

**TOWN OF WOODSTOCK
SELECT BOARD MEETING
June 18, 2019 @ 6:00 PM
Town Hall
Minutes**

Present: Chairman L.D. Sutherland, Mary Riley, John Doten, Ray Bourgeois, Jill Davies, Phil Swanson (via phone), Beth Fish, Brenda Blakeman, Susan Fuller, David Hill, Kat Gray, Mary Mayhew, Jeffrey Kahn, Ekiah Pickett, Mary Margaret Sloan, Barbara O’Connell, Howard Krum, David Brown, Gretchjen Smith, Kathy & Rick Terwelp, Jordan Engel, Alison Clarkson, Maureen O’Leary, Beth Finlayson, Sally Miller, Derek Demas, Ana DiNatale, Charlotte Hollingsworth, Joe DiNatale, Susie Stulz, Brigitte Poulin, Roger Logan, Patrick Fultz, Hunter Melville, Sharon Earn, Dave Bollinger, Brian Earn, Mary McCuaig, Mary MacVey, Christian Avard,

I. CALL TO ORDER

Chairman L.D. Sutherland called the June 18, 2019 meeting of the Select Board to order at 6:02pm.

II. PUBLIC HEARING FOR TOWN ZONING REGULATIONS

A. Section 521 Multiple Low Occupancy Apartments

- i. Ms. Miller presented the change to the Select Board
- ii. Michael Willis submitted a request to the Planning Commission to add the Residential/Office zone to Section 521 Multiple Low Occupancy Apartments. He currently has an office with 2 apartments and would like to change the office to an apartment. The only Residential/Office Zones are in Taftsville.

Motion: by Ms. Davies to approve the proposed change to Section 521 Multiple Low Occupancy Apartments as submitted.

Seconded: by Ms. Riley

Discussion: None

Vote: 5-0-0, passed.

B. Section 526 Short Term Rental Amendment

- i. There were many residents and owners of short-term rentals present for comment, and there was confusion relating to the actual warned hearing for this evening. Ms. Miller, Chair of the Planning Commission attempted to explain the reason for this meeting, however the confusion remained.

Postpone until next month’s meeting on July 16, 2019

Motion: Ms. Davies to postpone proposed amendment of Section 526 Short Term Rental until next month’s meeting on July 16, 2019.

Seconded: by Mr. Bourgeois

Discussion: None

Vote: 5-0-0, passed.

III. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

A. F550 Village Truck extended warranty

- i. Mr. Vandenburg explained that when the Select Board originally approved the purchase of the F-550 from Ted Green Ford, the body build spec of the truck was only put out to one company. Mr. Vandenburg sent the specs out to 3 companies and has returned with a different cost with the extended warranty for the truck added to the cost.

Motion: by Ms. Davies to approve the purchase of a F-550 Village Truck with the extended warranty at a cost of \$75,738.00.

Seconded: by Mr. Bourgeois

Discussion: None

Vote: 5-0-0, passed.

B. Sewer Permit Application for Increase – 20 Maple Street

- i. This was discussed under Board of Sewer Commissioners

C. Ambulance Agreement with the Town of Reading

Motion: by Ms. Davies to accept the agreement with the Town of Reading as submitted.

Seconded: by Ms. Riley

Discussion: None

Vote: 5-0-0, passed.

IV. ECONOMIC DEVELOPMENT COMMISSION

A. No action is required by the Select Board this month, but the Select Board was presented with an update from the EDC by Ms. Miller.

B. EDC Revitalization Committee Update

- i. The benches are here and are being installed. The bump out components have been ordered and a request for volunteers will be sent out when the planters arrive.
- ii. Teagle Landing – Jack Rossi has come up with a plan and this will be presented at the next Select Board meeting.

V. OLD BUSINESS

A. Street Sweeper

- i. Mr. Vandenburg was present to address the Select Board and discuss the handout submitted to the Board with options for street sweeping.
- ii. Options included continuing to start at 6:00am, try starting at 7:00am, coning off parking locations on one side of the street per day, institute a parking ban with signage, and nighttime sweeping.
- iii. Mr. Vandenburg has only heard one complaint from a pedestrian walking through the village with the 6:00am start time.
- iv. Ms. Miller stated that the sweeper is not as loud as it was previously.
 1. Mr. Vandenburg stated that nothing has changed in the 2019 season. Before the season started, they did replace the impeller.

2. Ms. Miller wondered if the amount of debris was the cause for so much noise.
- v. Ms. Stulz likes option number 4, parking ban with signage.
 1. The Village would have to put up permanent signage. The cost for signage is unknown at this time.
 2. Mr. Vandenburg, biggest concern is people parking in the banned area. Even in the winter, cars are parked in the banned areas and he has to spend time dealing with them.
 3. Mr. Kahn stated that the Trustees have been trying to reduce the amount of signage in the Village and this option would increase the signage.
 4. A person in the audience asked, “what is the fine for parking when a ban is in place?”
 - a. It is \$60 plus towing fee and impound fees.
- vi. Charlotte Hollingsworth has warned all her guests. The noise is less now, and no one has seemed bothered with 6:00am street sweeping. She asked that the Town not go back to the 4:00am street sweeping.
- vii. A resident who has since moved from the village to the town, lived on Pleasant Street and never had a problem with the noise and the businesses were always full. For 50 years she never had a problem with the sweeper or snowplows.

