

**TOWN OF WOODSTOCK
SELECT BOARD MEETING**

May 14, 2019

6:00PM

Town Hall

Draft Minutes

Draft: Subject to approval

Present: Mary Riley (co-chair), John Doten, Jill Davies (via Phone), Phil Swanson (via Phone), Beth Fish, Anna Pitts, Zoie Parent, Tyler Kimberly, John Mudgett, Greg Gosselin, and Brad Lawrence

I. CALL TO ORDER

Ms. Riley called the May 14, 2019 meeting of the Select Board to order at 6:05pm.

II. AUDITORS REVIEW – Review of FY’18 audit and approval.

- A. A recap of the FY’18 audit was given by Tyler Kimberly. He reviewed the entire report and no questions were asked about the report.
- B. Updating procedures and bringing bank reconciliations current.
 - i. The Town and Village of Woodstock are working with Cynthia from NEMRC to catch up with bank reconciliations. The auditors plan to do a pre-audit in July and do a preliminary report with a scheduled in-house final audit in September,

Motion: by Mr. Doten to approve the FY’18 audit as presented.

Seconded: by Ms. Davies

Discussion: None

Vote: 3-0-0, passed. (Ms. Davies approved via phone, Ms. Riley, and Mr. Doten)

III. OTHER BUSINESS

- A. A discussion talked about the joint meeting with the Trustees in June. Ms. Riley will get a couple of dates from the Trustees and pass the information on to the Select Board to decide when the meeting will be held based on the dates given.

IV. ADJOURNMENT

Motion: by Ms. Davies to adjourn the meeting at 6:25pm.

Seconded: by Mr. Doten

Discussion: None

Vote: 3-0-0, passed. (Ms. Davies approved via phone, Ms. Riley, and Mr. Doten)

Respectfully Submitted,

Beth Fish