Jennett, & Krogh-Wisner, P.C. and the Village of Woodstock for the 2018 fiscal year audit.

Seconded: by Mr. Agin

Discussion: None

Vote: 5-0-0, passed.

VIII. NEW BUSINESS

- A. St. James Church Fair request
 - i. Date is July 13th from 7am – 5pm.
 - ii. Requires closing of St. James Place
 - iii. Accepting donations starting Monday, June 24th.

Motion: by Mr. Agin to approve the request for the St. James Church Fair for July 13th, 2019.

Seconded: by Ms. Cole

Discussion: None

Vote: 5-0-0, passed.

B. Signing of Special Village Meeting for May 14th, 2019 at 7:00pm.

Motion: by Ms. Cole to approve the Special Village Meeting Warning as submitted.

Seconded: Ms. DiNatale

Discussion: None

Vote: 5-0-0, passed.

IX. OTHER BUSINESS

A. Teagle Landing

- i. The railing is broken and the stairs are in bad shape. There are doggy bags, but no trash can to dispose of the doggy waste bags.
- ii. Brenda Blakeman and Mary Lee Camp have volunteered time and materials to improve the area in the past.
 1. At the Village Meeting, \$5,000 for beautification was approved for the coming year. Some money from this could be used to improve Teagle Landing.
- iii. Ms. Finlayson brought up the Revitalization Committee and that Teagle Landing is a part of the scope that they recently did.
- iv. A discussion ensued about Teagle Landing and how it is the center of the Village.
- v. Ms. Cole would like to know more about the EDC funding and if the baskets will be approved.
 1. John Hiers from the high school has grown the plants already. It is about a \$5,500 expense for the baskets for the summer. The Woodstock Rotary and the Woodstock Garden Club have both donated monies to cover the cost of the flowers.
- vi. The consensus is that a decision about the Flower Baskets needs to be made before the discussion about Teagle Landing beautification.

B. Investment Advisory Group

- i. Rockefeller Endowment Fund
 1. 3.89% increase from December 31, 2018
 2. It is doing well even after the distribution.

C. Village Trust Funds

- i. Village Trust Funds total about \$181,000. They have been earning about 0.25%.
- ii. The Trustees of both the Town and Village are going to look at investing these funds using the Fund Accounting Model.
- iii. All of the Trust Funds are gifts from a person's will and some have specific directions for use.

D. El Kam that owns the lot where the fire was last summer has requested a doggy bag dispenser to be placed on or near the lot.

- i. A dispenser and trash barrel will be put within the area.

E. The purchase of new trash receptacles has been put on hold until a decision with the EDC can be made.

X. APPROVAL OF MINUTES

- A. March 12, 2019 – no errors
- B. Village Meeting – errors
 - i. Line 110 – change “accrued” to “changed”
 - ii. Line 144 – change “insure” to “ensure”
 - iii. Line 145 – change “a” to “are”
- C. March 21, 2019 – no errors

Motion: by Mr. Agin to approve the meeting minutes from March 12th and 21st as submitted and the Village Meeting minutes with the changes mentioned above.

Seconded: by Ms. Cole

Discussion: None

Vote: 5-0-0, passed.

XI. REVIEW EXPENSE WARRANTS

XII. ADJOURNMENT

Motion: by Mr. Agin to adjourn the meeting pending the review of expense warrants at 8:04pm.

Seconded: by Ms. Cole

Discussion: None

Vote: 5-0-0, passed.

Respectfully Submitted,

Beth Fish