Motion: by Ms. Riley to accept option 1, continue starting at 6:00am and sweep what can be done, and continue to monitor the issue.

Seconded: by Mr. Bourgeois

Discussion: It was suggested by a resident that where a spot cannot be swept one week, put cones in it for the next week, so that it won't be missed.

Vote: 5-0-0, passed.

B. Billings Park Commission - Member Status

- i. Ms. Clarkson was present to address the Select Board about the resignation of two members and the interest of two people to fill the vacancies.
 1. No letters of resignation have been received by the Municipal Manager
 - a. Ms. Clarkson will contact the two people who have resigned and have them send a letter for the Select Board to see.
 - b. Julian Underwood and Randy Richardson are interested in the two open positions. Once the resignations have been received, the open positions will be posted publicly in case others would be interested.

- ii. Update on the Billings Park Commission:
 - 1. Park Management Plan - A draft will be available in September and will be presented to the Board.
 - 2. New kiosks and trails signs are going to be installed at the Mt. Peg trail head, as well as a new kiosk at the top to direct bike and hiking traffic. Also, the commission will be replacing the bench at the top.
 - 3. Faulkner Trust has talked about a gift of the park and the trail. The Commission is working on the details of this possible gift.
 - 4. Mount Tom – The view has been restored from South Peak. Trail restoration has been ongoing.
 - 5. Girl Scout Cabin – A meeting will be held in July to talk about the future of the cabin. There is the possibly of the VYCC using it for the summer. The National Park Service has submitted a Memorandum of Understanding (MOU) to the Town regarding this.
 - a. Ms. Davies talked about the MOU with the NPS.

Motion: by Ms. Davies to accept the MOU with the National Park Service as submitted.

Seconded: by Ms. Riley

Discussion: None

Vote: 5-0-0, passed.

- 6. Trek to Taste was a huge success with over 600 people attending.
- 7. Mr. Sutherland asked about the timber harvest. The Commission was supposed to meet with the Select Board in February about this.
 - a. The timber harvest is part of the Park Management Plan and will be presented to the Select Board in September.

C. GUVSWMD – Alternate rep for Town of Woodstock

- i. The alternate does not have to be a resident of the town.

Motion: by Ms. Davies to appoint Mr. Vandenburg as the alternate representative for the Town of Woodstock for the GUVSWMD.

Seconded: by Ms. Riley

Discussion: None

Vote: 5-0-0, passed.

VI. NEW BUSINESS

A. Grader Bid Approval

- i. Mr. Vandenburg submitted the bid tabulation for the purchase of a 2019 grader with his recommendation. Mr. Vandenburg recommends the 2019 John Deere 772GP Grader.

Motion: by Mr. Doten to approve the purchase of the 2019 John Deere 772GP Grader for a total of \$196,900.00.

Seconded: by Ms. Riley

Discussion: None

Vote: 5-0-0, passed.

B. TRORC Regional Plan Amendments -No action is needed on this; it is just for informational purposes.

C. Letter of Intent to Participate in the Municipal Roads Grants-In-Aid Program

Motion: by Ms. Davies to sign the Letter of Intent to Participate in the Municipal Roads Grants-In-Aid Program.

Seconded: by Ms. Riley

Discussion: None

Vote: 5-0-0, passed.

VII. PERMITS

A. Truck Permits

- i. Veilleux & Son Trucking, G.K. Bisson Trucking, Baker Distribution Corp, Feeney's Property Maintenance

Motion: by Mr. Doten to approve the truck permits as submitted by the companies above.

Seconded: by Ms. Riley

Discussion: None

Vote: 5-0-0, passed.

VIII. BOARD OF SEWER COMMISSIONERS

A. Sewer Permit Application for Increase – 20 Maple Street

- i. Ms. Mahoney was present to explain the renovation to the Select Board.

Motion: by Ms. Davies to approve the permit application for a 120 g.p.d. increase at 20 Maple Street as submitted.

Seconded: by Ms. Riley

Discussion: None

Vote: 5-0-0, passed.

IX. OTHER BUSINESS

A. Financial Statement

- i. Ms. Davies asked for a breakdown of the Select Board Contingency expenditure line, to better understand why it is over budget.

X. CITIZEN COMMENTS

A. EC Fiber quarterly update

- i. David Brown distributed a handout to the Select Board with a quarterly update from EC Fiber.

XI. APPROVAL OF MINUTES

A. June 4, 2019 Joint Meeting Minutes

- i. No changes.

B. June 4, 2019 Select Board Minutes

- i. Change “agreed” to “suggested” as requested by Ms. Davies

Motion: by Ms. Davies to approve the meeting minutes from the Joint Meeting on the June 4th, 2019 as submitted and to approve the meeting minutes for the Select board meeting on June 4, 2019 with the change noted above.

Seconded: by Ms. Riley

Discussion: None

Vote: 5-0-0, passed.

XII. REVIEW EXPENSE WARRANTS

XIII. ADJOURNMENT

Motion: by Ms. Riley to adjourn the meeting pending review of expense warrants at 7:46pm.

Seconded: by Mr. Doten

Discussion: None

Vote: 5-0-0, passed.

Respectfully Submitted,

Beth Fish

L.D. Sutherland, Chair
Mary Riley
John Doten
Jill M. Davies
Ray Bourgeois